HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 22 AUGUST 2016 AT 7.00 P.M.

PRESENT: Councillor Mrs L Evans (Chairman), Councillors D Alexander, P Beck, M Burridge (Vice Chairman), D Evans, P Little, Miss J Murray, Mrs E Tickell, Mrs I Weeks and N. Wren.

IN ATTENDANCE: Carla Baverstock-Jones, Executive Officer and Clerk to the Council, Sarah Guy, Senior Administrator (Minute Taker).

PUBLIC ATTENDANCE: Two members of the public and one member of the press were in attendance.

HPC 108/16/17 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs D Denston, A Forbes, Dr C Jacobs and County Councillor Mrs Marge Harvey.

No apologies for absence were received from Councillor R Sowden.

HPC 109/16/17 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

HPC 110/16/17 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

A report by County Councillor Mrs M Harvey was circulated (as attached). No questions were put forward.

HPC 111/16/17 **TO RECEIVE A WRITTEN UPDATE FROM A DISTRICT COUNCILLOR REGARDING DISTRICT COUNCIL MATTERS**

No updates were received from District Councillors.

HPC 112/16/17 **PUBLIC SESSION**

No questions were asked in the public session.

HPC 113/16/17 **TO CONSIDER THE CO-OPTION OF: MR RICHARD VEITCH TO REPRESENT DOWNS WARD**

It was **RESOLVED** that Richard Veitch be co-opted as a Member of HPC, to represent Downs Ward.

This was proposed by Cllr Burridge and seconded by Cllr Beck.

During this agenda item, District Councillor Guy Sheppard entered the meeting as a member of the public.

HPC 114/16/17 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 25 JULY 2016 AND THE EXTRAORDINARY MEETING HELD ON 08 AUGUST 2016.**

It was **RESOLVED** that the minutes of the Council meeting held on 25 July 2016 and the minutes of the Extraordinary meeting held on the 08 August 2016 be duly signed as a true record of the meeting.

HPC 115/16/17 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 5 ATTACHED)**

The Orders for Payment (List 5 attached) was circulated and it was **RESOLVED** that it be approved and duly signed.

HPC 116/16/17 **TO RECEIVE THE MONTHLY FINANCE REPORT**

A report by the RFO was circulated and noted as read.

HPC 117/16/17 **TO ELECT MEMBERS TO THE PLANNING AND PUBLIC SERVICES COMMITTEE**

It was **RESOLVED** that Cllr Little be elected as a member of the Planning and Public Services Committee. This was proposed by Cllr Beck.

HPC 118/16/17 **TO ELECT MEMBERS TO THE FINANCE AND GENERAL PURPOSES COMMITTEE**

It was **RESOLVED** that Cllr Little be elected as a member of the Finance and General Purposes Committee. This was proposed by Cllr D Evans.

HPC 119/16/17 **TO RECEIVE AND CONSIDER THE AMENDED TERMS OF REFERENCE IN RESPECT OF THE PLANNING AND PUBLIC SERVICES COMMITTEE**

The amended Terms of Reference in respect of the Planning and Public Services Committee were circulated.

A discussion took place and suggestions for amendments were put forward.

A vote was taken and it was **RESOLVED**, with nine Members voting for, that the following changes be made:

- Paragraph 2 under the heading "Prerequisite" be removed in its entirety.
- Add "South Downs National Park" in paragraph 2, under the heading "Powers" to read "To consider planning applications submitted to East Hampshire District Council and South Downs National Park for work within the Horndean Parish Council area and make recommendations as to their acceptance or refusal.

Cllr Burridge abstained from the vote.

HPC 120/16/17 **TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD IN RESPECT OF THE REPAIRS TO THE LYCH GATE AT ALL SAINTS CHURCH, CATHERINGTON**

A report by the Senior Administrator was circulated.

A discussion took place and it was **RESOLVED** that HPC proceed with the repair works of the Lych Gate and that the shortfall be covered by way of a virement from the general reserves to the Earmarked Reserves.

HPC 121/16/17 **TO CONSIDER THE WAY FORWARD IN RESPECT OF THE OFFICIAL OPENING OF THE NEW PLAY AREA AT JUBILEE FIELD**

Suggestions were put forward by Members and it was **RESOLVED** that

- the event include tea, cake and refreshments.
- the Clerk look into contacting Mr Hollingbury for his availability.
- the opening event take place towards the end of September, once the play area has been handed over to HPC as complete.
- The Clerk contacts the local schools to be invited to attend and use the equipment

HPC 122/16/17 **TO RECEIVE A REPORT AND CONSIDER THE REPLACEMENT OF THE GATE TO JUBILEE FIELD TO ENABLE EASIER ACCESS FOR MOBILITY SCOOTERS/WHEELCHAIR USERS**

A report by the Clerk was circulated. It was **RESOLVED** that given that the gate in its current state is fully compliant with all relevant legislation, it remain in position with no perusal to purchase a new gate.

HPC 123/16/17 **TO RECEIVE A REPORT AND CONSIDER THE FUTURE OF ARMED FORCES DAY**

A report by the Clerk was circulated. A discussion took place and it was **RESOLVED** that HPC continue to hold an Armed Forces Day Service each year within the Parish.

HPC 124/16/17 **TO CONSIDER AND AGREE THE PROPOSED BUILDING VISITS IN RESPECT OF THE CRICKET PAVILION AT LAND EAST OF HORNDEAN**

The Chairman and District Councillor Guy Sheppard gave an update on the Cricket Pavilion at Land East of Horndean. It was **RESOLVED** to continue with the building visits in preparation and pay the bill if necessary.

HPC 125/16/17 **TO RECEIVE AND CONSIDER A DRAFT OF THE NEWLY DESIGNED PARISH WEBSITE**

The Chairman asked for feedback from Councillors of the newly designed Parish website, following the link having been emailed out to all Members.

The general consensus was that Councillors liked the new website with only a couple of changes to be made. It was **RESOLVED** that HPC take over the newly designed Parish website, with the following changes being made prior to the handover:

a) The scrolling photos be moved to below the navigation tabs.
b) A "back to the top" button be added to make it easier for users, to save the need for scrolling through a lengthy page to reach the top.

HPC 126/16/17 **TO CONSIDER AND AGREE REPRESENTATION AT THE SOUTH DOWNS NATIONAL PARK AUTHORITY WORKSHOP**

The Chairman asked for volunteers to attend the South Downs National Park Authority Workshop. Three Councillors put their names forward as a possibility to attend, being Cllr Burridge, Cllr Alexander and Cllr Little. It was **RESOLVED** that those who volunteered would check their diaries and confirm their attendance with the Clerk.

HPC 127/16/17 **TO RECEIVE A WRITTEN UPDATE ON THE PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING (S)**

A report by the Clerk was circulated and noted by Councillors.

HPC 128/16/17 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 19 SEPTEMBER 2016**

Noted.

HPC 129/16/17 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED.**

It was **RESOLVED** that the public and press be excluded for the confidential part of the meeting.

The public part of the meeting closed at 8:10pm

HPC 130/16/17 **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 25 JULY 2016**

It was **RESOLVED** that the confidential minutes of the Council meeting held on 25 July 2016 be duly signed as a true record of the meeting.

HPC 131/16/17 **TO RECEIVE A REPORT AND AGREE THE WAY FORWARD IN RESPECT OF AN ONGOING INSURANCE CLAIM**

A report by the Clerk was circulated. The Clerk explained that she had since been informed that Horndean Parish Council's insurance company had agreed to settle the claim on a 50/50 liability basis.

HPC 132/16/17 **TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD WITH REGARD TO THE PURCHASING OF LAND**

A report by the Clerk and details of the land were circulated.

A discussion took place and many reasons were put forward in favour of its ownership, as well as against its ownership.

It was **RESOLVED** that HPC were not in favour of purchasing the land. This was proposed by Cllr Burridge and seconded by Cllr Wren.

The meeting closed at 9.00pm

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Chairman

19/9/16
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Dated