HORNDEAN PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD AT JUBILEE HALL ON 27 OCTOBER 2025 AT 6:30 PM

PRESENT: Cllr J Lay (Chairman), Cllr D Prosser, Cllr Attlee

IN ATTENDANCE: Sarah Guy, Interim Proper Officer (Minute Taker), Simon Ritson, RFO

PUBLIC ATTENDANCE: One member of the public was in attendance.

F&GP 019/25/26 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr A Redding and Cllr J Tyler.

F&GP 020/25/26 TO RECEIVE ANY DECLARATIONS OF INTEREST

No declarations of interest were received.

F&GP 021/25/26 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

The Meeting was duly opened.

F&GP 022/25/26 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 28 JULY 2025

It was **RESOLVED** that the Minutes of the Finance and General Purposes Committee meeting held on the 28 July 2025, be signed as a true record of the meeting. All agreed.

F&GP 023/25/26 TO RECEIVE AND CONSIDER THE ASSET REGISTER

A report by the RFO was circulated and a short discussion took place regarding the review of the Asset Register limit. It was agreed that a Fixed Asset Policy be drawn up and brought back to the next Finance and General Purposes Committee, for consideration.

F&GP 024/25/26 TO RECEIVE AND CONSIDER THE QUARTER 2 MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2025

A report by the RFO was circulated and it was noted that HPC are due to receive a total of £139,058 CIL funding, rather than the projected £68,524.

F&GP 025/25/26 TO BEGIN THE FORMAL 2026/27 BUDGET PROCESS

A report by the RFO was circulated and a short discussion took place. The Chairman highlighted some categories of expenditure that could be paid for out of Neighbourhood CIL.

F&GP 026/25/26 PROPOSAL FOR REVISION OF HPC GRANT SCHEME

The Finance & General Purposes Committee **RESOLVED** to recommend the following proposal to Council, in respect of the HPC Grant Scheme

That HPC top slice 10% of incoming Neighbourhood CIL funding to create a bidding pot, from 2026/27.
● That this be reflected in the 2026/27 budget.
● That suitable rules and forms applying to both schemes are drawn up for Council approval, with a view to introduction from April 2026.

F&GP 027/25/26 TO RECEIVE AND CONSIDER THE NEONATAL LEAVE POLICY

The Finance & General Purposes Committee **RESOLVED** to recommend the following proposal to Council, in respect of the Neonatal Leave Policy

- The Neonatal Leave Policy be adopted as per Neonatal care pay, option 1 – statutory care pay

All agreed.

F&GP 028/25/26 TO RECEIVE AND CONSIDER THE FOLLOWING GRANT APPLICATIONS:

- Home-Start Butser - £500.00
- Horndean Community Association - £1,000.00
- Life Education Wessex & Thames Valley - £580.00
- Horndean Technology College, Lunch Club - £250.00

A discussion took place.

The Finance & General Purposes Committee **RESOLVED** to recommend the following proposal to Council, in respect of the following grant applications:

- Home-Start Butser - £500.00

It was **RESOLVED** to recommend to Council that Home-Start Butser be awarded £500.00, pursuant to S137 Local Government Act 1972, as per the recommendation of the Finance & General Purposes Committee meeting on 27 October 2025 – Funding to be used for Christmas celebration for attending families at group, to include venue hire, food, craft & entertainment, plus running costs. Any surplus to be used for normal group offering.

- Life Education Wessex & Thames Valley - £580.00

It was **RESOLVED** to recommend to Council that Life Education Wessex & Thames Valley be awarded £580.00, pursuant to S137 Local Government Act 1972, as per the recommendation of the Finance & General Purposes Committee meeting on 27 October 2025 – Funding to be used to provide health and wellbeing workshops to approximately 496 children at Horndean CE Junior School on the 04.11.2025 for 4 days.

- Horndean Technology College, Lunch Club - £250.00

It was **RESOLVED** to recommend to Council that Horndean Technology College, Lunch Club be awarded £250.00, pursuant to S137 Local Government Act 1972, as per the recommendation of the Finance & General Purposes Committee meeting on 27 October 2025 – Funding to be used to help towards the total cost of providing senior citizens with a Christmas lunch event, including entertainment and a free raffle.

- Horndean Community Association - £2,500.00

It was **RESOLVED** to recommend to Council that Horndean Community Association be awarded £1,000.00 of the £2,500.00 grant application, pursuant to S137 Local Government Act 1972, as per the recommendation of the Finance & General Purposes Committee meeting on 27 October 2025 – Funding to be put towards repainting the windows at Merchistoun Hall, subject to the fact that the window frames are not rotten. If windows are in poor condition, the funds are to be used towards putting the windows in good order.

F&GP 029/25/26 TO NOTE THE NEXT MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 08 DECEMBER 2025

Duly noted.

Meeting concluded at 7:08 pm

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Chairman

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Dated