HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 09 DECEMBER 2024 AT 7.00 P.M.

PRESENT: Councillors J Lay (Chairman), T Attlee, P Beck, J Hodgson, K Jenkins, N Smith, D Prosser, A Redding, R Smith, B Sowden, S Freeman

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer**,** Sarah Guy, Office Manager (Minute Taker), Simon Ritson, RFO

PUBLIC ATTENDANCE: 40x members of the public, 4x consultants supporting the proposed Aldi development & District Cllrs J Hogan, D Evans & E Woodard

HPC 149/24/25 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from

HPC 150/24/25 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 151/24/25 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

A report by County Councillor Mrs M Harvey was circulated and noted.

HPC 152/24/25 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A report by District Cllr D Evans was circulated and noted.

HPC 153 /24/25 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

HPC 154/24/25 **TO RECEIVE A PRESENTATION FROM REPRESENTATIVES OF CAVENDISH CONSULTING – ALDI IN HORNDEAN**

A presentation was given by representatives of Cavendish Consulting and a question-and-answer session took place.

HPC 155/24/25 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 04 NOVEMBER 2024**

It was **RESOLVED** that the minutes of the Council meeting held on 04 November 2024 be signed as a true record of the meeting, with an agreed amendment to be made to minute HPC 132/24/25. All agreed.

HPC 156/24/25 **TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES**

EH Association Town and Parish Council: Cllr Redding said he had recently attended an online meeting, where Donna Jones, Hampshire Police and Crime Commissioner was in attendance. Donna Jones highlighted the Police and Crime Plan for the next 4 years. Her presentation focussed on crime statistics, increased recruiting, re-opening of police stations across the county and priorities for her next term in office, which includes a strong emphasis on dealing with motoring offences. Cllr Redding discussed the Auto Speed Watch initiative that HPC are running in Horndean and mentioned that we would like to see a much more pro-active stance from our local police in regard to dealing with repeat offenders. Cllr Redding suggested that a letter or visit from a uniformed officer to the worst offenders would be invaluable in making the initiative more effective, which Donna Jones was very supportive of and said that we should look to meet and speak directly to our local police unit about progressing this.

EHDC Community Forum: Cllr Redding discussed the devolution of Assets, stating that HPC should not be afraid to take on assets should they be desirable for the community.

Armed Forces Stakeholder Meeting: Cllr Redding said he had attended a recent meeting, where the East Hampshire Veterans Festival was discussed, which is being held on 24 January 2025.

HGTHN: Cllr Redding explained that the deadline for spending the DEFRA grant money is by the end of March 2025. He said that the following was underway

- Changes are being made to the footpaths to encourage inclusivity.
- Tree sculptures/carvings were planned.
- An advance payment needs to be made to Landmark for the two interpretation boards that we would like them to make for us to install on the Catherington Lith zone of the Green Trail Network.

Havant Thicket Reservoir – Advisory Group: Cllr Attlee said that slides had been circulated, along with links and she said that notes from the Advisory Group meeting would be circulated once she had received them.

HNIP: The minutes of the HNIP Forum meeting from 05 November was circulated (as attached).

HPC 157/24/25 **TO RECEIVE AN UPDATE IN RESPECT OF THE DATA RECEIVED FROM THE AVERAGE SPEED CAMERAS**

A report by Cllr Prosser was circulated. Cllr Prosser informed members that the cameras had been moved from Lovedean Lane to Catherington Lane, with 56MPH being the highest speed recorded on Catherington Lane. He explained that there had been some issues with the cameras not working as well as expected, which seemed to be due to the gloomy weather and low battery level. He said that they hadn't been able to use the alignment tool on the cameras, due to a poor Wi-Fi connection.

HPC 158/24/25 **TO RECEIVE AND CONSIDER THE COST OF THE DATA CONNECTIVITY FEE OF £537, PAYABLE ON AN ANNUAL BASIS IN RESPECT OF THE AVERAGE SPEED CAMERAS**

Agenda item 11 was moved before agenda item 10.

The annual data connectivity fee of £537 with regards to the average speed cameras, was discussed. It was suggested that consideration should be given as to whether HPC continue with the Auto Speed Watch approach, given the cost implications, if the Police aren't willing to act on the data we collate.

HPC 159/24/25 **TO RECEIVE AND CONSIDER THE COST OF £1,500 IN RESPECT OF THE STRUCTURAL TESTING OF THE LIGHTING COLUMNS FOR ATTACHMENT OF THE SPEED INDICATOR DEVICE ON A TWO-YEARLY BASIS**

The cost of £1,500 in respect of the structural testing of the lighting columns for attachment of the SID on a 2 yearly basis was discussed. It was noted that the cost of £1,500 still stands, regardless of the number of lampposts being tested. The lighting columns would need to be tested at a minimum of every 2 years.

It was noted that a SID is more visible that the average speed cameras.

It was **RESOLVED** that

- the cost of £1,500 in respect of the structural testing of the lighting columns for attachment of the SID on a 2 yearly basis, be deferred until March.
- The working party meet to determine the viability of either speed monitoring approach (SID and Auto Speed Watch).

HPC 160/24/25 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (OCTOBER ATTACHED)**

It was **RESOLVED** that the Orders for Payment (October) be approved and duly signed. All agreed.

HPC 161/24/25 **TO RECEIVE AND AGREE THE BUDGET 2025/26, AND SET THE PRECEPT**

A report by the RFO was circulated and It was **RESOLVED** to accept the budget for 2025-26 with

- a Total Precept of £510,903
- Tax Base of 5,153.20

HPC 162/24/25 **TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

A report by the RFO was circulated and noted by members.

HPC 163/24/25 **TO ELECT MEMBERS TO A LOCAL COMMUNITY RESILIENCE PLANNING WORKING PARTY**

A Local Community Resilience Planning working party was set up as follows, with Cllr Redding nominated to take the lead. All agreed.

- Cllr Redding
- Cllr N Smith
- Cllr Hodgson

HPC 164/24/25 **TO ELECT MEMBERS TO A SAFEGUARDING/CHILD PROTECTION POLICY WORKING PARTY**

A Safeguarding/Child Protection Policy working party was set up as follows. All agreed.

- Cllr Freeman

- Cllr Hodgson
- Cllr R Smith

HPC 165/24/25 **TO RECEIVE AND CONSIDER THE PROPOSAL SUBMITTED BY CLLR NEIL SMITH, IN RESPECT OF THE UTILISATION OF MICROSOFT TEAMS FOR THE PURPOSE OF DOCUMENT SHARING**

A document by Cllr N Smith was circulated and it was **RESOLVED** that the document be approved following some minor typos, which would be amended by Cllr Attlee.

HPC 166/24/25 **TO RECEIVE AND CONSIDER THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 25 NOVEMBER 2024, IN RESPECT OF THE QUOTATIONS RECEIVED REGARDING THE TREE WORKS AT CATHERINGTON LITH**

A report and quotations were circulated and considered by members. It was **RESOLVED** that quotation 3 be approved – Arb Assist Ltd at a total cost of £17,590 + VAT. All agreed.

HPC 167/24/25 **TO RECEIVE AND CONSIDER THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 02 DECEMBER 2024, IN RESPECT OF THE STRATEGIC PLANNING PROPOSAL**

The proposed document was circulated outlining the timeline for implementation with a public consultation in April 2025, at the Annual Parish Meeting.

It was **RESOLVED** that the recommendation from the Finance and General Purposes Committee on 02 December 2024 be agreed, and the document in its entirety be adopted.

HPC 168/24/25 **TO RECEIVE AND CONSIDER THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 02 DECEMBER 2024, IN RESPECT OF THE FOLLOWING POLICIES**

- **OUT OF HOURS POLICY**

It was **RESOLVED** that the Out of Hours Policy be adopted, as per the recommendation of the Finance and General Purposes Committee on 02 December 2024.

- **CHILD PROTECTION POLICY**

It was **RESOLVED** that the Safeguarding/Child Protection working party consider the amalgamation of the Child Protection Policy and the Safeguarding Policy.

- **FILMING AND RECORDING POLICY**

It was **RESOLVED** that the Filming and Recording Policy be adopted, as per the recommendation of the Finance and General Purposes Committee on 02 December 2024.

HPC 169/24/25 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 13 JANUARY 2025**

The next scheduled meeting of the Council was noted as 13 January 2025. This meeting will be held in Jubilee Hall.

HPC 170/24/25 **TO RECEIVE AND AGREE THE EXPENDITURE IN RESPECT OF THE GREEN TRAIL AND HERITAGE NETWORK GRANT FUNDING OF £35,000**

An additional agenda item was added to the agenda, pursuant to Standing Order 5xiv, due to payment being required in advance for information boards for Catherington Lith as part of the Green Trail and Heritage Network, which needed to be agreed without delay. The grant provided must be spent by 31 March 2025, otherwise will be withdrawn.

It was **RESOLVED** To delegate the authority to the Chief Officer to approve works and subsequent payments for projects previously agreed by Council, to take place within Catherington Lith, only in accordance with the Green Trail and Heritage Network project. The monies paid are not to exceed the grant of £35,000.

HPC 171/24/25 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** to exclude the public from the meeting. Members of the public left the meeting.

The public meeting concluded at 9.03pm.

HPC 172/24/25 **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 04 NOVEMBER 2024**

It was **RESOLVED** that the Confidential minutes of the Council meeting held on 04 November 2024 be signed as a true record of the meeting. All agreed.

Officer Manager, SG left the meeting.

HPC 173/24/25 **TO RECEIVE AND CONSIDER THE PROPOSED CONTRACT OF EMPLOYMENT WHICH INCORPORATES GREEN BOOK TERMS AND CONDITIONS**

The current contract of employment with the proposed new contract was circulated by the Chief Officer. Following a brief discussion, it was **RESOLVED** that the contract be implemented in April 2025.

HPC 174/24/25 **TO RECEIVE AND CONSIDER THE REPORT PERTAINING TO THE TWO APPEALS IN RESPECT OF THE STAFF JOB EVALUATION**

A report prepared by the appeals consultant and the Chief Officer were circulated, after a brief discussion Members decided to agree with the findings of the appeals consultant.

The confidential meeting concluded at 9.45pm

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Signed - The Chairman

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Dated