# Horndean Parish Council
# NOTICE OF MEETING

**Members are hereby summoned to attend the ANNUAL COUNCIL MEETING OF HORNDEAN PARISH COUNCIL, HELD ON MONDAY 11TH MAY 2026 at 6.30 P.M, AT JUBILEE HALL, CROUCH LANE, HORNDEAN PO8 9SU**

Becky White
Clerk to the Council
1st May 2026

## AGENDA

1. To elect the Chair of the Council and to receive the Chair's Declaration of Acceptance of Office.
2. To elect a Vice Chair.
3. To receive apologies for absence.

   *Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Councillors giving their apologies should specify their reason for absence and it is for the Council to consider whether to accept them.*
4. To receive any Declarations of Interest.

   *Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
5. To open the meeting to members of the public to enable them to address questions to Parish Councillors.

   *Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention. Matters raised may not be debated in the meeting and Council can choose to issue a written reply.*
6. To approve the Minutes of the Council meeting held on 13th April 2026.
7. To receive and approve the Orders for Payment (March & April attached).
8. To consider and determine arrangements for the Internal Audit 2026/27.
9. Receipt of nomination to existing committees and election of Chairs to Committees as follows
   - Finance & General Purposes
   - Planning & Public Services
   - Grounds
   - Staff
10. Appointment to Working Parties as follows:
    - Neighbourhood Plan Working Party
11. To appoint two or more members to a new Working Party to review delegation arrangements, including Committee Terms of Reference and the Council's Standing Orders with the Clerk and Deputy Clerk and make recommendations.
12. To appoint two or more members to a new Working Party including the Clerk to review EHDC assets in Horndean Parish and make recommendations on whether Expressions of Interest in a Community Asset Transfer should be made to EHDC.

13. To appoint two or more members to a new Working Party including the Clerk to consider the transfer offer from Highwood Homes of public open space at Land off Rowlands Castle and make recommendations.
14. Review of representation on or work with external bodies and arrangements for reporting back as follows:

    - EH Association Town & Parish Council
    - Catherington Village Residents Association
    - Horndean Community Association
    - Horndean Twinning Association
    - Lovedean Village Residents Association
    - Horndean Technical College
    - HCC Passenger Transport Forum
    - South Downs National Park
    - Horndean Improvement Forum
    - Horndean Parish Design Statement Review Steering Group
    - EHDC ABCD Stewardship Group

15. Review of the Councils and/or employees' memberships of other bodies.

    - Hampshire Association of Local Councils (HALC) and additional HR Service
    - South East Employers for HR and Employment Law Advice
    - Society for Local Council Clerks
    - Campaign for Protection of Rural England
    - Chartered Management Institute
    - The Institute of Local Council Management

16. Confirmation of arrangements for insurance cover in respect of all insured risks.
17. To note the s.137 spending limit for 2026/27.
18. To appoint the Responsible Finance Officer.
19. Review the Councils complaints procedure.
20. To receive the speeding data for April & May 2026.
21. To receive and consider a grant application from The Kings Arm Youth Service in respect of an art project in Horndean Village centre.
22. To confirm bank mandates and signatories for Accounts.
23. To note the total precept requirement in respect of 2026/27 being £538,095.
24. To note the next scheduled meeting of the Council being 1st June 2026.

**PUBLIC ATTENDANCE**

MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND THIS MEETING. IF YOU WOULD LIKE TO MAKE COMMENTS OR HAVE A VIEW ON ANY ITEM ON THIS AGENDA YOU WISH TO HAVE TAKEN INTO CONSIDERATION, YOU ARE INVITED TO WRITE TO THE CLERK OR CONTACT A PARISH COUNCILLOR, PRIOR TO THE MEETING.

**FILMING AND USE OF SOCIAL MEDIA**

DURING THIS MEETING, THE PUBLIC ARE PERMITTED TO FILM THE COUNCIL IN THE PUBLIC SESSION OF A MEETING OR USE SOCIAL MEDIA, PROVIDING IT DOES NOT DISRUPT THE MEETING. THE PUBLIC GALLERY SHOULD NOT BE FILMED. YOU ARE ENCOURAGED TO LET THE CLERK KNOW IN ADVANCE IF YOU WISH TO FILM. MOBILE DEVICES SHOULD BE SWITCHED TO SILENT FOR THE DURATION OF THE MEETING.