

# HORNDDEAN PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD VIRTUALLY ON 24<sup>th</sup> AUGUST 2020 AT 7.00 P.M. WITH MICROSOFT TEAMS

**PRESENT:** Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman), D Alexander, D Evans, D Prosser, B Raymond, Mrs E Tickell, R Veitch, J Lay

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker); Sarah Guy, Operations Officer (Meeting Facilitator)

**PUBLIC ATTENDANCE:** There were no members of the public or press present.

**HPC 025/20/21** **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs I. Weeks and P Beck

**HPC 026/20/21** **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

**HPC 027/20/21** **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

The report from Cllr Mrs Marge Harvey was received and noted. Members had no questions for Cllr Harvey.

**HPC 028/20/21** **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

The report from District Councillors was received and noted. Members had no questions for District Councillors.

**HPC 029/20/21** **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public or press present.

**HPC 030/20/21** **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 10 AUGUST 2020 AND THE EXTRAORDINARY COUNCIL MEETING ON 03 AUGUST 2020**

It was **RESOLVED** that the minutes of the Council meeting held on 10<sup>th</sup> August 2020 be signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr A Forbes.

It was **RESOLVED** that the minutes of the Extraordinary Council meeting held on 3<sup>rd</sup> August 2020 be signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr D Evans

**HPC 031/20/21**            **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 1 ATTACHED)**

Cllr J Lay queried the high cost of electricity for Jubilee hall as the hall has been closed. The Chief Officer explained that any electricity used by the contractors will be offset to the final account.

It was **RESOLVED** that the Orders for Payment (List 1 attached) be approved and duly signed.

**HPC 032/20/21**            **TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

The finance report was sent out prior to the meeting and noted.

**HPC 033/20/21**            **TO RECEIVE AND APPROVE THE BANK RECONCILIATION – CO-OPERATIVE, LLOYDS AND CAMBRIDGE & COUNTIES AS AT THE 30 JUNE 2020**

It was **RESOLVED** that the bank reconciliation as at 30<sup>th</sup> June 2020 be approved and duly signed.

This was proposed by Cllr Mrs L Evans and seconded by Cllr B Raymond. All agreed.


**HPC 034/20/21**            **TO RECEIVE A REPORT AND CONSIDER THE PURCHASE OF A DDA COMPLIANT TODDLER SWING AT DOWNS PARK FUNDED BY THE COMMUNITY INFRASTRUCTURE LEVY: NEIGHBOURHOOD PORTION**

Item has been deferred to the next scheduled meeting of 7<sup>th</sup> September 2020 as quotations are yet to be received.

**HPC 035/20/21**            **TO RECEIVE A REPORT AND CONSIDER THE APPLICATIONS IN RESPECT OF THE FOLLOWING GRANTS:**

- **Citizens Advice East Hampshire - £1,000 per year for 2 yrs**
- **Horndean Technology College - £350**
- **Holy Trinity Church - £725**
- **Victim Support - £200**

It was **RESOLVED** to:

- Approve a grant request by Citizen's Advice East Hampshire for £1,000.00 in the current financial year only. This was proposed by Cllr D Alexander and seconded by Cllr D Evans. The vote was 7 in favour and 2 against.
- Approve a grant request by Horndean Technology College Lunch Club for £350.00. This was proposed by Cllr R Veitch and seconded by Cllr Mrs E Tickell. All agreed. 

- Approve a grant request by Holy Trinity Church for £725.00.00. This was proposed by Cllr Mrs E Tickell and seconded by Cllr D Evans. All agreed.
- Approve a grant request by Victim Support for £200.00. This was proposed by Cllr Mrs E Tickell and seconded by Cllr D Evans. All agreed.

**HPC 036/20/21**                    **TO RECEIVE AND CONSIDER ROAD NAMES IN RESPECT OF THE 29 DWELLINGS BEING BUILT ON LAND WITHIN DOWNHOUSE ROAD**

The road name options were considered and the name 'Collins' was proposed by Cllr Mrs E Tickell. This was seconded by Cllr B Raymond. All agreed.

**HPC 037/20/21**                    **TO ELECT CLLR TICKELL TO LIAISE BETWEEN EHDC/PARISH COUNCIL AND OTHER WARDENS IN RESPECT OF HER POSITION AS TREE WARDEN**

It was **RESOLVED** to elect Cllr Mrs E Tickell as liaison between EHDC Tree Wardens and HPC. This was proposed by Cllr Mrs L Evans and seconded by Cllr D Evans. All agreed.

**HPC 038/20/21**                    **TO RECEIVE A REPORT AND CONSIDER THE ADVICE RECEIVED FROM HPC'S INSURERS PERTAINING TO THE REMOVAL OF TREES WITHIN YEOLLS COPSE, AND AGREE THE WAY FORWARD**

The report was sent out prior to the meeting and a brief discussion took place. It is noted that the cost of removal will be for HPC's account. The Grounds Manager will obtain quotes and present to Council and a future meeting.

It was **RESOLVED** to remove the trees recommended by the insurance company and to replant with suitable shrubs in keeping with an ancient woodland. This was proposed by Cllr Mrs L Evans and seconded by Cllr R Veitch. All agreed.

**HPC 039/20/21**                    **TO NOTE THE FOLLOWING DECISIONS MADE AS PER THE DELEGATED POWERS AGREED AT THE MEETING OF THE COUNCIL ON THE 23 MARCH 2020:**

- Tree Carving Quotation 1 Agreed
- Grant approved: Clanfield Coronavirus Community Support Group - £250
- Grant declined: Horndean Community Association - £600
- LEOH response to Messrs Terence O'Rouke
- Installation of signage within Down Road to be provided/installed by residents
- Replacement of fencing – Barton Close/Heath close - £1604.21 inc VAT, works undertaken in-house
- Jubilee construction - extension of contract additional cost £4,977.13
- Australian War Memorial Landscaping – proposed plan rejected
- Planning Applications as per attached list.

The above mentioned list of decisions made by Delegated Powers are noted.

**HPC 040/20/21**                    **TO RECEIVE AN UPDATE IN RESPECT OF THE LAND EAST OF HORNDEAN DEVELOPMENT AND CONFIRM MEMBERS OF THE LEOH WORKING PARTY**

Cllr Mrs L Evans provided a verbal update in respect of the LEOH development. She further outlined the existing working party and checked with those members if they wished to continue.

It was **RESOLVED** that the existing LEOH working party will continue.

**HPC 041/20/21**            **TO RECEIVE AN UPDATE IN RESPECT OF THE JUBILEE CONSTRUCTION WORKS**

The Chief Officer provided a verbal update in respect of the construction works at Jubilee.

**HPC 042/20/21**            **TO AGREE THE SIGNAGE TO BE PLACED WITHIN CATHERINGTON LITH - LITH LANE**

The proposed signage template was sent out prior to the meeting and a brief discussion took place. It was proposed that the Chief Officer will liaise with a signage manufacturer to establish the correct size of the sign. Council are to be informed of the size of the sign before ordering.

It was **RESOLVED** that the sign proposed is approved, ordered and erected. This was proposed by Cllr Mrs L Evans and seconded by Cllr Mrs E Tickell. All agreed.

**HPC 043/20/21**            **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 07 SEPTEMBER 2020**

The next meeting of the Council is noted as 7<sup>th</sup> September 2020.

**HPC 044/20/21**            **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

There were no members of the public or press present.

Public meeting closed at 8:07pm

Confidential part of the meeting

**HPC 045/20/21**            **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETINGS HELD ON THE 10<sup>th</sup> AUGUST 2020**

It was **RESOLVED** that the Confidential minutes of the Council meeting held on 10<sup>th</sup> August 2020 be signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr A Forbes.

Meeting concluded at 8:10pm

  
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Signed - The Chairman

4/2/2021  
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Date

*Virtual meetings*