Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 15 JULY 2019 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, PSLCC, MCMI
Chief Officer

09 July 2019

AGENDA

1. To receive and approve apologies for absence.
2. To receive any Declarations of Interest.
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.*
6. To approve the Minutes of the Extraordinary Council Meeting held on the 24 June, 2019, and the Council Meeting held on the 17 June 2019.
7. To receive and approve the Orders for Payment (List 4 attached).
8. To receive and approve the bank reconciliation – Co-operative, Lloyds and Cambridge & Counties as at the 30 June 2019
9. To receive and note the monthly finance report.
10. To consider and agree a waiver of the DPA at Downhouse Road.
11. To receive and consider a proposal to trade within Horndean Square.
12. To receive the recommendation from the Grounds Committee on the 24 June 2019, in respect of the SDNP s106 funds of £9,589.14 and the proposed projects.
13. To receive the recommendation from the Grounds Committee on the 24 June 2019, in respect of the s106 funding application for the provision of Boardwalks.
14. To receive the recommendation from the Grounds Committee on the 24 June 2019, in respect of the closure of the Parish Office for one afternoon.

15. To receive the recommendation from the Staff Committee on the 01 July 2019, in respect of the amended Job Descriptions.

16. To note the next scheduled meeting of the Council on the 05 August 2019.

17. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**

18. To consider and appoint a contractor in respect of the construction of the Parish Office adjacent to Jubilee Hall.

19. To receive the recommendation from the Staff Committee on the 01 July 2019, in respect of the expiry of an employee's probationary period.

20. To receive the recommendation from the Staff Committee on the 01 July 2019, in respect of a flexible working request and consider the draft Job Description pertaining to the role.