Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 18 MARCH 2019 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, PSLCC, MCMI
Chief Officer

12 March 2019

AGENDA

1. To receive and approve apologies for absence.
2. To receive any Declarations of Interest.
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.*
6. To approve the Minutes of the Council Meeting held on the 11 February, 2019.
7. To receive and approve the Orders for Payment (List 11 attached).
8. To receive and agree the monthly finance report.
9. To receive a verbal update in respect of the s106 funds - Developer Contribution applications.
10. To note the replacement of the side door at Napier Hall, in accordance with paragraph 3.4 HPC Financial Regulations.
11. To receive a report from the Planning and Public Services Committee and consider a response to the Local Plan.
12. To receive and consider the documents received in respect of the AQUIND Interconnector Consultation.
13. To receive and note the proposed name of the new development consisting of 5 dwellings within Lovedean Lane.
14. To consider the way forward with respect to the monitoring of the car park and public toilets within Blendworth Lane in terms of usage.
15. To receive a verbal update in respect of the Land East of Horndean development.

16. To receive a verbal update in respect of the construction of the linked building at Jubilee Hall.

17. To note the next scheduled meeting of the Council being the 15 April 2019, and the Annual Parish Meeting on the 08 April 2019.

18. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**

19. To approve the Confidential Minutes of the Council Meeting held on the 11 February, 2019.

Item 6

HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 11th FEBRUARY 2019 AT 7.00 P.M.

PRESENT:
Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman), D Evans, Mrs D Denston, Mrs I Weeks, Mrs E Tickell, P Beck, J Lay, M Hyltoft, T Denton, D Alexander

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker); Simon Ritson, Responsible Finance Officer; Matthew Madill, Grounds Manager

PUBLIC ATTENDANCE: No members of the public or the press attended.

HPC 201/18/19 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors N Wren, M Burridge, R Veitch, Dr C Jacobs and County Councillor Mrs M Harvey.

HPC 202/18/19 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

HPC 203/18/19 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

No written report was received from Councillor Mrs M Harvey.

Cllr Mrs D Denston raised a questioned with regard to the drainage on Havant Road. During heavy rain, it causes flooding on the road and to the houses at the end road.

Cllr Mrs E Tickell added that the replacement of the grill is the responsibility of the developer (Persimmon Homes) and that Keydell Nursery maintains the ditches.

It was delegated to the Chief Officer to write to HCC and County Councillor Mrs M Harvey to enquire about the plans to correct the drainage.

HPC 204/18/19 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

No written report was received from District Councillors. There were no questions for District Councillors.

Cllr Mrs E Tickell gave a verbal update with regard to the depot at Blendworth lane. EHDC has decided to let out the premises for a period of 12 months, therefore the car park and toilets

will still be available for use for a further 12 months. HPC will continue to build a case for objection to the proposed sale of the car park and toilets.

HPC 205/18/19 **PUBLIC SESSION**

No members of the public were present. No members of the press attended.

HPC 206/18/19 **TO CONSIDER THE ELECTION OF CLLR DENTON TO THE PLANNING AND PUBLIC SERVICES COMMITTEE**

It was proposed by Cllr Paul Beck. A vote took place. 9 in favour with 1 abstention.

HPC 207/18/19 **TO CONSIDER THE ELECTION OF CLLR DENTON TO THE GROUNDS COMMITTEE**

It was proposed by Cllr Paul Beck. A vote took place. 9 in favour with 1 abstention.

HPC 208/18/19 **TO CONSIDER THE ELECTION OF CLLR DENTON TO THE STAFF COMMITTEE**

It was proposed by Cllr Paul Beck. A vote took place. 9 in favour with 1 abstention.

HPC 209/18/19 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 21st JANUARY 2019**

It was **RESOLVED** that the minutes of the Council meeting held on 21st January 2019 be duly signed as a true record of the meeting.

HPC 210/18/19 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 10 ATTACHED)**

The Orders for Payment had previously been circulated.

It was **RESOLVED** that the Orders for Payment (List 10 attached) be approved and duly signed.

HPC 211/18/19 **TO RECEIVE AND AGREE THE MONTHLY FINANCE REPORT**

The monthly Finance Report was circulated. It was agreed.

HPC 212/18/19 **TO RECEIVE AND AGREE THE FINANCIAL RISK ASSESSMENT**

It was **RESOLVED** that following a small amendment that the Financial Risk Assessment be adopted by Council.

The amendment as follows:
Item 18 of the Financial Risk Assessment, with regard to Data Protection, states: "Non-compliance with DPA" and this should read "Non-compliance with GDPR"

HPC 213/18/19 **TO RECEIVE AND CONSIDER A RESPONSE TO THE LOCAL PLAN**

Cllr Mrs E Tickell reported that a working party has been formed consisting of Cllrs P Beck, Mrs E Tickell, R Veitch and J Lay. A proposal will be presented to Council at the meeting of 18th March 2019 for agreement. The proposal will be sent out prior to the meeting and Members are requested to read it in readiness for the meeting. The consultation response time is tight and is due to be submitted by 19th March 2019.

Cllr Mrs L Evans requested that all comments be raised to the working party and suggested that Members attend the drop-in-days arranged by EHDC.

HPC 214/18/19 **TO CONSIDER ATTENDANCE AT THE HAMPSHIRE ALC 2019 ANNUAL CONFERENCE ON THE 13TH MARCH 2019**

No Member was available.

HPC 215/18/19 **TO RECEIVE AND AGREE THE DRAFT MEETING SCHEDULE 2019/2020**

The proposed meeting schedule was circulated and discussed. The budget workshop was agreed for 30th September 2019.

It was **RESOLVED** to agree the meeting schedule as received following a minor adjustment to the wording on meeting times.

HPC 216/18/19 **TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD IN RESPECT OF THE UNAUTHORISED REDUCTION OF TREES WITHIN THE OWNERSHIP OF THE PARISH COUNCIL LOCATED AT CHERVIL CLOSE**

The resident claimed that the reduction of the trees were pollarding, however the damage to trees is such that they will not survive.

It was **RESOLVED** to inform the resident that he is responsible for providing 2 new mature trees. Council reserves the right to bring criminal damage charges.

It is delegated to the Chief Officer and the Grounds Manager to action the sourcing and planting of the trees.

HPC 217/18/19 **TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 28TH JANUARY 2019, IN RESPECT OF THE FUTURE PROJECTS BEING CONSIDERED FOR FUNDING BY S106 DEVELOPER CONTRIBUTIONS**

The chief Officer advised that she is still awaiting answers from the S106 Funding manager with regard to when the monies will be available.

Cllr D Evans observed that the shrub bed previously planted at Jay's Close off Stonechat Lane is in need of filling out. He proposed that this be included in the expenditure. This was seconded by Cllr D Denston.

It was **RESOLVED** that the following projects be taken forward:

- the upgrading of playground equipment and the refurbishing of the facilities at Five Heads Recreation Grounds
- the environmental improvements in respect of extending the boardwalk at Dell Piece West and Hazleton
- the planting of additional shrubs at Jay's close off Stonechat Lane

HPC 218/18/19 **TO RECEIVE AN UPDATE IN RESPECT OF THE 2019 SOUTHERN PARISHES FAIR**

Following the meeting of 21st January, the accounts were received. Cllr D Evans noted that the amount of officer hours were 180 and not 75 as presented. It is noted that the HPC contribution still dependent on the remainder of the monies required being raised.

HPC 219/18/19 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 18TH MARCH 2019**

It is noted.

HPC 220/18/19 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960)**

No public or press were present

Public meeting ended at 8.15pm

Confidential part of meeting

HPC 221/18/19 **TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 4TH FEBRUARY 2019, IN RESPECT OF THE EXPIRY OF AN EMPLOYEE'S FIXED TERM CONTRACT**

It was **RESOLVED** that the Office Manager is employed on a permanent contract.

HPC 222/18/19 **TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 4TH FEBRUARY 2019, IN RESPECT OF THE EXPIRY OF AN EMPLOYEE'S PROBATIONARY PERIOD**

It was **RESOLVED** to continue employment for the member of staff who completed the probationary period.

Meeting ended 8.25pm.

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Chairman

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Dated

Item 1

PAYMENTS SINCE LAST ORDER OF PAYMENTS 2018-19			LIST 11 - 18-03-2019			BANK ENTRIES: 04/02/19 - 08/03/19
Ref	Date	Payee/Payer	Net	VAT	Total	Details
DIRECT DEBITS		BANK ENTRIES: 04/02/19 - 08/03/19				
1	20/01/2019	British Telecom	£49.60	£9.92	£59.52	Tyfield Wi Fi: 1 /1/19 -31/3/19 (02392 570550)
2	02/02/2019	Luckylite	£520.00	£0.00	£520.00	Rent: February 2019
3	22/01/2019	Castle Water	£47.60	£0.00	£47.60	Napier Hall Water: 1/11/18-30/04/19
4	04/02/2019	Plusnet	£15.00	£3.00	£18.00	Tyfield WiFI: 04/02/19-03/03/19
5	01/02/2019	Peach	£155.10	£31.02	£186.12	Tyfield Line, Alarm, Napier, Jubilee WIFI : Jan Calls/Feb Rent
6	01/02/2019	FuelGenie	£171.47	£34.30	£205.77	Fuel: January 2018
7	02/02/2019	Business Stream	£65.45	£0.00	£65.45	Tyfield Waste Water:- 31/08/18-15/01/19
8	02/02/2019	Business Stream	£104.25	£0.00	£104.25	Jubilee Waste Water:- 31/08/18-22/01/19
9	11/02/2019	SSE Gas	£341.52	£68.30	£409.82	Napier Hall Gas: 03/01/19-29/01/19
10	20/02/2019	EE	£60.31	£12.06	£72.37	Mobiles: 21/01/19-19/02/19
11	04/03/2019	Luckylite	£520.00	£0.00	£520.00	Rent: March 2019
12	31/01/2019	Veolia	£235.70	£47.14	£282.84	Waste Removal: January 2019
13	13/02/2019	Castle Water	£10.11	£0.00	£10.11	Water Trough HollyBank Close: 1/12/18-31/1/19
14	14/12/2018	Castle Water	£15.58	£0.00	£15.58	Tyfield House Water: 31/08/18 - 30/11/18
15	13/02/2019	Castle Water	£15.92	£0.00	£15.92	Jubilee Water: 1/12/18-31/1/19
B.A.C.S.		BANK ENTRIES: 04/02/19 - 08/03/19				
16	05/02/2019	Staff Expenses	£22.86	£0.00	£22.86	Staff Expenses - January 2019
17	02/02/2019	Happy Days Cleaning	£200.00	£0.00	£200.00	Window Cleaning/Tyfield Cleaning-January 2019
18	28/01/2019	Roger Weeks	£75.00	£0.00	£75.00	Deliver Ford to Hendy Lennox for Repair
19	28/01/2019	Screwfix	£38.99	£0.00	£38.99	Ironstone Boots for Countryside Team
20	28/01/2019	Screwfix	£4.99	£1.00	£5.99	Dustpan and Brush for Luckylite
21	25/01/2019	BranditRight	£22.50	£4.50	£27.00	Printing 3 HiVis Vests with HPC Logo
22	29/01/2019	Hampshire County Council	£8.66	£1.73	£10.39	2 x 5 litres Pink Pearl Liquid Hand Soap
23	30/01/2019	HALC	£85.00	£17.00	£102.00	What You Need To Know- Training for Office Manager
24	31/01/2019	Blendworth Property Maintenance	£55.00	£0.00	£55.00	Adjust Skylight at Napier Hall
25	04/02/2019	Screwfix	£86.48	£17.30	£103.78	Builders Gloves, Evo stick
26	31/01/2019	The New Blendworth Centre	£102.00	£20.40	£122.40	Litter Picking: January 2019
27	07/02/2019	East Hampshire District Council	£350.00	£70.00	£420.00	Building Control Plan Fee-Jubilee Hall Project
28	13/02/2019	HALC	£60.00	£12.00	£72.00	Planning Framework Course - Cllr Lay
29	13/02/2019	HALC	£400.00	£80.00	£480.00	Code of Conduct Training- All Councillors
30	19/02/2018	Lloyds Bank	£6.50	£0.00	£6.50	Bank Fees: February 2019
31	20/02/2019	Horndean PC Employees	£15,407.18	£0.00	£15,407.18	Net Salaries - February 2019
32	31/01/2019	Annodata	£201.93	£40.39	£242.32	Photocopying Rent: 26/02/19-25/05/19
33	22/02/2019	Blendworth Property Maintenance	£120.00	£0.00	£120.00	Repair leak/Fit Toilet Syphon in Ladies Toilet
34	19/02/2019	AVS Fencing	£33.37	£6.67	£40.04	Green post 150 x 150 - Catherington Car Park
35	18/02/2019	Annodata	£190.68	£38.14	£228.82	Printing Charges: 13/11/18 - 15/02/19
36	25/02/2019	Horndean Technology College (PTA)	£500.00	£0.00	£500.00	Grant Awarded
37	31/01/2019	Richard Merritt Chemicals	£37.61	£7.53	£45.14	Various Janitorial Supplies
38	28/02/2019	HMRC	£3,229.79	£0.00	£3,229.79	PAYE/National Insurance: February 2019
39	28/02/2019	Hampshire Pension Fund	£4,248.71	£0.00	£4,248.71	Pension Contributions: February 2019
40	25/02/2019	Hillier Nurseries	£226.00	£45.20	£271.20	Trees for Chervil Close
41	25/02/2019	Hillier Nurseries	£20.40	£4.08	£24.48	Spacer, Ties and Stakes for Trees at Chervil Close
42	01/03/2019	Staff Expenses	£46.02	£0.00	£46.02	Staff Expenses - February 2019
43	02/03/2019	Richard Merritt Chemicals	£247.95	£49.59	£297.54	Janitorial Supplies - February 2019
44	19/09/2018	Keydell Nurseries	£7.42	£1.48	£8.90	2 cans Wasp Destroyer
45	19/09/2018	Keydell Nurseries	£4.16	£0.83	£4.99	1 Roseclear
46	13/02/2019	Keydell Nurseries	£82.99	£16.60	£99.59	Tyfield Hanging Baskets, Box Hedge-Napier, Lawn Feed
47	13/02/2019	Keydell Nurseries	£4.98	£1.00	£5.98	2 Hanging Basket Liners
48	13/02/2019	Keydell Nurseries	£13.32	£2.66	£15.98	2 Bags Compost for Jubilee Bulbs
49	13/02/2019	Keydell Nurseries	£9.98	£2.00	£11.98	2 Wooden Handle Wire Brushes
50	07/03/2019	Rialtas Business Solutions Ltd	£648.00	£129.60	£777.60	Annual Licence for Finance Package
51	27/02/2019	PPL PRS	£741.86	£148.37	£890.23	Music Licenses for Halls
52	28/02/2019	Beaver Tool Hire	£194.78	£37.39	£232.17	Woodchipper Hire/10 litres Diesel
53	01/03/2019	Viking	£186.21	£2.73	£188.94	Stamps, Correction Rollers
DEBIT CARD		BANK ENTRIES: 04/02/19 - 08/03/19				
54	06/02/2019	Select Solar	£92.91	£18.59	£111.50	Solar Panels for SID, Solar Charge Regulator
55	08/02/2019	Battery Clerk	£67.64	£13.53	£81.17	AJC 12V 18Ah Sealed Lead Acid Batteries for SID x 2
56	11/02/2019	East Hampshire District Council	£42.92	£8.58	£51.50	Release of Building Control Inspection docs
57	15/02/2019	Amazon (Oypla)	£19.99	£4.00	£23.99	5L Stainless Steel Vacuum Flask for Volunteers
58	25/02/2019	Surrey Wildlife Trust	£114.00	£0.00	£114.00	Ecology & Survey Course
59	01/03/2019	Amazon	£24.00	£0.00	£24.00	Insect Repellant x 3
60	04/03/2019	Collisons Vehicle Hire	£461.77	£92.35	£554.12	Vehicle Rental 04/03/19 - 17/03/2019 (inc. deposit of £250)
61	01/03/2019	Amazon (Tasco Distributors Ltd)	£8.44	£1.69	£10.13	Labels
		TOTAL EXPENDITURE	£31,080.60	£1,102.68	£32,183.28	

INVOICES TO BE APPROVED FOR PAYMENT			LIST 11 - 18-03-2019			
Ref	Date of Invoice	Payee/Payer	Net	VAT	Total	Details
62	28/02/2019	Millstream Associates Ltd	£995.00	£199.00	£1,194.00	For Hosting of Tender Process - Jubilee Hall Project
63	21/03/2019	Robert Harriott	£3,500.00	£700.00	£4,200.00	Quarterly Rent Q1- 2019-20
64	21/03/2019	Robert Harriott	£201.55	£0.00	£201.55	Insurance Q1- 2019-20
65	11/03/2019	ACD Environmental	£1,050.00	£210.00	£1,260.00	Annual Tree Inspections and Report
		TOTALS	£5,746.55	£1,109.00	£6,855.55	
RECEIPTS RECEIVED SINCE LAST ORDER OF PAYMENTS			LIST 11 - 18-03-2019			BANK ENTRIES: 04/02/19 - 08/03/19
Ref	Date	Payee/Payer	Net	VAT	Total	Details
66	various	Regular Hall Users	£3,212.88	£0.00	£3,212.88	Hire of Jubilee Hall
67	various	Regular Hall Users	£3,551.64	£0.00	£3,551.64	Hire of Napier Hall
68	various	Casual Hall Users	£683.49	£0.00	£683.49	Hire of Jubilee Hall
69	various	Casual Hall Users	£211.82	£0.00	£211.82	Hire of Napier Hall
70	various	Casual Hall Users	£1,050.00	£0.00	£1,050.00	Deposits Received
71	various	Casual Hall Users	-£200.00	£0.00	-£200.00	Deposits Refunded
72	various	Football Teams	£250.92	£0.00	£250.92	Hire of Football Pitches
73	various	Bank Interest	£143.70	£0.00	£143.70	Interest- March 2018
74	various	Private	£295.68	£0.00	£295.68	Private Contribution re Tree Planting
		TOTAL INCOME	£9,200.13		£9,200.13	

SIGNED:	
SIGNED:	
DATE:	LIST 11 - 18-03-2019

Item 8

HORNDEAN PARISH COUNCIL

COUNCIL MEETING : 18th March 2019

SUBJECT OF REPORT: Finance Report

Jubilee Hall Project

East Hampshire District Council notified us on February 28th 2019 that we have been allocated the full s106 contribution available for the Jubilee Hall Project. This is a total of £279,722.

To date we have spent £20.6k on the project as detailed in the table below.

JUBILEE HALL EXTENSION COSTS (from EARMARKED RESERVES)

Supplier	Service	£££
East Hants District Council	Architect Fees re Jubilee Extension	£1,670
East Hants District Council	Jubilee Hall Extension Pre Application	£104
Woodside Tree Consultancy	Tree Survey	£795
ECOSA	Ecological Appraisal	£720
J Brotheton & Partners - Topographical Survey	Topographical Survey	£550
East Hants District Council	Jubilee Extension Planning Fees	£924
Sound Advice	Acoustic Report	£1,200
Your Environment - Ground Investigation	Your Environment - Ground Investigation	£3,150
East Hants District Council	Jubilee Extension Release Documents	£43
East Hants District Council	Building Control Plan Fee Extension	£350
	Non PDP Total to date (28-02-19)	**£9,506**
PDP Architecture LLP	Submission of Planning Application	£7,015
PDP Architecture LLP	KSP Consultancy - estimates of construction costs	£650
PDP Architecture LLP	Planning Decision	£3,445
	PDP Total to date (28-02-19)	**£11,110**
	Grand Total to date (28-02-19)	**£20,615**

The table below shows the latest forecast for expenditure and funding.

Forecast Expenditure

The build price listed is the estimate provided by KSP Consultancy last autumn and will be updated when the tenders are received and a decision is subsequently made.
In addition there are costs from PDP Architecture and others.
There is currently an assumption that we will incur duplicate costs for three months whilst we are moving into the completed building. Finally, there is a contingency of 5% of the estimated building costs.

Forecast Income

As previously noted we have been allocated £279,722 from s106 monies.
We had a reserve of £176,209 as at 1st April 2018. We have been using this to pay costs attributable to the project so far.

This gives us total funding for the project of £455,931 and would result in a required loan of £325,984 (blue column).

JUBILEE HALL DEVELOPMENT	Possible Scenarios		
	[A]	[B]	[C]
ESTIMATED COSTS (as at 28-02-19)			
Estimated Build Price - KSP Consultancy	£662,000	£662,000	£662,000
PDP Architecture Costs (estimate at 28-02-19))	£62,475	£62,475	£62,475
Total Non PDP Costs (estimate at 28-02-19)	£11,226	£11,226	£11,226
Duplication of Costs during transition (3 months)	£8,984	£8,984	£8,984
Contingency (5%)	£37,230	£37,230	£37,230
TOTAL ESTIMATED COSTS (as at 28-02-19)	**£781,915**	**£781,915**	**£781,915**
FUNDED BY:-			
s106 approved by East Hampshire District Council	£279,722	£279,722	£279,722
Horndean PC EMR Reserves as at 01.04.2018	£176,209	£176,209	£176,209
Forecast Horndean PC General Reserves at 01.04.19	£0	£85,000	£159,399
TOTAL FUNDS AVAILABLE	**£455,931**	**£540,931**	**£615,330**
PUBLIC WORKS LOAN REQUIRED	**£325,984**	**£240,984**	**£166,585**

Additionally the Council are forecast to be holding c£159k of General Reserves (in addition to Earmarked Reserves) as at 1st April 2019. This figure will be finalised when accounts are closed.

Some of this could be used to reduce the Public Works Loan if Council chose to use them in this way. See the pink and orange columns.

A more detailed review of the project will be discussed at the Finance and General Purposes meeting on the 25th March.

Current Bank Accounts

The bank accounts that we hold have been reconciled to the end of February 2019
At that point in time the total balance stood at £454.6k.

Management Accounts : Income & Expenditure

The February accounts have been closed and after adjusting for transfers to and from earmarked reserves, the accounts showed an underspend against the budget of £36.9k.
The full year forecast remains at an underspend of c£35k-£40k.

Management Accounts : Balance Sheet

Horndean Parish Council
Balance Sheet
Month No: 11 (February 2019)

Account Description		£££	£££	£££
Current Assets				
Debtors - Sales Ledger		4,733		
Debtors - VAT Control A/C		4,575	9,308	
Prepayments		211	211	
Co-op No. 1 Account		94,765		
Cambridge & Counties Bank		134,906		
Lloyds Bank Current Account		224,909	454,580	
Petty Cash		100	100	
	Total Current Assets			464,199
Current Liabilities				
Accruals		3,346		
Hall Income Deposits		1,200		
Receipts in Advance		834		
	Total Current Liabilities		5,380	
	Total Assets Less Current Liablities			458,818

Management Accounts : Reserves

As at the end of February 2019 total reserves stood at £458.8k.
This was split £205.9k in general reserves and £252.9k in earmarked reserves as detailed below.

Horndean Parish Council
Reserves
Month No: 11 (February 2019)

Represented By :-			
Current Year Fund	18,525		
General Funds	187,350	205,875	
IT Equipment EMR	4,500		
Vehicle Replacement EMR	15,000		
Napier Hall Improvements EMR	19,669		
The Granary- Preserv&Maint EMR	6,000		
Lith Avenue/Lane EMR	3,838		
Jubilee Hall Extension EMR	157,368		
Equipment Replacement EMR	4,517		
Legal Costs EMR	10,000		
Election EMR	6,000		
Fencing EMR	5,000		
Tree Maintenance EMR	1,235		
LychGate Repairs EMR	1,000		
Community Infrastructure Levy EMR	7,567		
Land East of Horndean EMR	7,250		
Wagtail Road EMR	4,000		
Total Earmarked Reserves		252,944	
Total Equity			458,818

Report Prepared by Simon Ritson, Responsible Finance Officer, March 7th 2019

Item: 11

HORNDEAN PARISH COUNCIL RESPONSE TO THE DRAFT LOCAL PLAN.
18th MARCH 2019.

This is the response of Horndean Parish Council to the draft Local Plan. It has been approved by Full Council at a meeting held on 18th March 2019.

The Parish Council has concentrated on those policies that it utilises regularly in determining planning applications that come before it for comment. The response is in three sections namely those policies that the Parish Council likes, those in respect of which it has concerns and those to which it is objecting. Reasons are given in all cases.

The Parish Council likes the following policies:-

1. Policy DM5: Amenity. This new policy is welcomed for providing the detail as to preventing development where it would have an unacceptable adverse impact on the amenity of nearby uses and residents both during and after construction. The clarification as to the considerations to be looked at are clear.
2. Policy DM9: Residential Annexes. This new policy is worded positively so that planning permission will be granted for the provision of annexes to accommodate dependents or relatives but the preconditions set out in paragraph 1 are clear and should prevent abuse of the process. Paragraph 2 is welcomed where it makes clear that proposals for an annexe that could function as an independent dwelling will be treated as a new dwelling and determined by the relevant policies.
3. Policy S6: Affordable Housing. The categorical statement requiring the provision of 40% affordable housing on all residential developments consisting of 11 or more units and its provision onsite is welcomed. The linking of separate developments that are below the thresholds so that the policy requiring 40% affordable housing applies is clear and should prevent avoidance of the policy.
4. Policy DM13: Rural Workers Dwelling. This is an area of planning that is very open to abuse so that a residential dwelling is obtained in locations that they would not otherwise be allowed. This new policy is welcomed. It is hoped that the evidence required to be provided at the outset will prevent abuse of the policy and the loss of a rural workers dwelling under the provisions of paragraph 4 allowing the removal of the occupancy requirement. The requirement to normally site any such dwelling in association with existing groups of farm buildings will hopefully prevent disparate and opportunist development.
5. Policy DM 16: Farm Diversification. This policy is welcomed to allow the generation of commercial income through non agricultural diversification in order to improve viability. The requirement that diversification activities remain subsidiary to the original agricultural operation should prevent abuse of the policy.
6. Policy DM18: Horse related development. Horndean has a lot of equestrian use in the area. Some of that is unsightly and has an adverse impact on the landscape and the area. The preconditions for any such development are welcomed.
7. Policy DM26: Trees, hedgerows and woodland. This policy is welcomed both for its aims in terms of biodiversity, geodiversity and nature conservation and also its ability in assisting in preserving and enhancing an area.
8. Policy DM30: Residential design in low density neighbourhoods. The provisions of this policy clearly setting out the parameters of what will be acceptable to achieve a balance in the area are welcomed and should curtail and prevent inappropriate development.
9. Policy DM32: Residential garden development. The clarity provided by this new policy is welcomed and will hopefully prevent inappropriate development.
10. Policy S14: Maintaining and improving floorspace. The commentary as to the need for the policy and the strategic policy itself are welcomed. Horndean does have three designated Strategic Employment Sites but there are other employment sites that should be retained as there is a need for them. Horndean is lacking in infrastructure and these sites ensure that some of the residents can both live and work in the area. It is hoped that the provisions of S14.3 will be robustly applied.

There are concerns about the following policies:-

11. Policy S15: Rural Economy. The provisions of the strategic objective are broadly welcomed but there is concern that the reference to diversification being managed in a sustainable way so that it preserves or

enhances the character of the surrounding area is quite nebulous and perhaps could be more finely drawn so that there is also an obligation not to adversely affect the natural beauty, wildlife, cultural heritage and opportunities for recreation.

12. Policy DM19: Home based businesses. The support of home based working is welcomed. Perhaps DM19.1a could be more finely drawn to refer to the residential amenity "and character" of the area?

There are objections to the following policies:-

13. Policy DM24: Gaps between settlements. Horndean by virtue of its location and designation as a large local service centre is under pressure from development. The residents wish to see the individual characters of the different wards that comprise the Parish being preserved with development taking place in the most appropriate locations. To that end, the existing Local Gap policy has assisted in preventing the coalescence of the very urban areas with the semi-rural and rural areas so that Horndean does not consist of wall to wall residential development. We would wish to see DM 24.1 extended so that the open areas are not lost either individually or cumulatively with other existing or proposed development. There should also be a specific precondition that the development could not be located elsewhere. It is very important that the open areas are not undermined and are also safeguarded.

14. Policy S18: Landscape. We would like to see S18.2c specifically refer to ancient sunken lanes and ancient tracks. There should also be a specific protection for land at the urban edge and green corridors extending into landscapes where such land meets the preconditions of this strategic objective. Should reference be made to local distinctiveness, sense of place and tranquility?

15. Allocations. Site A34- Land to the rear of 191-211 Lovedean Lane, Horndean. There is no obvious reason why this site has been included as an allocated site. Two planning applications have been refused and two appeals have been dismissed. Nothing has changed in respect of the reasons for refusal and dismissal respectively. There is also no identifiable need for the housing that would be provided by this site as Horndean has sites allocated and supported by the public to provide the development required for the plan period through to 2036.

Item: 12

AQUIND

The Chief Executive
Horndean Parish Council
Tyfield House
Blendworth Lane
Waterlooville
PO8 0AA

Date: 25 February 2019
Dear Sir/Madam,

AQUIND Interconnector Consultation: Responses to be provided by no later than Monday 29 April 2019

Sections 42 Planning Act 2008 and the Infrastructure Planning (Applications: Prescribed Forms and Procedure) Regulations 2009

AQUIND Limited ("AQUIND") is intending to make an application to the Secretary of State for a Development Consent Order for the construction, operation and decommissioning of a new High Voltage Direct Current marine and underground electric power transmission link between the south coast of England and Normandy in France, with the capacity to transmit up to 2,000 MW of electricity between France and Great Britain ("AQUIND Interconnector") and associated development.

We are writing to you because you have been identified as a consultee under section 42(1)(a) of the Planning Act 2008. AQUIND will be undertaking consultation on its proposals between **Wednesday 27 February 2019** and **Monday 29 April 2019** and invites you to consider the consultation documents and provide feedback on its proposals. Following this consultation, AQUIND will consider consultation feedback and refine its proposals further before submitting an application for a DCO to the Secretary of State.

We enclose the following for consultation:

- A consultation newsletter, which provides further information about the proposals and details of how the consultation documents may be viewed and consultation responses provided;
- A copy of the Section 48 Notice, which sets out details of the proposals and information about consultation;
- Red line plan (A3), showing the land within which the current proposals for AQUIND Interconnector are located;
- A copy of the feedback form on which consultation responses can be provided;
- A USB memory stick containing an electronic copy of the consultation documents which comprise the following:
    - Consultation Document, providing a detailed explanation of the proposals and the key issues to be considered during the consultation;
    - Preliminary Environmental Information Report ("PEIR") and Technical Appendices;
    - Non-Technical Summary of the PEIR;
    - Red line plans;
    - The consultation newsletter;
    - Section 48 Notice; and
    - Feedback form.

The consultation documents will be available to view at public exhibition events in Portsmouth, Havant, East Hampshire and Winchester between Thursday 7 March 2019 and Friday 5 April 2019, further details of which are included in the enclosed Section 48 Notice. These exhibitions provide an opportunity to view the consultation documents and discuss the proposals with members of the AQUIND project team.

The consultation documents are also available to view during the consultation at various deposit locations in the vicinity of our proposals between Wednesday 27 February 2019 and Monday 29 April 2019. Details of these locations are provided in the enclosed Section 48 Notice.

Copies of the consultation documents are available online at **www.aquindconsultation.co.uk** and may also be requested from the e-mail or postal addresses below or by phone on 01962 893869. Where copies of the consultation documents are requested, they can be provided free of charge on a USB Memory Stick. Hard copies of the consultation documents can be provided on request (subject to printing and delivery costs).

Responses or other representations should be sent in writing to AQUIND by e-mail to **aquindconsultation@becg.com** or via freepost to '**AQUIND CONSULTATION**'. Alternatively, you can call us to discuss the proposals on 01962 893869.

All responses must (i) be received by AQUIND by no later than midnight on Monday 29 April 2019, (ii) indicate who is making the response or representation, and (iii) give an address to which correspondence relating to the response or representation may be sent. Postal responses will be accepted up to three working days after this deadline but responses received after this date may not be taken into consideration. Please note that responses may be made public.

Thank you in advance for taking part in our consultation which closes on Monday 29 April 2019. Your views on our proposals are important to us and we look forward to receiving your feedback on them.

Yours sincerely,

R D Glasspool.

Richard Glasspool (BA, FCA)
Director

AQUIND Limited

Enc.

- Consultation newsletter
- Section 48 Notice
- Red line plan (A3)
- Feedback form
- USB memory stick

AQUIND INTERCONNECTOR

SECTION 48, PLANNING ACT 2008

REGULATION 4, THE INFRASTRUCTURE PLANNING (APPLICATIONS: PRESCRIBED FORMS AND PROCEDURE) REGULATIONS 2009

NOTICE OF PROPOSED APPLICATION FOR A DEVELOPMENT CONSENT ORDER TO CONSTRUCT AND OPERATE A HIGH VOLTAGE DIRECT CURRENT SUBSEA AND UNDERGROUND ELECTRIC POWER TRANSMISSION LINK BETWEEN ENGLAND AND FRANCE

1. Notice is hereby given that AQUIND Limited of OGN House, Hadrian Way, Wallsend, NE28 6HL (hereafter referred to as "AQUIND") intends to apply to the Secretary of State under section 37 of the Planning Act 2008 (the "Act") for a Development Consent Order ("DCO") to authorise the construction and operation of a new High Voltage Direct Current ("HVDC") marine and underground electric power transmission link between the south coast of England and Normandy in France, with the capacity to transmit up to 2,000 MW of electricity between France and Great Britain ("AQUIND Interconnector").

2. AQUIND is seeking a DCO to, amongst other things, licence and authorise those elements of the AQUIND Interconnector that are located within the UK, which include:

   UK onshore elements:

   a. works at the existing National Grid Lovedean substation near Lovedean in Hampshire where AQUIND Interconnector will connect to the existing Great Britain electricity grid;
   b. high voltage alternating current ("HVAC") underground cables, connecting the Lovedean substation to a new converter station;
   c. the construction of a converter station located to the west of Lovedean village, comprising a mix of buildings and outdoor electrical equipment;
   d. underground high voltage direct current ("HVDC") cables together with a fibre optic cable from the converter station near Lovedean to the proposed landfall site in Eastney (near Portsmouth), approximately 20 kilometres in length; and

   UK offshore elements:

   e. four submarine cables approximately 100 kilometres in length between England and the border of the Exclusive Economic Zone with France, which can be bundled in pairs, and small diameter fibre optic cables for data transmission.

   (hereafter referred to as the "Proposed Development").

3. The Proposed Development is not of a type that is detailed within either Schedule 1 or Schedule 2 to the Town and Country Planning (Environmental Impact Assessment) Regulations 2017. However, due to the environmental and human sensitivities within and surrounding the Proposed Development, AQUIND has decided to voluntarily undertake an Environmental Impact Assessment ("EIA").

4. A Preliminary Environmental Information Report ("PEIR") has been produced based on information compiled to date on the likely environmental impacts of the Proposed Development and is being consulted as part of the suite of consultation documents. AQUIND will submit an Environmental Statement ("ES") and a Non-Technical Summary in support of its application for a DCO to set out the findings of the EIA in due course.

5. The documents, plans and maps showing the nature and location of the Proposed Development, including the PEIR (with a non-technical summary) ("Consultation Documents") are available to view free of charge during the consultation, which will run from Wednesday 27 February 2019 until midnight on Monday 29 April 2019 at the locations and times set out below:

Venue	Opening Times
Beddow Library, Milton Road, Milton, Portsmouth, PO4 8PR	Mon, Tue & Fri: 09:30 – 17:00 Wed & Thu: 09:30 – 18:00 Sat: 10:00 – 15:30
Waterlooville Library, The Precinct, Waterlooville, PO7 7DT	Mon, Tue, Wed & Sat: 09:00 – 17:00 Thu & Fri: 09:00 – 19:00
Horndean Library, 12 Fiveheads Road, Horndean, Waterlooville, PO8 9NW	Mon & Thu: 14:00 – 17:00 Wed: 10:00 – 13:00 & 14:00 – 17:00 Friday: 14:00 – 19:00

Portsmouth City Council, Civic Offices, Guildhall Walk, Portsmouth, PO1 2AL	Mon – Fri: 09:00 - 16:00
Havant Borough Council, Public Service Plaza, Civic Centre Road, Havant, PO9 2AX	Mon – Fri: 09:00 – 17:00
Winchester City Council, City Offices, Colebrook Street, Winchester, SO23 9LJ	Mon – Thu: 08:30 – 17:00 Fri: 08:30 – 16:30
Hampshire County Council, The Castle, Winchester, SO23 8UJ	Mon – Fri: 08:30 – 18:00
Central Library, Portsmouth City Council, Guildhall Square, Portsmouth, PO1 2DX	Mon & Fri: 09:30 – 17:00 Tue, Wed & Thu: 09:30 – 18:00 Sat: 10:00 – 15:30
Cosham Library, Spur Road, Cosham, Portsmouth, PO6 3EB	Mon, Tue & Thu: 09:30 – 18:00 Wed & Fri: 09:30 – 17:00 Sat: 10:00 – 15:30
Petersfield Library, 27 The Square, Petersfield, GU32 3HH	Mon, Tue, Thu & Sat: 09:00 – 17:00 Wed & Fri: 09:00 – 19:00

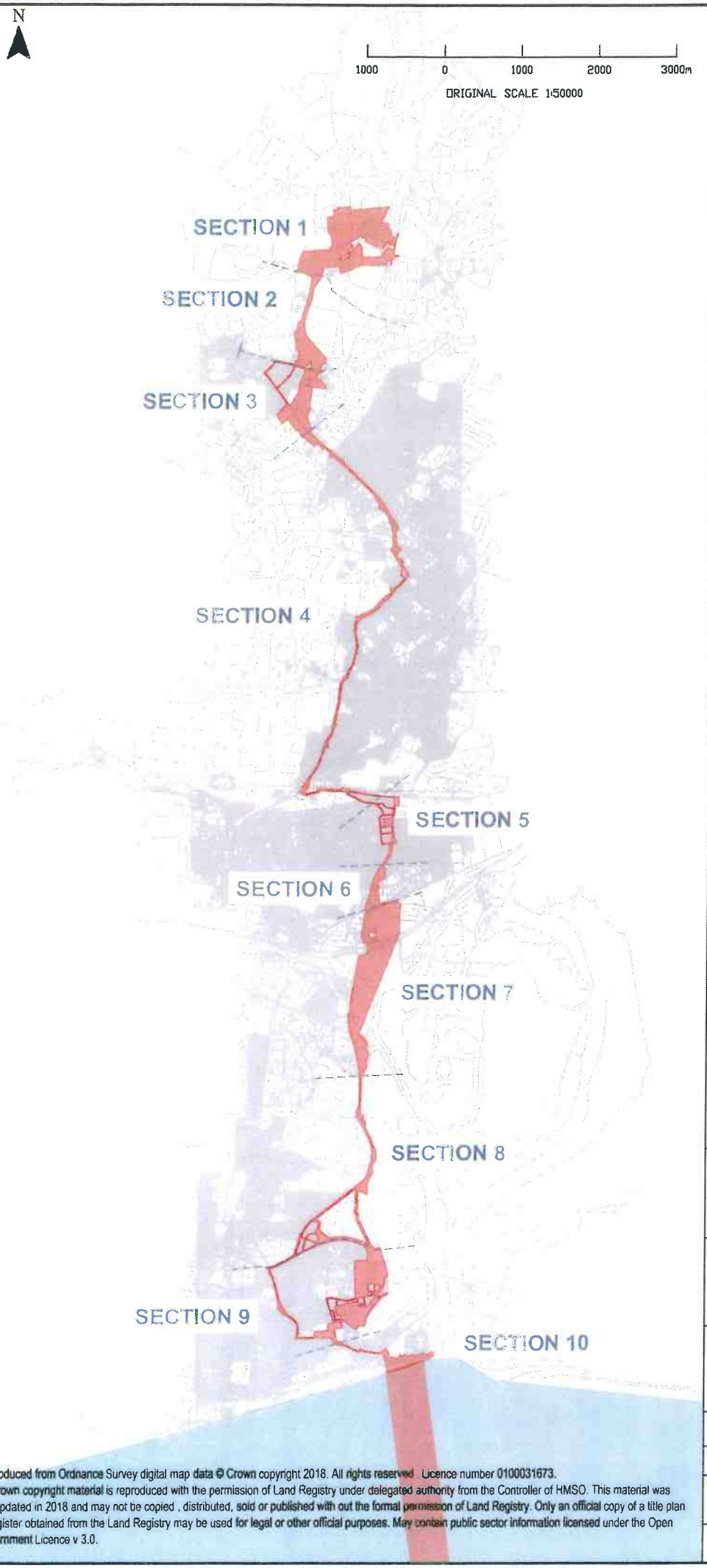
6. The Consultation Documents are also available to view at public exhibition events to be held as follows:

Date	Venue	Time
07/03/2019	Broad Oak Sports & Social Club, Airport Service Road, Portsmouth, PO3 5PB	16:00 – 20:00
08/03/2019	Eastney Community Centre, Bransbury Park, Bransbury Road, Eastney, Portsmouth, PO4 9SU	16:00 – 20:00
14/03/2019	Jubilee Hall, Crouch Lane, Horndean, Waterlooville, Hampshire, PO8 9SU	16:00 – 20:00
16/03/2019	The Drayton Centre, 238 Havant Road, Portsmouth, PO6 1PA	10:00 – 14:00
21/03/2019	Waterlooville Community Centre, 10 Maurepas Way, Waterlooville, PO7 7AY	16:00 – 20:00
22/03/2019	Acorn Community Centre, 3 The Kestrels, Wecock Farm, Waterlooville, Hampshire, PO8 9UX	16:00 – 20:00
23/03/2019	Deverall Hall, 84 London Road, Purbrook, Waterlooville, PO7 5JU	10:00 – 14:00
30/03/2019	Milton Village Community Hall, 182 Milton Road, Southsea, PO4 8PR	11:30 – 15:30
05/04/2019	Denmead War Memorial Hall, Hambledon Road, Denmead, PO7 6PW	16:00 – 20:00

7. Copies of the Consultation Documents are also available to view and download on the consultation website at www.aquindconsultation.co.uk and may be requested from the e-mail or postal addresses below or by phone on 01962 893869. Where copies of the Consultation Documents are requested, they can be provided free of charge on a USB Memory Stick. Hard copies of the consultation documents can be provided on request (subject to printing and delivery costs).

8. Responses or other representations in respect of the Proposed Development should be sent in writing to AQUIND by e-mail to aquindconsultation@becg.com or via freepost to 'AQUIND CONSULTATION'.

9. All responses must (i) be received by AQUIND on no later than midnight on Monday 29 April 2019, (ii) be made in writing (e-mail or letter format), (iii) state the grounds of the response or representation, (iv) indicate who is making the response or representation, and (v) give an address to which correspondence relating to the response or representation may be sent. Postal responses will be accepted up to three working days after this deadline and responses received after this date will not be taken into consideration. Please note that responses or other representations may be made public.



LEGEND

- ONSHORE SITE BOUNDARY
- SECTIONS AS PER BELOW
  - SECTION 1 - LOVEDEAN (CONVERTER STATION AREA)
  - SECTION 2 - ANMORE
  - SECTION 3 - DENMEAD / KINGS POND MEADOW
  - SECTION 4 - HAMBLEDON ROAD TO BURNHAM ROAD
  - SECTION 5 - FARLINGTON
  - SECTION 6 - ZETLAND FIELD AND SAINSBURYS CAR PARK
  - SECTION 7 - FARLINGTON JUNCTION TO AIRPORT SERVICE ROAD
  - SECTION 8 - GREAT SALTERNS GOLF COURSE TO VELDER AVENUE / MOORINGS WAY
  - SECTION 9 - VELDER AVENUE / MOORINGS WAY TO BRANSBURY ROAD
  - SECTION 10 - EASTNEY (LANDFALL)
- MARINE SITE BOUNDARY
- THE ENGLISH CHANNEL

FOR DETAILS ON EACH SECTION, PLEASE SEE THE FEEDBACK FORM AT https://aquindconsultation.co.uk/

REV	DATE	BY	DESCRIPTION	CHK	APP
1	14/02/2019	JPW	FIRST ISSUE	LP	MM

DRAWING STATUS: PUBLIC

WSP House, 70 Chancery Lane, London, WC2A 1AF, UK
T+ 44 (0) 207 314 5000, F+ 44 (0) 207 314 5111
wsp.com

CLIENT: AQUIND

PROJECT: AQUIND Interconnector

TITLE: RED LINE BOUNDARY
SHEET 1 OF 2

SCALE AT A3:	CHECKED:		APPROVED:
1:50000	L.P		M.M
PROJECT No. EN020022	DESIGNED: L.P	DRAWN: J.W	DATE: 14/02/2019
DRAWING No: EN020022-RLB-0001_1			REV: 1

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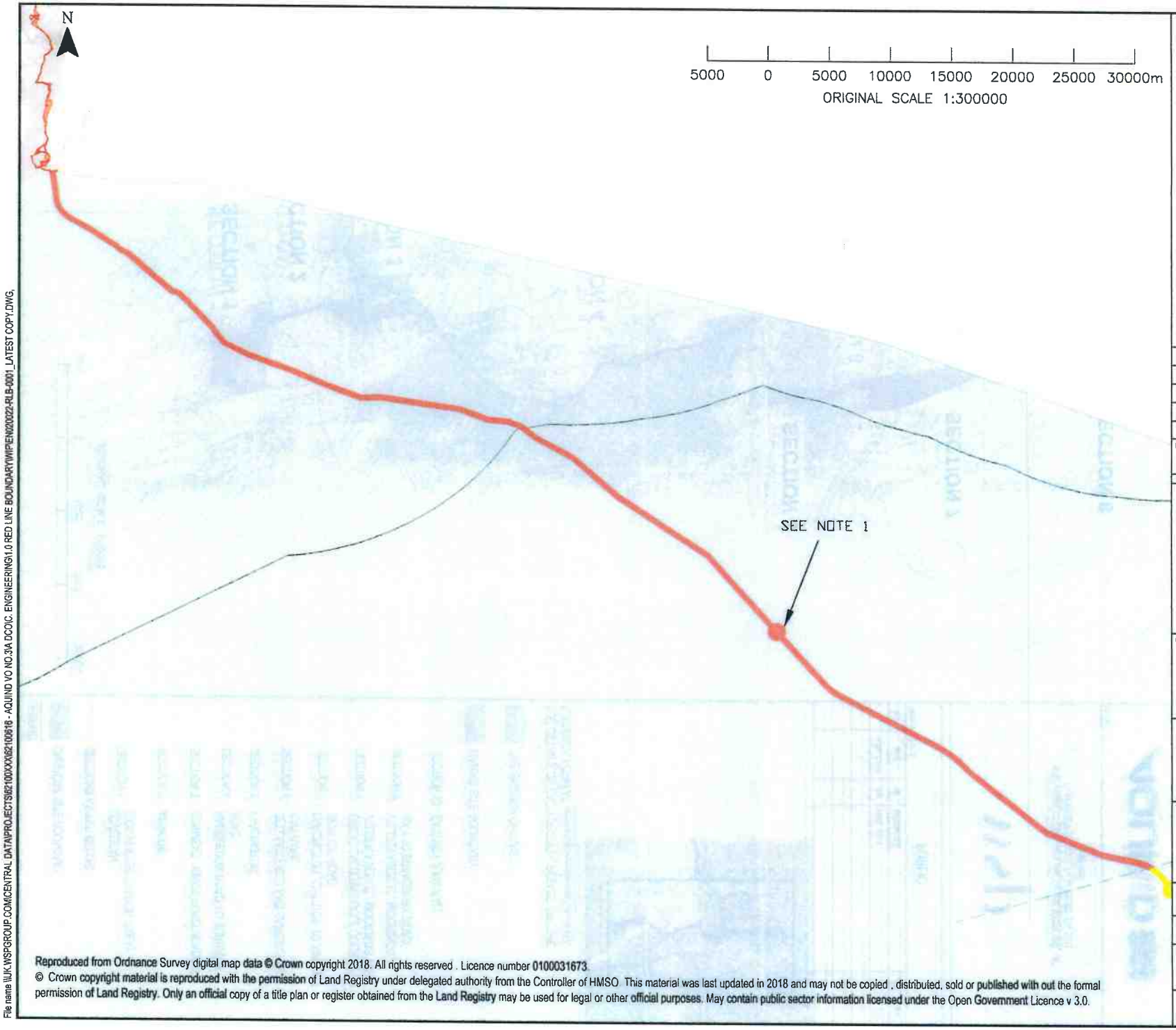

LEGEND

- ONSHORE SITE BOUNDARY
- 12nm LIMIT
- EXCLUSIVE ECONOMIC ZONE BOUNDARY
- MARINE CABLE CORRIDOR (PART OF RED LINE BOUNDARY)
- FRENCH MARINE CABLE CORRIDOR
- THE ENGLISH CHANNEL

FOR DETAILS ON EACH SECTION, PLEASE SEE THE FEEDBACK FORM AT https://aquindconsultation.co.uk/

NOTE :

1. CABLE CROSSES THE ATLANTIC CROSSING TELECOMS CABLE

REV	DATE	BY	DESCRIPTION	CHK	APP
1	14/02/2019	JPW	FIRST ISSUE	LP	MM

DRAWING STATUS: PUBLIC

WSP House, 70 Chancery Lane, London, WC2A 1AF, UK
T+ 44 (0) 207 314 5000, F+ 44 (0) 207 314 5111
wsp.com

CLIENT: AQUIND

PROJECT: AQUIND Interconnector

TITLE: RED LINE BOUNDARY
SHEET 2 OF 2

SCALE AT A3:	CHECKED:		APPROVED:
1:300000	L.P		M.M
PROJECT No: EN020022	DESIGNED: L.P	DRAWN: J.W	DATE: 14/02/2019
DRAWING No: EN020022-RLB-0001_2			REV: 1

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Item 13

Carla Baverstock-Jones

From: Contact
Sent: 22 February 2019 14:09
To: Carla Baverstock-Jones
Subject: FW: Street Naming and Numbering - New Road Name
Attachments: Location_Plan.pdf; Revised Plan.pdf; Honeywood Cottage Photo.jpg

From: Brackley, Steven [mailto:Steven.Brackley@easthants.gov.uk]
Sent: 21 February 2019 16:15
To: Contact <contact@horndeanpc-hants.gov.uk>
Subject: Street Naming and Numbering - New Road Name

Dear Mrs. C Baverstock-Jones,

I deal with the Street Naming and Numbering at East Hampshire District Council.

I have been advised that the property Honeywood Cottage, 155 Lovedean Lane, Horndean, Waterlooville, Hampshire. PO8 9RW is to be demolished and is being replaced with 5 new dwellings.

The following road name has been suggested for this new development:

- **Honeywood Mews.**

Would you be able to discuss this road name at your next parish council meeting.
Could you confirm when this is?

A location plan, a revised site plan and a photo of the current house name sign are attached for your reference.

I look forward to your response,

Regards,

Steven.

Steven Brackley - Address and Gazetteer Officer.

East Hampshire District Council,
Penns Place,
Petersfield,
Hampshire.
GU31 4EX.