Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 16 JANUARY 2017 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, MILCM
Chief Officer

10 January 2017

AGENDA

1. To receive and approve apologies for absence.
2. To receive any Declarations of Interest.
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. To receive the Chairman's comments.
6. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
7. To approve the Minutes of the Council Meeting held on the 12 December, 2016.
8. To receive and approve the Orders for Payment (List 10 attached).
9. To receive and approve the bank reconciliation, Co-operative and Cambridge & County as at 31 December 2016.
10. To receive and agree the monthly finance report incorporating the quarterly management accounts for 2015/2016.
11. To receive and note the recommendations within the internal auditors report.
12. To receive a structural report in respect of Napier Hall and agree the way forward.
13. To consider a change to Standing Orders, to enable the election of the Chairman to be decided by ballot paper.

14. To receive and consider a report in respect of the cost of maintaining Horndean Village.

15. To receive and consider quotations in respect of the replacement of carpeting at Napier Hall.

16. To receive and approve the Schedule of Meetings in respect of 2017/2018.

17. To receive a written update on the progress of resolutions from previous meeting(s).

18. To note the next scheduled meeting of the Council being the 13 February 2017.