HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 1ST JUNE 2026 AT 6.30 P.M.

PRESENT: Councillors A Redding (Chairman), T Attlee, P Beck, A Dodsworth, J Lay, D Prosser and N Smith.

IN ATTENDANCE: Becky White, Clerk; Sarah Guy, Deputy Clerk (Minute Taker)

PUBLIC ATTENDANCE: 5 x members of the public & County Cllr Ian Young

HPC 25/26/27 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs R Smith and R Sowden. District Cllrs J Hogan & E Woodard had also sent their apologies.

HPC 26/26/27 TO RECEIVE ANY DECLARATIONS OF INTEREST

No declarations of a pecuniary interest were received.

HPC 27/26/27 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

The meeting was duly opened to members of the public.

HPC 28/26/27 TO APPROVE THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 11TH MAY 2026

An amendment was raised noting that Cllr R Sowden had been appointed as a member of the Planning Committee. The minutes had been amended to reflect this by the Clerk. It was **RESOLVED** that the minutes of the Council meeting held on 11th May 2026 be signed by the Chair as a true record of the meeting.

HPC 29/26/27 TO RECEIVE AND CONSIDER A RECOMMENDATION FROM THE WORKING PARTY APPOINTED ON 11TH MAY 2026 ON THE TRANSFER OFFER FROM HIGHWOOD HOMES OF PUBLIC OPEN SPACE AT LAND OFF ROWLANDS CASTLE ROAD

Highwood Homes are building on a site immediately to the west of the Blendworth Hills Retirement Village and a potential transfer of assets was discussed by Martin Hawthorn of Highwood and Cllr Lay of Horndean Parish Council, in April 2024. The plans circulated within the meeting pack show the overall layout, the potential area of POS to be transferred (as stated in the S106) and the planting proposal. As with the assets on the larger LEOH development, HPC are being offered first refusal. If Council do not accept the transfer within 2 months, the areas of land will be placed with a management company.

Thanks was given to the Grounds Manager and Grounds team for their comprehensive report and It was **RESOLVED** that the offer of transfer is declined. This was proposed by Cllr Beck and seconded by Cllr Lay.

HPC 30/26/27 TO CONSIDER A RESPONSE IN RESPECT OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY'S CONSULTATION ON ITS NEW LOCAL PLAN

It was **RESOLVED** that HPC delegate the submission to the Planning Committee and Clerk.

HPC 31/26/27 TO CONSIDER A REPORT FROM THE CLERK ON OPTIONS WHICH SUPPORT THE ESTABLISHMENT OF PERMANENT HORNDEAN BASED YOUTH PROVISION FROM THE KINGS ARMS

Council's work on developing its vision and strategy and its participation in the EHDC Asset Based Community Development pilot scheme has identified that the permanent provision of youth services is something that both Horndean Parish residents and the Council consider a priority. The King's Arms, a well-established youth charity operating in both Petersfield and Alton, with the support of the town councils, have identified Horndean as a development area and have begun to offer services in the locality in

conjunction with partners such as Horndean Technology College. TKA are now in the process of establishing a permanent operating site in order to expand this provision and secure its long-term future. Having been unsuccessful in their bid to HCC for the former library building, TKA are looking for a short to medium term solution whilst partnership work continues to establish a long-term base.

Following several multi agency meetings, including EHDC, TKA, HPC and the local churches, the principle of finding a semi-permanent solution to a Horndean based location has been agreed. TKA already operate out of Napier Hall as it meets their location criteria, being within 7-10 minutes walking distance to the local secondary school and located within the centre of Horndean. The TKA team, having collaborated closely with both the parish council's team and the Horndean Baptist Church on potential options, have submitted a proposal [contained within the meeting pack] for a 'licence to occupy' the Napier Hall Committee Room including access to the kitchen, toilet facilities and some outside space for up to three years, subject to an annual review with HPC. This document covers the full scope of TKA's aims in Horndean, their agreements and partnership working with HBC in terms of use of the Committee room and clearly identifies where the proposal will meet and deliver against HPC's own priorities in our strategic plan.

It was **RESOLVED** unanimously that HPC agree to The King's Arms occupying the Napier Hall Committee Room including access to the kitchen, toilet facilities and some outside space for up to three years, subject to an annual review with HPC and an initial review within 6 months of the first year.

HPC 32/26/27 TO CONSIDER A REQUEST FROM OPENREACH TO INSTALL DUCTING FOR INTERNET CONNECTION AT LAND OWNED BY THE COUNCIL AT THE BOUNDARY OF 17 ESKDALE CLOSE

This is a request from Openreach to lay ducting at land which belongs to HPC and borders 17 Eskdale Close to allow them to upgrade the resident's broadband connection. This has come in with no other documentation. The Clerk advised that she had been in touch with the resident to express surprise that the request only relates to the works to lay the cable and not a permanent right for it to remain through either an easement (usually permanent) or a wayleave (usually time limited or subject to revision) as this is the best way forward for both parties. The Clerk had also been in touch with Openreach regarding the same but had not yet received a response.

It was **RESOLVED** that HPC delegate to the Clerk to obtain documentation and sign-off and proceed with the work.

HPC 33/26/27 TO CONSIDER A RESIDENT'S REQUEST IN RESPECT OF HORNDEAN FOOTPATH 32 AT YOELL'S COPSE

A local resident has contacted HPC, as per the email below, asking if HPC will consider endorsing or taking the lead in applying for a Definitive Map Modification Order (DMMO) in respect of Horndean Footpath 32. The resident attended the Annual Council meeting of HPC to present the matter to Council during the public session, as per the report circulated within the meeting pack.

It was **RESOLVED** that HPC wait with interest and the local resident provides an update to Council before the Grounds meeting in September.

HPC 34/26/27 TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR IAN YOUNG REGARDING COUNTY COUNCIL MATTERS

A report by County Cllr Young was circulated and noted with thanks (attached as Appendix 1 to the minutes).

HPC 35/26/27 TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS

A joint report by District Cllr Woodard and District Cllr Hogan were circulated and noted with thanks (attached as Appendix 2 to the minutes).

HPC 36/26/27 TO NOTE THE OFFICER'S REPORT

An update by the Deputy Clerk was circulated and noted.

HPC 37/26/27 TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES

Twinning Association – Cllr Beck informed members that The Twinning Association has 2 scheduled quiz nights, one in June and one in October - They have requested HPC put a team together.

Speed Monitoring – Cllr Prosser said he will provide a report and SID data at the next Council meeting and informed members that the 2x new SID's were due to be deployed at the end of the week.

Horndean Technology College – Cllr Redding provided an updated, informing members that Horndean Technology College will be submitting a CIL bid for an upgrade to the changing rooms at Horndean Technology College. He suggested that HPC offer a letter of support.

Horndean Green Trail and Heritage Network – Cllr Redding provided an update, stating that the stone markers and final information board had been installed at Blendworth, Roads Hill and Parsonage. He also advised that the suggested location for the donated Monarch's Way board at the Bird in Hand is not suitable as the board is closely filled with information and the proposed site would make it impossible to read. One would be installed at Dell Piece West with a second location to be identified in due course.

HPC 38/26/27 TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT FROM 1ST TO 30TH APRIL 2026

The Orders for Payment as listed had been previously circulated (attached as Appendix 3 to the minutes).

It was **RESOLVED** that the Orders for Payment from 1 to 30 April 2026 as listed be approved.

HPC 39/26/27TO RECEIVE THE SPEEDING DATA FOR MAY 2026

It was noted that the item be deferred to the next Council meeting.

HPC 40/26/27 TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** to exclude the public from the meeting. Members of the public left the meeting and a short recess took place.

The public meeting concluded at 8.32pm

HPC 41/26/27 TO CONSIDER QUOTATIONS RECEIVED IN RESPECT OF POTENTIAL LITH LANE REMEDIAL SURFACING WORKS AND DETERMINE NEXT STEPS.

It was **RESOLVED** that delegation be given to the Clerk, Cllr Redding and the Grounds Manager.

HPC 42/26/27 TO RECEIVE AND CONSIDER THE REVIEW PANEL'S RECOMMENDATION IN RESPECT OF THE CLERK'S END OF PROBATIONARY PERIOD REVIEW.

The Clerk left the meeting for the duration of this item.

It was **RESOLVED** that the Clerk has successfully completed her probationary period at HPC. It was noted that Council is very pleased with the Clerk's performance, especially in light of having to unexpectedly perform RFO duties during this time.

The meeting concluded at 8.55pm

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Signed - The Chairman

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Dated

Appendix 1

County Councillor Report for Horndean Parish Council meeting 1.6.26

1. Following election to Hampshire County Council (HCC) on 7 May, it has been a busy time, starting to represent all Horndean Parish residents in the new role. I attended the Annual General Meeting of the County Council on 21 May, where Cllr Nick Adams-King was re-elected as Leader of the Council and formed a minority administration. I have been appointed to serve on the Universal Services (covering Highways and Environment) and Health and Social Care Select Committees, which scrutinise the work of HCC in those areas.
2. I fully support and was pleased to participate in discussions on the review of the Horndean Parish Design Statement on 26 May. I also fully support the intention to produce a Neighbourhood Plan for the Parish and remain ready to provide my previous experience to this activity, where this might be of assistance.
3. At initial HCC briefings, our attention was drawn to Funding opportunities under the Hampshire Forest Partnership and their tree planting mission. This can provide free trees, hedgerows, mini forests and wildflower seeds for local green and urban spaces. Further information is available at hants.gov.uk/HampshireForestPartnership and treeplanting@hants.gov.uk .
4. Finally, support provided to young people leaving HCC's care service (care leavers) has been praised in an Ofsted report following a recent inspection. It is the first time Ofsted has visited HCC since 2024 when it received its second consecutive outstanding judgement overall for Children's Services. In that inspection, the authority was judged outstanding in four categories and good concerning the experience and progress of care leavers in the other category. In its report Ofsted acknowledges the significant HCC work in giving care leavers a more influential role in shaping the services provided to them.

Ian Young

Councillor, Catherington Division

28.5.26

Appendix 2

Report from District Councillors Elaine Woodard and James Hogan to Horndean Parish Council Meeting – 1st June 2026

New Chairwoman of EHDC chooses to support The Kings Arms Youth projects

Cllr Penny Flux was voted in as Chair of EHDC and she is the first civic head at EHDC to take up the title of Chairwoman, made available following an amendment to the constitution in 2025.

Cllr Flux highlighted that she was happy to support The Kings Arms - with the recent youth projects in Horndean. Cllr Flux thanked Cllrs Hogan and Woodard for suggesting the project.

East Hampshire District Council Local Plan Update

EHDC's Overview & Scrutiny Committee recently considered a report on the future of the emerging Local Plan, which was also due to be considered by Cabinet prior to this Parish Council meeting.

The report recommends a change in approach to the Local Plan in light of proposed planning reforms, revised Government housing targets, and the expected reorganisation of local government within Hampshire. It also refers to concerns that further work on the current Local Plan could become outdated before adoption, together with the need for additional technical evidence work.

EHDC intends to begin preparing for future strategic planning arrangements linked to proposed unitary authorities, including joint working with neighbouring councils where appropriate.

It was noted during discussion that any delay to the adoption of an updated Local Plan could extend the period during which the district remains open to speculative planning applications.

The Parish Council may wish to continue monitoring updates from EHDC regarding the revised timetable and changed approach to plan-making.

28/05/26

Appendix 3

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			BANK ENTRIES: APRIL 2026		
Ref	**Date**	**Payee/Payer**	**Net**	**Total**	**Details**
		EXPENDITURE			
1	01/04/2026	Lycamobile	£5.00	£5.00	SIM Card for Jubilee Mobile
2	01/04/2026	Staff expenses	£22.81	£22.81	Expenses: March 2026
3	30/03/2026	AVS Fencing	£27.42	£32.90	2 x Timber Posts for Downs Park Steps
4	31/03/2026	Beaver Tool Hire	£411.95	£494.34	Hire of Chipper for 1 week from 24th March
5	30/03/2026	Fenland Leisure (Online Playgrounds)	£150.00	£180.00	2 x Anti Wrap Chains for Jubilee Swing
6	06/04/2026	Grenke Leasing	£341.64	£409.97	Photocopier Rental/Usage - Apr - June 2026
7	31/03/2026	Dial-A-Digger (Positano)	£394.32	£473.18	Hire of Corvus DX4 ATV
8	09/04/2026	SSE (South East Employers)	£300.00	£360.00	SEE Membership 26/27
9	07/04/2026	Cathedral Leasing	£224.25	£269.10	Supply of Hygiene Services at Jubilee Hall
10	07/04/2026	B & Q	£25.00	£30.00	20 Litre Black Metal Petrol Can for ATV
11	23/03/2026	Initial (Rentokil)	£87.21	£104.65	Annual Hygiene Waste Collection at Jubilee Admin Office
12	09/04/2026	Amazon	£6.65	£7.98	Diary for Grounds Team
13	14/04/2026	Origin Amenity Solutions (Rigby Taylor)	£283.09	£285.24	Grass Seed for Football Pitches and Play Areas
14	01/04/2026	Fuelgenie	£136.08	£163.29	Fuel: March 2026
15	16/04/2026	Staff Expenses/1	£14.48	£14.48	Milk, Coffee, Sugar for office
16	28/04/2026	Newgate (Newark) Ltd	£1,690.00	£2,028.00	Height Barrier replaced due to Damage at Jubilee Park
17	10/04/2026	Viking	£56.71	£68.07	Office Stationery
18	30/04/2026	NBB Matting	£30.00	£36.00	Side Door Mat for Napier Hall
19	15/04/2026	AVS Fencing	£79.83	£95.80	Decking, Timber, Sleepers for Play Area
20	13/03/2026	EHDC	£2,508.80	£2,508.80	Rates; Napier Hall 26/27
21	13/3/20526	EHDC	£5,684.00	£5,684.00	Rates: Jubilee Hall/Jubilee office
22	13/03/2026	EHDC	£983.45	£983.45	Rates: Lith View Car Park 26/27
23	13/04/2026	HALC	£2,294.00	£2,294.00	HALC AffiliationFees/ Levy 26/27
24	10/04/2026	MOT & Service World	£3,771.94	£4,526.33	New Clutch & Gearbox on Grounds vehicle HY65 UVJ
25	31/03/2026	Smart Marketing	£35.00	£42.00	Monthly Website Updates & Maintenance
26	20/04/2026	Horndean PC Employees	£17,866.13	£17,866.13	Salaries: April 2026
27	20/04/2026	Lloyds Bank	£4.25	£4.25	Charges: April 2026
28	07/04/2026	British Gas - 156695	£265.35	£278.62	Napier Gas: 3 Mar - 7 April
29	07/04/2026	Castle Water - 2104210	£16.60	£16.60	Napier water: March 2026
30	17/04/2026	Focus	£340.68	£408.82	Switchboard, BroadBand, Payphone, Alarm - Mar 2026/May 2026
31	14/04/2026	Green-Tech Ltd	£385.00	£462.00	Wild Flower Seeds for Parks
32	01/04/2026	Rialtas Business Solutions	£1,839.00	£2,206.80	Cashbook,Purchase, Sales Ledger Annual Support
33	27/03/2026	Rocket Computer Services	£410.00	£492.00	Design, Prep and Set Up Costs for Office Computers
34	15/04/2026	Screwfix	£7.99	£9.59	TurboGold 6 x 120mm Pk 50 Screws
35	07/04/2026	British Gas - 603423926	£154.68	£162.41	Jub Admin Gas: 3 Mar - 2 April
36	23/04/2026	UK Point of Sale	£178.56	£214.27	4 x Ceiling to Floor Portrait Pockets for Jubilee Admin
37	23/04/2026	St John Ambulance	£305.00	£366.00	Countryside Team Member First Aid Training
38	23/04/2026	Keter UK Ltd	£833.33	£1,000.00	Shed for Countryside Team
39	10/04/2026	Vodafone	£74.12	£88.94	Mobiles: April 2026
40	17/04/2026	Alton Town Council	£700.00	£700.00	Routine Inspection Training x 2
41	13/04/2026	Castle Water -3177681	£7.21	£7.21	Water: Trough DWP March 2026
42	10/04/2026	Castle Water - 3164036	£32.57	£32.57	Water: Jubile Admin March 2026
43	21/04/2026	Screwfix	£14.57	£17.49	Ring Tyre and Thread Gauge
44	13/04/2026	British Gas - 242787	£79.92	£83.92	Napier Elec: 11 March - 11 April
45	12/04/2026	British Gas - 154660	£323.14	£387.77	Jub Hall Elec: 9 March - 10 April
46	13/04/2026	Castle Water - 2103873	£7.21	£7.21	Trough - Hollybank March 2026
47	27/04/2026	Small Sparks Funding	£100.00	£100.00	20 Is Plenty Campaign
48	31/03/2026	Veolia	£395.67	£474.80	Waste Collection: March 2026
49	28/04/2026	Blendworth Centre	£177.80	£177.80	Plants for Village Centre
50	30/04/2026	HM Revenue & Customs	£5,608.04	£5,608.04	Tax/NI: April 2026
51	30/04/2026	Hampshire Pension Fund	£5,399.39	£5,399.39	Pensions: April 2026
		TOTAL EXPENDITURE	**£55,089.84**	**£57,692.02**	
Ref	**Date**	**Payee/Payer**	**Net**	**Total**	**Details**
		INCOME			
	various	Regular Hall Users	£2,514.90	£2,514.90	Hire of Jubilee Hall - Regular
	various	Regular Hall Users	£1,996.96	£1,996.96	Hire of Napier Hall - Regular
	various	Casual Hall Users	£244.65	£244.65	Hire of Jubilee Hall - Casual
	various	Casual Hall Users	£300.00	£300.00	Deposits Received
	various	Casual Hall Users	-£200.00	-£200.00	Deposits Refunded
	various	Football Teams	£240.00	£240.00	Hire of Football Pitches
	30/04/2026	Cambridge & Counties	£495.98	£495.98	Bank Interest
	26/04/2026	East Hampshire District Council	£269,047.50	£269,047.50	Precept
	02/04/2026	Miscallenous Income	£10,000.00	£10,000.00	Miscellaneous Income
	20/04/2026	Coffee @ Dollys	£10.00	£10.00	Rent for Coffee Pitch
		TOTAL INCOME	**£284,649.99**	**£284,649.99**	

SIGNED:	
SIGNED:	
DATE:	**1st June 2026**