HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 23 JULY 2018 AT 7.00 P.M.

PRESENT: Councillors D Alexander, P Beck, D Evans, Mrs L Evans (Chairman), A Forbes (Vice Chairman), Mrs Z I Pearson, Mrs E Tickell, R Veitch, N Wren

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer (Minute Taker), Simon Ritson, Responsible Financial Officer

PUBLIC ATTENDANCE: 1 member of the press was present. County Cllr Mrs Marge Harvey, 3 representatives of the Horndean Twinning Association and 1 member of the public.

HPC 076/18/19 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs D Denston, Miss J Murray and Dr C Jacobs. Cllr M Burridge.

No apologies were received from Councillors R Sowden, and Mrs I Weeks.

HPC 77/18/19 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

HPC 078/18/19 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

A report by County Cllr Mrs Marge Harvey to be circulated in due course. A question was asked by Councillor Mrs Lynn Evans regarding the disabled parking facilities within Horndean Square. It was confirmed that this is possibly part of the parking consultation and if not the parking bays need to be appropriately marked. A question was asked by Councillor Mrs Elaine Tickell as to an update in respect of the land in front of Gales Park. It was confirmed that the land is to be adopted by HCC and the culvert/grill will be repaired accordingly.

HPC 079/18/19 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

No reports were submitted. Cllr Mrs E Tickell gave an update, stating that Linden Homes had handed the Gales development over to the management company, and there had been some significant maintenance work undertaken. It was noted that the newly planted trees did not look particularly healthy and the planters continue to require some attention.

Cllr Marge Harvey expressed her gratitude to Cllr Tickell, in respect of keeping her updated of the issues and her efforts to resolve the long standing situation.

HPC080/18/19 **TO RECEIVE THE CHAIRMAN'S COMMENTS.**

The Chairman informed Members that due to reduced staffing levels the meeting of the Planning and Public Services Committee scheduled for the 06 August 2018, had been cancelled. The meeting of the Finance & General Purposes Committee on the 30 July 2018, has been rescheduled for the 03 September 2018.

Councillors were informed of some sad news insofar as Steven Lugg the Chief Executive of HALC had passed away. It was noted that he was very supportive of local councils and had greatly supported HPC, carrying out a huge amount of work to assist parish councils.

HPC 081/18/19 **PUBLIC SESSION**

The meeting was duly opened to the public. It was agreed that questions would be addressed on reaching the appropriate agenda item.

A display of the proposed artwork to be placed on the former Gales site, was presented by Rebecca Probert from EHDC. Timescale for completion being mid-November.

HPC 082/18/19 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 11 JUNE 2018**

It was **RESOLVED** that the minutes of the Annual Council meeting held on 11 June 2018 be duly signed as a true record of the meeting.

HPC 083/18/19 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 4 ATTACHED)**

The Orders for Payment was circulated. It was **RESOLVED** that the Orders for Payment (List 4 attached) be approved and duly signed.
The RFO mentioned the setting up of an EMR for costs relating to the LEOH development, it was agreed for this to be brought to the next meeting of the Finance and General Purposes Committee meeting.

HPC 084/18/19 **TO RECEIVE AND APPROVE THE BANK RECONCILIATRION – CO-OPERATIVE BANK, LLOYDS AND CAMBRIDGE & COUNTIES AS AT 30 JUNE 2018**

It was **RESOLVED** that the Bank Reconciliation in respect of all 3 accounts be approved and duly signed.

HPC 085/18/19 **TO RECEIVE AND AGREE THE MONTHLY FINANCE REPORT**

Members considered the £4k received in respect of the maintenance of Wagtail Close, and referred it to the next meeting of the Finance and General Purposes Committee.

It was agreed that Agenda Item 17, could be heard earlier than listed given the members of the public present wishing to contribute.

HPC 086/18/19 **TO DISCUSS THE FUTURE OF THE TWINNING ASSOCIATION AND EXPLORE WAYS OF IT ENGAGING WITH MORE RESIDENTS.**

Cllr Forbes thanked the Twinning Association for maintaining the links with Aubergenville over many years and asked if there is more that can be achieved. The Chairman of the Twinning Association – Janice Hall informed Council of numerous events and community involvement including the exchange student scheme and football clubs. Additionally, it was suggested that a package could organised to enable interested parties to travel to Aubergenville - it is the associations 20th year. The next trip being the 07 June 2019 – 10 June 2019. A member of the public present, enquired as to whether there were any direct links financial or otherwise between the association and HPC, given that the signing of the Charter needed to be undertaken by the Chairman. Cllr Mrs Lynn Evans commented that she was not aware of any direct involvement, and confirmed that any financial support would be considered as part of the grant application process.

HPC 087/18/19 **TO RECEIVE AND CONSIDER THE REVISED DESIGN BRIEF, IN RESPECT OF THE COMMUNITY BUILDING WITHIN THE LAND EAST OF HORNDEAN DEVELOPMENT.**

Cllr David Evans informed Members that this is the final draft to date, but there is a need to speak to the representatives from Bloor Homes in order to discuss further. Councillors were invited to provide comments which would then be fed back to Bloor. No comments were forthcoming, therefore it was noted that should any arise for the same to be emailed to the Chief Officer.

HPC 088/18/19 **TO RECEIVE AND CONSIDER THE BUSINESS PLAN, IN RESPECT OF THE COMMUNITY BUILDING WITHIN THE LAND EAST OF HORNDEAN DEVELOPMENT**

Members were informed that the Business Plan was prepared in order to provide an independent assessment as to the financial viability of the community building. This would enable Council to make a decision in terms of taking ownership of the building. Cllr Alexander observed that the building represents as a viable proposition particularly the key holder option. The impact on revenue in respect of Jubilee Hall/Napier was hard to predict, but as a practical point more new people will be coming to the area as LEOH builds out.

Cllr David Evans expressed the view that the building was larger than most in the area, and with the appropriate level of staff, could be open as a performance venue and he requested that Councillors give consideration to branding/name for the building and feed back to the working party/Chief Officer.

HPC 089/18/19 **TO RECEIVE AND APPROVE THE REVISED STANDING ORDERS**

The previous questions relating to the need for clarification of the provisions for Dispensation, were discussed and Members agreed that the additional information should be included within the Standing Orders. It was additionally agreed that text printed in bold represents mandatory requirements and for this to be stipulated within the Standing Orders.

It was **RESOLVED** that subject to the above amendments - Standing Orders to be adopted.

HPC 090/18/19 **TO RECEIVE A REPORT FROM CLLR ALEXANDER AS THE EAST HANTS PASSENGER TRANSPORT FORUM REPRESENTATIVE.**

Cllr Alexander provided a verbal update in respect of the recent forum (please see attached report).

HPC 091/18/19 **TO RECEIVE CONSIDER THE WAY FORWARD IN RESPECT OF THE POTENTAL CLOSURE OF FOOTPATHS WITHIN THE PARISH.**

The Chairman made the request for Councillors to check their wards to ensure that all footpaths are registered on the Definitive Map which is available on the HPC website. This includes under used footpaths and the "urban" alleys on housing estates.

HPC 092/18/19 **TO RECEIVE AND NOTE THE CORRESPONDENCE RECEIVED FROM THE HORNDEAN BAND.**

Cllr Mrs Lynn Evans met with a representative of the Horndean Band (please see attached correspondence), an introduction to the Horndean Community Association took place to discuss a potential venue for the concert. The bandstand sited within the grounds of Merchistoun Hall is being considered as an ideal location.

HPC 093/18/19 **TO RECEIVE A RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 02 JULY 2018, IN RESPECT OF THE PROJECTS ELIGIBLE FOR SDNP S106 FUNDING.**

A discussion took place and it was **RESOLVED** to follow the recommendation of the Grounds Committee and for all works to be completed as recommended within the report (see attached) submitted to the Grounds Committee.

HPC 094/18/19 **TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON 02 JULY 2018, IN RESPECT OF THE CATHERINGTON DOWN MANAGEMENT PLAN**

It was **RESOLVED** to follow the recommendation of the Grounds Committee, and adopt the management plan.

HPC 095/18/19 **TO RECEIVE A RECOMMENDATION FROM THE GROUNDS COMMITTEE ON 02 JULY 2018, IN RESPECT OF THE MAINTENANCE OF HPC FOOTBALL PITCHES.**

It was **RESOLVED** to follow the recommendation of the Grounds Committee, and for all works to be completed as detailed within the report provided by Quote 1 (see attached).

HPC 096/18/19 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING 13 AUGUST 2018**

Noted.

HPC 097/18/19 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960).**

It was **RESOLVED** that the public and press be excluded for the confidential part of the meeting.

The public part of the meeting closed at 8.18pm.

HPC 098/18/19 **TO RECEIVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON 11TH JUNE 2018.**

It was **RESOLVED** that the minutes of the Council meeting held on 11 June 2018, be duly signed as a true record of the meeting.

Meeting ended 8.40PM.

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Chairman

24/9/18

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Dated