

HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD VIRTUALLY ON 10th AUGUST 2020 AT 7.00 P.M. WITH MICROSOFT TEAMS

PRESENT: Councillors Mrs L Evans (Chairman), D Alexander, D Evans, D Prosser, B Raymond, Mrs E Tickell, R Veitch, J Lay

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker); Sarah Guy, Operations Officer (Meeting facilitator)

PUBLIC ATTENDANCE: There were no members of the public or press present.

HPC 013/20/21 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs I. Weeks, P Beck and A Forbes.

HPC 014/20/21 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 015/20/21 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public present.

HPC 016/20/21 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 23 MARCH 2020 AND 13 JULY 2020**

It was **RESOLVED** that the minutes of the Council meeting held on 23rd March 2020 be signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr D Alexander.

It was **RESOLVED** that the minutes of the Council meeting held on 13th July 2020 be signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr Mrs E Tickell.

HPC 017/20/21

TO RECEIVE A REPORT AND CONSIDER THE PURCHASE OF REPLACEMENT TREES WITHIN CATHERINGTON LITH FUNDED BY THE COMMUNITY INFRASTRUCTURE LEVY: NEIGHBOURHOOD PORTION

A report by the Grounds Manager had been circulated and a discussion took place.

Cllr D Evans proposed a viewing platform be installed in the Lith prior to the replanting works being undertaken. This will provide residents a view across the valley to Windmill Hill. This was seconded by Cllr J Lay.

It was **RESOLVED** to investigate the options of a viewing platform and the associated costs.

It was **RESOLVED** to progress with securing funding via various grant applications for the replanting programme.

This was proposed by Cllr Mrs L Evans and seconded by Cllr D Alexander. All agreed

HPC 018/20/21

TO RECEIVE A REPORT AND CONSIDER THE PURCHASE A DDA COMPLIANT ROUNDABOUT – FIVE HEADS RECREATION GROUND, FUNDED BY THE COMMUNITY INFRASTRUCTURE LEVY: NEIGHBOURHOOD PORTION.

A report by the Operations Officer had been circulated and a discussion took place.

It was **RESOLVED** to accept quote 2 in favour of the DDA compliant roundabout.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr R Veitch. All agreed.

HPC 019/20/21

TO RECEIVE A REPORT AND CONSIDER THE QUOTATIONS IN RESPECT OF THE REPAIRS WITHIN LITH LANE

A report by the Grounds Manager had been circulated and a discussion took place.

It is to be noted that Lith Lane is a footpath and not a road. Only residents with vehicular access rights are allowed to use the footpath as a road. HPC has a responsibility to maintain the footpath in accordance to the standards for a public footpath. Further works would be in the control of and at the direction of HPC but would need to be funded by those with access rights.

It was **RESOLVED** to infill the potholes on Lith Lane after the replanting works have been completed.

This was proposed by Cllr Mrs L Evans and seconded by Cllr R Veitch. All agreed.

HPC 020/20/21

TO RECEIVE A REPORT AND CONSIDER THE INSTALLATION OF SIGNAGE AND BARRIERS WITHIN LITH LANE

A report by the Grounds Manager had been circulated and a discussion took place. This also included an email from a local resident.

Barrier

It was **RESOLVED** to install a collapsible bollard at the end of Lith Lane is proposed to prevent vehicles from driving into the woods.



This was proposed by Cllr Mrs L Evans and seconded by Cllr R Veitch. All agreed.

Passing Spaces

There are currently three passing places within Lith Lane.

It was **RESOLVED** that no additional passing places were required within Lith Lane.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr Mrs L Evans. All agreed.

Signage

Signage has to be clearly visible and have an immediate impact.

It was **RESOLVED** to install a sign denoting that Lith Lane is a footpath and that only residents and delivery vehicles have access. The Chief Officer and Grounds Manager are to draft a design and consult councillors before submission to Council.

This was proposed by Cllr Mrs L Evans and seconded by Cllr D Evans. All agreed.

HPC 021/20/21 TO DISCUSS AND AGREE THE DATE OF THE NEXT COUNCIL MEETING

The meeting requirements were discussed.

It was **RESOLVED** that:

- A Budget Workshop Pre-Meeting is to be held on Monday 17th August 2020
- The next full Council Meeting is to be held on Monday 24th August 2020

HPC 022/20/21 TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

There were no members of the public or press present.

Public meeting closed at 8:15pm

Confidential part of the meeting

HPC 023/20/21 TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETINGS HELD ON THE 23rd MARCH 2020

It was **RESOLVED** that the Confidential minutes of the Council meeting held on 23rd March 2020 be signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr R Veitch.



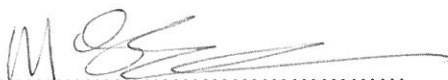
HPC 024/20/21

TO CONSIDER THE TERMINATION OF THE LEASE PURSUANT TO
CLAUSE 21 PERTAINING TO TYFIELD HOUSE

It was **RESOLVED** that notice be given as per Clause 21 (six-month break clause) of the lease agreement in regard to Tyfield House with immediate effect..

This was proposed by Cllr Mrs L Evans and seconded by Cllr B Raymond.

Meeting concluded at 8:37pm


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Signed - The Chairman

4/2/2021
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Date
Virtual meetings