HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 20th JULY 2015 AT 7.30 P.M.

PRESENT: Councillor Mrs L Evans (Chairman), Councillors D Alexander, M Burridge (Vice Chairman),P Beck, Mrs D Denston, D Evans, A Forbes, R Sowden, Mrs E Tickell, Dr. C. Jacobs, Mrs. A. Reece, N. Wren.

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IN ATTENDANCE: Carla Baverstock-Jones Clerk, Gill Foster, Administrator (Minute Taker)

PUBLIC ATTENDANCE: Eight members of the public and one member of the press were present, Steven Cartwright from South Coast Ambulance Service.

HPC 054/15 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs W. Weeks, Miss J Murray.

HPC 055/15 TO RECEIVE ANY DECLARATIONS OF INTEREST

No declarations of interest were received.

HPC 056/15 TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS

A report by County Councillor Mrs M Harvey was circulated, please see attached report. Cllr Dr. C. Jacobs referred to the item regarding White Dirt Lane asking exactly what decision had been made. Cllr Mrs. L Evans asked the Clerk if she could obtain final drawings for another meeting, also that White Dirt Lane is not going to be closed and it was agreed that traffic calming will be built.

Cllr D. Evans asked the Clerk to download three documents from the County website and keep these on file in the Parish Office with regard to Catherington Lane, it was important that the public get involved in this and that HPC express a desire to be involved too.

HPC 057/15 TO RECEIVE A WRITTEN UPDATE FROM A DISTRICT COUNCILLOR REGARDING DISTRICT COUNCIL MATTERS

No reports were received from District Councillors.

HPC 058/15 PUBLIC SESSION

One member of the public enquired as to where HPC obtained our sound system for Jubilee hall and if he could have the information. Cllr Mrs L. Evans agreed this was possible and that he should call into the Parish office the following week.

HPC 059/15 TO RECEIVE A DEMONSTRATION IN RESPECT OF THE USE OF DEFIBRILLATORS FROM STEPHEN CARTWRIGHT FROM SOUTH COAST AMBULANCE SERVICE.

A short demonstration took place with a volunteer from the public participating followed by a few questions from Councillors and the Public. After this took place Cllr Mrs. L. Evans thanked Mr Cartwright for attending this meeting.

HPC 060/15 TO APPROVE THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 18TH MAY & THE COUNCIL MEETING HELD ON 15TH JUNE 015.

Cllr A. Forbes advised that in the minutes from 18th May 2015 under the Committees section that Cllr Mrs. L Evans was referred to as Cllr Mrs E. Evans as a member of the Staff Committee. Cllr A. Forbes also advised that on the Minutes for the Council meeting on 15th June 2015 under HPC0145 there was an 'e' missing off the word the.

HPC 061/15 TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENTS (LIST 3 ATTACHED)

Cllr A. Forbes queried the amount of 40 metres close board fencing provided by Caroway as to where this was used. Cllr Mrs L Evans advised that this was at Wagtail Copse.

It was **RESOLVED** that the orders for payment (List 3 attached) be approved and duly signed.

This was proposed by Cllr D Evans and seconded by Cllr A Forbes.

HPC 062/15 TO RECEIVE AND APPROVE THE BANK RECONCILLIATION, CLYDESDALE AS AT 30.06.2015 AND CO-OPERATIVE AS AT 30.06.2015.

Cllr A. Forbes queried the date at the top of the sheet and it was confirmed that this was the date they were typed.

It was **RESOLVED** that the Bank Reconciliations for the Clydesdale (£41,848) and Co-operative (£405,847)as at 30/06/2015 be approved and duly signed.

HPC 063/15 TO RECEIVE THE QUARTERLY ACCOUNTS.

Cllr Mrs L Evans asked if there were any comments. Cllr D Evans commented that 1st June Report was not a year end but a quarterly end. Cllr D. Evans advised that we were more or less up to speed with everything and that next year's Budget will be a lot easier to do. He requested the Clerk to let new members have a copy of the current budget. It would be helpful if the RFO could produce a list of where we were at the start of the year and where we are now after the first quarter.

The quarterly accounts were noted.

Cllr Mrs L Evans suggested that in view of the fact that there was representation for Item 17 on the Agenda that we bring this item forward. This was agreed.

HPC064/15 TO RECEIVE A REPORT FROM THE HORNDEAN CHILDREN OF 1940'S GROUP IN RESPECT OF PUBLIC LIABLITY INSURANCE.

Cllr Mrs L Evans invited a spokesperson to explain exactly what the project was. A representative of The Horndean Children of 1940's gave a short talk. Agreement had been made with Hampshire County Council Highways as to a location for the memorial but it was suggested that HPC cover it under their Public Liability Insurance.

Cllr Mrs L Evans responded advising that the Clerk had been requested to contact our Insurance Company to this end. The Clerk was invited to explain what they had advised.

To cover the memorial would not cost any extra but Councillors should be aware of the added risks involved for the future, ongoing maintenance etc. Also it was possible for the Group to obtain their own insurance cover through their organistation at a cost of £80 a year.

A discussion took place after which Cllr Mrs L Evans advised Councillors that they needed to be aware of the ongoing risks involved if we took this under our Public Liability Insurance. Cllr D. Evans wanted to make sure that if any repairs took place we needed to log this somewhere and it should be on the Asset Register with added notes accordingly stating it was covered under our Public Liability Insurance and our responsibility to maintain it.

It was **RESOLVED** that the memorial be covered under HPC's Public Liability Insurance and that we accept the ongoing responsibility.

HPC 065/15 TO RECEIVE A REPORT AND AGREE THE WAY FORWARD IN RESPECT OF THE RESURFACING OF LITH LANE.

Cllr Mrs L Evans referred to the report and explained the history of this situation. Cllr D. Evans advised that there was £5,920 in the earmarked reserves which would cover the expense of quote 1. It should be noted that in the future this should be taken into account when doing the budget should repairs be needed in the future. Cllr D. Evans asked if we know the expected life of the surface being laid, the Clerk advised 5 years.

A discussion took place, Cllr M Burridge suggested that it should be stipulated that this was a one off on this occasion as a good will gesture that HPC pay in full. Cllr P Beck queried whether a weight restriction was on the road.

Cllr Mrs L Evans opened the discussion for the public to participate as there were three residents present. Sean Scarborough who lives at the end of the track advised that they all have septic tanks and these needed to be emptied and quite often large vehicles with deliveries do go down the road. It was suggested that we include within the Budget a maintenance contribution.

Cllr Mrs L. Evans closed the meeting to the public. Cllr Mrs L Evans asked Councillors to make a decision on the information that they have been given.

It was **RESOLVED** that the resurfacing of Lith Lane should go ahead and we instruct the contractor who submitted quote 1 to do the work.

HPC 066/15 TO RECEIVE AND CONSIDER A REPORT REGARDING THE REDECORATING OF JUBILEE HALL.

A discussion took place after Cllr Mrs.L Evans referred to the report. It was agreed that we go with quote one and ask if it was possible to use a silk finish paint and a different neutral colour other than magnolia.

It was **RESOLVED** we appoint the contractor who submitted quote 1 and advise him of the other requests.

HPC067/15 TO RECEIVE AND CONSIDER A REPORT IN RESPECT OF THE REPLACEMENT OF THE COUNTRYSIDE INFORMATION BOARDS.

This item was deferred from the previous meeting and Cllr Mrs L. Evans referred to the report.

After obtaining a third quote as requested this has now given us a better option, a sample was then passed around.

Cllr Mrs L Evans advised that we only had a budget of £1,000 and could only do one board. Cllr Mrs E. Tickell stated that we should have boards at all our nature reserves in a well maintained condition as this would give a good impression.

The Clerk was asked for advice as to where do we take the money from. The Clerk addressed the Council and suggested a virement of funds to replace these boards and that there were funds available. Cllr D. Evans thanked the Clerk for her input and advised that there were £180,000 Earmarked Reserves and £180,00 in General Funds and this is what was recommended for a 3 – 12 month period. It was suggested that the project be allowed to go ahead with funding from the General Funds.

It was **RESOLVED** that the new notice boards be purchased with funds being taken from the General Funds.

HPC068/15 TO CONSIDER THE ELECTION OF CLLR N WREN AS A MEMBER OF THE PLANNING COMMITTEE.

A short discussion took place.

It was **RESOLVED** that Cllr N. Wren be a member of the Planning Committee.

HPC069/15 TO CONSIDER THE ELECTION OF CLLR MISS J. MURRAY AS A MEMBER OF THE LAND EAST OF HORNDEAN WORKING PARTY.

It was **RESOLVED** that Cllr Miss J. Murray be a member of the Land East of Horndean Working Party.

HPC070/15 TO ELECT A CHAIRMAN OF THE STAFF COMMITTEE.

Cllr Mrs. L. Evans asked for nominations and Cllr A. Forbes nominated himself.

It was **RESOLVED** that Cllr A. Forbes be Chairman of the Staff Committee.

HPC071/15 TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING 17TH AUGUST 2015

The next scheduled Council meeting of 17th August 2015 was noted by Council members.

The public part of the meeting closed at 09.10pm

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Chairman

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Dated

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