



# HORNDDEAN PARISH COUNCIL

## FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD VIRTUALLY ON MONDAY 19<sup>th</sup> OCTOBER 2020 AT 7:00 PM WITH MICROSOFT TEAMS

**PRESENT:** Cllr D Alexander (Chairman), Cllr Mrs. L Evans, Cllr A Forbes, Cllr J Lay, Cllr B Raymond, Cllr D Prosser, Cllr P Little

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker); Simon Ritson, Responsible Financial Officer.

**PUBLIC ATTENDANCE:** There was no members of the public or the press present.

**F&GP 001/20/21** **TO RECEIVE APOLOGIES FOR ABSENCE**

All committee members were in attendance.

**F&GP 002/20/21** **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

**F&GP 003/20/21** **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public or the press present.

**F&GP 004/20/21** **TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 27<sup>th</sup> JANUARY 2019**

It was **RESOLVED** that the minutes of the Finance and General Purposes Committee meeting held on the 27<sup>th</sup> January 2020 are duly signed as a true record of the meeting.

This was proposed by Cllr D Alexander and seconded by Cllr B Raymond. All agreed.

**F&GP 005/20/21** **TO RECEIVE AND CONSIDER THE QUARTERLY MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING SEPTEMBER 2020**

The RFO circulated the report and a brief discussion took place.

The RFO highlighted the following:

- since the preparation of the report and forecast that there had been a vehicle accident within the Countryside team. Vehicle hire costs has therefore been incurred.
- we have had confirmation from EDHC that the latest CIL contribution will be paid this week therefore bringing the CIL pot to £40,289.50. The RFO has added a column noting the date funding will lapse.

Another point to note is that the income level of the halls are higher than the forecast as we have retained some of the regular hirers which are able to operate within the Covid-19 restrictions.

**F&GP 006/20/21**      **TO RECEIVE AND CONSIDER THE REVISED BUDGET FOR THE YEAR ENDING 2021/2022**

The revised budget prepared by the RFO had been circulated a report and a brief discussion took place.

The RFO stated that we are still awaiting the tax base figures for 2021-2022 from EHDC and that we are currently not predicting a change to the precept.

**F&GP 007/20/21**      **TO CONSIDER AND AGREE THE PLACEMENT OF THE REMAINING FUNDS FROM THE PUBLIC WORKS LOAN BOARD**

Following a brief discussion it was **RESOLVED** in principle to return the remaining funds to the PWLB after a year providing that there are no penalties to do so.

This was proposed by Cllr Mrs L Evans and seconded by Cllr A Forbes. All agreed

**F&GP 008/20/21**      **TO RECEIVE A FINANCIAL UPDATE IN RESPECT OF THE JUBILEE HALL CONSTRUCTION PROJECT**

The RFO circulated the report. It is noted that the Jubilee Hall Construction project is still within budget including contingencies.

Meeting closed at 7:39 pm

*David A. Evans*  
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Chairman

10 FEB 2021  
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Dated