HORNDEAN PARISH COUNCIL

MINUTES OF THE GROUNDS COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 24th JUNE 2019 AT 7:00 P.M.

PRESENT: Cllr Mrs E Tickell (Chairman), Cllr D Alexander, Cllr Mrs L Evans

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker); Matthew Madill, Grounds Manager

PUBLIC ATTENDANCE: There were no members of the public or the press present.

The meeting commenced at 7:10 pm due to the Extraordinary Council meeting overrunning.

G 001/19/20 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr J Lay.

G 002/19/20 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest received.

G 003/19/20 **TO ELECT A VICE CHAIRMAN TO THE GROUNDS COMMITTEE**

It was **RESOLVED** to defer the election of a Vice Chairman to the next meeting due ~~to Cllr Lay's absence~~.

This was proposed by Cllr Mrs L Evans and seconded by Cllr Mrs E Tickell. All agreed.

G 004/19/20 **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 28th JANUARY 2018**

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 28th January 2019 be duly signed as a true record of the meeting.

This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. All agreed.

G 005/19/20 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

~~The meeting was duly opened to the public.~~ There were no members of the public present.

G 006/19/20 **TO RECEIVE A REPORT AND CONSIDER FUTURE PROJECTS IN RESPECT OF THE AVAILABLE S106 FUNDS ~~SNDPA~~ SDNPA DEVELOPER CONTRIBUTIONS BEING A TOTAL OF £9,589.14**

A report from the Grounds Manager was circulated and considered. A discussion took place.

It is noted that the HPC sites within the ~~SNDP~~ SDNP boundaries are Catherington Down and St Giles Graveyard. As Catherington Downs is a SSSI site, allowable works are limited.

It was **RESOLVED** that:

1. the Grounds Manager will make an application to Natural England with regard to remedial works required at the entrance to Catherington Down.
2. the Grounds Manager will enquire from ~~SNDPA~~ SDNPA whether some projects adjacent to the boundary of the park could be eligible for funding

This was proposed by Cllr Mrs E Tickell and seconded by Cllr Mrs L Evans. All agreed.

G 007/19/20 **TO RECEIVE A REPORT AND CONSIDER THE FUTURE IN RESPECT OF THE PLAY AREA AT MERCHISTOUN HALL**

A report was circulated and a discussion took place.

Cllr Mrs E Tickell explained that a licence agreement does not offer exclusivity. As a matter of law, you cannot prevent a licence agreement from being terminated.

It was **RESOLVED** that Cllr E Tickell and the Chief Officer would attend a meeting at Merchistoun hall to advise the proposed intention of HPC to withdraw from the licence agreement, to remove all existing play area equipment and to reinstate the area to grassland. A report is to be submitted to the Grounds Committee at the meeting of 19th August 2019.

This was proposed by Cllr L Evans and seconded by Cllr E Tickell.

G 008/19/20 **TO RECEIVE A REPORT AND CONSIDER THE ONGOING CHRISTMAS DECORATING FO THE TREE WITHIN HORNDEAN VILLAGE**

A report by the Grounds Manager was circulated and a brief discussion took place.

It was **RESOLVED** that there should be a 3D star in addition to the Christmas lights is approved.

This was proposed by Cllr D Alexander and seconded by Cllr Mrs E Tickell. All agreed.

G 009/19/20 **TO RECEIVE A REPORT AND CONSIDER THE INSTALLATION OF FENCING AT YEOLLS COPSE**

A report by the Grounds Manager was circulated and a brief discussion took place.

It was **RESOLVED** to proceed with fencing at Yeolls Copse. The Countryside Team will carry out the labour with the materials provided by the neighbouring resident.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr Mrs L Evans. All agreed.

G 010/19/20 **TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD IN RESPECT OF THE USE OF HPC LAND BY PROFESSIONAL DOG WALKING COMPANIES**

A report by the Grounds Manager was circulated and a brief discussion took place.

It was **RESOLVED** that:

1. the Chief Officer together with the Grounds Manager will draft a HPC Dog Guidance Policy and present to the Grounds Committee at the meeting of 19th August 2019.

2. the Grounds Manager will get quotations for dog guidance signs and identify locations for the signs. This is to be brought back to the Grounds committee at the meeting of 19th August 2019.

This was proposed by Cllr D Alexander and seconded by Cllr Mrs E Tickell. All agreed.

G 011/19/20 **TO CONSIDER THE INSTALLATION OF AN ARTIFICIAL PITCH WITHIN THE PARISH**

HPC was approached by EHDC with intention of installing an artificial football pitch in Horndean. A discussion took place.

It was **RESOLVED** to inform EHDC that there are no suitable locations ~~within Horndean~~ owned by HPC to place an artificial football pitch.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr D Alexander. All agreed.

G 012/19/20 **TO CONSIDER THE APPLICATION FOR s106 FUNDING IN RESPECT OF THE REPLACEMENT OF THE BOARDWALKS WITHIN THE PARISH**

A copy of the application was circulated and a brief discussion took place.

It was **RESOLVED** that the application is to be completed and submitted for funding from the Environmental portion of S106 monies.

This was proposed by Cllr D Alexander and seconded by Cllr Mrs E Tickell. All agreed.

E Tickell

G 013/19/20 **TO CONSIDER THE CLOSURE OF THE PARISH OFFICE TO ENABLE ADMINISTRATIVE STAFF TO VISIT THE COUNTRYSIDE SITES DURING AN EXTENDED LUNCH PERIOD.**

It was **RESOLVED** that a recommendation is made to Council to close the office for the administrative staff to visit the countryside sites.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr Mrs L Evans. All agreed.

The meeting closed at 8:20pm

E J Tickell

.....

Chairman

19th August 2019

.....

Dated