HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 05 AUGUST 2024 AT 7.00 P.M.

PRESENT: Councillors J Lay (Chairman), T Attlee, P Beck, J Hodgson, K Jenkins, D Prosser, A Redding, R Smith

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker), Simon Ritson, RFO

PUBLIC ATTENDANCE: 4 members of the public & District Councillors D Evans, J Hogan & E Woodard

HPC 064/24/25 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Freeman. No apologies were received from Cllr Sowden.

HPC 065/24/25 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 066/24/25 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

No report received.

HPC 067/24/25 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A report by District Cllr D Evans was circulated (as attached) and a joint report by District Cllr J Hogan and District Cllr E Woodard (as attached) was circulated. Both reports were noted with thanks.

HPC 068/24/25 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

Cllr D Evans highlighted that Councillors may wish to look at the Planning section on the EHDC website which indicates the sites that have been looked at and rejected etc., with regards to the building of new homes.

HPC 069/24/25 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 01 JULY 2024**

It was **RESOLVED** that the minutes of the Council meeting held on 01 July 2024 be signed as a true record of the meeting. All agreed.

HPC 070/24/25 **TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES**

Havant Thicket Reservoir: Cllr Attlee advised members that she had circulated the minutes from the latest Stakeholder Advisory Committee meeting.

HNIP: Cllr Smith advised members that

- HCC has scheduled remedial work with regards to the flooding issues on Havant Road.
- First Port Management Company are the agent responsible for the maintenance of the planters, weed management and emptying of bins, near the DR's Surgery, Post Office and Pharmacy. The maintenance will be carried out on a fortnightly basis, but weekly bin emptying has been requested. It is anticipated that the maintenance will commence in September 2024.
- Contact has been made with the Horndean Precinct owner, who is looking to resolve the issues surrounding the Precinct.

Speedwatch Cameras: A report was circulated by Cllr Prosser and a verbal update given, as follows

- There have been some teething issues with the cameras, following installation, but these issues appear to have been resolved.
- To date, a record of 2628 offences had been recorded, where vehicles were travelling 35MPH or above in the 30MPH zone.
- An article has been prepared for publishing on social media and the HPC website.
- Results will be circulated to Hampshire Police on a monthly basis.
- Letters will be sent to persistent offenders.

HGTHN: Cllr Redding said that the HGTHN Strategy Group had met today to discuss the strategy proposal and implementation phase. 13 attendees were present, with various groups, including HPC members and District Cllrs. A suggestion was put forward for the adoption of sub trails.

LEOH: The Chairman informed members that the working party had met with Clanfield and Rowlands Castle Parish Councils, with another meeting scheduled, to include EHDC and the Football Club, to discuss facilities. He said that F&GP Committee will consider HPC's appetite for the adoption of assets.

Thakeham Development: The Chairman advised the following

- The Thakeham Development application would likely be submitted to EHDC in September.
- The 15/16 acres of space, opposite the bridle path would be left as open space and the asset would be offered to HPC for first refusal. He said there are plans to plant native woodland.
- Access would need to be considered for maintenance and any other use.
- The hedge running through the middle has a planning issue to be considered.

Aquind: The Chairman said that Aquind had appointed independent assessors to look at the MoD objections, relating to national security. Aquind and MoD have not yet reached agreement on a timetable, but it is hoped that there may be some progress by October.

HPC 071/24/25 **TO RECEIVE AND CONSIDER THE TERMS OF REFERENCE IN RESPECT OF THE HORNDEAN NEIGHBOURHOOD IMPROVEMENT PLAN – PROJECT BOARD**

The Terms of Reference was circulated and a lengthy discussion took place.

It was **RESOLVED** that

- The ToR document be modified, namely the Finance section and Reporting Structures.
- The ToR be reviewed by the Chief Officer and Cllr Smith and Cllr Attlee.

HPC 072/24/25 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (JUNE ATTACHED)**

It was **RESOLVED** that the Orders for Payment (June attached) be approved and duly signed.

HPC 073/24/25 **TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

A report by the RFO was circulated and an update given, informing members that he had closed the July accounts today. He said that the unfavourable variance of £5,569 is now £14,300, largely due to play equipment, tree works and the flat roof installation/repair at Napier Hall. He said that this update will appear in next month's reporting.

HPC 074/24/25 **TO RECEIVE AND AGREE THE REINSTATEMENT OF THE FINANCE AND GENERAL PURPOSES COMMITTEE AND ELECT A CHAIRMAN**

It was **RESOLVED** that the Finance and General Purposes Committee be reinstated as follows

Members
Cllr Lay (Chairman), Cllr Redding, Cllr Freeman, Cllr Prosser & Cllr Hodgson

This was proposed by Cllr Hodgson and seconded by Cllr Prosser. Cllr Beck was not present at the time. It was noted that the first meeting would be scheduled for 19 August 2024.

HPC 075/24/25 **TO RECEIVE AND CONSIDER THE QUOTATIONS IN RESPECT OF ADDITIONAL SURFACING AT JUBILEE PLAY AREA**

A quotation in respect of additional surfacing at Jubilee Play Area was circulated and a discussion took place.

It was **RESOLVED** that the item be deferred until the 07 October Council meeting. All agreed.

HPC 076/24/25 **TO RECEIVE AN UPDATE FROM CLLR HODGSON IN RESPECT OF THE PLANNED LOCATION OF THE DEFIBRILLATOR TO BE DONATED BY THE WATERLOOVILLE GOSPEL HALL TRUST**

A report by Cllr Hodgson was circulated and it was **RESOLVED** that the following recommendation be agreed by Council

- The offer of an iPAD SP1 (Defibrillator) from the Waterlooville Gospel Hall Trust is accepted.
- The provision of a suitable storage enclosure is confirmed.
- NISA LOCAL (POST OFFICE), Frogmore Lane, Horndean, is selected as the location site.
- There is no cost involved with the installation, by a qualified Electrician.

This was proposed by Cllr Hodgson and seconded by Cllr Beck. All agreed.

HPC 077/24/25 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 02 SEPTEMBER 2024**

The next scheduled meeting of the Council was noted as 02 September 2024. This meeting will be held in Jubilee Hall.

HPC 078/24/25 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** to exclude the public from the meeting. Members of the public left the meeting.

The public meeting concluded at 7:57 pm

HPC 079/24/25 **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 01 JULY 2024, AND THE 10 JUNE 2024**

It was **RESOLVED** that the Confidential minutes of the Council meeting held on 01 July 2024 and 10 June 2024 be signed as a true record of the meeting. All agreed.

The confidential meeting concluded at 8:08 pm

.....
Signed - The Chairman

.....
Date

Ref - HPC 070/24/5

Auto Speedwatch Figures For July – Lovedean Lane Soundbound

Commentary

It is intended that we publish these figures monthly. A monthly summary will be sent to the police along with the full details of the vehicles below. Where persistent offending vehicles belonging to companies can be identified, those companies will be written to by the Parish Council. South of Butser Speedwatch will also get a summary of the data monthly

Points to note

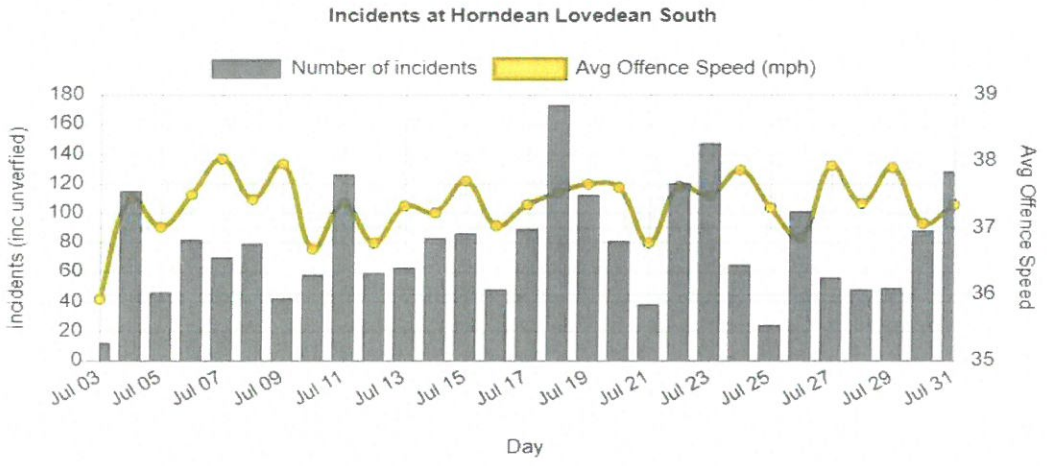
1. There seems to be an issue with the positioning of the (North) camera below, being just after the bend near New Road, the response time of the camera fails to pick up some vehicles. The angle of the sun is also an issue here. This Camera had to be restarted during July and therefore we are missing some data
2. Data on the South camera is more reliable. Thursdays seem to have the greatest number of incidents - not sure why. Obviously School run and to/from work are the busiest. Generally the fastest times are early mornings and late evenings. Most offenders are doing 35-39MPH in the 30 zone (81%)....18% 40-49MPH, 1% 50mph or above (based upon 2628 offences)

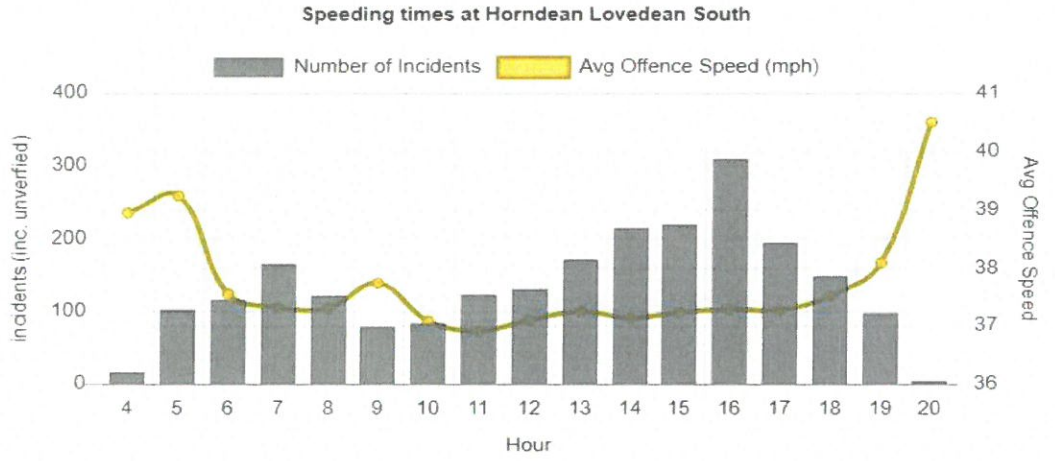
Top 10 Persistent Offenders July 2024

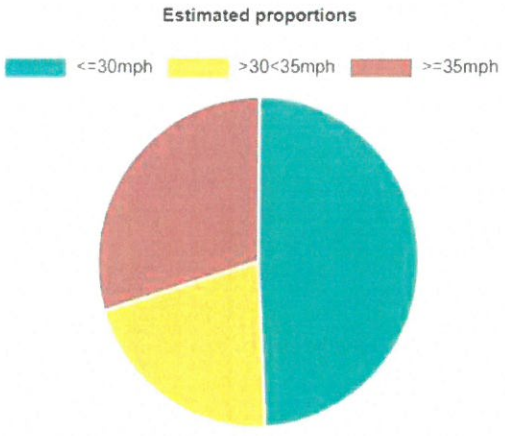
Position	Make	Model	Colour	Max Speed	Caught (times)
1	Volvo	XC60	Black	43	11
2	Vauxhall	Movano	White	48	10
3	Mercedes-Benz	Vito	White	44	9
4	Volkswagen	Beetle	Red	40	8
5	Seat	Ateca	Red	38	8
6	Mercedes-Benz	Sprinter	White	40	7
7	BMW	iX3	Grey	40	7
8	Peugeot	Expert	Black	39	7
9	IVECO	Daily	White	48	6
10	Ford	S-Max	Silver	47	6

Top 10 Highest Speeds July 2024

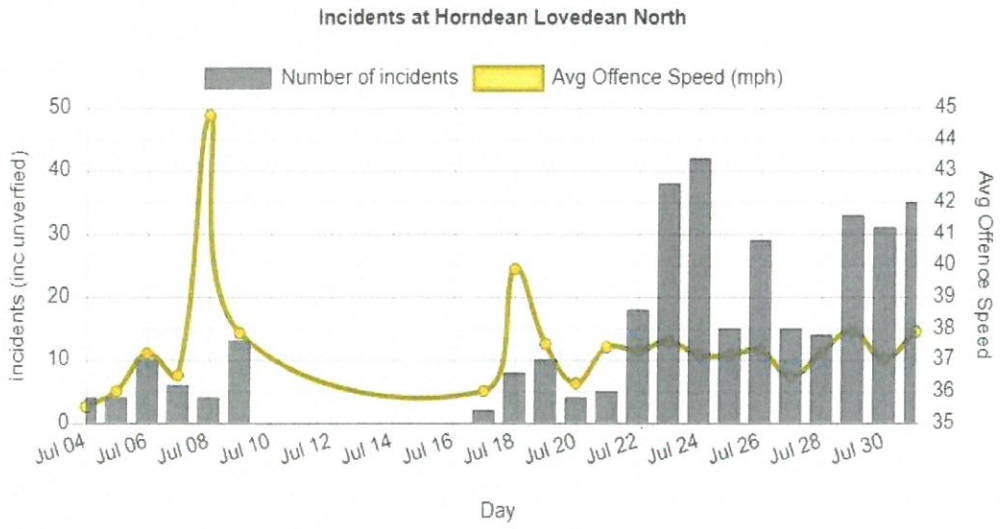
Position	Make	Model	Colour	Speed	Date	Time
1	Honda	CRV	Grey	66	08/07/2024	09:43
2	Vauxhall	Corsa	Black	52	27/07/2024	19:21
3	Ford	C-Max	Black	52	29/07/2024	19:17
4	Honda	Jazz	Orange	51	18/07/2024	08:45
5	Dacia	Sandero	White	51	22/07/2024	06:01
6	Vauxhall	Vivaro	White	51	11/07/2024	18:01
7	Ford	Focus	Blue	50	18/07/2024	16:58
8	Peugeot	Expert	Black	49	19/07/2024	06:37
9	Mercedes-Benz	Vito	White	49	08/07/2024	06:09
10	Mini	Mini	Black	49	24/07/2024	06:57

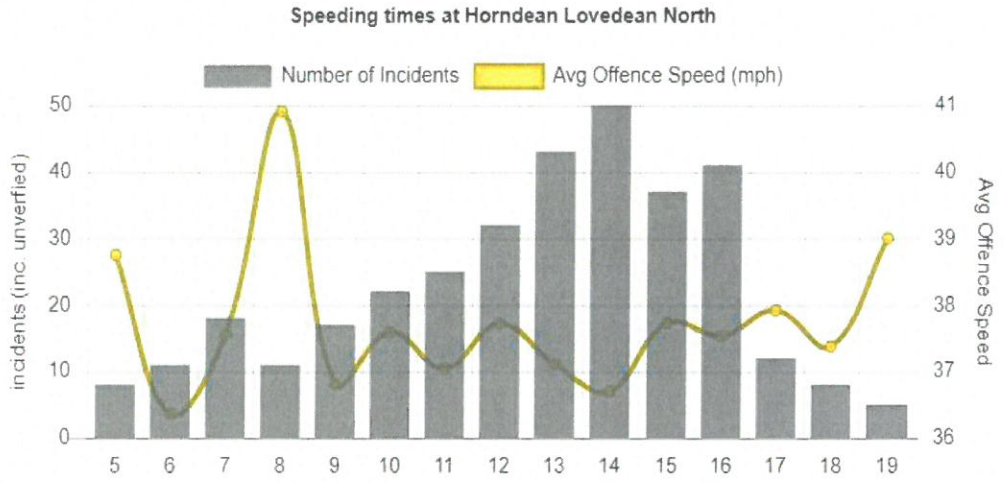


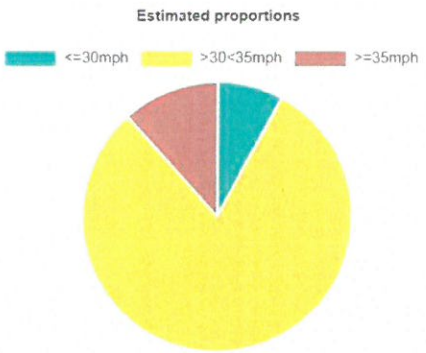




Trigger Speed
35
Speeders >= 35mph
2288
Max Speed
52
Unit Performance
Good







Trigger Speed
35

Speeders >= 35mph
340

Max Speed
66

Unit Performance
Good

Ref - HPC 072/24/2
ITEM: 8

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			BANK ENTRIES: JUNE 2024			
Ref	**Date**	**Payee/Payer**	**Net**	**VAT**	**Total**	**Details**
		EXPENDITURE				
1	31/05/2024	Beaver Tool Hire	£159.39	£31.88	£191.27	Temporary Fence Panels at Jubilee Park - May 2024
2	16/05/2024	Castle Water - 3177681	£58.22	£0.00	£58.22	Water for Trough at DPW June 2023-Sep 2024
3	03/06/2024	Forward Control	£98.00	£19.60	£117.60	Adjusted Door Following Glass replacement
4	29/05/2024	KB Electrics	£2,547.00	£509.40	£3,056.40	Upgrade of Consumer Unit / New Double Sockets
5	29/05/2024	Playsafety ltd	£560.00	£112.00	£672.00	Annual Play Area Inspections
6	29/05/2024	Southern Plumbers	£169.00	£0.00	£169.00	Repair Gents Toilet at Jubilee Hall
7	01/06/2024	Staff Expenses	£19.30	£0.00	£19.30	Staff Expenses: May 2024
8	03/06/2024	Tichfield Tree Services	£225.00	£45.00	£270.00	Emergency Tree Works-Ash Tree at St Giles Churchyard
9	30/05/2024	Ultra Pure Window Cleaning	£75.00	£0.00	£75.00	Windows cleaned at Jubilee/Napier Hall
10	17/05/2024	Aardvark Supplies Ltd	£43.24	£8.65	£51.89	Janitorial Supplies
11	06/06/2024	HM Land Registry	£6.00	£0.00	£6.00	Title Register and Plan
12	10/05/2024	Initial Washroom Hygiene (Rentokil)	£149.23	£29.84	£179.07	Napier Waste Collection: 1/6/24 - 31/8/2024
13	07/06/2024	HALC	£210.00	£42.00	£252.00	LCPD Membership April 2024 - March 2025
14	10/06/2024	ACD Environmental	£2,025.00	£405.00	£2,430.00	Annual Tree Inspection - Medium and High Risk
15	04/06/2024	MOT & Service World	£428.74	£85.75	£514.49	Replace dpf Attomiser on HY65 UVJ
16	03/06/2024	Fuelgenie	£109.41	£21.88	£131.29	Fuel: May 2024
17	03/06/2024	British Gas Lite - 156695	£14.59	£0.73	£15.32	Napier Hall Gas: 7 May-3 June
18	18/06/2024	Lloyds Bank	£7.00	£0.00	£7.00	Bank fees - June
19	04/06/2024	Castle Water - 2103873	£40.96	£0.00	£40.96	Water Trough Hollybank Close: 01/04/24-30/09/24
20	18/06/2024	SSP Direct	£65.15	£13.03	£78.18	Speed Check Camera Sign
21	06/06/2024	British Gas - 603423926	£99.30	£4.96	£104.26	Jubilee Admin Gas: 3 May-2 June
22	20/06/2024	Hampshire PC Employees	£17,783.12	£0.00	£17,783.12	Salaries: June 2024
23	17/05/2024	St Johns Ambulance	£390.00	£78.00	£468.00	First Aid at Work Training Course for Office Manager
24	17/06/2024	Hampshire County Council	£270.00	£0.00	£270.00	SID Application Fee
25	14/06/2024	AVS Fencing	£676.80	£135.36	£812.16	Timber for Step Replacement at Catherington Lith
26	17/06/2024	Alsoils	£55.00	£11.00	£66.00	Topsoil for Football Pitch Maintenance
27	07/06/2024	B & Q	£33.70	£6.74	£40.44	Cabin Hooks-Napier/Steel Cable-Workshop
28	11/06/2024	Focus	£241.14	£48.23	£289.37	Switchboard, BroadBand, Payphone, Alarm - May/July 2024
29	13/06/2024	Jewson	£165.00	£33.00	£198.00	30 Reinforcing Bars for Cath Lith Steps
30	18/06/2024	Oak Leaf Garden Services	£290.00	£0.00	£290.00	Repair Works to Deep Dell Park
31	31/05/2024	PositivID	£6.75	£1.35	£8.10	ID Badge for Countryside Staff
32	11/06/2024	Screwfix	£8.32	£1.66	£9.98	Belts for Sander
33	11/06/2024	Screwfix	£9.41	£1.88	£11.29	Sandpaper
34	12/06/2024	Screwfix	£46.66	£9.33	£55.99	Metal Drill Bit Set
35	14/06/2024	Screwfix	£24.99	£5.00	£29.99	Tarpaulin Sheet
36	20/05/2024	Titchfield Tree Services	£850.00	£170.00	£1,020.00	Fell 2 x Ash Trees - Downs Park
37	11/06/2024	Watling & Hirst	£240.00	£48.00	£288.00	Payroll Services: Quarter 1 (Apr-June)
38	20/06/2024	PPS Plumbing	£24.17	£4.83	£29.00	Taps for Napier Hall
39	20/06/2024	Amazon	£104.12	£20.83	£124.95	Socket Set - 171 pcs
40	20/06/2024	Crown Decorating Services	£21.10	£4.22	£25.32	Paint for Jubilee Hall
41	10/06/2024	British Gas -242787	£63.46	£3.17	£66.63	Napier Hall Electric: 13 May-10 June
42	12/06/2024	Vodafone	£82.28	£16.45	£98.73	Mobiles: June 2024
43	13/06/2024	British Gas Lite- 154660	£107.41	£5.37	£112.78	Jubilee Hall Electric: 9 May - 13 June
44	31/05/2024	Veolia	£338.54	£67.71	£406.25	Waste Collection: May 2024
45	30/06/2024	Hampshire Pension Fund	£5,717.64	£0.00	£5,717.64	Pensions: June 2024
46	30/06/2024	HMRC	£4,328.89	£0.00	£4,328.89	Tax/NI: June 2024
		TOTAL EXPENDITURE	**£38,988.03**	**£2,001.85**	**£40,989.88**	
Ref	**Date**	**Payee/Payer**	**Net**	**VAT**	**Total**	**Details**
47	various	Regular Hall Users	£1,620.74	£0.00	£1,620.74	Hire of Jubilee Hall - Regular
48	various	Regular Hall Users	£2,339.64	£0.00	£2,339.64	Hire of Napier Hall - Regular
49	various	Casual Hall Users	£74.89	£0.00	£74.89	Hire of Jubilee Hall - Casual
50	various	Casual Hall Users	£100.00	£0.00	£100.00	Deposits Received
51	various	Casual Hall Users	-£400.00	£0.00	-£400.00	Deposits Refunded
52	various	Football Teams	£197.50	£0.00	£197.50	Hire of Football Pitches
53	30/06/2024	Cambridge & Counties	£838.38	£0.00	£838.38	Bank Interest
54	27/06/2024	East Hampshire District Council	£3,016.49	£0.00	£3,016.49	Community Infrastructure Levy (CIL)
55	09/06/2024	East Hampshire District Council	£2,800.00	£0.00	£2,800.00	Developer's Contributions
56	19/06/2024	Mclarens UK (Insurance Claim)	£5,126.00	£0.00	£5,126.00	Insurance Claim for Vandalised Glass in Jubilee Office
		TOTAL INCOME	**£15,713.64**		**£15,713.64**	

SIGNED:	
SIGNED:	
DATE:	**05 AUGUST 2024**