Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 19 SEPTEMBER 2016 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, MILCM
Executive Officer & Clerk to Council

13 September 2016

AGENDA

1. To receive and approve apologies for absence.

2. To receive any Declarations of Interest.

3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.

4. To receive a written update from a District Councillor regarding District Council matters.

5. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*

6. To approve the Minutes of the Council Meeting held on the 22 August 2016.

7. To receive and approve the Orders for Payment (List 6 attached).

8. To receive the monthly finance report.

9. To elect Members to the Planning and Public Services Committee.

10. To receive and consider a report in respect of the goal post at Five Heads Recreation Ground.

11. To receive and approve the Declaration of Dell Piece West as a Local Nature Reserve.

12. To receive a report and consider the way forward in respect of a payment received for the purpose of benefitting the local community.

13. To confirm as agreed at the meeting of the Council on the 16 May 2016 to secure the funding shortage from HPC reserves in respect of the replacement play areas.

14. To receive a report providing clarification as to the agenda item - Armed Forces Day considered at the meeting of the Council on the 22 August 2016.

15. To receive and note the renewal of the Insurance Terms and Policy Schedule for 2016/17.

16. To receive and agree the recommendation from the Staff Committee on the 06 September 2016, in respect of meetings, insofar as future meetings of the Staff Committee will not be scheduled but arranged when required.

17. To receive and agree the recommendation from the Staff Committee on the 06 September 2016, in respect of the revised Terms of Reference.

18. To receive and agree the recommendation from the Staff Committee on the 06 September 2016, in respect of the change of job title from Executive Officer to Chief Officer.

19. To receive and agree the recommendation from the Staff Committee on the 06 September 2016, in respect of considering the implementation of drug and alcohol testing.

20. To receive a written update on the progress of resolutions from previous meeting(s).

21. To note the next scheduled meeting of the Council being the 24 October 2016 and the additional meeting of the Finance & General Purposes Committee on the 05 December 2016.

22. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**

23. To approve the Confidential Minutes of the Council Meeting held on the 22 August 2016.

24. To receive the recommendation from the Staff Committee on the 06 September 2016, in respect of the expiry of the probationary period relating to a member of the Finance Team.