



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF THE GROUNDS COMMITTEE WILL BE HELD ON MONDAY 25 JANUARY 2016 AT 7.00pm in JUBILEE HALL.

Members of the Committee Cllr E Tickell (Chairman), Cllr Mrs L Evans, Cllr M Burridge, Cllr Mrs D Denston, Cllr Alexander, Cllr Sowden, Cllr Wren are summoned to attend.

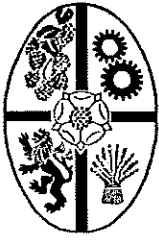
A handwritten signature in black ink, appearing to read 'Carla Baverstock-Jones'.

Carla Baverstock-Jones
Executive Officer and Clerk to the Council

19 January 2016

AGENDA

1. To receive apologies for absence.
2. Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. To receive and approve the Minutes of the Grounds Committee meeting held on Monday 16 November 2015.
4. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
5. To receive a verbal update regarding the play area upgrade.
6. To receive a report and consider future projects in respect of the Environmental Improvement fund.
7. To receive a report and consider the future planting of wild flowers.
8. To receive a report and consider the status of Dell Piece West in respect of becoming a designated Local Nature Reserve.



HORNDEAN PARISH COUNCIL

MINUTES OF THE GROUNDS COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 16 NOVEMBER 2015 AT 7.30 P.M.

PRESENT: Councillor Mrs E Tickell (Chairman), Councillors D Alexander, M Burridge, Mrs D Denston, Mrs L Evans and N Wren

IN ATTENDANCE: Carla Baverstock-Jones, Executive Officer & Clerk to the Council, Carole Burnett, Grounds Manager, Sarah Guy, Senior Administrator (Minute Taker).

PUBLIC ATTENDANCE: There were no members of the public present.

G15/16 021 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor R Sowden.

G15/16 022 TO RECEIVE ANY DECLARATIONS OF INTEREST

There were no declarations of interest.

G15/16 023 TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 28 SEPTEMBER 2015

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 28 September 2015 be duly signed as a true record of the meeting.

G15/16 024 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

There were no questions in the public session.

G15/16 025 TO RECEIVE AND CONSIDER THE CATHERINGTON POND MANAGEMENT PLAN

The Catherington Pond Management Plan was circulated.

Cllr Mrs L Evans stated that she felt the Management Plan required some refinement.

It was **RESOLVED** that the Catherington Pond Management Plan would be refined before being brought back to Council for consideration.

G15/16 026 TO RECEIVE AND CONSIDER FUTURE PROJECTS IN RESPECT OF THE ENVIRONMENTAL IMPROVEMENT FUND

It was **RESOLVED** that this item be deferred until the next Grounds Committee Meeting given that no information had been prepared.

G15/16 027 TO CONSIDER AND AGREE THE ONGOING MEMBERSHIP OF CPRE

The letter received from CPRE regarding the expiry of membership was circulated.

It was **RESOLVED** that Horndean Parish Council restart the membership with CPRE.

G15/16 028 TO CONSIDER THE FUTURE USE OF THE REMAINING WOOD FROM THE RECENTLY FELLED TREE AT CATHERINGTON

Photos of the recently felled tree at Catherington were circulated.

A short discussion took place and Cllr Mrs L Evans said that she though District Cllr Mrs S Schillemore was in the process of finding someone who wanted to use the wood to make something, for which a grant could be awarded to do so.

It was **RESOLVED** that the item be deferred until more information was made available.

G15/16 029 TO CONSIDER THE WAY FORWARD IN RESPECT OF THE SAFETY ISSUES CONCERNING LAND AT THE YEWS

A report by the Clerk was circulated.

A discussion took place and Cllr Mrs E Tickell suggested that the proposal of the erection of signage was a good idea, but that the S278 Agreement should be checked first to see if they are made reference to.

Another suggestion involved the kerb stones being buried and covered with topsoil with the permission of Highways at Hampshire County Council.

It was **RESOLVED** that

- a) HPC see if the kerb stones easily come out of the ground in the first instance and if this is easy to do, that the area they have been taken from be re-packed and re-seeded.
- b) the Clerk check with HPC's current insurance company for advice as to what to do next.

The public part of the meeting closed at 8:20PM.

G15/16 030 TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED

It was **RESOLVED** that the public and press be excluded for the confidential part of the meeting.

G15/16 031 TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 28 SEPTEMBER 2015

It was **RESOLVED** that the minutes from the Grounds Committee on 28 September 2015 be duly signed as a true record of the meeting with the amendment of "Parish land be dropped" being changed to "Parish Land be taken no further".

The confidential part of the meeting closed at 8:25PM.

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Chairman

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Dated

HORNDEAN PARISH COUNCIL

GROUNDS AND PROPERTY MEETING

Date: 25/1/16

AGENDA ITEM : 6

SUBJECT OF REPORT: £39,000 Environmental Improvement funds

PURPOSE OF REPORT: To discuss projects

Horndean Parish Council has Environmental Improvement funds from EHDC of £38898.30. £4,000 of this is already being used to pay for the new countryside interpretation boards around the Parish. This will leave around £35,000.

The money needs to be spent on the following

- Town/village centre enhancements
- Hedge and tree planting schemes
- Works to improve and enhance local nature reserves

RECOMMENDATION:

Ideas need to be discussed but a possible option would be to enhance the path systems in Yoells Copse or Catherington Lith.



Carole Burnett
Grounds Manager

HORNDEAN PARISH COUNCIL

GROUNDS AND PROPERTY MEETING

Date: 25/1/16

AGENDA ITEM: 7

SUBJECT OF REPORT: Wildflower planting

PURPOSE OF REPORT: To discuss options for European seed planting

There are areas of Horndean Parish which could benefit from some extra colour such as various roadsides and parks. As well as these some of the Management Plans mention areas of wild flower, these include Parsonage Field and St Giles. Wild flower areas take a fair amount of maintenance and aside from seasonal cutting, the Countryside Team have not so far been able to do much re seeding to enhance them. A possible, though controversial option for the most visual impact with the least time management could be to use a European meadow mix.

The climate in the UK is changing and it is quite likely that in the future our much loved natives may struggle to adapt. As well as starting to plant different tree species in parks and open spaces (ash, oak and elm disease issues) it is also a good idea to think about which flower species will do best in the changing climate.

Some benefits of these seed mixes are

- Reduces operating costs (do not require a lot of maintenance)
- Very long flowering season (up to 9 months in bloom)
- Good for biodiversity as they provide nectar and food sources for a long periods
- Add value to landscapes and open spaces

RECOMMENDATION:

To test this option at Jubilee Park, chose an area to create a wild flower strip, rotavate and seed. Review after to see how it looks and response from the public. If it is successful it could then be rolled out in other areas.



Carole Burnett
Grounds Manager

HORNDEAN PARISH COUNCIL

GROUNDS AND PROPERTY MEETING

Date: 25/1/16

AGENDA ITEM: 8

SUBJECT OF REPORT: Status of Dell Piece West.


PURPOSE OF REPORT: To discuss the designation of Dell Piece West as a Local Nature Reserve (LNR).

Paperwork from 2010 states that the process of designating Dell Piece West as a Local Nature Reserve was in the final stages but didn't get passed to Natural England. This can now be picked up and followed through. The site would then have a higher protection order (currently a Site of Importance to Nature Conservation, SINC). Natural England do not have any documents regarding this. At a meeting with EHDC in 2012 (see minutes attached) it was agreed, under section 21 of the National Parks and Countryside Act 1949 to enable HPC to designate Dell Piece West as a LNR.

Natural England now require all the necessary documents and information about the application in order to start the process at their end. The Ranger can investigate and source this information if council still agree that this process should be finished.

RECOMMENDATION:

To obtain any information needed from EHDC. Cllr. Marge Harvey was present at the aforementioned meeting and may have access to documents held at EHDC. The HPC Ranger can follow this up.


Carole Burnett
Grounds Manager

CABINET MINUTES

Wednesday 26th September 2012 at 5pm
Council Chamber, Penns Place, Petersfield

-: Present :-

Councillor Ken Moon (Chairman)
Councillors Hilary Ayer, Julie Butler, Jennifer Gray,
Richard Millard, Dean Phillips and Glynis Watts.

-: Officers :-

Chief Executive, Monitoring Officer, Section 151 Officer, Executive Director,
Planning Policy Team Leader and Committee Services Co-ordinator.

-: Also Present :-

Councillor Tony Briggs, Havant Borough Council and Councillors Bob Ayer and Marge Harvey.

24. Apologies of Absence. There were no apologies for absence.

25. Confirmation of Minutes. The minutes of the Meeting held on 12th July 2012 which had been previously circulated, were confirmed and signed as a correct record.

26. Chairman's Announcements. The Chairman indicated the location of the fire exits and asked that mobile phones be switched off.

27. Declarations of Interest. There were no declarations of interest.

28. Delegation of Powers to Horndean Parish Council for the Designation of Dell Piece West as a Local Nature Reserve. Cabinet considered Report PP.09/12, which had been previously circulated.

Following the discussion, it was

Resolved that the District Council delegates its powers under Section 21 of the National Parks and Access to the Countryside Act 1949 to enable Horndean Parish Council to designate the piece of land known in the deeds as 'Dell Piece West', marked on the attached map, as a local nature reserve.

29. Procedure for Development Briefs and Guidelines. Cabinet considered Report PP.10/12, which had been previously circulated.

The Chairman and the Planning Policy Team Leader gave some background to the report and highlighted the changes which had been made to it by the Development Policy Panel.

The changes included an amendment to the original recommendation, along with two further recommendations.

Cllr Gray proposed the following amendment to the wording of recommendation three: (deletions are ~~struck through~~ and additions are in *italics*)

"discussions take place with the South Downs National Park Authority to determine a protocol for the preparation of Development Briefs and Guidelines ~~within~~ *that for the* part of the South Downs National Park that lies within East Hampshire."

Cabinet AGREED the recommendations submitted by the Development Policy Panel, as amended by Cllr Gray.