



HORNDEAN PARISH COUNCIL

**MINUTES OF THE GROUNDS COMMITTEE MEETING
HELD AT JUBILEE HALL ON MONDAY 02 MARCH
2015 AT 7.00 P.M.**

PRESENT: Councillor Mrs E Tickell (Chairman), Councillors D Alexander, Mr Burridge, Mrs L Evans, B Mowatt, Mrs S Schillemore and R Veitch.

IN ATTENDANCE: Carla Baverstock-Jones, Executive Officer and Clerk to the Council and Sarah Guy, Senior Administrator (Minute Taker).

PUBLIC ATTENDANCE: No members of the public were present.

GPS 111 **TO RECEIVE APOLOGIES FOR ABSENCE**

No apologies for absence were received.

GPS 112 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest.

GPS 113 **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS AND PROPERTY COMMITTEE MEETING HELD ON MONDAY 19TH JANUARY 2015**

It was **RESOLVED** that the minutes of the Grounds and Property Committee Meeting held on 19th January 2015 be duly signed as a true record of the meeting.

GPS 114 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

No discussions took place.

GPS 115 **TO RECEIVE A REPORT AND CONSIDER THE FUTURE MANAGEMENT OF CATHERINGTON DOWN.**

A report by the RFO and Grounds Manager were circulated. It was questioned by Cllr Mowatt if it is lawful for the Executive Officer in conjunction with only one Councillor (the Chairman of the Grounds Committee) to have delegated power to negotiate and renew with HCC the lease on Catherington Down.

A discussion took place and It was **RESOLVED** that "The Executive Officer in conjunction with the Chairman and Vice Chairman of the Grounds and Property Committee have delegated power to negotiate and renew with HCC the lease on Catherington Down".

GPS 116 **TO RECEIVE AN UPDATE REGARDING THE PROPOSED TREE WORK TO BE UNDERTAKEN AT PUMP LANE**

A report by the Countryside Team was circulated. The chairman queried what the recommendation was, as stated that the report didn't appear to take the proposal any further forward. The Chairman informed the Committee that she had been in contact

with John Vigay (Tree Warden), and that John has been to look at the trees. The findings were to remove most of the Wych Elm Trees as they do not appear in a healthy condition, and to leave the two healthy Wych Elm Trees on the South East side.

The Clerk informed the Committee that HPC only received three responses from residents after the leaflet drop regarding proposed tree works at Pump Lane. The responses were that residents had no problems or issues with the reduction in height or the removal altogether of the Wych Elm Trees.

Cllr Alexander asked if the work to be done could be completed by the Countryside Team at HPC and if the answer was no, then could an estimated cost for the works be sourced. The Clerk responded by saying that the work could be carried out by the Countryside team at HPC.

It was **RESOLVED** that all Wych Elm Trees would be removed apart from two on the South East side of the Oak Tree and to remove the Lorrell from the Oak, but the Oak Tree to remain.

GPS 117 **TO RECEIVE AND CONSIDER A REPORT REGARDING THE INSTALLATION OF FENCING AT DELL PIECE WEST**

A report was circulated.

A discussion took place and The Chairman expressed that she was happy to go with the recommendation in the report; to proceed with contractor 1 undertaking the required work.

Cllr Alexander queried the recommendation asking the reason for recommending contractor 1 when contractor 3 was the cheaper option. Cllr Tickell explained that contractor 3 had not been used before.

It was **RESOLVED** that

- 1). Quote 1, (Leydene Fencing) in the sum of £1,228 + VAT be accepted;
- 2). to take down and away the old fence;
- 3). to cut back the shrub to give us a clear line; and
- 4). to supply and erect approx. 155 metres of stock fencing using wooden posts and stock netting with 2 no strands of barbed wire.

GPS 118 **TO CONSIDER AND DISCUSS THE AMENDMENT OF THE TERMS OF REFERENCE IN RESPECT OF THE GROUNDS AND GENERAL PURPOSES COMMITTEE**

The Terms of Reference in respect of the Grounds and General Purposes Committee was circulated.

It was **RESOLVED** that

- 1). The Grounds and property Committee name be changed to "Grounds Committee";
- 2). to remove all of paragraph a;
- 3). final line of "and on caretaking and cleaning duties" to be removed in paragraph c;
- 4). to remove "War memorials" from paragraph d and replace with "Dog bins" and to remove the "0" in front of "Notice Boards";
- 5). Paragraph b, e and f to stay the same; and

6). to add another paragraph (d) to the Powers and Duties of Standing Committees as follows:

Where expenditure has been agreed in the budget for a specific item, such expenditure can be incurred by Committee and that fact will be reported to the next meeting of full Council for noting.

GPS 119 **TO APPROVE THE CONFIDENTIAL MINUTES OF THE GROUNDS AND PROPERTY MEETING HELD ON MONDAY 19TH JANUARY 2015**

It was **RESOLVED** that the confidential minutes of the Grounds and Property Committee meeting held on 19th January 2015 be duly signed as a true record of the meeting.

The meeting closed at 7:46PM

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Chairman

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Dated