



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD  
ON MONDAY 11 DECEMBER 2023 at 7.00 P.M. IN JUBILEE  
HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI  
Chief Officer

05 December 2023

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. To receive a presentation on behalf of Grainger PLC pertaining to the proposed development at Woodcroft Farm.
6. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
7. To consider the co-option of Bob Sowden to represent Murray Ward.
8. To elect Cllr Sowden to the Planning and Public Services Committee.
9. To approve the Minutes of the Council Meeting held on the 06 November 2023
10. To receive and approve the Orders for Payment (October attached).
11. To receive and note the monthly finance report.
12. To receive and agree the Budget 2024/25, and to set the precept.
13. To receive and consider the Internal Audit Report 2023/24 (Interim).
14. To receive and review the Pay Policy Statement.
15. To receive and consider the following grant application:
  - Home Start Butser £500.
16. To receive a verbal update in respect of the repairs to Jubilee play area.
17. To receive a report and consider the quotations in respect of the repairs to Napier Hall flat roof.

18. To receive and consider the Terms of Reference in respect of the Horndean Green Trail and Heritage Network Advisory Committee.
19. To receive a verbal update in respect of the Terms of Reference, and to ascertain HPC's involvement in respect of the Horndean Neighbourhood Improvement Project.
20. To receive and consider the proposal from Cllr Beck in respect of the acquisition of 'Lest We Forget' silhouettes'.
21. To receive and consider the Biodiversity Policy in accordance with the Environment Act 2021.
22. To receive an update from Members representing the Parish Council within external organisations.
23. To receive an update from the Working Parties.
24. To consider and agree the way forward in respect of the Speed Indicator Device.
25. To receive the recommendation from the Staff Committee on the 20 November 2023, in respect of annual leave entitlement.
26. To note the next scheduled meeting of the Council being the 08 January 2024.
27. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
28. To approve the Confidential Minutes of the Council Meeting held on the 06 November 2023
29. To receive the recommendation from the Staff Committee on the 20 November 2023, in respect of a flexible working application.