HORNDEAN PARISH COUNCIL

MINUTES OF THE GROUNDS COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 07MARCH 2016 AT 7.00 P.M.

PRESENT: Councillor Mrs E Tickell (Chairman), Councillors D Alexander, M Burridge, Mrs D Denston, Mrs L Evans and N Wren

IN ATTENDANCE: Carla Baverstock-Jones, Executive Officer & Clerk to the Council, Sarah Guy, Senior Administrator (Minute Taker).

PUBLIC ATTENDANCE: There were no members of the public present.

G15/16 040 **TO RECEIVE APOLOGIES FOR ABSENCE**

No apologies for absence were received from Councillor R Sowden, who was absent.

G15/16 041 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest.

G15/16 042 **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 25 JANUARY 2016**

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 25th January 2016 be duly signed as a true record of the meeting.

This was proposed by Cllr Burridge and seconded by Cllr Wren.

G15/16 043 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no questions in the public session.

G15/16 044 **TO RECEIVE AND CONSIDER THE WAY FORWARD IN RESPECT OF THE GREEN SPACE AT NORTHFIELD CLOSE**

A report by the Grounds Manager was circulated.

Cllr Alexander explained that the green space at Northfield Close was currently being damaged by vehicles using the area to park. He said that District Cllr Guy Sheppard had offered to match the funds put up by HPC if the decision was made to put measures in place to protect the site.

A discussion took place and options such as wooden dragons teeth and bollards were put forward. It was stated that they would need to ensure any installation of such measures would allow the grass cutting contractors access to the site.

It was **RESOLVED** that a consultation letter be sent to residents of Northfield Close, stating that HPC had observed some damage to the green space at Northfield Close and were proposing the installation of dragons teeth, to help protect the site from damage due to vehicles using the pavement next to the green space to park, whereby their wheels were churning up the grass.

G15/16 045 **TO RECEIVE AND AGREE THE UPDATED MANAGEMENT PLAN IN RESPECT OF DELL PIECE WEST**

The Dell Piece West Management Plan was circulated.

It was **RESOLVED** that the following changes be made with some clarification and the Plan be brought back to Council for agreement.

- 1.7 Access: Change the wording "This was to act as a deterrent for travellers wanting to illegally occupy the site" to "This was to act as a deterrent for illegal occupation of the site".
- 1.10 Future Constraints: Rewording of the paragraph, third sentence to now read as "Thankfully with the help of local residents and the identification of Dell Piece West's value for biodiversity, the proposal was rejected. Now the site is managed for the purpose of biodiversity and informal public leisure.
- 2.5 Monitoring and site surveying: Third paragraph: "and that the woodland order is observed" to be added after "occurs".
- Page 18: Clarification to be sought regarding the "Rotational cut bramble" works, which currently shows two Groundorg references, when it is believed there should only be one.
- Page 19: Clarification to be sought regarding the "Fill in ditch by lay-by" works as it was stated that the ditch did not need to be filled in.

G15/16 046 **TO RECEIVE A REPORT AND DISCUSS THE WAY FORWARD IN RESPECT OF THE OAKS COPPICE POND**

A report by the Grounds Manager was circulated.

It was stated that local residents were happy to continue carrying out maintenance on the site and replace the fence. It was also stated that they had applied for a grant from District Cllr D Evans.

The report was noted.

G15/16 047 **TO RECEIVE A REPORT AND CONSIDER THE FUTURE USE OF AN EXISTING TREE WITHIN HORNDEAN MEMORIAL SQUARE AS A DECORATED CHRISTMAS TREE**

A report by the Grounds Manager was circulated.

The Chairman stated that this item should be deferred due to HPC having not heard back from Light Angels. She requested that the Grounds Manager obtain confirmation from Light Angels that the tree in the Memorial Square is suitable for use as a decorated Christmas tree and that decoration of the tree, would not cause any damage to it.

G15/16 048 **TO CONSIDER THE PARKING DIFFICULTIES WHICH ARISE ON OCCASIONS AT JUBILEE HALL**

The Clerk informed the Committee that she had received reports from the Caretakers that the car park at Jubilee Hall, at times when there was both a football match taking place and the hall was being hired out for a party, was overcrowded and lacking in adequate parking spaces, resulting in there being no available spaces for use by hall hirers.

A suggestion was put forward to the Clerk by one of the Caretakers and that was for a certain number of spaces to be marked up for use by hall hirers only.

A short discussion took place and it was suggested that a diary be kept for the recording of parking issues as and when they arose at Jubilee hall.

G15/16 049 **TO RECEIVE A VERBAL UPDATE IN RESPECT OF FOOTPATH 26A**

A report by the Grounds Manager was circulated, along with a before and after photo of the footpath.

The Clerk stated that the resurfacing works had been completed by the Countryside Team, with the help of Cllr Wren.

Committee Members stated that they were very impressed with the work completed.

The meeting closed at 7:50PM

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Chairman

4.7.16.

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Dated