



HORNDDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 22ND NOVEMBER 2021 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), D Alexander, P Beck, D Evans, J Lay, P Little, D Prosser, B Raymond, Mrs E Tickell,

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker), Simon Ritson, Responsible Financial Officer

PUBLIC ATTENDANCE: One member of the public was present.

HPC 123/21/22 **TO RECEIVE AND APPROVE APOLOGIES**

Apologies of absence were received from Cllr Mrs I Weeks, Cllr A Forbes and Cllr R Veitch.

HPC 124/21/22 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 125/21/22 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCILLOR MATTERS**

A report by County Councillor Mrs Marge Harvey was circulated and noted.

HPC 126/21/22 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A report by District Cllr D Evans was circulated and noted. A short discussion took place regarding the EHDC Local Plan and the development of zero-carbon homes.

HPC 127/21/22 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

HPC 128/21/22 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 18TH OCTOBER 2021**

It was **RESOLVED** that the minutes of the Council meeting held on 18th October 2021 be signed as a true record of the meeting.

HPC 129/21/22 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 7 ATTACHED)**

It was **RESOLVED** that the Orders for Payment (List 7 attached) be approved and duly signed. All agreed.

HPC 130/21/22 **TO RECEIVE AN UPDATE IN RESPECT OF THE DRAFT BUDGET – 202/2023**

The draft budget was circulated and noted.

The RFO explained an error within the Budget section- The draft decision to increase the precept by 2% should have read that it was made at the Budget Workshop and not the Council Meeting held on 18th October 2021. He also updated Members regarding the Tax Base and said that EHDC had confirmed via phone that it would be 1.0% above last year.

HPC 131/21/22 **TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

A report by the Responsible Financial Officer was circulated. The following amendment under hall Income was noted:

- The second word 'October' should have been written as the month of 'September'.

HPC 132/21/22 **TO RECEIVE A SPECIAL MOTION PURSUANT TO STANDING ORDER 11- RESCISSION OF PREVIOUS RESOLUTIONS, PERTAINING TO THE AGREED QUOTATION IN RESPECT OF THE REFURBISHMENT OF JUBILEE HALL**

A report by the Chief Officer was circulated.

A discussion took place and it was **RESOLVED** that the Chairman would continue to investigate other companies, with the view to obtaining further quotations for the supply and fitting of curtains and curtain poles.

HPC 133/21/22 **TO RECEIVE AND CONSIDER THE RESPONSE TO THE INFORMAL CONSULTATION IN RESPECT OF THE LAND AT CHALK HILL ROAD**

A written response by Cllr Mrs Tickell was circulated and agreed by Members.

HPC 134/21/22 **TO RECEIVE A QUOTATION AND CONSIDER THE PURCHASE OF ADDITIONAL MICROPHONES FOR JUBILEE HALL**

A report by the Chief Officer was circulated.

It was **RESOLVED** that 3 additional Microphones (ex-demonstration units) be ordered from Sound Advice AV Installations LTD, total cost of: £630.00 + VAT.

HPC 135/21/22 **TO RECEIVE A REPORT AND CONSIDER THE REQUEST FOR AN ADDITIONAL MINI FOOTBALL PITCH AT FIVE HEADS RECREATION GROUND**

An email from the Grounds Manager had been previously circulated to Members and a discussion took place. The following points were mentioned.

- The additional mini football pitch would be in close proximity to residential properties. The Council, has in the past received many complaints, when the large football pitch had been laid too close to residential properties.
- Five Heads Recreation Ground is an area for the community to enjoy and it was felt, that with the addition of another pitch, it would be extremely cramped and entirely marked out by football pitches.

It was **RESOLVED** that

- In principle their request to install an additional mini football pitch has been declined.
- Horndean Football Club be asked if it's possible for the under 7's and the under 9's football pitch to be combined.
- 1 Member was against this decision. All other Members agreed.

HPC 136/21/22 **TO RECEIVE A VERBAL UPDATE AND CONSIDER THE PURCHASE OF A REPLACEMENT SHED AT NAPIER HALL**

The Chairman gave an update, informing Members that the shed at Napier Hall is leaking and some items had been ruined. She said that HPC had been successful in obtaining one East Hampshire District Cllr Grant, but were still awaiting to hear back from another District Cllr. The Chairman suggested that HPC cover the remaining costs if the other District Cllr grant is unsuccessful.

The option of requesting a grant from another District Cllr was suggested.

HPC 137/21/22 **TO CONSIDER THE IMPLEMENTATION OF ANY APPROPRIATE RESTRICTIONS IN RESPECT OF THE CORONAVIRUS (COVID-19), WITHIN FUTURE COUNCIL/COMMITTEE MEETINGS**

The Chairman suggested that Members and Officers maintain social distancing and continue to use hand sanitiser and wear masks if appropriate. It was suggested that people could consider completing a lateral flow test before attending meetings and not to attend if showing any symptoms or feeling unwell. All agreed.

HPC 138/21/22 **TO RECEIVE A REPORT AND CONSIDER THE PROPOSED 20MPH SPEED LIMIT WITHIN RURAL AREAS**

A report by Cllr D Evans was circulated and a discussion took place.

It was **RESOLVED** that the report and recommendation be sent to HCC, EHDC and HALC. This was proposed by Cllr D Evans and seconded by Cllr Alexander. All agreed.

HPC 139/21/22 **TO RECEIVE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 01 NOVEMBER 2021, IN RESPECT OF THE REVISED FINANCIAL RISK ASSESSMENT**

The Risk Assessment was circulated and it was **RESOLVED** to adopt the Risk Assessment, as per the recommendations made by the Finance and General Purposes Committee on 1st November 2021.

This was proposed by Cllr Alexander and seconded by Cllr Little. All agreed.

HPC 140/21/22 **TO RECEIVE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 01 NOVEMBER 2021, IN RESPECT OF THE FOLLOWING GRANT APPLICATION:**

- **Horndean Community Association - £672 (payable on receipt of invoice)**

It was **RESOLVED** that Horndean Community Association be awarded £672 for the purchase of fingerposts, Local Government Act 1972 S.137.

HPC 141/21/22 **TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 08 NOVEMBER 2021, IN RESPECT OF THE LITH LANE MAINTENANCE PLAN**

It was **RESOLVED** that the Lith Lane Maintenance Plan be agreed with the following amendments, in bold, being added to the 5th paragraph.

- 'It is understood that residents with access rights may require **initial works** to the condition of the lane **but not so as** to exceed the above standard as set by the Parish Council.

HPC 142/21/22

TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL ON THE 13TH DECEMBER 2021.

The next scheduled meeting of the Council is noted as 13th December 2021. This meeting will be held in Napier Hall.

HPC 143/21/22

TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

The member of the public was excused from the meeting.

Meeting closed at 20:37pm

HPC 144/20/21

TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 18 OCTOBER 2021

It was **RESOLVED** that the Confidential minutes of the Council meeting held on 18th October 2021 be signed as a true record of the meeting.

HPC 145/20/21

TO RECEIVE AN UPDATE IN RESPECT OF A STAFFING MATTER

The Chief Officer updated Members regarding the redundancy of the Jubilee Hall Caretaker.

Confidential meeting closed at 20:44pm.



Signed - The Chairman

13/12/2021

Date