



HORNDLEAN PARISH COUNCIL

MINUTES OF THE GROUNDS COMMITTEE MEETING HELD VIRTUALLY ON MONDAY 21st SEPTEMBER 2020 AT 8 P.M. WITH MICROSOFT TEAMS

PRESENT: Cllr Mrs E Tickell (Chairman), Cllr J Lay (Vice Chairman), Cllr Mrs L Evans, Cllr D Alexander, Cllr B Raymond

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Facilitator & Minute Taker); Matthew Madill, Grounds Manager

PUBLIC ATTENDANCE: There were no members of the public or press present.

G 001/20/21 **TO RECEIVE APOLOGIES FOR ABSENCE**

All members of the committee attended.

G 002/20/21 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest received.

G 003/20/21 **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 10th FEBRUARY 2020**

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 10th February 2020 be duly signed as a true record of the meeting.

This was proposed by Cllr J Lay and seconded by Cllr Mrs E Tickell. All agreed.

G 004/20/21 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public present.

G 005/20/21 **TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD IN RESPECT OF TREES PRESENTING WITH DUTCH ELM DISEASE ON LAND ADJACENT TO JUBILEE HALL**

A report was received and a discussion took place.

Quotes for removing the diseased elm trees are to be obtained and returned to the next Grounds meeting on 2nd November 2020 for consideration.

It is noted in the report that there are diseased Ash trees adjacent to Jubilee hall. The chairman requested the Grounds Manager to ascertain land ownership and should the land belong to HPC to obtain quotes for the removal of the ash trees.

G 006/20/21

TO RECEIVE A REPORT AND CONSIDER THE PURCHASE OF A DDA COMPLIANT TODDLER SWING AT DOWNS PARK FUNDED BY THE COMMUNITY INFRASTRUCTURE LEVY; NEIGHBOURHOOD PORTION

A report was received and a discussion took place.

The Operations Officer is to seek clarification as to whether the proposed timber frames have metal fittings into the ground. The quotes are to be returned to the next Grounds meeting on 2nd November 2020

G 007/20/21

TO RECEIVE AND CONSIDER THE QUOTATIONS IN RESPECT OF THE PLACEMENT OF A VIEWING PLATFORM ON CATHERINGTON LITH

This item has been deferred.

G 008/20/21

TO RECEIVE AND CONSIDER THE DRAFT ILLEGAL AND UNAUTHORISED ENCAMPMENT PROCEDURE POLICY

The policy was received and a brief discussion took place.

A number of subjective comments and inapplicable wording is to be removed. The chairman has requested that the draft be returned to the next Grounds meeting on 2nd November 2020 as amendments more in line with Horndean Parish operations are required.

G 009/20/21

TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

There were no members of the public present.

Public Meeting closed 8:30pm



Confidential part of the meeting.

G 010/20/21

**TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF THE
GROUNDS COMMITTEE MEETING HELD ON MONDAY 10th FEBRUARY
2020 AND 14th OCTOBER 2019**

It is noted that the minutes of the 14th October 2019 was omitted from the agenda on 10th February 2020.

It was **RESOLVED** that the confidential minutes of the Grounds Committee Meeting held on 10th February 2020 be duly signed as a true record of the meeting.

This was proposed by Cllr J Lay and seconded by Cllr D Alexander. All agreed.

It was **RESOLVED** that the confidential minutes of the Grounds Committee Meeting held on 14th October 2020 be duly signed as a true record of the meeting.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr J Lay. All agreed.

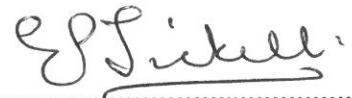
G 011/20/21

**TO CONSIDER THE PREVIOUSLY REVIEWED/AMENDED
CONTRACTUAL TERMS AND CONDITIONS PERTAINING TO THE HIRE
OF THE FOOTBALL PITCHES**

It was **RESOLVED** that the contractual terms and conditions pertaining to the hire of the football pitches are to be presented to the football clubs for agreement and signing.

This was proposed by Cllr J Lay and seconded by Cllr B Raymond. All agreed.

The meeting closed at 8:42 pm



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Chairman

5.2.2021

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Dated