HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 5th AUGUST 2019 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), D Evans, J Lay, Mrs E Tickell, A Forbes, D Alexander, R. Veitch, P Beck

IN ATTENDANCE: Cheree Garvey, Office Manager (Minute Taker)

PUBLIC ATTENDANCE: There were no members of the public or press present

HPC 092/19/20 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Dr C Jacobs. No apologies were received from Cllr Mrs I Weeks.

The Chairman advised that due to a family bereavement the Chief Officer would not be in attendance.

HPC 093/19/20 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

HPC 094/19/20 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

Cllr Mrs L Evans advised that a report had not been received due to annual leave and asked if any members wished to comment about anything. There were no comments or queries for Cllr Mrs M Harvey.

HPC 095/19/20 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A written report was received and circulated. Cllr Mrs L Evans advised that a copy of the minutes of the EHDC meeting of 18th July 2019 will be forwarded to members for information.

Cllr D Evans encouraged members to support the Local Plan consultation and comment on all 10 areas.

HPC 096/19/20 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public or press present.

HPC 097/19/20 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 15th JULY 2019**

Due to a number of errors on the minutes of 15th July 2019, Cllr Mrs L Evans proposed that the minutes are amended accordingly and returned to be signed at the next meeting of the 9th September 2019. This was seconded by Cllr D Alexander. All agreed.

HPC 098/19/20 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 5 ATTACHED)**

Cllr J Lay queried the payment to SSE for the cable damage. A short discussion took place.

It was **RESOLVED** that the Orders for Payment (List 5 attached) be approved and duly signed.

HPC 099/19/20 **TO NOTE THE APPOINTMENT OF THE CONTRACTOR AND THE COST DETAILS PERTAINING TO THE CONSTRUCTION OF THE BUILDING LINKED TO JUBILEE HALL – PARISH OFFICE, WORKSHOP AND SPORTS CHANGING ROOMS**

It is noted that the contract has been awarded to:
Speltham Contract Ltd
Wicor Path
Castle Street
Portchester
PO16 9QU

The cost of the construction is £763,454.85 + 10% contingency + VAT.

HPC 100/19/20 **TO RECEIVE A REPORT AND CONSIDER THE FUTURE OF HOSTING THE ARMED FORCED DAY EVENT**

The report was circulated and a brief discussion took place.

Cllr A Forbes agreed that the number of public attendance has been diminishing over the past few years and that attendance at the most recent event was very low. He added that it was an unseasonably hot day and that this could have affected public attendance. He proposed that the event is held for one more year.

Cllr D Alexander proposed that a detailed breakdown of the costs associated to both Armed Forces Day and Remembrance Day is presented to the F&GP Committee Meeting on 21st October for review. This was seconded by Cllr A Forbes. All agreed.

It was **RESOLVED** that Armed forces Day will be held for one more year and that costs are examined at a detailed level.

HPC 10119/20 **TO RECEIVE AND CONSIDER THE REPORT PREPARED IN RESPECT OF MONITORING THE CAR PARK/WC's WITHIN BLENDWORTH LANE**

The report was circulated and a brief discussion took place. All agreed that the report is comprehensive and well presented.

Cllr Mrs L Evans reminded members that the current situation is that EHDC has rented out the property adjacent to the car park for a period of 12 months and that the sale of the land on which the car park is situated is on hold.

It was **RESOLVED** that the report is retained until the 12 month period has expired and EHDC has indicated the next step.

HPC 102/19/20 **TO CONSIDER A RESPONSE TO THE DOG CONTROL – EHDC PUBLIC SPACE PROTECTION ORDER CONSULTATION**

A brief discussion took place.

It was **RESOLVED** that The Chief Officer will complete the questionnaire (Table 1) and submit to EHDC on behalf of HPC.

This was proposed by Cllr Mrs L Evans and seconded by Cllr J Lay. All agreed.

HPC 103/19/20 **TO RECEIVE THE RECOMMENDATION FROM THE FINANCE & GENERAL PURPOSES COMMITTEE ON THE 22nd JULY 2019, IN RESPECT OF ACCEPTANCE OF CARD PAYMENTS WITHIN THE PARISH OFFICE**

A brief discussion took place. Cllr D Evans noted that there is no existing policy or procedure in place regulating the acceptance of card information and proposed that a policy is drawn up and submitted to at the next meeting of 9th September 2019.

It was **RESOLVED** to accept the recommendation from the Finance & General Purposes Committee and to obtain a card reader.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr P Beck. All agreed.

HPC 104/19/20 **TO RECEIVE THE RECOMMENDATION FROM THE FINANCE & GENERAL PURPOSES COMMITTEE ON THE 22nd JULY 2019, IN RESPECT OF THE APPLICATIONS FOR THE FOLLOWING GRANTS:**

- Home-Start Butser - £1,000
- South of Butser Community Speed Watch - £1,000
- Horndean Community Association - £1,500

The grant applications were submitted and discussed.

- Home-Start Butser

  It was **RESOLVED** to accept the recommendation from the Finance & General Purposes Committee and approve the grant of £1,000.

  This was proposed by Cllr Mrs L Evans and seconded by Cllr Mrs E Tickell. All agreed.

- South of Butser Community Speed Watch

  It was **RESOLVED** to accept the recommendation from the Finance & General Purposes Committee and approve the grant of £1,000 on the basis of co-operating with Rowlands Castle and Clanfield Parishes respectively.

  This was proposed by Cllr Mrs L Evans and seconded by Cllr R Veitch. All agreed.

- Horndean Community Association

  It was **RESOLVED** to accept the recommendation from the Finance & General Purposes Committee and defer the grant application until the documentation required has been received from Horndean Community Association.

HPC 105/19/20 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 09TH SEPTEMBER 2019**

The date was duly noted.

HPC 106/19/20 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

There were no members of the public or press present.

Public Meeting closed 7:55pm

Confidential part of the meeting

HPC 107/19/20 **TO RECEIVE AND AGREE THE PROPOSED NEW LEASE AGREEMENT IN RESPECT OF TYFIELD HOUSE**

No proposed lease agreement had been received by HPC for review. Item has been deferred until a proposal has been submitted.

Meeting concluded at 8:00pm.

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Signed – The Chairman

9/9/19
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Date