HORNDEAN PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 23 MAY 2016 AT 6.30 P.M.

PRESENT: Councillor Mrs L Evans (Chairman), Councillors D Alexander, M Burridge (Vice Chairman), D Evans, A Forbes, Mrs E Tickell, N. Wren

IN ATTENDANCE: Carla Baverstock-Jones, Executive Officer and Clerk to the Council, Sarah Guy, Senior Administrator (Minute Taker)

PUBLIC ATTENDANCE: There were no members of the public in attendance.

HPC 054/16/17 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Miss Murray, Mrs Denston, Mrs Weeks and P Beck.

No apologies for absence were received from Councillors Sowden and Dr C Jacobs.

HPC 055/16/17 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

HPC 056/16/17 **PUBLIC SESSION**

There were no questions asked in the public session, as there were no members of the public in attendance.

HPC 057/16/17 **TO RECEIVE AND APPROVE THE CONTRACT IN RESPECT OF THE REPLACEMENT PLAY AREAS AND AGREE THE AUTHORITY FOR THE EXECUTIVE OFFICER TO SIGN THE SAME**

The contract in respect of the replacement play area was circulated. A short discussion took place and it was **RESOLVED** that the Executive Officer be given authority to sign the contract, in accordance with what had already been agreed in the quotation, with the following conditions

- the missing pages from the contract, being pages 5, 10 and 12 be requested.
- a request be made for the amount to be written into the contract before signing.

This was proposed by Cllr D Evans and seconded by Cllr Burridge.

HPC 058/16/17 **TO CONSIDER AND AGREE THE WAY FORWARD WITH REGARDS TO THE ENGAGEMENT OF THE ARCHITECT TO ASSIST WITH THE DESIGN BRIEF FOR THE CRICKET PAVILION AND PITCH AT LAND EAST OF HORNDEAN AND TO AGREE A SUM OF MONEY TO COVER THE DIFFERENCE BETWEEN S106 MONIES AND COST OF ARCHITECT**

A report by the Executive Officer and Cllr D Evans was circulated. The Chairman stated that a third quotation could not be obtained and suggested that Standing Orders be set aside for HPC to accept the two received quotations.

A short discussion took place and it was **RESOLVED** that

- Standing Orders be set aside and the two quotations be accepted as received.
- quotation one (Ruth Butler Architects) be accepted to the sum of £4,465.00. This was proposed by Cllr Burridge and seconded by Cllr D Evans.

The meeting closed at 6.58pm.

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Chairman

20/6/16
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Dated