



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ONLINE ON MONDAY 08 FEBRUARY 2021 at 7.00 P.M.

Members of the public can login via the website link.

Documents pertaining to the meeting are available to download from the HPC website.

Members are summoned to attend

Carla Baverstock-Jones GCILEx, PSLCC, MCMI
Chief Officer

02 February 2021

AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 18 January 2021.
7. To receive and approve the Orders for Payment (List 7 attached).
8. To receive and approve the bank reconciliation – Cambridge & Counties as at the 31 December 2020.
9. To receive and note the monthly finance report.
10. To receive and review the Financial Risk Assessment.
11. To receive and consider the Health & Safety Policy Statement.
12. To receive and consider the draft Meetings Schedule 2021/2022
13. To receive a report and consider the signage in respect of the new Parish Office.
14. To consider any appropriate CIL spending projects for inclusion within the list being prepared by EHDC.

15. To receive and note the COVID-19 Risk Assessment.
 16. To receive a verbal update in respect of the handing back of Tyfield House and Luckylite.
 17. To receive the recommendation from the Grounds Committee on the 25 January 2021, in respect of the quotation for the removal of trees at Jubilee suffering from Elm disease.
 18. To note the next scheduled meeting of the Council being the 15 March 2021.
 19. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
 20. To approve the Confidential Minutes of the Council meeting held on the 14 December 2020, and the 18 January 2021.
 21. To receive the recommendation from the Grounds Committee on the 25 January 2021, in respect of obtaining legal advice regarding a boundary dispute within Catherington Lith.
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