HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 10th DECEMBER 2018 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman), D Evans, R Veitch, Mrs D Denston, Mrs I Weeks, Mrs E Tickell, Dr C Jacobs, J Lay, M Hyltoft

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Cheree Garvey (Minute Taker), Simon Ritson, Responsible Finance Officer

PUBLIC ATTENDANCE: 4 members of the public were present.

HPC 163/18/19 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors N Wren, D Alexander, M Burridge and M Harvey

HPC 164/18/19 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

HPC 165/18/19 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

A written report from Councillor Mrs M Harvey was circulated. There were no questions for Cllr Harvey.

Council asked the Chief Officer to write to Cllr R Humby with regard to the pools of water by the brewery tower and at the bottom of Downwood Way.

HPC 166/18/19 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A written report from District Councillors was circulated. The members were requested to attend the Bloor exhibition on Wednesday 12th December 2019 at 13h30.

Cllr D Evans informed members that the Draft Local Plan id ready to receive comments.

HPC 167/18/19 **PUBLIC SESSION**

4 members of the public were present. No members of the press attended.

In response to a query from Mrs Barbara Green the Chairman advised that all Members are governed by the adopted Code of Conduct.

Mr Howes raised the issue of the verges on Catherington lane not being trimmed down. The Chairman responded that this is a matter for HCC and requested the Office Manager to log a complaint on the website.

Cllr S Schillemore thanked the Council on behalf of the Catherington Village Association for the planting of the gifted tree.

The Chairman reminded the members of the Carol Service on 11th December and requested that they attend.

HPC 168/18/19 **TO CONSIDER THE CO-OPTION OF: TONY DENTON TO REPRESENT KINGS WARD**

Cllr Mrs L Evans stated that the vacancy arose due to the resignation of Cllr Jo Murray.

Mr. Tony Denton introduced himself and gave a short overview of his background and reasons why he wished to join the Parish Council. Cllr Mrs L Evans asked the members whether they wished to co-opt Mr. Denton. There were 9 votes in favour and 1 abstention, therefore the co-option was approved.

HPC 169/18/19 **TO CONSIDER THE ELECTION OF CLLR J LAY TO THE FINANCE AND GENERAL PURPOSES COMMITTEE**

It was **RESOLVED** that Cllr J Lay be elected to the Finance & General Purposes Committee.

This was proposed by Cllr R Veitch and seconded by Cllr Mrs E Tickell.

HPC 170/18/19 **TO CONSIDER THE ELECTION OF CLLR J LAY TO THE PLANNING AND PUBLIC SERVICES COMMITTEE**

It was **RESOLVED** that Cllr J Lay be elected to the Planning and Public Services Committee.

This was proposed by Cllr P Beck and seconded by Cllr Mrs E Tickell.

HPC 171/18/19 **TO CONSIDER THE ELECTION OF CLLR MRS L EVANS TO THE PLANNING AND PUBLIC SERVICES COMMITTEE**

It was **RESOLVED** that Cllr Mrs L Evans be elected to the Planning and Public Services Committee.

This was proposed by Cllr P Beck and seconded by Cllr R Veitch.

HPC 172/18/19 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 19TH NOVEMBER 2018**

It was **RESOLVED** that the minutes of the Council meeting held on 19th November 2018 be duly signed as a true record of the meeting.

HPC 173/18/19 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 8 ATTACHED)**

The Orders for Payment had previously been circulated.

It was **RESOLVED** that the Orders for Payment (List 8 attached) be approved and duly signed.

Cllr M Hyltoft requested that expenditure relating to the Jubilee Hall development be marked as such in future.

HPC 174/18/19 **TO RECEIVE AND AGREE THE MONTHLY FINANCE REPORT**

The monthly Finance Report was circulated. It was agreed.

HPC 175/18/19 **TO RECEIVE AND AGREE THE BUDGET 2019/2020, AND TO SET THE PRECEPT**

The final draft Budget was circulated and presented by RFO Simon Ritson.

Cllr D Evans noted that the precept was reduced by 10% in 2015/2016 and subsequently frozen for 4 years.

All voted in favour of a 4% increase of the precept for the 2019/2020 budget year. Therefore, a precept figure of £382,657 will be drawn down.

HPC 176/18/19 **TO RECEIVE AND CONSIDER THE INTERNAL AUDIT REPORT 2018/19 (INTERIM)**

The internal audit report was circulated.

It was **RESOLVED** that a response will be sent to the auditor stating that Council is not minded to follow either recommendation in respect of an independent staffing review and similarly the introduction of NJC pay spine for employees.

HPC 178/18/19 **TO REVIEW MEMBERSHIP OF THE JUBILEE HALL WORKING PARTY, AND CONSIDER ADDITIONAL MEMBERS ACCORDINGLY**

The currently members are Cllrs D Evans, Mrs L Evans, A Forbes, Mrs D Denston and the Chief Officer. Cllr J Lay agreed to join the working party.

HPC 179/18/19 **TO RECEIVE AND REVIEW THE HEALTH AND SAFETY POLICY STATEMENT**

Cllr P Beck noted that the final bullet point should be revised.

It was **AGREED** that Cllr P Beck will provide the Chief Officer with an amendment and the policy will be brought back to Council.

HPC 180/18/19 **TO RECEIVE AND UPDATE IN RESPECT OF THE PROPOSED PLANS TO DISPOSE OF LAND WITHIN BLENDWORTH LANE, WHICH INCLUDES THE PUBLIC CONVENIENCES AND THE ADJACENT CAR PARK**

Cllr E Tickell reported that there is a continued involvement from the public and that no decision has been made at EHDC.

Cllr D Evans noted that every comment received from the public should be sent through to EDHC regardless of whether it is a duplicated topic and that the number of comments are pertinent.

It was **RESOLVED** to retain this as a standard agenda item until a resolution has been achieved.

HPC 181/18/19 **TO RECEIVE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 3RD DECEMBER 2018, IN RESPECT OF AN INCREASE TO THE HIRE CHARGES PERTAINING TO FOOTBALL PITCHES**

It was **RESOLVED** that the hire charge of the football pitches will be increased by 5%. Cllr Mrs L Evans requested that the football clubs are notified in writing as soon as possible in order to provide them with 3 months' notice.

HPC 182/18/19 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 14th JANUARY 2019**

This was noted.

HPC 183/18/19 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

It was **RESOLVED** that the public and the press be excluded for the confidential part of the meeting.

Public meeting closed 8.05pm.

HPC 184/18/19 **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 19TH NOVEMBER 2018**

It was **RESOLVED** that the confidential minutes of the Council meeting held on 19th November 2018 be duly signed as a true record of the meeting.

Meeting ended 8.20pm.

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Chairman

21/1/19
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Dated