Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 15 JUNE 2015 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx
Executive Officer & Clerk to Council

08 June 2015

AGENDA

1. To receive and approve apologies for absence.

2. To receive any Declarations of Interest

3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.

4. To receive a written update from a District Councillor regarding District Council matters.

5. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*

6. To consider the co-option of: Mr Nigel Wren to represent Catherington and Lovedean Ward and Mrs Amanda Reece to represent either Downs or Murray Ward.

7. To approve the Minutes of the Annual Council Meeting held on the 18 May 2015, the Council Meeting held on the 13 April 2015 and the Extraordinary Council Meeting held on 30 March 2015.

8. To agree to revise the Earmarked Reserves.

9. To receive and approve the Orders for Payment (List 2 attached).

10. To receive and approve the bank reconciliation, Clydesdale as at 31/05/2015 and Co-operative as at 31/05/2015.

11. To receive the following:

    - The Annual return for the year ended 31 March 2015 and authorise the Accounting Statement and Annual Governance Statement
    - Notification of the external audit

- The internal audit review
- Review of items raised by the internal auditor and to agree a response.

12. To receive and note an update from the Playground Working Party.

13. To receive a report and confirm:
    a. The members of the Land East of Horndean Working Party
    b. The Terms of Reference for the Working Party
    c. The current meeting schedule for the Working Party

14. To receive and agree the recommendation from the meeting of the Finance and General Purposes Committee in respect of the amended Display Screen Equipment Policy.

15. To receive and agree the Heads of Terms in respect of the proposed lease of Catherington Down.

16. To agree a representative to attend meetings of the Lovedean Residents Association.

17. To receive an update from the working party in respect of amendments to the parish website.

18. To receive a report and agree the way forward in obtaining defibrillators for the parish.

19. To receive a report and consider an upgrade in respect of the financial/hall booking IT package.

20. To receive and consider a report regarding the redecorating of Jubilee Hall.

21. To receive and consider a report regarding the replacement of the board walk at Dell Piece Way.

22. To receive and consider a report in respect of the replacement of the countryside information boards.

23. To elect members on to Committees.

24. To note the next scheduled meeting of the Council being the 20 July 2015.

To exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).

25. To receive a report and consider the expiry of the probationary period for one member of staff.

26. To consider and agree the way forward in respect of a replacement Parish Office.

27. To approve the Confidential Minutes of the Council Meeting held on the 13 April 2015.