Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ONLINE ON MONDAY 09 NOVEMBER 2020 at 7.00 P.M.

Members of the public can login via the website link.

Documents pertaining to the meeting are available to download from the HPC website.

Members are summoned to attend

Carla Baverstock-Jones GCILEx, PSLCC, MCMI
Chief Officer

03 November 2020

AGENDA

1. To receive and approve apologies for absence.

2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***

3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.

4. To receive a written update from District Councillors regarding District Council matters.

5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***

6. To approve the Minutes of the Council Meeting held on the 12 October 2020.

7. To receive and approve the Orders for Payment (List 4 attached).

8. To receive and approve the bank reconciliation – Co-operative, Lloyds, and Cambridge & Counties as at the 30 September 2020.

9. To receive and note the monthly finance report.

10. To receive and consider the external auditors report for the year ended 2019/2020.

11. To receive a report and consider changing the internal auditor in accordance with best practice.

12. To receive a report and consider the quotations in respect of the external refurbishment of Jubilee Hall.

13. To receive a report and consider the purchase of a replacement countryside vehicle.

14. To consider the written request to operate a pizza mobile food outlet within the car park adjacent to the Parish of Clanfield.

15. To receive a report and consider the closure of the Parish Office whilst relocating.

16. To receive a verbal update in respect of the Land East of Horndean development.

17. To receive a report and consider the application in respect of the following grant:

    - Horndean Community Association - £463.10

18. To note the use of Jubilee and Napier Hall as emergency facilities in the event of Wisteria Lodge Residential Home being evacuated.

19. To receive the recommendation from the Grounds Committee on the 02 November 2020, in respect of the purchase of a DDA compliant toddler swing at Downs Park.

20. To receive the recommendation from the Grounds Committee on the 02 November 2020, in respect of the Unauthorised Encampments Procedure Policy.

21. To note the next scheduled meeting of the Council being the 14 December 2020.

22. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**

23. To approve the Confidential Minutes of the Council Meeting held on the 12 October 2020.