



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE  
WILL BE HELD ON MONDAY 02 NOVEMBER 2015 AT JUBILEE HALL AT 7.00  
P.M.**

Members of the Committee (Cllr D Evans (Chairman), Cllr L Evans, Cllr M Burrige, Cllr Mrs D Denston, Cllr A Forbes, Cllr D Alexander are summoned to attend.

Carla Baverstock-Jones GCILEx  
Executive Officer & Clerk to the Council

27 October 2015

### AGENDA

1. To receive apologies for absence.
2. To receive any Declarations of interest.
3. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
4. To approve the Minutes of the Finance and General Purposes Committee meeting held on the 27 July 2015.
5. To receive and agree the Draft Budget 2016/2017.
6. To receive a report and approve the recruitment of an additional member of staff on a fixed term contract commencing 2016.
7. To receive a report and consider the amendment of Standing Orders.
8. To receive and consider the Christmas Carol Service arrangements.
9. To receive and consider the Grant Awarding Policy.
10. To discuss the future use in respect of the Speed Indicator Device (SID) equipment.
11. To receive and review the updated Freedom of Information and Press and Media Policies – adopted 18 May 2015.

12. To receive and consider an addendum to the Vehicle Policy.
13. To receive and agree the Health and Safety Policies in respect of:
  - Asbestos
  - Hazardous Substances
  - First Aid
  - Manual Handling.