HORNDEAN PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 21st OCTOBER 2019 AT 7:00 PM

PRESENT: Cllr D Alexander (Chairman), Cllr Mrs. L Evans, Cllr A Forbes, Cllr J lay

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker); Simon Ritson, Responsible Financial Officer

PUBLIC ATTENDANCE: There was 1 member of the public present. No members of the press attended.

F&GP 024/19/20 **TO RECEIVE APOLOGIES FOR ABSENCE**

All committee members were in attendance.

F&GP 025/19/20 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest received.

F&GP 026/19/20 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

F&GP 027/19/20 **TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 22nd JULY 2019**

It was **RESOLVED** that the minutes of the Finance and General Purposes Committee meeting held on the 22nd July 2019 are duly signed as a true record of the meeting.

This was proposed by Cllr D Alexander and seconded by Cllr A Forbes. All agreed.

F&GP 028/19/20 **TO RECEIVE AND CONSIDER THE DRAFT BUDGET FOR THE YEAR 2020/2021**

A report pertaining to the draft budget for 2020/2021 was circulated and discussed.

The RFO proposed the items for inclusion in the budget. The following items were discussed and agreed:

- Tree Maintenance - £4K for inclusion in Income & Expenditure and an additional £4K in earmarked reserves. This was proposed by Cllr D Alexander and seconded by Cllr A Forbes. All agreed
- Speed Indicator Device (SID) - £5K to be included in I&E. This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. All agreed.

David Alexander

- Boardwalks – A new EMR of £1K to be included for boardwalk repair and maintenance. This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. All agreed.

- Playground Equipment – A new EMR of £1K to be included for playground equipment repair and maintenance. This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. All agreed.

- Napier Hall – £1K EMR to re-instate a reserve for future refurbishment. This was proposed by Cllr D Alexander and seconded by Cllr J Lay. All agreed.

- PWL Interest Rate increase – 1% increase adds £3K to loan repayment value. Include £3k to I&E. This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. All agreed.

- Budget reduction for Football Pitch & Village Centre Maintenance will release £4K into budget. Reduction and £4K release approved. This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. All agreed.

A discussion with regard to the reallocation of EMR items was held. The following items were agreed:

- EMR for Elections – reduce by £3.5K
- Professional Fees – reduce by £5K

It was **RESOLVED** that version 3 of the Draft Budget will be received at the next F&GP meeting of 4th November 2019 and then presented to Council on 11th November 2019.

This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. All agreed.

F&GP 029/19/20 **TO RECEIVE AND CONSIDER THE QUARTERLY MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2019**

The report was circulated and a brief discussion took place.

Current position shows a favourable variance of £15.8K due to overachievement of income of £5.7K and an underspend on expenditure of £10.1K.

It was **RESOLVED** that the quarterly management accounts for the period ending 30th September 2019 are received and noted.

This was proposed by Cllr D Alexander and seconded by Cllr J Lay. All agreed.

F&GP 030/19/20 **TO RECEIVE AND CONSIDER THE HALL HIRE CHARGES – WEEKEND RATES**

The report was circulated and discussed

It was **RESOLVED** to recommend to Council that the peak rate timing is moved from 12pm to 5pm on weekends.

This was proposed by Cllr J Lay and seconded by Cllr D Alexander. All agreed.

David Alexander

F&GP 031/19/20 **TO RECEIVE AND CONSIDER THE APPLICATIONS IN RESPECT OF THE FOLLOWING GRANTS:**

- **Horndean Technology College Lunch Club - £350**
- **The Cat and Rabbit Rescue Centre - £300**

The grant applications were submitted and discussed.

- Horndean Technology College Lunch Club
  It was **RESOLVED** to recommend a grant of £350 to Council. This was proposed by Cllr D Alexander and seconded by Cllr J Lay. All agreed.

- The Cat and Rabbit Rescue Centre
  The accounts submitted with the grant shows large reserves and the committee questioned why an application for £300 was made considering the large reserves. The decision was deferred awaiting additional information.

Meeting closed at 8:23 pm

David Alexander
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Chairman

4 Nov 2019
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Dated