Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 13 APRIL 2015 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx
Executive Officer & Clerk to Council

01 April 2015

AGENDA

1. To receive and approve apologies for absence.

2. To receive any Declarations of Interest

3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.

4. To receive a written update from a District Councillor regarding District Council matters.

5. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*

6. To receive a presentation from Groundworks in respect of the play areas.

7. To receive a presentation from the Horndean Community Association.

8. To receive the comments of the Chairman.

9. To approve the Minutes of the Council Meeting held on the 16 March 2015.

10. To approve the Minutes of the Extraordinary Meeting held on the 09 March 2015.

11. To receive and approve the Orders for Payment (List 14 attached).

12. To receive and approve the bank reconciliation, Clydesdale as at 31/03/2015 and Co-operative as at 31/03/2015.

13. To receive and agree the recommendation from the meeting of the Staff Committee in respect of the Terms of Reference, which is for the current terms to remain the same.

14. To receive and agree the recommendation from the meeting of the Staff Committee in respect of the amended Disciplinary Policy.

15. To consider the future use and way forward in respect of the SID equipment.

16. To receive a report and consider the way forward in respect of the resurfacing of Lith Avenue.

17. To receive a report and agree the proposed upgrade of the play areas.

18. To receive and consider an update from the Working Party in respect of the IT upgrade.

19. To receive and consider the updated website.

20. To receive a report and consider the quotation in respect of repairs to the Granary.

21. To discuss and agree the level of commuted monies relating to the open spaces at LEOH.

22. To receive and consider the quotations for traffic management in respect of the Remembrance Day Service.

23. To note the next meeting of the Council being the Annual Meeting – 18th May 2015.

To exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).

24. To approve the Confidential Minutes of the Council Meeting held on the 16 March 2015.

25. To receive a report and consider the expiry of the probationary period for one member of staff.

26. To receive a report and consider the annual rise in staff salaries.

27. To consider and agree the way forward in respect of a replacement Parish Office.

28. To consider membership of the Society of Local Council Clerks in respect of the Executive Officer.