Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 14 MARCH 2016 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx
Executive Officer & Clerk to Council

08 March 2016

AGENDA

1. To receive and approve apologies for absence.

2. To receive any Declarations of Interest.

3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.

4. To receive a written update from a District Councillor regarding District Council matters.

5. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*

6. To approve the Minutes of the Council Meeting held on the 15 February 2016.

7. To receive and approve the Orders for Payment (List 11 attached).

8. To receive the monthly finance report.

9. To receive and consider the revised Schedule of Meetings for 2016/2017.

10. To receive an update in respect of the Land East of Horndean development.

11. To consider and agree Cllr Wren's application to join the Staff Committee.

12. To note the election of Cllr Weeks as Vice Chairman to the Staff Committee.

13. To receive a report on Jay Close improvements and agree a way forward.

14. To receive and agree the recommendation from the Grounds Committee on the 07 March 2016 in respect of the parking at Northfield Close.

15. To receive and agree the recommendation from the Grounds Committee on the 07 March 2016 in respect of the updated Management Plan – Dell Piece West.

16. To receive and agree the recommendation from the Staff Committee on the 07 March 2016 in respect of the amended Job Description/Person Specification – to be appointed on a fixed term contract to the Countryside Team.

17. To receive and agree the recommendation from the Staff Committee on the 07 March 2016 in respect of the amended Job Description for the position of temporary Assistant Grounds Manager.

18. To receive a report and consider quotations in respect of refuse collection within the parish.

19. To receive a report and agree the revised Terms and Conditions in respect of hall hire.

20. To receive an update and consider the way forward in respect of the resurfacing of Lith Lane.

21. To note the next scheduled meeting of the Council being the 18 April 2016.

22. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960)**.

23. To approve the Confidential Minutes of the Council Meeting held on the 15 February 2016.

24. To receive and agree the recommendation from the Staff Committee on the 07 March 2016 in respect of the proposed changes to staff salaries for 2016/17.

25. To receive and agree the recommendation from the Staff Committee on the 07 March 2016 in respect of the expiry of the probationary period for a member of staff.

26. To receive an update in respect of the ongoing matters relating to the Lith.