Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 04 NOVEMBER 2024 at 7.00 P.M. IN JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI
Chief Officer

29 October 2024

AGENDA

1. To receive and approve apologies for absence.

2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***

3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.

4. To receive a written update from District Councillors regarding District Council matters.

5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***

6. To receive a presentation from representatives of Portsmouth Water and Future Water in respect of the Havant Thicket Reservoir.

7. To approve the Minutes of the Council Meeting held on the 07 October 2024.

8. To receive an update from Members representing the Parish Council within external organisations and Working Parties.

9. To receive an update in respect of the data received from the average speed cameras.

10. To receive and approve the Orders for Payment (August & September attached).

11. To receive and note the monthly finance report.

12. To receive and approve the bank reconciliation – Co-operative, Lloyds and Cambridge & Counties as at 30 September 2024.

13. To receive and consider the Internal Audit Report 2024/25 (Interim)

14. To receive and consider the quotations in respect of the structural testing of the lighting columns for attachment of the Speed Indicator Device.

15. To receive and consider the recommendation from the Finance and General Purposes Committee on the 28 October 2024, in respect of the closure of the Parish Office on Fridays.

16. To receive and consider the recommendation from the Finance and General Purposes Committee on the 28 October 2024, in respect of the following Policies:

    - Equality, Diversity and Inclusion Policy
    - Data Retention Policy
    - Data Breach Policy
    - Dignity at Work Policy.

17. To receive and consider the recommendation from the Finance and General Purposes Committee on the 28 October 2024, in respect of the following grant application:

    - Horndean Technology College Lunch Club - £300.

18. To note the next scheduled meeting of the Council being the 09 December 2024.

19. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**

20. To approve the Confidential Minutes of the Council Meeting held on the 07 October 2024.

21. To receive and consider the Contract in respect of the grant funding for the Horndean Green Trail & Heritage Network.