HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT NAPIER HALL COMMITTEE ROOM ON 13TH DECEMBER 2021 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman), P Beck, D Evans, J Lay, P Little, D Prosser, Mrs E Tickell,

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer & Sarah Guy, Office Manager (Minute Taker)

PUBLIC ATTENDANCE: No members of the public were present.

HPC 146/21/22 **TO RECEIVE AND APPROVE APOLOGIES**

Apologies of absence were received from Cllr Mrs I Weeks, Cllr B Raymond, Cllr D Alexander and Cllr R Veitch.

HPC 147/21/22 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 148/21/22 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCILLOR MATTERS**

A report by County Councillor Mrs Marge Harvey was circulated and noted.

HPC 149/21/22 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A verbal update was given by District Cllr D Evans.

HPC 150/21/22 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public present.

HPC 151/21/22 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 22ND NOVEMBER 2021**

It was **RESOLVED** that the minutes of the Council meeting held on 22nd November 2021 be signed as a true record of the meeting, following a correction of spellings in Minute HPC145/20/21.

HPC 152/21/22 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 8 ATTACHED)**

It was **RESOLVED** that the Orders for Payment (List 8 attached) be approved and duly signed. All agreed.

HPC 153/21/22 **TO RECEIVE AND AGREE THE BUDGET – 2022/2023, AND TO SET THE PRECEPT**

The Budget- 2022/2023 was circulated and it was **RESOLVED** that Council accept the budget and corresponding precept of £391.817, resulting in a Band D Precept of £76.42. This represents an increase of 2% on 2021-2022.

HPC 154/21/22 **TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

A report by the Responsible Financial Officer was circulated and noted.

HPC 155/21/22 **TO RECEIVE AND CONSIDER THE INTERNAL AUDIT REPORT (INTERIM) FOR THE YEAR ENDING 2021/2022**

The Audit report was circulated and a discussion took place.

It was **RESOLVED** to

- Keep the Lloyds bank account and not move funds to another banking institution.
- Defer the agenda item to the next Council meeting, so the RFO can be present.

HPC 156/21/22 **TO CONSIDER THE RESUBMISSION OF THE APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY FUNDING IN RESPECT OF THE REPLACEMENT/REFURBISHMENT OF FIVE HEADS PLAY AREA**

Cllr Tickell informed Members that the original application was rejected, due to two major projects receiving funding. She suggested that the application be re-submitted and for clarification to be sought, to find out what evidence is required.

It was **RESOLVED** that the application be re-submitted for community Infrastructure Levy funding, in respect of the replacement/refurbishment of Five Heads Play Area, with assistance from Cllr Little.

HPC 157/21/22 **TO CONSIDER AND AGREE THE EARLIER CLOSING OF THE PARISH OFFICE ON CHRISTMAS EVE**

It was **RESOLVED** that the Parish Office close an hour earlier, at 15:00 on Christmas Eve.

HPC 158/21/22 **TO CONSIDER THE REQUEST FOR ADDITIONAL REPRESENTATION TO PARTICIPATE IN FUTURE REMEMBRANCE SERVICE EVENTS – NAMELY CHURCHES WITHIN THE PARISH**

A discussion took place and it was **RESOLVED** that Members are content for additional representatives to attend and partake in the Service.

However, Council is not minded for the event to be extended in length, as there are numerous children and young people in attendance, and it would not be appropriate for them to remain standing for any longer than the present schedule. It is observed that on a yearly basis, unfortunately, a number of children suffer from feeling unwell/fainting, as do members of the public.

HPC 159/21/22 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL ON THE 17TH JANUARY 2022.**

The next scheduled meeting of the Council is noted as 17th January 2022. This meeting will be held in Jubilee Hall.

HPC 160/21/22 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

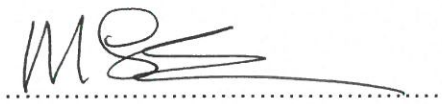
There were no members of the public present.

Meeting closed at 19:46pm

HPC 161/20/21 **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 22 NOVEMBER 2021**

It was **RESOLVED** that the Confidential minutes of the Council meeting held on 22nd November 2021 be signed as a true record of the meeting.

Confidential meeting closed at 19:47pm.



Signed - The Chairman

17/1/2022

Date