HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 9th SEPTEMBER 2019 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), D Evans, J Lay, A Forbes, D Alexander, R. Veitch

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker)

PUBLIC ATTENDANCE: There were no members of the public or press present

HPC 108/19/20 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Dr C Jacobs, Mrs I Weeks, Mrs E Tickell and P Beck. Apologies were also received for County Cllr Mrs M Harvey.

HPC 109/19/20 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

HPC 110/19/20 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

No written report had been received from Cllr M Harvey. Cllr D Evans provided a verbal update with regard to the rattling grate in front of the Gales Development.

There were no questions for Cllr Mrs M Harvey.

HPC 111/19/20 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A written report was received and circulated.

Cllr D Alexander questioned whether there were any contrary opinion to the climate change and how this affects the standard set by the committee for new buildings. A short discussion took place.

Cllr D Evans noted that the panel is advisory to the cabinet and does not make the decisions.

Cllr Mrs L Evans advised that she will circulate any relevant EHDC minutes to HPC members.

HPC 112/19/20 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public or press present.

HPC 113/19/20 **TO CONSIDER THE CO-OPTION OF: PETER LITTLE TO REPRESENT MURRAY WARD**

Peter Little withdrew prior to the meeting.

HPC 114/19/20 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 15th JULY 2019 and 5th AUGUST 2019**

It was **RESOLVED** that the minutes of the Council meeting held on 15th July be signed as a true record of the meeting. It is noted that a minor error was corrected as follows:

- HPC 076/19/20 – reference to the resident name was removed
- HPC 080/19/20 – General Reserves changed to Election reserves

It was **RESOLVED** that the minutes of the Council meeting held on 5th August 2019 be signed as a true record of the meeting.

HPC 115/19/20 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 6 ATTACHED)**

Cllr A Forbes queried the payment with regard to the sleeve for the zip wire at Jubilee and Cllr Mrs L Evans queried the purchase of a padlock for Five Heads Rec. The CO explained the reason for the purchases.

It was **RESOLVED** that the Orders for Payment (List 6 attached) be approved and duly signed.

HPC 116/19/20 **TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

The report was circulated and a brief discussion took place.

Cllr A Forbes asked what the percentage interest rate would be on the Public Works Loan in regard to the construction at Jubilee hall.

The interest rate will vary depending on when the loan is drawn down. The interest rate is currently at 1.7%.

It was **RESOLVED** that further interest rate information would be received at the next Council meeting of 7th October 2019.

HPC 117/19/20 **TO RECEIVE AND CONSIDER A RESPONSE TO THE FOLLOWING PLANNING APPLICATION: HCC/2019/0631**

The planning application was circulated and a brief discussion took place. The wells have been in place for a number of years without any concerns and are not intrusive.

It was **RESOLVED** that no comment be returned in regard to the planning application.

This was proposed by Cllr R Veitch and seconded by Cllr D Evans. All agreed

HPC 118/19/20 **TO CONSIDER A RESPONSE TO THE LOCAL PLAN LARGE SITES CONSULTATION**

Cllr D Evans attended the Large Site Consultation and gave a verbal update to the members. He encouraged all members to comment on all the large sites on EHDC website.

With regard to the proposed large site development (extension to Land East of Horndean – Hazleton Farm) a brief discussion took place. Cllr Mrs L Evans requested Cllr R Veitch to look at the roads for comment.

It was RESOLVED that Cllr Mrs L Evans and Cllr Mrs E Tickell will construct a response on behalf of HPC to the proposed development.

HPC 119/19/20 **TO RECEIVE AN UPDATE IN RESPECT OF THE CONSTRUCTION OF THE LINKED BUILDING TO JUBILEE HALL**

The heras fencing has been erected and the groundworks to reroute the path has commenced. The path to the back entrance of the infant playground has also been laid. No further updates at this time.

HPC 120/19/20 **TO RECEIVE AND CONSIDER THE DRAFT PAYMENT CARD SECURITY POLICY AND PROCEDURES DOCUMENT**

The draft document was circulated and a brief discussion took place.

Cllr D Evans noted that a robust system is required to protect HPC and its employees. Members commented on some items and proposed some changes. The amended version is to be considered at the next Council meeting on 7th October 2019.

HPC 121/19/20 **TO CONSIDER THE POSSIBILITY OF THE PARISH COUNCIL SUPPORTING THE INITIATIVE OF PLANTING A TREE PER RESIDENT**

A report by Cllr Mrs E Tickell was circulated and a brief discussion took place. Cllr D Evans advised that a questionnaire from EDHC will be forthcoming in due course.

HPC 122/19/20 **TO RECEIVE A REPORT AND CONSIDER THE APPLICATION IN RESPECT OF THE FOLLOWING GRANT:**

- All Saints Church, Catherington - £1,000.00

The application has been submitted for the second time. The treasurer has explained that the funds are from a legacy with conditions and the funds cannot be used for maintenance.

It was **RESOLVED** to defer the decision until further information has been received.

HPC 123/19/20 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 07th OCTOBER 2019**

The date was duly noted.

HPC 124/19/20 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

There were no members of the public or press present.

Public Meeting closed 8:30pm

Confidential part of the meeting

HPC 125/19/20 **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETINGS HELD ON THE 15th JULY AND 5th AUGUST 2019**

It was **RESOLVED** that the confidential minutes of the Council meeting held on 15th July and 5th August 2019 be signed as a true record of the meetings.

HPC 126/19/20 **TO RECEIVE A REPORT AND CONSIDER THE REQUIREMENTS IN TERMS OF THE NEW LEASE AGREEMENT IN RESPECT OF TYFIELD HOUSE**

A brief discussion took place.

It was **RESOLVED** that the chairman and the vice-chairman meet with the landlord to discuss the renewal and exit terms of the lease.

Meeting concluded at 8:37pm.

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Signed – The Chairman

7/10/19
Date