HORNDEAN PARISH COUNCIL

MINUTES OF THE GROUNDS COMMITTEE MEETING HELD VIRTUALLY ON MONDAY 2nd NOVEMBER 2020 AT 7 P.M. WITH MICROSOFT TEAMS

PRESENT: Cllr Mrs E Tickell (Chairman), Cllr Mrs L Evans, Cllr D Alexander

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Facilitator); Susan Blake, Administrator (Minute Taker); Matthew Madill, Grounds Manager

PUBLIC ATTENDANCE: There were no members of the public or press present.

G 010/20/21 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies received for Cllr J Lay and Cllr B Raymond.

G 011/20/21 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest received.

G 012/20/21 **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 2nd SEPTEMBER 2020**

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 2nd September 2020 be duly signed as a true record of the meeting.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr D Alexander. All agreed.

G 013/20/21 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public or press present.

G 014/20/21 **TO RECEIVE A VERBAL UPDATE AND CONSIDER THE WAY FORWARD IN RESPECT OF THE AUSTRALIAN AIRCREW MEMORIAL SITE IN TERMS OF LANDSCAPING AND ONGOING LICENCE**

Cllr Mrs E Tickell provided members with a verbal update. The following is to be noted:

- The Australian War memorial is included in the HPC general risk insurance
- The land in question is not owned by HPC but under a licence agreement with HCC
- Currently there is a poor relationship between HPC and the project team with communications being difficult.
- The landscaping proposal sourced by HPC was rejected by the Project team
- Cllr Mrs E Tickell proposed that should relations continue to deteriorate that HPC should consider handing the licence back to HCC. Cllr D Alexander seconded this motion.
- It was agreed to proceed with the installation of the proposed benches.

E P Tickell

G 015/20/21 **TO RECEIVE A REPORT AND CONSIDER THE PURCHASE OF A DDA COMPLIANT TODDLER SWING AT DOWNS PARK FUNDED BY THE COMMUNITY INFRASTRUCTURE LEVY; NEIGHBOURHOOD PORTION**

A report was circulated prior to the meeting. A brief discussion took place and all quotes were considered in detail.

It was **RESOLVED** to accept Quote 2. This was proposed by Cllr D Alexander and seconded by Cllr E Tickell. All agreed.

G 016/20/21 **TO RECEIVE AND CONSIDER THE QUOTATIONS IN RESPECT OF THE PLACEMENT OF A VIEWING PLATFORM ON CATHERINGTON LITH**

A report was circulated prior to the meeting. A brief discussion took place and all quotes were considered in detail.

Cllr E Tickell stated that once the trees grow up the current view will be obstructed. The cost associated with installing a viewing platform is not the best use of public funds.

It was **RESOLVED** to not install a viewing platform but to allow the resident's requested bench. This was proposed by Cllr Mrs E Tickell and seconded by Cllr D Alexander. All agreed.

G 017/20/21 **TO RECEIVE AND CONSIDER THE DRAFT ILLEGAL AND UNAUTHORISED ENCAMPMENT PROCEDURE POLICY**

The amended policy was reviewed and a brief discussion took place.

It was **RESOLVED** to adopt the Illegal and Unauthorised Encampment Procedure Policy. This was proposed by Cllr Mrs L Evans and seconded by Cllr E Tickell. All agreed.

G 018/20/21 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

There were no members of the public present.

Recording of meetlng ended at 7.36 pm

Confidential part of the meeting.

G 019/20/21 **TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 21ST SEPTEMBER 2020**

It was **RESOLVED** that the confidential minutes of the Grounds Committee Meeting held on 21st September 2020 be duly signed as a true record of the meeting.

This was proposed by Cllr E Tickell and seconded by Cllr D Alexander. All agreed.

G 020/20/21 **TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE ONGOING LAND DISPUTE WITHIN CATHERINGTON LITH**

The Chief Officer advised members that despite numerous attempts we have not had any response from the resident's solicitor in respect of an acknowledgement that the land in question is owned by HPC and cannot be incorporated into the resident's boundaries.

It was **RESOLVED** to erect concrete bollard in front of the unauthorised gates installed by the resident and wooden bollards adjacent to the road demarking the boundary of HPC land.

This was proposed by Cllr Mrs L Evans and seconded by Cllr Mrs E Tickell. All agreed.

G 021/20/21 **TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE REINSTATEMENT OF A PARCEL OF LAND WITHIN THE VICINITY OF HAZLETON COMMON**

The Grounds manager advised members of the communication he has had with the resident. The resident is aware that the land is to be reinstated.

Cllr Mrs L Evans proposed quotes are obtained for HPC to reinstate the land and the cost be for the resident's account.

The Grounds manager will ask the resident to remove the vehicles parked on the land.

The Grounds manager will return this item to the next meeting for a resolution.

The meeting closed at 7:41 pm

E P Tickell.
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Chairman

5.2.2021
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Dated