Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 12 DECEMBER 2016 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, MILCM
Chief Officer

06 December 2016

AGENDA

1. To receive and approve apologies for absence.
2. To receive any Declarations of Interest.
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. To receive the Chairman's comments.
6. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
7. To approve the Minutes of the Council Meeting held on the 21 November 2016.
8. To receive and approve the Orders for Payment (List 9 attached).
9. To receive a report in respect the tax base figures for the Budget 2017/2018.
10. To receive and agree the Budget 2017/2018 and to set the precept.
11. To receive and approve the Transfer in respect of land at Wagtail Road.
12. To receive an update in respect of the costings for: Summer Fair, Horndean in Bloom and the ongoing maintenance of the village.
13. To receive an update in respect of the Speed Indicator Device.
14. To receive and consider a written request to make an amendment to Standing Orders.

15. To receive an update in respect of Footpath 26A.

16. To receive a written update on the progress of resolutions from previous meeting(s).

17. To note the next scheduled meeting of the Council being the 16 January 2017.

18. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**

19. To approve the Confidential Minutes of the Council Meeting held on the 21 November 2016.

20. To receive a report on Health and Safety.

HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 21 NOVEMBER 2016 AT 7.00 P.M.

PRESENT: Councillor Mrs L Evans (Chairman), Councillors D Alexander, M Burridge (Vice Chairman), Mrs D Denston, D Evans, A Forbes, P Little, R Sowden, Mrs E Tickell, I Weeks and N. Wren.

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Senior Administrator (Minute Taker) and Simon Ritson, Responsible Financial Officer.

PUBLIC ATTENDANCE: There were no members of the public or press in attendance.

HPC 189/16/17 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors P Beck, Dr C Jacobs, J Murray and R Veitch.

HPC 190/16/17 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

HPC 191/16/17 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

A report by County Councillor Mrs M Harvey was circulated (as attached).

Clarification was sought regarding the disposal of fridge/freezers. It was thought that companies were full to capacity with recycling, hence the high volume in storage.

It was mentioned by a Member that Weed control, particularly on the Hazleton Estate appears not to be undertaken on a regular basis.

Both queries to be emailed to County Councillor Mrs Marge Harvey.

HPC 192/16/17 **TO RECEIVE A WRITTEN UPDATE FROM A DISTRICT COUNCILLOR REGARDING DISTRICT COUNCIL MATTERS**

No updates were received from District Councillors.

HPC 193/16/17 **TO RECEIVE THE CHAIRMANS REMARKS**

The Chairman gave a statement regarding the Remembrance Day Service this year. She explained that a head wound was sustained by a member of the public at the end of the Service and said HPC were sorry and concerned of it happening, giving reassurance that an investigation into the incident was underway.

The Chairman thanked all those involved in the Remembrance Service and said she was impressed by the level of organisation and friendliness, with approximately 2,000 people in attendance. She thanked all those involved and said she felt it was a dignified event, although a couple of complaints had been received. She said it was unfortunate that a bugler was not there to play the Reveille and Last Post but would not like to see a witch hunt over why there was no bugler, stating it was her understanding that this was due to a miscommunication.

HPC 194/16/17 **PUBLIC SESSION**

There were no questions in the public session due to non-attendance of the public.

HPC 195/16/17 **TO RECEIVE A PRESENTATION FROM CATHERINE KIRKHAM- RURAL HOUSING ENABLER**

A presentation was given by Catherine Kirkham, Rural Housing Enabler from HARAH (Hampshire Alliance for Affordable Housing). The presentation involved information on the background of HARAH and the reasons and needs for affordable housing.

Catherine explained that a potential site opportunity had become available in Blendworth which was currently owned by HCC. She stated that if the site was to be agreed; they would be looking at building approximately 8-10 affordable homes for the Parish and was aware of other large developments within Horndean. She asked Members for their thoughts on the potential site and answered questions accordingly. Catherine suggested that the site could be suitable for those looking to downsize.

Concerns regarding the site were raised by Members and the consensus was that the Blendworth site in question would not be suitable for the following reasons

- No bus routes.
- No shops.
- No facilities.
- No School.
- Pavements do not exist the whole length of the road.
- The road is narrow, only allowing enough space for one car passing, therefore an additional 8-10 properties could mean there would be at least another 8-10 cars using the road.
- Isolated area for non-drivers and also non accessible by foot.
- The space in front of the potential build site is currently used as a car park by the Church and the grass area around it is currently used as overflow for the church, due to the large volume of cars.

It was **RESOLVED** that given the concerns raised, HPC were unable to support the proposed development site but said that they support HARAHs aims and if any rural exception sites come up, they would be happy to consider them.

HPC 196/16/17 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 24 OCTOBER 2016**

It was **RESOLVED** that the minutes of the Council meeting held on 24 October 2016 be duly signed as a true record of the meeting with the following amendments to be made:

- HPC 160/16/17: Correct a spelling to read "Gypsies" instead of "Gypies".
- HPC 160/16/17: Amend the sentence at the end of the minute to read "sites" instead of "funds"
- HPC 166/16/17: Amend the resolution to read "noted" instead of "approved".
- HPC 168/16/17: Amend the sentence to read ""the Auditor had drawn attention to the Risk Assessment and that HPC should carry out the Internal Auditor recommendations".

HPC 197/16/17 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 8 ATTACHED)**

The Orders for Payment (List 8 attached) was circulated and it was **RESOLVED** that it be approved and duly signed.

HPC 198/16/17 **TO RECEIVE THE MONTHLY FINANCE REPORT**

A report by the RFO was circulated and noted as read.

HPC 199/16/17 **TO RECEIVE AND CONSIDER THE REPORT PREPARED BY THE INTERNAL AUDITOR**

The Internal Auditor report was circulated. It was agreed that a workshop be arranged for the Finance and General Purposes Committee to go through the report and make suggestions for consideration by Council.

HPC 200/16/17 **TO RECEIVE AND CONSIDER THE DRAFT BUDGET 2017/18, AS RECOMMENDED FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 07 NOVEMBER 2016**

The draft budget for 2017/18 was circulated. The RFO explained that there was a freeze on the tax base for 2017/18, meaning it would be the same as the current year; due to HPC having not quite reached the tax base for the current year.

It was **RESOLVED** that the draft budget 2017/2018 be accepted as per the following recommended amendments by the Finance and General Purposes Committee

- The Tree Maintenance budget is to be left at 4k.
- Reduce the PRP inflation on the salaries budget for non NJC contracted staff by reducing the % to 2.75%. This was proposed by Cllr Mrs L Evans and seconded by Cllr Forbes.
- Reduce the Football Pitch maintenance budget to 2k to be in line with the income received and recent historical expenditure. Saving = 1k.
- The Countryside Sites budget is to be left at 6k.
- Reduce Playground Equipment budget by 1k.

The Chairman said that the precept was not being set at this meeting.

HPC 201/16/17 **TO RECEIVE A REPORT AND CONSIDER THE QUOTATIONS RECEIVED IN RESPECT OF THE PROPOSED PLANS FOR THE EXTENSION OF JUBILEE HALL – ARCHITECT FEES**

A report by the Chief Officer was circulated. It was **RESOLVED** that the Extension of Jubilee Hall Working Party arrange to meet and go through the quotations, for a recommendation to be brought back to Council for a decision to be made.

HPC 202/16/17 **TO DISCUSS AND RESPOND TO THE DEED OF VARIATION SUBMITTED IN RESPECT OF THE LAND EAST OF HORNDEAN DEVELOPMENT**

A discussion took place and Cllr Mrs Tickell said that the variations had been submitted. She said that various areas may be in a position to proceed but said they were still waiting for EHDC to confirm there will be no jeopardy.

HPC 203/16/17 **TO RECEIVE AN UPDATE IN RESPECT OF THE GOAL POST AT FIVE HEADS RECREATION GROUND**

A report by the Chief Officer was circulated. A discussion took place and it was **RESOLVED** that

- The goal posts remain in position in their current location.
- Fencing/netting is not installed.
- HPC continue to monitor specific related incidents and continue to ask the PCSO's to monitor the area.

HPC 204/16/17 **TO RECEIVE A REPORT AND CONSIDER THE REINSTATEMENT OF THE FACEBOOK PAGE IN RESPECT OF HORNDEAN PARISH COUNCIL**

A report by the Grounds Manager was circulated. It was **RESOLVED** that HPC would reinstate a Facebook page.

Comments were made by Members, asking HPC Officers to monitor comments posted on Facebook and if necessary block any inappropriate content.

HPC 205/16/17 **TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD IN RESPECT OF THE PLACEMENT OF KERB STONES WITHIN THE PARISH**

A report by the Chief Officer was circulated. A discussion took place and it was **RESOLVED** that HPC refuse any potential future claims, given that Hampshire County Council (HCC) had expressed their wish to take responsibility for the kerb stones.

HPC 206/16/17 **TO RECEIVE AND CONSIDER THE PROPOSALS IN RESPECT OF A BUILDING ART DESIGN – GALES APARTMENTS**

A report by Cllr D Evans was circulated. It was **RESOLVED** that

- A Trompe L'oeil painting be designed in the form of a brewery scene idea, for placement on the Gales Brewery apartment block. The vote was 9-1 for this design idea, with one member abstaining from the vote.
- Cllr D Evans obtain some quotations for its design and for those to be brought back to Council for a decision to be made.
- The painting would be covered in a protective coating to ensure it would not be at risk from vandalism.
- The painting be regularly cleaned and maintained.

HPC 207/16/17 **TO RECEIVE A REPORT AND CONSIDER THE CHARGES IN RESPECT OF THE HIRE OF HPC FOOTBALL PITCHES**

A report by the RFO was circulated and it was **RESOLVED** to leave the hire of the football pitches at the current rate.

HPC 208/16/17 **TO RECEIVE AND AGREE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 07 NOVEMBER 2016, IN RESPECT OF THE REVISED TERMS OF REFERENCE**

It was **RESOLVED** that the revised Terms of Reference be accepted with the following amendments

- 1.1 & 1.2: Replace the word "management" with "oversight".
- 2: Remove the wording "and Chairman of Open Space Committee (consider staff Committee)".
- 6.1.4: Amend the sentence to read as follows "To receive a report on the performance of investments and to approve changes."
- 6.2.3: Amend the sentence to read as follows "To receive and note a report from the RFO concerning changes to the Accounts system."
- 6.2.6: Amend the sentence to read as follows "To receive and note a report from the RFO concerning changes to the IT Systems."
- 6.3.3: Delete the wording "prior to year end".

HPC 209/16/17 **TO RECEIVE AND AGREE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 07 NOVEMBER 2016, IN RESPECT OF THE OPEN SPACES DISPOSAL POLICY**

It was **RESOLVED** that the Open Spaces Disposal Policy be approved as recommended by the Finance and General Purposes Committee.

HPC 210/16/17 **TO RECEIVE AND AGREE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 07 NOVEMBER 2016, IN RESPECT OF THE LGPS EMPLOYER'S DISCRETION POLICY**

It was **RESOLVED** that the LGPS Employers Discretions Policy be approved as recommended by the Finance and General Purposes Committee.

HPC 211/16/17 **TO RECEIVE AND AGREE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 07 NOVEMBER 2016, IN RESPECT OF THE PRESENTATION OF CHEQUES FOR SUCCESSFUL GRANT APPLICATIONS**

It was **RESOLVED** that

- The presentation of publicity cheques for the promotion of grant funding be initiated.
- The receiver attend the Council/Committee meeting to receive the cheque and give a short explanation of what their funds would be used for.

HPC 212/16/17 **TO RECEIVE AND AGREE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 07 NOVEMBER 2016, IN RESPECT OF THE FOLLOWING GRANT APPLICATIONS:**

- **ALL SAINTS CHURCH, CATHERINGTON - £1,000.**

It was **RESOLVED** to follow the recommendation of the Finance and General Purposes Committee and award All Saints Church, Catherington with a grant of £1,000 as per their grant request.

- **HORNDEAN TECHNOLOGY COLLEGE - £300.**

It was **RESOLVED** to follow the recommendation of the Finance and General Purposes Committee and award Horndean Technology College with a grant of £300 as per their grant request.

HPC 213/16/17 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 12 DECEMBER 2016**

Noted. Apologies were given by Cllr Burridge for this date.

HPC 214/16/17 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED.**

It was **RESOLVED** that the public and press be excluded for the confidential part of the meeting. The public part of the meeting closed at 9:10pm.

HPC 215/16/17 **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 24 OCTOBER 2016**

It was **RESOLVED** that the confidential minutes of the Council meeting held on 24 October 2016 be duly signed as a true record of the meeting.

HPC 216/16/17 **TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD IN RESPECT OF LAND AT CATHERINGTON LITH**

A report by the Chief Officer was circulated. A discussion took place and it was **RESOLVED** that

- HPC pursue an application for adverse possession for the land in question at Catherington Lith.
- The Chief Officer be authorised to sign any declarations on behalf of HPC.

The meeting closed at 9:26pm

..... Chairman

..... Dated

Ref - HPC 191/16/17

Council meeting: 21st November 2016 **Agenda Item 3**

I have just managed to catch up with all of my e mails from being away on holiday for our 50th wedding anniversary. I did take my IPad with me so that I could answer any questions, but the IT on board leaves a lot to be desired.
The change of speed on Havant is about to be installed and with it hopefully they will re paint the hatched area outside of Keydell.
Hampshire are ready for winter with salt for main roads and plenty of it!
Salt will be administer to all main routes and salt bins will be filled.
White and yellow lines will be done throughout Horndean before the end of the financial year and where there are already lines, if they are faded, will be re painted.
There is a fund at HCC which helps pay towards refurbishment and repairs to halls, so if Horndean have any halls that need help it will be best to e mail andrew.gibson@hants.gov.uk Over 1200 people have we been involved in the older persons forum which aims to keep drivers driving safely for longer. This is available through Hampshire.
For anyone wanting to dispose of their old fridge or freezer. Please note that the recycling centre can no longer accept them because they have more than 2500 already and there is no more storage.
It is the responsibility of the manufacturers to take them back for safe disposal, so please contact them if you need to dispose of them.
I am working with the officers about Old Lane and support the Parish with their TRO, but have been told that there are many hoops to jump through before the threshold is reached. I have asked that it is made very clear to the parish council exactly what is needed.
Can I please ask, as I have before on many occasions, that if you as residents, have any issues, you can always contact me by phone, e mail or at my surgery if you would like me to take anything forward for you.
I do drive my division every month to try and get an overview of any really pressing problems, but of course, I cannot cover them all, but I will try to get anything done that residents feel are urgent our are giving them a problem.
This has worked so far and I have been able to sort out many problems for residents over the last almost four years.
I will send a list of everything that has been achieved for Horndean over the last almost four years, before the next election in May next year and whilst I have been looking through everything, it has been a great deal!!
There is still a lot to be done, but it does take time to deal with everything because anything that effects to whole community has to go through consultation periods, which in themselves take some time and when there are objections, they have to be sorted out before anything can take place.
Birdlip Close foot ways will be resurfaced as promised starting November 28th for 3 weeks and the road will be closed to all but residents needing to access their properties.
As usual, if there are any questions, I will be happy to try and answer them.
Marge

Item 9

Ref: HPC197/16/17

		Method	Number	Net	VAT Rate	VAT	Total Payment	Details	Invoice No.
	OCTOBER 2016 - DIRECT DEBITS								
20/10/2016	Southern Electric	DC	D1617072	-216.56	Multiple	-85.61	-302.19	Credit on Electric at Napier 2nd April - 27th September	
05/10/2016	SSE Gas	DD	D1617073	41.79	5.00%	2.08	43.87	Gas-Napier 2 September to 3 October	811649404 0006-0009
30/09/2016	Veolia	DD	D1617074	157.30	20.00%	31.46	188.76	Waste Removal - Luckyllte September 2016	601655661 0007
15/10/2016	BT	DD	D1617075	67.73	20.00%	13.55	81.28	Jubilee Hall Alarm 1st Oct-31st Dec 02392 592978	8791138947
	NOVEMBER 2016 - DIRECT DEBITS								Q058 MO
18/10/2016	BT	DD	D1617076	66.90	20.00%	13.38	80.28	Jubilee Broadband 1st Oct - 31st Dec 02392 597321	
01/11/2016	Luckyllte	SO	D1617077	495.00	0.00%	0.00	495.00	Luckyllte - November Rent	Q061 E3
19/10/2016	BT	DD	D1617078	65.87	20.00%	13.17	79.04	Tyfield fax 1st oct-31st Dec 02392 570550	n/a
24/10/2016	SSE	DD	D1617079	231.54	5.00%	11.57	243.11	Electric Jubilee 5 July-12 Oct	Q054 C5
04/11/2016	Plusnet	DD	D1617080	15.00	20.00%	3.00	18.00	Internet Tyfield November 2016	621656373-0005
24/11/2016	SSE	DD	D1617081	70.59	Multiple	-18.07	52.52	Corrections to Electric Tyfield	79163586
01/11/2016	Peach	DD	D1617082	136.61	20.00%	27.32	163.93	October Calls/November Rent	6529232412
01/11/2016	FuelGenie	DD	D1617083	48.13	20.00%	9.62	57.75	Fuel	T258402
01/11/2016	Vodafone	DD	D1617085	47.00	20.00%	9.40	56.40	Mobiles - October Calls/November Rent	2308563
	OCTOBER 2016 BACS								2085701
01/10/2016	Southern Ground Care	BACS	B1617265	550.00	20.00%	110.00	660.00	Pitch maintenance at Jubilee & Five Heads Rec	
15/10/2016	Fuel Card Services	BACS	B1617266	119.15	20.00%	23.83	142.98	Fuel	SGC/271
18/10/2016	Blendworth Property Maintenance	BACS	B1617267	60.00	0.00%	0.00	60.00	Supply & Fit New toilet ball valve at Tyfield	1612823
26/09/2016	Screwfix	BACS	B1617268	12.49	20.00%	2.50	14.99	Padlock for Jubilee Height Barrier	1617/10/05
30/09/2016	Screwfix	BACS	B1617269	11.66	20.00%	2.33	13.99	Ronseal Woodstain 750ml to Paint Benches in Square	744666015
20/10/2016	Net Salaries	BACS	B1617270	14,727.25	0.00%	0.00	14,727.25	Net Salaries - October 2016	745745768
24/10/2016	Griffin Fire Training	BACS	B1617271	99.00	20.00%	19.80	118.80	Fire Alarm Inspection and service	n/a
21/10/2016	Viking	BACS	B1617272	97.93	Multiple	12.79	110.72	Guillotine, Coffe and Postit notes	8391
21/10/2016	Connected	BACS	B1617273	70.00	0.00%	0.00	70.00	Remote support/Changes to website	939371
24/10/2016	Private	BACS	51617219	-100.00	0.00%	0.00	-100.00	Napier Hall deposit returned	HPC017
20/10/2016	Scandor	BACS	B1617274	51,608.20	20.00%	10,321.64	61,929.84	New Play Equipment at Jubilee	6298
24/10/2016	Petty Cash	BACS	B1617275	42.00	0.00%	0.00	42.00	Playground Opening Refreshments	15682
09/10/2016	Auditing Solutions	BACS	B1617276	630.00	20.00%	126.00	756.00	Internal Audit for 2016-17 (1st Visit)	n/a
18/10/2016	Dale ValleyTraining	BACS	B1617277	219.00	20.00%	43.80	262.80	Ladder Safety Course for 3 Staff members	167
31/10/2016	Hampshire Pension Fund	BACS	B1617278	3,525.80	0.00%	0.00	3,525.80	Pension Contributions October 2016	2856
31/10/2016	HMRC	BACS	B1617279	4,166.05	0.00%	0.00	4,166.05	PAYE/NI October 2016	n/a
31/10/2016	Morrisons	BACS	B1617280	4.35	Multiple	0.51	4.86	Petty Cash 3rd Oct - 31st October	n/a
31/10/2016	Spar	BACS	B1617281	12.14	Multiple	0.13	12.27	Petty Cash 3rd Oct - 31st October	n/a
28/10/2016	AVS Fencing	BACS	B1617282	342.68	20.00%	68.54	411.22	Barbed wire, Posts and Staples	n/a
31/10/2016	Poppy Appeal	BACS	B1617283	105.00	0.00%	0.00	105.00	3 x Poppy Wreaths	0146217
	NOVEMBER 2016 BACS								SB826
31/10/2016	Fuel Card Services	BACS	B1617284	87.38	20.00%	17.47	104.85	Fuel	
04/10/2016	SutcliffePlay	BACS	B1617285	64.02	20.00%	12.80	76.82	Replacement Swing Seat for Downs Park	1631876
31/10/2016	Blendworth Tyres	BACS	B1617286	322.10	20.00%	64.42	386.52	Service of small trailer/repairs and maintenance	107273
28/10/2016	Spaldings	BACS	B1617287	38.25	20.00%	7.65	45.90	Stihl Two Stroke Oil 5 Litre	AC010345
28/10/2016	Spaldings	BACS	B1617288	21.48	20.00%	4.30	25.78	2 x Stihl Tommy Screws	2091626
31/10/2016	Viking	BACS	B1617289	89.65	20.00%	17.93	107.58	Hoover, Broom, Dustpan/Brush-Jubilee	2091627
31/10/2016	The New Blendworth Centre	BACS	B1617290	138.66	20.00%	27.73	166.39	Litter Picking - October 2016	977418
03/11/2016	AVS Fencing	BACS	B1617291	25.72	20.00%	5.14	30.86	Railway Sleeper for Hazleton Common (Boardwalk)	NBC/1
27/10/2016	Visionict	BACS	B1617292	725.00	20.00%	145.00	870.00	Final payment for design & development of website	0148352
18/10/2016	Visionict	BACS	B1617293	248.94	20.00%	49.79	298.73	Staff training for HPC Website	8414
10/11/2016	Heskins	BACS	B1617294	248.13	20.00%	49.63	297.76	Grip Tape for Improving Boardwalks at Hazleton Common	8394
04/11/2016	Profile Productions	BACS	B1617295	438.00	20.00%	87.60	525.60	Hire of Sound Equipment & Crew for Remembrance Day	144856
31/10/2016	Scandor	BACS	B1617296	6,393.82	20.00%	1,278.76	7,672.58	Playground Equipment at Jubilee	2186
08/11/2016	AVS Fencing	BACS	B1617297	301.80	20.00%	60.36	362.16	Wooden Post to repair Jubilee fence	15712
30/09/2016	British Maids	BACS	B1617298	450.00	20.00%	90.00	540.00	6 Monthly Clean of Jubilee Floor	0149701
12/11/2016	Beaver Tool Hire	BACS	B1617299	65.42	20.00%	13.08	78.50	Hire of Jet wash to clean Play Area Surfaces	71143
	NOVEMBER 2016 DEBIT CARD								2/426021
01/11/2016	Back2 International Ltd	VISA	V1617060	499.25	20.00%	99.85	599.10	HM Celle Chair-upholstered seat/Triflex Back	
02/11/2016	Wildlife Surrey	VISA	V1617061	105.00	0.00%	0.00	105.00	3 x Training Course for Leading Volunteers	78725
07/11/2016	F R Jones	VISA	V1617062	42.22	20.00%	8.44	50.66	Wilkinson Sword Folding Pruning saw	n/a
	TOTALS			87,834.42		12,802.69	100,637.11		135290

INVOICES TO BE APPROVED FOR PAYMENT — **LIST 8 : 21-11-2016**

Date of Invoice	Payee	Payment Method	Voucher Number	Net	VAT Rate	VAT	Total Payment	Details	Invoice No.
	None								
	TOTALS			0.00		0.00	0.00		

BANK ENTRIES: 18/10/16 to 14/11/16

Date of Banking	Payer	Payment Method	Voucher Number	Net	VAT Rate	VAT	Total Receipt	Details	Invoice No.
	OCTOBER 2016								
17/10/2016	Private	DC	I1617233	43.56	0.00%	0.00	43.56	Hire of Jubilee Hall	
17/10/2016	Private	DC	I1617234	29.04	0.00%	0.00	29.04	Hire of Jubilee Hall	6419
17/10/2016	Private	DC	I1617235	80.01	0.00%	0.00	80.01	Hire of Jubilee Hall	6416
17/10/2016	Lovedean Karate Club	DC	I1617236	264.00	0.00%	0.00	264.00	Hire of Napier Hall	6418
17/10/2016	Private	DC	I1617237	126.13	0.00%	0.00	126.13	Hire of Napier Hall	2705, 2691, 2690
21/10/2016	Slimming World	BACS	I1617222	-6.00	0.00%	0.00	-6.00	Slimming World refund on I1617222	6551
24/10/2016	Private	BACS	I1617219	-100.00	0.00%	0.00	-100.00	Refund of Napier Hall deposit	2703
25/10/2016	Purple Promotions	DC	I1617238	247.50	0.00%	0.00	247.50	Hire of Napier Hall	6298
24/10/2016	Private	DC	I1617239	50.82	0.00%	0.00	50.82	Hire of Jubilee Hall	2704
24/10/2016	ams4fitness	DC	I1617240	66.00	0.00%	0.00	66.00	Hire of Jubilee Hall	6565
24/10/2016	Lovedean Karate Club	DC	I1617241	26.40	0.00%	0.00	26.40	Hire of Napier Hall	2689
24/10/2016	ams4fitness	DC	I1617242	105.60	0.00%	0.00	105.60	Hire of Napier Hall	2711
24/10/2016	Private	DC	I1617243	85.61	0.00%	0.00	85.61	Hire of Jubilee Hall	2698
24/10/2016	Private	DC	I1617244	43.56	0.00%	0.00	43.56	Hire of Jubilee Hall	6566
24/10/2016	Private	DC	I1617245	43.56	0.00%	0.00	43.56	Hire of Jubilee Hall	6272
24/10/2016	Private	DC	I1617246	5.28	0.00%	0.00	5.28	Hire of Napier Hall	6365
28/10/2016	Brendoncare	DC	I1617247	66.00	0.00%	0.00	66.00	Hire of Napier Hall	6565
31/10/2016	Cambridge & Counties	DC	I1617248	135.60	0.00%	0.00	135.60	Bank Interest	2709
	NOVEMBER 2016								n/a
01/11/2016	Horndean F.C	DC	I1617249	83.34	0.00%	0.00	83.34	Hire of Pitches	
01/11/2016	Horndean Hawks	DC	I1617250	84.24	0.00%	0.00	84.24	Hire of Pitches	n/a
02/11/2016	Southern Healthcare	DC	I1617251	52.80	0.00%	0.00	52.80	Hire of Jubilee hall	n/a
03/11/2016	HMRC	DC	I1617252	16,237.90	0.00%	0.00	16,237.90	Q2 2016-17 VAT Return	2710
31/10/2016	Private	DC	I1617253	21.25	0.00%	0.00	21.25	Hire of Jubilee Hall	n/a
31/10/2016	Private	DC	I1617254	52.80	0.00%	0.00	52.80	Hire of Napier Hall	6299
31/10/2016	Private	DC	I1617255	18.70	0.00%	0.00	18.70	Hire of Napier Hall	6565
03/11/2016	Butser Lace	DC	I1617256	34.00	0.00%	0.00	34.00	Hire of Napier Hall	6566
03/11/2016	Busybees	DC	I1617257	396.00	0.00%	0.00	396.00	Hire of Jubilee hall	2716
04/11/2016	Bank Interest	DC	I1617258	15.67	0.00%	0.00	15.67	Bank Interest	2725-27
04/11/2016	Horndean Baptist Church	DC	I1617259	899.49	0.00%	0.00	899.49	Hire of Napier Hall	n/a
07/11/2016	Slimming World	DC	I1617260	660.00	0.00%	0.00	660.00	Hire of Jubilee Hall	2723-24,2731,2736-38, 2747-49
08/11/2016	EHDC	DC	I1617261	3,000.00	0.00%	0.00	3,000.00	Community Grant Schemes for Playground Equip at Jubilee	2733
07/11/2016	Dog Training	DC	I1617262	369.60	0.00%	0.00	369.60	Hire of Napier Hall	n/a
07/11/2016	PFM WEL-being	DC	I1617263	33.00	0.00%	0.00	33.00	Hire of Jubilee Hall	2718, 2717
07/11/2016	PFM WEL-being	DC	I1617264	66.00	0.00%	0.00	66.00	Hire of Jubilee Hall	2699
07/11/2016	Woman of the Way	DC	I1617265	52.80	0.00%	0.00	52.80	Hire of Jubilee Hall	2729
07/11/2016	Private	DC	I1617266	43.56	0.00%	0.00	43.56	Hire of Jubilee Hall	2740
07/11/2016	Lovedean Karate Club	DC	I1617267	264.00	0.00%	0.00	264.00	Hire of Napier Hall	6420
07/11/2016	ams4fitness	DC	I1617268	52.80	0.00%	0.00	52.80	Hire of Jubilee Hall	2720, 2721, 2735
07/11/2016	ams4fitness	DC	I1617269	132.00	0.00%	0.00	132.00	Hire of Napier Hall	2719
	TOTALS			23,882.62	0.00	0.00	23,882.62		2726

SIGNED:	
SIGNED:	
DATE:	LIST 8 : 21-11-2016

Item: 8

PAYMENTS MADE SINCE LAST ORDER OF PAYMENTS 2016-17					LIST 9 : 12-12-2016			BANK ENTRIES: 16/11/16 to 06/12/16	
Date of Invoice	Payee	Payment Method	Voucher Number	Net	VAT Rate	VAT	Total Payment	Details	Invoice No.
	NOVEMBER 2016 - DIRECT DEBITS								
03/11/2016	SSE Gas	DD	D1617086	118.30	5.00%	5.91	124.21	Gas Napier - 4th October 1st November 2016	601655681/0008
31/10/2016	Veolia	DD	D1617087	157.30	20.00%	31.46	188.76	Waste Removal October 2016	8791144893
28/07/2016	PHS Group	DD	D1617052	-133.57	20.00%	-26.71	-160.28	Dust Mat/Hair Driers 1/9/16-30/11/16 - credit note	63999125
26/10/2016	PHS Group	DD	D1617088	115.84	20.00%	23.17	139.01	Dustmat/hand Driers 1/09/16-30/11/16	64330379
27/10/2016	PHS Group	DD	D1617089	115.84	20.00%	23.17	139.01	Dustmat/hand Driers 1/12/16-28/2/17	64334357
	DECEMBER 2016 - DIRECT DEBITS								
01/12/2016	Luckylite	DD	D1617090	495.00	0.00%	0.00	495.00	Luckylite - December Rent	n/a
	NOVEMBER 2016 BACS								
18/11/2016	Hampshire County Council	BACS	B1617300	14,874.28	0.00%	0.00	14,874.28	Net Salaries - November 2016	n/a
07/11/2016	Abbey Polythene	BACS	B1617301	195.00	20.00%	39.00	234.00	1000 Clear Compactor Sacks	15465
16/11/2016	AVS Fencing	BACS	B1617302	89.75	20.00%	17.96	107.71	Fencing Materials	0152385
11/11/2016	PBA Solutions	BACS	B1617303	160.00	20.00%	32.00	192.00	Knotweed Treatment at The Yews	598
17/11/2016	Rialtas Business Solutions	BACS	B1617304	1,417.40	20.00%	283.48	1,700.88	Booking Management set up and Training/Annual Support	25174
13/11/2016	Sun Traffic Ltd	BACS	B1617305	2,060.00	20.00%	412.00	2,472.00	Traffic Management for Remembrance Day	132732
07/10/2016	Screwfix	BACS	B1617306	2.99	20.00%	0.60	3.59	5 x 50mm Screws	747355266
11/10/2016	Screwfix	BACS	B1617307	42.04	20.00%	8.40	50.44	General Maintenance Products	748161848
19/10/2016	Screwfix	BACS	B1617308	84.14	20.00%	16.82	100.96	Decorating Materials for The Granary	749852828
25/10/2016	Screwfix	BACS	B1617309	11.66	20.00%	2.33	13.99	8mm x 2 metre Chain	0751219541
26/10/2016	Screwfix	BACS	B1617310	9.98	20.00%	2.00	11.98	2 Boxes Dewalt Screwdriver Pozzi Bits	0751988227
02/11/2016	Screwfix	BACS	B1617311	16.58	20.00%	3.31	19.89	Screw Extractor Set/ 10 prs Builders Gloves	0753160854
03/11/2016	B & Q	BACS	B1617312	8.83	20.00%	1.77	10.60	Evo-Stick Waterproof Evo-Bond Pva for Boardwalk Repair	0753435187
10/11/2016	Arnott Tree Surgery	BACS	B1617313	1,000.00	0.00%	0.00	1,000.00	Tree Work around Pond at Oak Coppice	0193
23/11/2016	Horndean Technolgy College	BACS	B1617314	300.00	0.00%	0.00	300.00	Grant awarded for Senior Citizens Xmas Lunch	n/a
23/11/2016	All Saints Church	BACS	B1617315	1,000.00	0.00%	0.00	1,000.00	Grant awarded for Upkeep of Churchyard	n/a
28/11/2016	Sainsburys	BACS	B1617316	1.79	20.00%	0.38	2.17	Petty Cash 1st November -28th November	n/a
28/11/2016	Morrisons	BACS	B1617317	0.83	20.00%	0.17	1.00	Petty Cash 1st November -28th November	n/a
28/11/2016	Petty Cash	BACS	B1617318	57.22	0.00%	0.00	57.22	Petty Cash 1st November -28th November	n/a
15/09/2016	Caroway	BACS	B1617319	56.00	20.00%	11.20	67.20	4 x Auto Catchlatch for Dell Piece West Gates	14300
18/10/2016	Caroway	BACS	B1617320	10.50	20.00%	2.10	12.60	3 x 1.8M Palisade	14301
22/11/2016	Hampshire County Council	BACS	B1617321	47.26	20.00%	9.45	56.71	Various Stationery	58021765
18/11/2016	Sean Mason Electrical	BACS	B1617322	399.00	20.00%	79.80	478.80	Supply and Fit Storage Heater at Tyfield	2185
24/10/2016	Lucky Lite Caravan Storage	BACS	B1617323	246.76	0.00%	0.00	246.76	Electricity Supplied at Unit 6	n/a
25/11/2016	Viking	BACS	B1617324	23.50	20.00%	4.70	28.20	Janitorial Supplies/Desk Calendars	116077
28/11/2016	Annodata	BACS	B1617325	257.57	20.00%	51.51	309.08	Printing Charges 1st Aug-22 Nov 2016	1060887
30/11/2016	HMRC	BACS	B1617326	4,152.18	0.00%	0.00	4,152.18	PAYE/NI November 2016	n/a
30/11/2016	Hampshire Pension Fund	BACS	B1617327	3,512.87	0.00%	0.00	3,512.87	Pension Contributions - November 2016	n/a
	DECEMBER 2016 BACS								
30/11/2016	Rowlands Castle Cleaning	BACS	B1617328	75.00	0.00%	0.00	75.00	Window Cleaning at Tyfield, Jubilee and Napier	80, 81, 82
25/11/2016	Headline Printers	BACS	B1617329	180.00	0.00%	0.00	180.00	8 Page Carol Service Sheet x 400 Copies	21947
01/12/2016	Connected IT	BACS	B1617330	560.00	0.00%	0.00	560.00	HP 400 Desktop Intel i5 Processor and IT various Support	HPC018
29/11/2016	The Christmas Decorators	BACS	B1617331	367.00	20.00%	73.40	440.40	Tree Lighting for tree in Horndean Square	8171
30/11/2016	Fuel Card Services	BACS	B1617332	13.00	20.00%	2.60	15.60	Fuel	1676955
30/11/2016	Aquaid	BACS	B1617333	202.40	20.00%	40.48	242.88	Annual Rent for Water Cooler at Tyfield House	265007
29/11/2016	Top Notch Signs	BACS	B1617334	79.50	20.00%	15.90	95.40	2 x Aluminium Signs for Jubilee Play Area	24143
24/10/2016	Cartridge Save Limited	BACS	B1617335	40.96	20.00%	8.18	49.14	Cyan and Magenta Cartridges	J86168
30/11/2016	Richard Merritt Chemicals	BACS	B1617xxx	60.99	20.00%	12.20	73.19	Janitorial Supplies	3167
14/11/2016	Blendworth Tyres Ltd	BACS	B1617xxx	269.85	20.00%	53.97	323.82	Trailer Service	AC010404
30/11/2016	The New Blendworth Centre	BACS	B1617xxx	138.66	20.00%	27.73	166.39	Litter Picking - November 2016	n/a
	NOVEMBER 2016 DEBIT CARD								
14/11/2016	Horndean News	VISA	V1617063	9.54	0.00%	0.00	9.54	Newspapers w/e 19th November	n/a
30/11/2016	PAWS	VISA	V1617064	102.00	0.00%	0.00	102.00	Animal Welfare Seminar	n/a
	DECEMBER 2016 DEBIT CARD								
02/12/2016	Glowsticks.co.uk	VISA	V1617065	52.16	20.00%	10.43	62.59	100 Glowsticks for Xmas Carol Service	200051137
06/12/2016	Morrisons	VISA	V1617066	28.10	20.00%	5.62	33.72	Sweets for Carol Service	n/a
	TOTALS			**33,086.00**		**1,286.47**	**34,372.47**		

INVOICES TO BE APPROVED FOR PAYMENT					LIST 9 : 12-12-2016				
Date of Invoice	Payee	Payment Method	Voucher Number	Net	VAT Rate	VAT	Total Payment	Details	Invoice No.
	None								
	TOTALS			**0.00**		**0.00**	**0.00**		

RECEIPTS RECEIVED SINCE LAST ORDER OF PAYMENTS					LIST 9 : 12-12-2016			BANK ENTRIES: 16/11/16 to 06/12/16	
Date of Banking	Payer	Payment Method	Voucher Number	Net	VAT Rate	VAT	Total Receipt	Details	Invoice No.
	NOVEMBER 2016								
14/11/2016	Private	DC	I1617270	43.56	0.00%	0.00	43.56	Hire of Jubilee Hall	6619
14/11/2016	Private	DC	I1617271	66.00	0.00%	0.00	66.00	Hire of Jubilee Hall	6617
14/11/2016	Air Scouts	DC	I1617272	79.20	0.00%	0.00	79.20	Hire of Jubilee Hall	2744
14/11/2016	M S Society	DC	I1617273	26.40	0.00%	0.00	26.40	Hire of Jubilee Hall	2722
14/11/2016	Homestead Dog Training	DC	I1617274	158.40	0.00%	0.00	158.40	Hire of Jubilee Hall	2730
14/11/2016	Country Park Quilters	DC	I1617275	26.40	0.00%	0.00	26.40	Hire of Jubilee Hall	2685
14/11/2016	Country Park Quilters	DC	I1617276	26.40	0.00%	0.00	26.40	Hire of Jubilee Hall	2715
14/11/2016	Brownies	DC	I1617277	59.40	0.00%	0.00	59.40	Hire of Jubilee Hall	2732
30/11/2016	Abstract	DC	I1617278	68.00	0.00%	0.00	68.00	Hire of Napier Hall	2751
30/11/2016	Butser Lace	DC	I1617279	34.00	0.00%	0.00	34.00	Hire of Napier Hall	2755
30/11/2016	Cambridge & Counties	DC	I1617280	112.62	0.00%	0.00	112.62	Bank Interest	n/a
	DECEMBER 2016								
28/11/2016	Private	DC	I1617281	50.82	0.00%	0.00	50.86	Hire of Jubilee Hall	XPP011
28/11/2016	Private	DC	I1617282	72.60	0.00%	0.00	72.60	Hire of Jubilee Hall	XPP017
28/11/2016	Private	DC	I1617283	68.20	0.00%	0.00	68.20	Hire of Jubilee Hall	6589
28/11/2016	Hampshire Walkers	DC	I1617284	46.20	0.00%	0.00	46.20	Hire of Jubilee Hall	6229
01/12/2016	Horndean Hawks	DC	I1617285	84.24	0.00%	0.00	84.24	Hire of Pitches	n/a
01/12/2016	Horndean F C	DC	I1617286	83.34	0.00%	0.00	83.34	Hire of Pitches	n/a
02/12/20165	arms4fitness	DC	I1617287	39.60	0.00%	0.00	39.60	Hire of Jubilee Hall	2778
02/12/2016	U3A	DC	I1617288	33.00	0.00%	0.00	33.00	Hire of Napier Hall	2776
02/12/2016	arms4fitness	DC	I1617289	105.60	0.00%	0.00	105.60	Hire of Napier Hall	2752
02/12/2016	Brendoncare	DC	I1617290	52.80	0.00%	0.00	52.80	Hire of Jubilee Hall	2742
02/12/2016	Southern Health	DC	I1617291	52.80	0.00%	0.00	52.80	Hire of Jubilee Hall	2741
02/12/2016	U3A	DC	I1617292	33.00	0.00%	0.00	33.00	Hire of Napier Hall	2775
05/12/2016	Pilates Refund	BACS	B1617xxx	13.20	0.00%	0.00	13.20	Refund re 5th December 2016	n/a
06/12/2016	Horndean Baptist Church	DC	B1617xxx	911.15	0.00%	0.00	911.15	Hire of Napier Hall	2780
06/12/2016	East Hants District Council	DC	B1617xxx	23,410.94	0.00%	0.00	23,410.94	New Play Equipment at Jubilee Park (pt 2)	n/a
06/12/2016	East Hants District Council	DC	B1617xxx	51,608.06	0.00%	0.00	51,608.06	New Play Equipment at Jubilee Park (pt 3)	n/a
	TOTALS			**77,365.93**	**0.00**	**0.00**	**77,365.97**		

SIGNED:	
SIGNED:	
DATE:	LIST 9 : 12-12-2016

Item 9

Horndean Parish Council

Budget for 2017-18

Background

The draft budget has been built from the bottom up by considering the full year income and expenditure 2015-16 and the year to date April to September 2016.

Changes made to previous drafts of the budget were agreed at the Council Meeting on the 21st November 2016.

Tax Base

East Hants District Council have now confirmed in writing the tax base for 2017-18.
It is 5,058.70. This is an increase of 1.1 from the base of 5,057.6 for 2016-17.
This has allowed a reduction of £50 from the drawdown of the General Reserve to balance the budget and maintain the precept at **£72.04** (band D).

Council Tax Support Grant

In 2016-17 Horndean Parish Council received £21,538 in the form of a Council Tax Support Grant. East Hants District Council have yet to confirm that this will continue into 2017-18 as this decision will be taken at the Council Meeting on the 23rd February 2017.

Summary

As you can see on the Summary page, the budget for 2017-18 shows no increase to the precept from 2016-17.
In order to balance the budget there is a need to draw down £18.6k from General Reserves. However, the full year forecast for 2016-17 indicates that there will be an underspend of c£42k so this adjustment will not have a detrimental effect on the level of Reserves.

Report Prepared by Simon Ritson, Responsible Finance Officer
7th December 2016

Item 10

Horndean Parish Council

DRAFT BUDGET (version 4) 2017-18

Cost Centre Code	Cost Centre Name	FULL YR ACTUAL 2015-16	FULL YR BUDGET 2016-17	YTD ACT APR-SEP 2016-17	FULL YR BUDGET 2017-18	Change	Notes
201	Central Costs - Finance & GP	165,729	169,230	89,226	171,893	2,663	
222	Grants	5,376	8,000	0	7,000	-1,000	
	TOTAL EXPENDITURE	171,105	177,230	89,226	178,893	1,663	
201	Central Costs - Finance & GP	-13,392	-4,904	-9,593	-5,304	-400	
	TOTAL INCOME	-13,392	-4,904	-9,593	-5,304	-400	
Finance & General Purpose	**NET EXPENDITURE**	**157,713**	**172,326**	**79,634**	**173,589**	**1,263**	
301	Napier Hall	18,338	21,200	10,235	19,460	-1,740	
305	Jubilee Hall	23,500	20,363	10,191	22,209	1,846	
310	Tyfield House	26,129	27,620	14,458	26,806	-814	
315	Lucky Lite	9,085	9,290	5,407	9,714	424	
	TOTAL EXPENDITURE	77,052	78,473	40,291	78,189	-284	
301	Napier Hall	-24,001	-20,400	-11,417	-20,400	0	
305	Jubilee Hall	-21,820	-20,400	-12,187	-20,400	0	
	TOTAL INCOME	-45,821	-40,800	-23,604	-40,800	0	
Property Management	**NET EXPENDITURE**	**31,232**	**37,673**	**16,687**	**37,389**	**-284**	
407	Countryside Sites	10,342	6,000	3,340	6,000	0	
408	Amenity Sites	32,437	14,470	69,956	10,600	-3,870	
470	Other Open Spaces Costs	163,146	181,915	63,707	167,276	-14,639	
	TOTAL EXPENDITURE	205,925	202,385	137,002	183,876	-18,509	
407	Countryside Sites	-13,833	-11,479	-9,686	-11,729	-250	
408	Amenity Sites	-6,332	-2,011	-68,321	-2,011	0	
470	Other Open Spaces Costs	-6,000	0	0	0	0	
	TOTAL INCOME	-26,165	-13,490	-78,008	-13,740	-250	
Open Spaces	**NET EXPENDITURE**	**179,760**	**188,895**	**58,994**	**170,136**	**-18,759**	

GRAND TOTAL EXPENDITURE	**454,082**	**458,087**	**266,519**	**440,958**	**-17,130**	
GRAND TOTAL INCOME	**-85,378**	**-59,194**	**-111,205**	**-59,844**	**-650**	
GRAND NET EXPENDITURE	**368,705**	**398,894**	**155,314**	**381,114**	**-17,780**	
EARMARKED RESERVES				**23,438**	**23,438**	
GENERAL RESERVES		**-12,986**		**-18,594**	**-5,608**	
GRAND TOTAL		**385,908**		**385,958**	**50**	
EHDC Allowance (tax Support Grant)		**21,538**		**21,538**		
Precept		**364,370**		**364,420**		
Tax Base		**5,057.6**		**5,058.7**		
2016-17 / 2017-18 Band d precept		**£72.04**		**£72.04**	**0.0%**	

ATTENDEE	COST	WHATS INCLUDED	COMMENTS
HOG ROAST	£7.00 per head	Needs to be at event 7 hours prior to official start time. Also have to advise prior to event how many people they would be cooking for and pay for this amount.	Feel this is not a good option as if the weather is bad the attendance will not be good and we would have paid out a lot of money for something that will not be eaten.
ICE CREAM VAN	Emailed several and looking at other contacts.	Awaiting response	
BURGER VAN		Burger Van Advised they would not charge to attend the event but would have to take £300 + on the day if they took less, we would have to top their takings up to £300.	This may be the better option even though we may have to pay out something as the numbers cannot be guaranteed.
RKadia	£3.50 6oz burger £2.50 jumbo sausage Would work with us as to what they sell.	Can operate a BBQ serving burgers/sausages/veg options. Would work in the same way as Burger van.	This may be the better option even though we may have to pay out something as the numbers cannot be guaranteed.
Pimms Tent			To be discussed
BOUNCY CASTLE	Emailed	Awaiting Response	
INFLATABLES (Jumping Jacks)	£395.00	Inflatables including bouncy castle and two members of staff. If we want other things can put a package together.	
ANIMALS ON THE GO	£300 week day £350 weekends	Have to be there for whole event 4 hours maximum for the welfare of the animals.	This has come recommended
Jo's Bug Days	Approx £80	Exotic Creepy Crawleys plus extras (includes face painting & glittery tattoos)	
FACE PAINTING	£120 for 4 hours	Face Fanatics (Via Lisa Clements)	
HALL HIRERS		Have a stall to promote their activity	

		and run their own raffles etc.	
Candy Floss & other stalls	***FUN & GAMES FUNDAY PACK*** • CHOICE OF 4 SIDE STALLS • HOOK A DUCK CENTRE STALL • PENALTY OR GOLF SHOOTOUT • CANDY FLOSS OR POPCORN CART ALL SUPPLIED WITH PRIZES FROM £1200* As far as we can see staff to attend and run.		
CM SPORTS	Emailed	Unable to help due to the time of year.	

IDEAS

SUGGESTED DATE IS FIRST WEDNESDAY OF AUGUST as this is National Play Day as run by Play England (Lisa Clements able to run with us).

May be call the event Family Fun Day?

Possible time scale 12.00 – 4pm

ITEM: 14

To: Carla Baverstock-Jones, Chief Officer, Horndean Parish Council

21 November 2016

We the undersigned Parish Councillors request that an item is added to the next full meeting of the Horndean Parish Council to debate and vote on adding a standing order that states "No person shall be eligible to stand for re-election to the position of Chairman of the Council for more than two consecutive years" or other term limits as agreed by the majority of the council.

Signed:

David Alexander

S Wade

Terry D

R J H Scott

FOOTPATH 26A

- As there are different landowners and two unregistered pieces of land along the route it could be a lengthy and costly process to obtain permission to widen the route to 2.5 metres in order to provide a promoted route for cyclists. Therefore the approach will be to upgrade the surface of the existing footpath to the legal width of 1.8 metres – this would not require a change in the legal status of the route.

- Footpath 26 is now being looked at as part of the Horndean Accessibility Study which is being carried out by Atkins on behalf of HCC. This study will bring forward feasibility work for the Highway schemes that are part of the LEOH S106 to ensure they compliment the improvements to be carried out by the developers and to minimise the impact of the road traffic from the development on the local area.

- Feasibility work on Footpath 26 as part of this study will build on the feasibility work already completed by EHDC. This will also include the provision for a shared use facility for walkers and cyclists along Dell Piece West from the A3 roundabout to the entrance of Morrisons. This will then connect to the existing cycle route that links to Portsmouth Road, providing a continuous route to Horndean Technology College and Horndean Precinct.

- The draft report is due in December, with the final report due in February.

- HCC would be looking to fund detailed design work when the first triggers for S106 are met for the LEOH development. Therefore there is the potential for EHDC funding to be used to bring forward this design work for Footpath 26 to enable earlier delivery.

- Follow up meeting once draft report is received.

ITEM: 16

HORNDEAN PARISH COUNCIL

CLERK'S UPDATE TO THE MEETING OF 12 DECEMBER, 2016

1. Confirmation has been received from the contractor that work will commence on the replacement of Deep Dell Play Area on 03 January 2017.

2. The Horndean Parish Council Facebook account has been activated.

3. The new hall bookings system has been installed and is currently work in progress in terms of staff familiarisation.

4. The parish website is fully operational and staff are continuing with the inputting of data in order for the website to be fully functional and finalised.

5. The existing tree in the Memorial Square has this year been decorated as opposed to the usual practice of purchasing an additional tree for Christmas.

6. I have successfully completed the IOSH Managing Safely course.

7. A combination lock has been added to the car park chain at Napier Hall, as hall users are experiencing difficulties with parking during periods of hire. This is due to the car park being used as a public parking area and the chain being removed.

8. The rental payments in respect of the hire of Unit 6, will increase by £25 per month (representing 5%) commencing from 01 January 2017 – December 2019.

Carla Baverstock- Jones
Chief Officer