Horndean Parish Council
NOTICE OF MEETING

MEMBERS ARE HEREBY SUMMONED TO ATTEND a meeting of the Council held on MONDAY 2ND NOVEMBER 2026 at 6.30pm, at Jubilee Hall, Crouch Lane, Horndean PO8 9SU

Becky White
Clerk to the Council
27th October2026

AGENDA

LINCFEST IN THE COMMUNITY FUNDING PRESENTATION

Prior to the start of the formal agenda, the Council is pleased to welcome the team from the LincFest Music Festival.

1. **To receive and approve apologies for absence.**

   Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Councillors giving their apologies should specify their reason for absence and it is for the Council to consider whether to accept them.

2. **To receive any Declarations of Interest.**

   Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

3. ***Public Question Time***

   Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention. Matters raised may be responded to at the meeting or in writing, with any item requiring a decision being considered for a future agenda.

4. **To approve the Minutes of the Council Meeting held on 5th October 2026.**

5. **To receive a presentation on the proposed approach to creating a Neighbourhood Plan for Horndean Parish from the Council's consultant, Ian Poole of Places4People.**

6. **To receive and note the Earmarked Reserved Report.**

7. **To appoint the Internal Auditor.**

8. **To receive and note the update on the Asset Based Community Development pilot scheme.**

9. **To receive and consider the following policy documents:**

   - Communications and Community Engagement Strategy
   - Digital Communications and Social Media Strategy
   - Digital Communications and Social Media Policy

10. **To receive a written update from County Councillor I Young regarding Hampshire County Council matters.**

11. **To receive a written update from District Councillors regarding East Hampshire District Council matters.**

12. **To receive an update from Members representing the Parish Council within external organisations and Working Parties.**

13. **To receive and consider an update from the Deputy Clerk in respect of the Finance & Admin Assistant position.**

14. **To receive an update on the acquisition of an All-Terrain Vehicle and consider delegation to the Clerk.**

15. **To receive an update on the acquisition of replacement equipment for the Countryside Team and consider delegation to the Clerk.**

16. ***To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).***

17. **To receive and consider an update from the Clerk in respect of the Grounds Team Manager position and other staffing matters.**

Public Attendance

Members of the public are very welcome to attend this meeting. If you would like to make comments or have a view on any item on this Agenda you wish to have taken into consideration, you are invited to write to the Clerk or contact a Parish Councillor, prior to the meeting.

Filming and use of social media

During this meeting, the public are permitted to film the Council in the public session of a meeting or use social media, providing it does not disrupt the meeting. The public gallery should not be filmed. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting