

HORNDDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 17th JUNE 2019 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), D Evans, J Lay, Mrs E Tickell, A Forbes, D Alexander, Mrs I Weeks, P Beck, Dr C Jacobs

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Cheree Garvey, Office Manager (Minute Taker), Simon Ritson (Responsible Finance Officer)

PUBLIC ATTENDANCE: District Cllr E Woodard, Paul Ferguson (Press) were present

HPC 049/19/20 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr R Veitch.

HPC 050/19/20 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

HPC 051/19/20 **TO RECEIVE A WRITTEN UPDATE COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

Apologies were received from Cllr Mrs M Harvey. A written report was circulated. There were no questions for Cllr Mrs Harvey.

Cllr A Forbes volunteered to inspect the pot holes and road surface at Benbow Road and to provide feedback to the Chief Officer.

HPC 052/19/20 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS**

A written report by District Councillor D Evans was circulated. Cllr D Evans invited members to put forward ideas to the Community Forum.

HPC 053/19/20 **TO RECEIVE THE CHAIRMAN'S COMMENTS**

Cllr Mrs L Evans reiterated the need for additional council members and encouraged members to identify potential candidates.

Cllr Mrs L Evans gave a verbal update with regard to SID and asked members to forward any information regarding particular speeding hot spots on to her prior to the scheduled meeting with the SID team.

HPC 054/19/20 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened. Cllr Mrs L Evans introduced District Cllr Mrs E Woodard.

Paul Ferguson, member of the press, informed council of plans at Winchester for another battery farm to be located near the substation in Lovedean. He provided the planning application number.

HPC 055/19/20 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 13th MAY 2019**

It was **RESOLVED** that the minutes of the Council meeting held on 13th May 2019 be duly signed as a true record of the meeting.

HPC 056/19/20 **TO ELECT CLLR DR CAROLYNE JACOBS TO THE PLANNING AND PUBLIC SERVICES COMMITTEE**

It was **RESOLVED** that Cllr Dr Carlyne Jacobs is elected to the Planning and Public Services Committee. This was proposed by Cllr P Beck and seconded by Cllr Mrs E Tickell.

HPC 057/19/20 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 3 ATTACHED)**

It was **RESOLVED** that the Orders for Payment (List 3 attached) be approved and duly signed.

HPC 058/19/20 **TO RECEIVE AND CONSIDER THE INTERNAL AUDIT REPORT FOR THE YEAR ENDED 2018/19**

Cllr Mrs L Evans noted that the audit report is very positive.

Cllr D Evans noted that on the interim report there were 4 recommendation of which 2 had already been implemented and commended the RFO for his quick actions. The remaining 2 recommendations had been previously discussed at council and it was resolved that council was not minded to implement.

HPC 059/19/20 **TO RECEIVE AND APPROVE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2018/19**

- **Section 1 – Annual Governance Statement 2018/19**
- **Section 2 – Account Statements 2018/19**

It was **RESOLVED** to sign the Annual Governance and Accountability Return. It is noted that the minute reference be added to the form prior to submission.

HPC 060/19/20 **TO RECEIVE AND AGREE THE MONTHLY FINANCE REPORT**

The monthly Finance Report was circulated and noted.



HPC 061/19/20 **TO RECEIVE AND CONSIDER THE QUOTATIONS IN RESPECT OF MONITORING THE USAGE OF THE CAR PARK/WC'S IN BLENDWORTH LANE**

It was **RESOLVED** to accept and approve Quote 3 and for the Chief Officer to make the necessary arrangements for the work to be undertaken.

This was proposed by Cllr Mrs L Evans and seconded by Cllr P Beck.

HPC 062/19/20 **TO CONSIDER FUTURE PROJECTS IN RESPECT OF THE COMMUNITY INFRASTRUCTURE LEVY: EHDC NEIGHBOURHOOD PORTION BEING THE SUM OF £6,855.19**

Cllr Mrs L Evans encouraged members to be actively involved in the ward which they represent and to identify what is required by consulting with the community where the development took place.

The Chairman asked the Chief Officer to enquire at EHDC as to the source radius to establish how far away from the source development the CIL can be utilised.

HPC 063/19/20 **TO CONSIDER AND AGREE THE APPLICATION FOR s106 FUNDING IN RESPECT OF THE REPLACEMENT/REFURBISHMENT OF FIVE HEADS RECREATION PLAY AREA.**

The partially completed application form was circulated and members were invited to comment.

It was **RESOLVED** to request a quotation from Groundwork to complete the form on behalf of HPC.

HPC 064/19/20 **TO RECEIVE A REPORT AND CONSIDER SEEKING APPROVAL OF THE SECRETARY OF STATE FOR HOUSING, COMMUNITIES & LOCAL GOVERNMENT TO APPLY FOR A PUBLIC WORKS LOAN BOARD LOAN OF £500,000 UP TO 25 YEARS FOR THE PURPOSE OF CONSTRUCTION OF THE PARISH OFFICE, COUNTRYSIDE TEAM WORKSHOP AND SPORTS CHANGING ROOMS AT JUBILEE HALL**

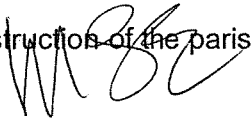
It was **RESOLVED** to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a Public Works Loan Board loan of £500,000 up to 25 years for the purpose of the construction of the Parish Office, Countryside Team Workshop and Sports Changing Rooms at Jubilee Hall.

It is not intended to increase the council tax precept for the purpose of the loan repayments.

HPC 065/19/20 **TO CONSIDER AND APPOINT A CONTRACTOR IN RESPECT OF THE CONSTRUCTION OF THE PARISH OFFICE ADJACENT TO JUBILEE HALL**

Cllr Mrs L Evans proposed that this item be deferred to the meeting of 15th July 2019 to allow for further information. This was seconded by Cllr A Forbes.

It was **RESOLVED** that the appointment of a contractor in respect of the construction of the parish office adjacent to Jubilee hall is deferred to the meeting of 15th July 2019.



HPC 066/19/20

TO NOTE THE EMERGENCY TREE WORKS UNDERTAKEN IN ACCORDANCE WITH PARAGRAPH 3.4 HPC FINANCIAL REGULATIONS

It was **RESOLVED** that the emergency tree works undertaken in accordance with paragraph 3.4 HPC financial regulations is noted. This was proposed by Cllr Mrs L Evans and seconded by Cllr J Lay.

HPC 067/19/20

TO RECEIVE A RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 3rd JUNE 2019, IN RESPECT OF THE EXTERNAL REFURBISHMENT OF NAPIER HALL

Is it noted that the funds for this proposed external work is taken from the earmarked reserves for Napier Hall refurbishment.

It was **RESOLVED** to accept the recommendation from the Finance & General Purposes Committee in respect of the external refurbishment of Napier Hall.

This was proposed by Cllr Mrs L Evans and seconded by Cllr D Alexander.

HPC 068/19/20

TO RECEIVE A RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 3rd JUNE 2019, IN RESPECT OF THE INTERNAL REFURBISHMENT OF NAPIER HALL

Is it noted that proposed internal work was included in the budget for 2019/20 as a one off expense. The additional funds required with regard to additionally identified works will be taken from the earmarked reserves for Napier Hall refurbishment.

It was **RESOLVED** to accept the recommendation from the Finance & General Purposes Committee in respect of the internal refurbishment of Napier Hall.

This was proposed by Cllr Mrs L Evans and seconded by Cllr A Forbes.

HPC 069/19/20

TO RECEIVE A RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 3rd JUNE 2019, IN RESPECT OF THE COMBINED TERMS & CONDITIONS PERTAINING TO HALL HIRE

It was **RESOLVED** to accept the recommendation from the Finance & General Purposes Committee in respect of the combined terms & conditions pertaining to hall hire.

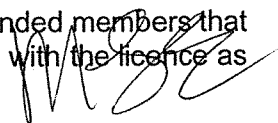
This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans.

It is noted that the combined terms & conditions will be effective from 1st August 2019.

HPC 070/19/20

TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE AUSTRALIAN AIRCREW MEMORIAL

Cllr Mrs L Evans updated members of the current status. The Chief Officer reminded members that HPC hold the licence for the land and emphasised the importance of complying with the licence as the obligations rest with HPC.



HPC 071/19/20

TO RECEIVE A RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 3rd JUNE 2019, IN RESPECT OF THE FOLLOWING GRANT APPLICATIONS:

- **Victim Support - £200**
- **All Saints Church, Catherington – Declined**
- **Home Start Butser - £1,000 – Deferred pending further information**
- **Horndean Band - £250**

It was **RESOLVED** to accept the recommendation from the Finance & General Purposes Committee in respect of the following grant applications:

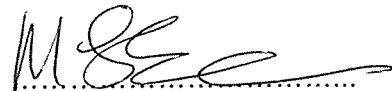
- **Victim Support - £200**
This was proposed by Cllr D Alexander and seconded by Cllr A Forbes. All agreed
- **All Saints Church, Catherington – Declined**
This was proposed by Cllr D Alexander and seconded by Cllr J Lay. All agreed
- **Home Start Butser - £1,000 – Deferred pending further information**
This has been deferred to the next F&GP Committee Meeting of 22nd July 2019. This was proposed by Cllr D Alexander and seconded by Cllr P Beck. All agreed
- **Horndean Band - £250**
This was proposed by Cllr D Alexander and seconded by Cllr A Forbes. All agreed

HPC 072/19/20

TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 15th JULY 2019

The date was duly noted.

Meeting closed 9.05pm



Signed – The Chairman

15/7/19

Date