Horndean Parish Council

NOTICE OF MEETING

A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE WILL BE HELD ON MONDAY 27 JANUARY 2020 AT JUBILEE HALL AT 7.00 P.M.

Members of the Committee Cllr D Alexander (Chairman), Cllr Mrs L Evans, Cllr A Forbes, Cllr J Lay, Cllr B Raymond are summoned to attend.

Carla Baverstock-Jones GCILEx, PSLCC, MCMI
Chief Officer

21 January 2020

AGENDA

1. To receive apologies for absence.
2. Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
4. To approve the Minutes of the Finance and General Purposes Committee meeting held on the 09 December 2019.
5. To receive and consider the quarterly Management Accounts for the period ending December 2019.
6. To receive a financial update in respect of the Jubilee Hall construction project.
7. To receive and consider the revised Invoice Payment Flowchart.
8. To receive and consider the application in respect of the following grant:
    - Blendworth Brass Band - £500.

HORNDEAN PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 09th DECEMBER 2019 AT 7:30 PM

PRESENT: Cllr D Alexander (Chairman), Cllr Mrs. L Evans, Cllr A Forbes, Cllr J Lay

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker); Simon Ritson, Responsible Financial Officer.

PUBLIC ATTENDANCE: There was one member of the public present.

F&GP 040/19/20 **TO RECEIVE APOLOGIES FOR ABSENCE**

All committee members were in attendance.

F&GP 041/19/20 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest received.

F&GP 042/19/20 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

F&GP 043/19/20 **TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 04th NOVEMBER 2019**

It was **RESOLVED** that the minutes of the Finance and General Purposes Committee meeting held on the 04th November 2019 are duly signed as a true record of the meeting.

F&GP 044/19/20 **TO RECEIVE AND CONSIDER THE FINAL DRAFT BUDGET FOR THE YEAR 2020/2021**

The RFO circulated a report to Members and various amendments were discussed. Further information has now been received in respect of the Tax Base, potential VAT liability, and cost for the removal of Ash trees, and this has been factored into the final draft budget.

It is noted that the Tax Base shows a small decrease which has a negative impact on the overall budget of £1.1K.

Following consultation with a VAT specialist it is confirmed that the Jubilee linked building construction cost is liable for VAT. However, the majority of the VAT will be exempt apart from approximately 6% which represents the floor areas with potential for business use.

The lowest quote for the removal of trees due to Ash dieback is £25K. This will need to be paid from General reserves in the current financial year.

The 2019/2020 forecast shows an underspend of £30K.

In order to balance the budget for 2020/2021 £13k will need to be drawn from the General Reserves.

It was **RESOLVED** to recommend to Council that the precept remains unchanged for the year 2020/2021 budget.

This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. The the vote was 3 in favour and 1 abstention.

Meeting closed at 8:10 pm

.....
Chairman

.....
Dated

ITEM: 5

HORNDEAN PARISH COUNCIL

FINANCE & GP MEETING : 27th January 2020

SUBJECT OF REPORT: Quarter 3 Management Accounts (April-December 2019)

Income & Expenditure (5 page spreadsheet attached)
The year to date position at the end of December 2019 showed a favourable variance, after adjusting for earmarked reserve movements, of £29.0k.

This breaks down to
1. An overachievement against our income target of £8.6k
2. An underspend against our expenditure budget of £20.5k

Income:
The overachievement of £8.6k is mainly due to the following:
i) Non recurring income for Path Improvements at Hazelton Common from East Hampshire District Council (£1.5k). Expenditure for this project was incurred in a previous financial year.
ii) A non recurring grant for Clean Up Equipment and/or Event from East Hampshire District Council (£1.7k). (Expenditure of £300 for litter pickers has been incurred)
iii) An overachievement against the Quarter 1-3 Hall income target of £4.7k (Napier £3.9k, Jubilee £0.8k)

Expenditure:
The main components (variances > £1,000 after adjusting for transfers to EMRs) have been highlighted in pink.
Headlines are as follows:
i) Admin Salaries: £4.3k (favourable) mainly due to return of member of staff on 2 days per week, budgeted for 3.
ii) ** Staff Training (Admin): £1.3k (favourable)
iii) ** Professional Fees: £1.2k (favourable)
iv) ** Public Events: £1.2k (favourable)
v) Napier Hall Repairs & Maintenance: £1.6k (unfavourable)
vi) ** Village Centre: £1.7k (favourable)
vii) ** Football Pitch Maintenance: £1.1k (favourable)
viii) Car Parks: £2.3k (unfavourable) due to the survey carried out.
ix) ** Play Equipment: £1.7k (favourable)
x) Countryside Salaries: £6.4k (favourable) mainly due to a part year staff vacancy.
xi) Tree Maintenance: £2.3k (unfavourable).

There are no other favourable or unfavourable variances in excess of £1,000 at this stage
The budgets for the items marked with a ** have been reduced in the 2020-21 budget.

Balance Sheet (spreadsheet attached)

Current Assets
As at 31st December Current Assets totalled £648.8k
Cash balances, including Petty Cash, totalled £615.7k. The reason for the high level of cash is largely due to the fact that we have banked all the s106 monies from East Hampshire District Council (£279.7k) but have only paid out £123.0k in bills from Spelthams.
Sales Debtors stood at £3.8k. None over 30 days.

VAT Debtors stood at £35.5k. The Quarter 3 claim has been submitted.

Liabilities
As at 31st December 2019 Current Liabilities totalled £6.2k
This comprised of accruals (supplier invoices outstanding) of £5.2k
Hall Income deposits received that are due for return of £0.7k.
Hall Income received for bookings after the end of this accounting period (December 31st) of £0.3k.

Reserves (spreadsheet attached)

As at September 31st 2019 Earmarked Reserves stood at £223.7k and General Reserves a further £425.2k giving total funds available of £648.9k.

Forecast

The full year forecast to 31st March 2020 undertaken following the closure of the December accounts, indicates a year end outturn of c£40k underspent against budget, after adjusting for movements in and out of earmarked reserves.
This is an increase from the previous forecast made at the end of Quarter 2 due to a further staff vacancy.

Report Prepared by Simon Ritson, Responsible Finance Officer, 16th January 2020,

INCOME AND EXPENDITURE TO DECEMBER 2019		Current Month (Dec)			Year to Date (Apr-Dec)			Annual Budget	Funds Available	To/From EMRs	Notes
		Actual	Budget	Variance	Actual	Budget	Variance				
201	**Central Costs - Finance & General Purposes**										
1000	Precept	0	0	0	382,657	382,657	0	382,657			
1049	CIL Neighbourhood Grant	0	0	0	13,432	0	-13,432	0		13,432	see note at foot re EMR's
1060	Information Officer	0	0	0	3,404	3,404	0	3,404			
1080	Cabling Income	0	0	0	8	0	-8	0			
1090	Interest Received	161	142	-19	1,421	1,278	-143	1,700			
1100	Recycling Income	0	0	0	0	0	0	200			
	TOTAL INCOME	**161**	**142**	**-19**	**400,922**	**387,339**	**-13,583**	**387,961**		**13,432**	
2000	Admin Salaries	11,616	12,379	763	102,092	106,398	4,306	143,537	41,445		Operations Officer 2 days per week, budgeted for 3
2050	Staff Travel & Expenses	50	72	22	565	648	83	864	299		
2060	Staff Training	0	167	167	175	1,500	1,325	2,000	1,825		
2070	Medical / Health & Safety Exp.	19	50	31	59	450	391	600	541		
2920	Recruitment	0	84	84	658	750	92	1,000	342		
3052	Janitorial Supplies	272	59	-213	765	525	-240	700	-65		
4011	IT Support	50	100	50	1,966	2,000	34	2,600	634		
4022	Postage	2	25	23	12	225	213	300	288		
4024	Printing	165	160	-5	1,317	1,440	123	1,916	599		
4026	Stationery	91	100	9	577	900	323	1,200	623		
4029	Subscriptions	0	0	0	3,488	3,493	5	4,700	1,212		
4030	Audit	0	0	0	445	420	-25	2,140	1,695		
4035	Professional Fees	190	300	110	570	1,800	1,230	3,600	3,030		
4040	Insurance	0	0	0	8,799	8,900	101	8,900	101		
4062	Public Events	3,147	4,390	1,243	5,456	6,655	1,199	6,765	1,309		
4072	Members Expenses & Training	0	42	42	114	378	264	500	386		
4075	Superannuation fund supplement	708	708	0	6,375	6,372	-3	8,500	2,125		
4076	Election	0	0	0	478	0	-478	0	-478	478	see note at foot re EMR's
4078	Office Equipment	298	67	-231	572	603	31	800	228		
4079	Debit Card Fees	1	0	-1	20	0	-20	0	-20		
4080	Bank Fees	7	6	-1	59	58	-1	78	19		
	TOTAL EXPENDITURE	**16,616**	**18,709**	**2,093**	**134,562**	**143,515**	**8,953**	**190,700**	**56,138**	**478**	
	NET EXPENDITURE OVER INCOME	**-16,455**	**-18,567**	**-2,112**	**266,360**	**243,824**	**-22,536**	**197,261**			
222	**S137 Grants**										
5010	Sundry Grants (Internal Grant)	0	0	0	3,430	3,430	0	7,000	3,570		
	TOTAL EXPENDITURE	**0**	**0**	**0**	**3,430**	**3,430**	**0**	**7,000**	**3,570**		
	NET EXPENDITURE OVER INCOME	**0**	**0**	**0**	**3,430**	**3,430**	**0**	**7,000**			

INCOME AND EXPENDITURE TO DECEMBER 2019		Current Month (Dec)			Year to Date (Apr-Dec)			Annual Budget	Funds Available	To/From EMRs	Notes
		Actual	Budget	Variance	Actual	Budget	Variance				
301	**Napier Hall**										
1075	Halls Income	1,992	2,025	33	22,150	18,225	-3,925	24,300			
	TOTAL INCOME	**1,992**	**2,025**	**33**	**22,150**	**18,225**	**-3,925**	**24,300**			
2050	Staff Travel & Expenses	200	225	25	2,191	2,025	-166	2,700	509		
3001	Rates	0	0	0	2,848	2,840	-8	2,840	-8		
3002	Utilities	601	228	-373	1,926	2,052	126	2,730	804		
3008	Licensing	0	0	0	700	571	-129	571	-129		
3009	Repairs and Maintenance	4,196	250	-3,946	20,293	12,084	-8,209	13,000	-7,293	6,625	see note at foot re EMR's
3052	Janitorial Supplies	0	4	4	33	36	3	50	17		
3055	Caretaker Salaries	719	678	-41	6,538	6,102	-436	8,135	1,597		
3060	Telephones	42	44	2	375	396	21	526	151		
4035	Professional Fees	0	0	0	0	0	0		0		
	TOTAL EXPENDITURE	**5,758**	**1,429**	**-4,329**	**34,904**	**26,106**	**-8,798**	**30,552**	**-4,352**	**6,625**	
	NET EXPENDITURE OVER INCOME	**-3,766**	**596**	**4,362**	**-12,754**	**-7,881**	**4,873**	**-6,252**			
305	**Jubilee Hall**										
1050	Developer's Contribution	139,722	0	-139,722	279,722	0	-279,722	0		279,722	see note at foot re EMR's
1075	Halls Income	1,836	2,267	431	21,169	20,403	-766	27,200			
	TOTAL INCOME	**141,558**	**2,267**	**-139,291**	**300,891**	**20,403**	**-280,488**	**27,200**			
2050	Staff Travel & Expenses	50	45	-5	549	405	-144	540	-9		
3001	Rates	0	0	0	1,719	1,710	-9	1,710	-9		
3002	Utilities	240	211	-29	1,575	1,899	324	2,530	955		
3008	Licensing	0	0	0	382	300	-82	300	-82		
3009	Repairs and Maintenance	933	388	-545	2,916	3,492	576	4,655	1,739		
3052	Janitorial Supplies	0	8	8	5	72	67	100	95		
3055	Caretaker Salaries	972	1,056	84	8,787	9,504	717	12,671	3,884		
3056	Security	0	0	0	589	530	-59	620	31		
3060	Telephones	38	59	21	492	531	39	708	216		
4035	Professional Fees	52,775	0	-52,775	154,436	0	-154,436	0	-154,436	154,436	see note at foot re EMR's
	TOTAL EXPENDITURE	**55,008**	**1,767**	**-53,241**	**171,450**	**18,443**	**-153,007**	**23,834**	**-147,616**	**154,436**	
	NET EXPENDITURE OVER INCOME	**86,550**	**500**	**-86,050**	**129,441**	**1,960**	**-127,481**	**3,366**			
310	**Tyfield House**										
3001	Rates	0	0	0	4,370	4,360	-10	4,360	-10		
3002	Utilities	216	143	-73	1,401	1,287	-114	1,720	319		
3009	Repairs and Maintenance	60	152	92	1,229	1,368	139	1,824	595		
3012	Rent	0	0	0	11,105	11,160	55	14,880	3,775		
3052	Janitorial Supplies	0	8	8	5	72	67	100	95		
3056	Security	68	125	57	625	825	200	900	275		
3060	Telephones	140	162	22	1,419	1,458	39	1,940	521		
	TOTAL EXPENDITURE	**484**	**590**	**106**	**20,154**	**20,530**	**376**	**25,724**	**5,570**		
	NET EXPENDITURE OVER INCOME	**484**	**590**	**106**	**20,154**	**20,530**	**376**	**25,724**			
315	**Lucky Lite**										
3001	Rates	0	0	0	2,651	2,644	-7	2,644	-7		
3002	Utilities	0	0	0	89	0	-89	800	711		
3009	Repairs and Maintenance	0	42	42	45	378	333	500	455		
3012	Rent	520	522	2	4,680	4,698	18	6,270	1,590		
	TOTAL EXPENDITURE	**520**	**564**	**44**	**7,465**	**7,720**	**255**	**10,214**	**2,749**		
	NET EXPENDITURE OVER INCOME	**520**	**564**	**44**	**7,465**	**7,720**	**255**	**10,214**			

INCOME AND EXPENDITURE TO DECEMBER 2019		Current Month (Dec)			Year to Date (Apr-Dec)			Annual Budget	Funds Available	To/From EMRs	Notes
		Actual	Budget	Variance	Actual	Budget	Variance				
407	**Countryside Sites**										
1005	HLS Payments	0	0	0	-101	0	101	7,863			
1030	Rural Payments Scheme	3,689	3,116	-573	3,715	3,116	-599	3,116			
1035	Catherington Down	0	0	0	750	750	0	750			Contribution to Land Management of Catherington Down
1038	EHDC Grants	0	0	0	0	0	0	0			
1045	Urban Funding Grant	0	0	0	0	0	0	0			
1050	Developer's Contributions	0	0	0	1,500	0	-1,500	0			Path Improvements at Hazelton Common
1055	Other Grants	0	0	0	0	0	0	0			
	TOTAL INCOME	**3,689**	**3,116**	**-573**	**5,864**	**3,866**	**-1,998**	**11,729**		**0**	
3100	Granary	0	0	0	12	0	-12	0	-12		
6010	Catherington Down	0	0	0	46	0	-46	0	-46		
6020	Catherington Lith	0	0	0	0	0	0	0	0		
6030	Catherington Pond	0	0	0	0	0	0	0	0		
6050	Dell Piece	0	0	0	0	0	0	0	0		
6054	Downs Park	0	0	0	43	0	-43	0	-43		
6060	Hazleton Common	18	0	-18	18	0	-18	0	-18		
6110	Parsonage Field	0	0	0	0	0	0	0	0		
6150	Yoells Copse	0	0	0	0	0	0	0	0		
6160	Other Sites	0	91	91	201	819	618	1,090	889		
	TOTAL EXPENDITURE	**18**	**91**	**73**	**320**	**819**	**499**	**1,090**	**770**		
	NET EXPENDITURE OVER INCOME	**3,671**	**3,025**	**-646**	**5,544**	**3,047**	**-2,497**	**10,639**			
408	**Amenity Sites**										
1025	Football Pitches	175	168	-7	1,575	1,512	-63	2,011			
1038	EHDC Grants	0	0	0	1,667	0	-1,667	0			Government Grant for Clean up Equipment/Events
1050	Developer's Contributions	0	0	0	0	0	0	0			
	TOTAL INCOME	**175**	**168**	**-7**	**3,242**	**1,512**	**-1,730**	**2,011**			
3001	Rates	0	0	0	1,203	1,200	-3	1,200	-3		
3099	Lith Avenue/Lith Lane	0	0	0	65	0	-65	0	-65		
3150	War Memorials	0	0	0	0	0	0	170	170		
6052	Deep Dell	0	0	0	873	0	-873	0	-873		Cable Damage
6054	Downs Park	0	0	0	0	0	0	0	0		
6070	Jubilee Field	0	0	0	0	0	0	0	0		
6115	Five Heads Recreation Ground	0	0	0	0	0	0	0	0		
6120	St Giles Churchyard	0	0	0	110	0	-110	0	-110		
6122	All Saints Church	0	0	0	0	0	0	0	0		
6130	Village Centre	0	1,300	1,300	-359	1,300	1,659	2,600	2,959		
6160	Other Sites	0	133	133	46	1,197	1,151	1,600	1,554		Budget covers all sites
6180	Football Pitches Maintenance	0	0	0	48	1,100	1,052	3,500	3,452		
6205	Car Parks	0	0	0	2,550	300	-2,250	300	-2,250		Car Park Survey at Blendworth
6580	Play Equipment	0	333	333	660	2,331	1,671	4,000	3,340		
6582	Playground Checks Salaries	132	140	8	1,267	1,260	-7	1,674	407		
	TOTAL EXPENDITURE	**132**	**1,906**	**1,774**	**6,463**	**8,688**	**2,225**	**15,044**	**8,581**	**0**	
	NET EXPENDITURE OVER INCOME	**-43**	**1,738**	**1,767**	**3,221**	**7,176**	**495**	**13,033**			

INCOME AND EXPENDITURE TO DECEMBER 2019		Current Month (Dec)			Year to Date (Apr-Dec)			Annual Budget	Funds Available	To/From EMRs	Notes
		Actual	Budget	Variance	Actual	Budget	Variance				
470	Other Open Spaces Costs										
3060	Telephones	12	12	0	120	108	-12	144	24		
4062	Public Events	0	250	250	0	750	750	1,000	1,000		
6500	Countryside Team Salaries	10,849	10,454	-395	87,670	94,086	6,416	125,450	37,780		Vacancy
6510	Litter Picking	140	175	35	1,984	1,575	-409	2,100	116		Includes £300 from EHDC Grant
6530	Dog Waste Bins	1,193	1,225	32	3,580	3,675	95	6,940	3,360		
6590	Materials & Equipment Maintenance	0	183	183	686	1,647	961	2,200	1,514		
6592	Rangers Equipment Hire	0	125	125	189	1,125	936	1,500	1,311		
6620	Vehicle Running Costs	165	333	168	3,952	2,997	-955	4,000	48		
6624	Waste Removal	1,141	332	-809	2,826	2,988	162	3,990	1,164		
6636	Grass Cutting	0	0	0	16,520	16,820	300	16,820	300	250	see note at foot re EMR's
6638	Fencing	91	83	-8	646	747	101	1,000	354		
6640	Training for Countryside Team	0	208	208	1,260	1,872	612	2,500	1,240		
6648	Tree Work & Maintenance	1,500	333	-1,167	4,818	2,498	-2,320	4,000	-818	818	see note at foot re EMR's
6650	Uniform for Countryside Team	206	52	-154	544	468	-76	625	81		
6651	Personal Protection Equipment	28	104	76	292	936	644	1,250	958		
6661	Open Spaces, Capital items	0	0	0	1,466	1,610	144	2,910	1,444		
	TOTAL EXPENDITURE	**15,325**	**13,869**	**-1,456**	**126,553**	**133,902**	**7,349**	**176,429**	**49,876**	**1,068**	
	NET EXPENDITURE OVER INCOME	**15,325**	**13,869**	**-1,456**	**126,553**	**133,902**	**7,349**	**176,429**			

GRAND TOTAL INCOME	**147,575**	**7,718**	**-139,857**	**733,069**	**431,345**	**-301,724**	**453,201**	**13,432**
GRAND TOTAL EXPENDITURE	**93,861**	**38,925**	**-54,936**	**505,301**	**363,153**	**-142,148**	**480,587**	**162,607**
GRAND TOTAL NET EXPENDITURE OVER INCOME	**53,714**	**-31,207**	**-84,921**	**227,768**	**68,192**	**-159,576**	**-27,386**	**-149,175**

INCOME AND EXPENDITURE TO DECEMBER 2019	Current Month (Dec)			Year to Date (Apr-Dec)			Annual Budget	Funds Available	To/From EMRs	Notes
	Actual	Budget	Variance	Actual	Budget	Variance				

	ADJUSTMENTS FOR EMRs	Current Month (Dec)			Year to Date (Apr-Dec)			Month	Notes
4035/305	PDP Architecture LLP (TNG Consulting Engineers)				-3,000			APR	Mechanical & Electrical Consultancy Services
4035/305	PDP Architecture LLP (Scott, White & Hookins)				-2,000			APR	Professional, Civil & Structural Engineering (2nd payment)
4035/305	Pulse Mapping				-900			MAY	Utility Mapping
4035/305	PDP Architecture LLP (Scott, White & Hookins)				-1,450			MAY	Professional, Civil & Structural Engineering (3rd payment)
4035/305	PDP Architecture LLP (TNG Consulting Engineers)				-2,500			MAY	Mechanical & Electrical Consultancy Services (2nd payment)
4035/305	PDP Architecture LLP				-3,445			JUNE	Preparation of Tender Documents / receipt of competitive tenders
4035/305	PDP Architecture LLP				-1,723			JUNE	Building Regulation Approval
4035/305	PDP Architecture LLP (KSP Consultancy)				-5,600			JUNE	Quantity Surveyor (2nd payment)
4076/201	East Hampshire District Council				-478			JULY	Election Costs 2019-20
3009/301	Sean Mason Electrical				-2,740			AUGUST	Electrical Lighting Refit at Napier Hall
4035/305	East Hampshire District Council				-725			SEPTEMBER	Inspection Fee
4035/305	PDP Architecture LLP				-3,445			OCTOBER	Completion of additional detailed drawings/schedules
4035/305	PDP Architecture LLP				-3,445			OCTOBER	Appointment of Main Contractor
4035/305	PDP Architecture LLP (Scott, White & Hookins)				-1,150			OCTOBER	Professional, Civil & Structural Engineering (4th payment)
4035/305	Spelthams (payment 1)				-20,550			OCTOBER	Construction Costs (1st payment)
4035/305	Express Matting Services Ltd				-580			OCTOBER	Rubber Grass Mats for Jubilee Path
4035/305	PDP Architecture LLP (Scott, White & Hookins)				-800			NOVEMBER	Professional, Civil & Structural Engineering (5th payment)
4035/305	Spelthams (payment 2)				-50,348			NOVEMBER	Construction Costs (2nd payment)
6636/470	NORSE				-250			NOVEMBER	Grass Cutting - Wagtail Road
4035/305	PDP Architecture LLP (Scott, White & Hookins)	-700			-700			DECEMBER	Professional, Civil & Structural Engineering (6th payment)
4035/305	Spelthams (payment 3)	-52,075			-52,075			DECEMBER	Construction Costs (3rd payment)
3009/301	Mercury Flooring	-3,885			-3,885			DECEMBER	Replacement Flooring at Napier Hall
6648/470	Titchfield Tree Services Ltd	-818			-818			DECEMBER	Tree Maintenance
	TOTAL EXPENDITURE	**-57,478**		**57,478**	**-162,607**		**162,607**		
1049/201	East Hampshire District Council				6,855			MAY	Community Infrastructure Levy
1049/201	East Hampshire District Council				6,577			OCTOBER	Community Infrastructure Levy
1050/305	East Hampshire District Council				70,000			OCTOBER	S106 Funds re Jubilee Hall Project (part 1 of 4)
1050/305	East Hampshire District Council				70,000			NOVEMBER	S106 Funds re Jubilee Hall Project (part 2 of 4)
1050/305	East Hampshire District Council	70,000			70,000			DECEMBER	S106 Funds re Jubilee Hall Project (part 3 of 4)
1050/305	East Hampshire District Council	69,722			69,722			DECEMBER	S106 Funds re Jubilee Hall Project (part 4 of 4)
	TOTAL INCOME	**139,722**		-139,722	**293,154**		**-293,154**		
	NET TRANSFER	**-82,244**			**-130,547**				

RESTATED AFTER ADJUSTMENTS							
GRAND TOTAL INCOME	**7,853**	**7,718**	**-135**	**439,915**	**431,345**	**-8,570**	**453,201**
GRAND TOTAL EXPENDITURE	**36,383**	**38,925**	**2,542**	**342,694**	**363,153**	**20,459**	**480,587**
GRAND TOTAL NET EXPENDITURE OVER INCOME	**-28,530**	**-31,207**	**-2,677**	**97,221**	**68,192**	**-29,029**	**-27,386**

Horndean Parish Council
Balance Sheet
Month No: 9 (Dec 2019)

Account Description	£££
Current Assets	
Debtors - Sales Ledger	3,755
Debtors - VAT Control A/C	35,468
Prepayments	122
Co-op No. 1 Account	254,343
Cambridge & Counties Account	136,486
Lloyds Bank Current Account	224,844
Petty Cash	100
Total Current Assets	**655,118**
Current Liabilities	
Accruals	5,195
Hall Income Deposits	700
Receipts in Advance	308
Total Current Liabilities	**6,203**
Total Assets Less Current Liablities	**648,916**

Horndean Parish Council
Reserves
Month No: 9 (Dec 2019)

Represented By :-	
Total General Funds	**223,682**
IT Equipment EMR	6,000
Vehicle Replacement EMR	20,000
Napier Hall Improvements EMR	13,043
The Granary- Preserv&Maint EMR	6,000
Lith Avenue/Lane EMR	3,838
Jubilee Hall Project EMR	299,632
New Playground Fund EMR	15,000
Equipment Replacement EMR	4,517
Legal Costs EMR	10,000
Election EMR	5,522
Fencing EMR	5,000
Tree Maintenance EMR	3,182
LychGate Repairs EMR	1,500
Community Infrastructure Levy EMR	21,000
Land East of Horndean EMR	7,250
Wagtail Road EMR	3,750
Total Earmarked Reserves	**425,234**
Total Equity	**648,916**

Item 6

HORNDEAN PARISH COUNCIL

FINANCE & GP MEETING : 27th January 2020

SUBJECT OF REPORT: Jubilee Hall Project

General

Since the last report for the meeting of the 4th November 2019 there are the following updates:
The full £279,722 s106 monies from East Hampshire District Council has now been received.
The VAT status of the building has now been confirmed and the report was on the agenda of the Full Council Meeting held on Monday 20th January 2020.

Finances

Forecast Project Cost (Appendix A)

A reminder of the breakdown of the estimated full cost of the project.

COSTS	£££	£££	£££	Notes
SPELTHAMS CONTRACT	£763,455		£763,455	
10% CONTINGENCY ON CONTRACT		£76,346	£76,346	to cover overrun and/or costs excluded from tender
PDP ARCHITECTURE	£61,825		£61,825	
OTHER COSTS INCURRED PRIOR TO 2019/20	£10,633		£10,633	
DUPLICATE COSTS OF TRANSITION PERIOD	£8,984		£8,984	estimate based on 3 months running costs
CONTINGENCY		£45,080	£45,080	to cover non PDP costs since 01/04/19 and putting right of Tyfield/Lucky Lite
TOTAL COSTS	**£844,897**	**£121,426**	**£966,323**	
FUNDING				
s106 MONIES FROM EHDC	£279,722		£279,722	
HPC EARMARKED RESERVES	£201,209		£201,209	
TOTAL	**£480,931**	**£0**	**£480,931**	
MAXIMUM LOAN	**£500,000**	**£0**	**£500,000**	
TOTAL FUNDS AVAILABLE	**£980,931**	**£0**	**£980,931**	

After using the s106 funds and Horndean Parish Council reserves, the balance will be funded by the Public Works Loan already agreed to a maximum of £500,000 repaid over 25 years.

As at today the interest rate is hovering around the 3% mark. This is the level agreed in the budget for 2020-21 signed off at the Council Meeting on the 16th December 2019.

Looking at the main components of the total expense of the project during construction in more detail:

1. Spelthams (Appendix B)

A reminder that the original tender agreed was valued at £750,651 but Horndean Parish Council (HPC) were subsequently made aware of a calculation error by Spelthams.
It was agreed that the error flagged of £25,607 would be split 50:50 between HPC and Spethams which means the contract figure we are working to is £763,455.
In the full estimated cost of the project an additional 10% (£76,345) is included as a contingency to cover unforeseen costs and/or overruns.
To the date of the report (January 16th 2020), we have received four invoices.

The full breakdown of each of those invoices, against the contract, can be found in Appendix B.
As you will see in Valuation No.3 (page 7) there is the first above contract charge included of £5,130.18.

VARIATIONS	Cost	% Claim	Valn 3 Total	Note
Abortive work to original Soakaway location	£3,283.45	100%	£1,182.17	Amended following email dated 11.12.19
Preculation/investigation work for new Soakaway position	£ 524.87	100%	£ 524.87	
New soakaway and asscociated drainage works.	£3,423.14	100%	£3,423.14	
			£5,130.18	

It has just been brought to our attention that we will incur a bill c£11.3k from SSE regarding the electricity works needed to upgrade the utilities supply to the building. The estimate in the contract was £7.5k (see page 4, 'Mechanical & Electrical section') so there will be an additional charge of £3.8k in a future invoice.

These costs will be taken from the £76,345 contingency.

2. PDP Architecture LLP (Appendix C)

A reminder that the original contract was agreed at £61,700 (plus out of pocket expenses).
Appendix C attached shows the payments made against this to the end of December 2019. The shaded cells are the elements that have not yet been charged/are not yet due.

3. Other (Non PDP) Jubilee Hall Building Related Costs (Appendix C)

Appendix C attached shows the payments made.
Costs incurred since the start of the 2019-20 financial year (£2.2k) have been taken from the additional 5% contingency of £45.1k.

4. Contingency Analysis

The table below shows the maximum contingency within the project and the calls to date on those funds.

CONTINGENCY ANALYSIS

Ref	Description	£££	Notes
1	Contingency (10%) on Tender Price	£76,345	Funded within the £500,000 maximum loan
2	Contingency (5% of rows 1-3)	£45,080	Funded within the £500,000 maximum loan
3	Duplication of Costs during transition (3 months)	£8,984	Funded within the £500,000 maximum loan
4	'Spare' within MAXIMUM £500k loan	£14,609	
	TOTAL AVAILABLE	**£145,019**	
2	Pulse Mapping : Utility Mapping	£900	
2	EHDC: Inspection Fee	£725	
2	Express Matting Services	£580	
1	Spelthams Valuation No.3	£5,130	Soak Away - alternative location
1	SSE : New Connection	£3,787	Electricity connections (tbc)
	TOTAL SPENT	**£11,122**	

Report Prepared by Simon Ritson, Responsible Finance Officer,
16th January 2020

APPENDIX A

	UPDATED TO:	16 January 2020

Notes	JUBILEE HALL DEVELOPMENT	£££	2017-18	2018-19	2019-20 Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	2020-21 Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Post 2018-19	Pre 18-19 2018-19
			ACT	ACT	ACT	ACT	ACT	ACT	ACT	ACT	ACT	ACT	ACT	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST	FCAST		
										CONSTRUCTION TIME : 30 WEEKS + 4 week Contingency									DUPLICATE		MOVE IN									
1	Time Line for Construction																													
2	Estimated Price - Speltham	£763,455								0	20,550	50,348	46,944	35,834	153,952	159,943	182,107	64,828	24,474	0	0	0	0	0	0	0	0	24,474	763,455	0
3	Contingency (10%) on Tender Price	£76,345								0	0	0	5,130	0	0	0	0	0	71,215	0	0	0	0	0	0	0	0	0	76,345	
4	Total Forecast PDP Architecture Costs	£61,825		18,005	5,000	3,950	10,768	0	0	0	8,040	800	700	5,950	0	3,445	0	3,445	0	0	0	0	0	0	0	0	0	1,723	61,825	0
5	Total Forecast Non PDP Costs	£10,633	1,774	8,860																									8,860	1,774
6	Duplication of Costs during transition (3 months)	£8,984																2,995	2,995	2,995									8,984	0
7	Contingency (5% of rows 1-3)	£45,080														2,187	1,878	1,878	1,878	1,878	1,878	1,878	1,878	1,878	1,878	1,878	15,027	37,875		
	Costs to be funded from Contingency																													
8	Non PDP Costs				0	900	0	0	0	725	580	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,205	
9	Cost of 'Putting Right' of Tyfield House/Luckylite																			5,000								5,000	
	TOTAL CHARGE TO PROJECT ESTIMATE	**£966,323**	**1,774**	**26,864**	**5,000**	**4,850**	**10,768**	**0**	**0**	**725**	**29,170**	**51,148**	**52,775**	**41,784**	**153,952**	**165,574**	**183,985**	**73,146**	**100,563**	**9,873**	**1,878**	**1,878**	**1,878**	**1,878**	**1,878**	**1,878**	**1,878**	**41,223**	**964,549**	**1,774**
	CUMULATIVE CHARGE TO DATE/FORECAST			**26,864**	**31,864**	**36,714**	**47,482**	**47,482**	**47,482**	**48,207**	**77,377**	**128,525**	**181,300**	**223,083**	**377,036**	**542,610**	**726,596**	**799,742**	**900,304**	**910,177**	**912,056**	**913,934**	**915,812**	**917,691**	**919,569**	**921,447**	**923,326**	**964,549**		**966,323**
9	VAT payable on Speltham invoices											14,180	10,415	7,167	30,790	31,989	36,421	12,966	4,895									4,895	153,717	
10	VAT reclaimable (assume 100%)													-24,595			-69,946			-54,282								-4,895	-153,717	
	TOTAL EXPENDITURE ESTIMATE (CASH FLOW)		**1,774**	**26,864**	**5,000**	**4,850**	**10,768**	**0**	**0**	**725**	**29,170**	**65,328**	**63,189**	**24,356**	**184,743**	**197,563**	**150,461**	**86,112**	**105,457**	**-44,409**	**1,878**	**1,878**	**1,878**	**1,878**	**1,878**	**1,878**	**1,878**	**41,223**	**964,549**	**1,774**
	CUMULATIVE EXPENDITURE TO DATE/FORECAST			**26,864**	**31,864**	**36,714**	**47,482**	**47,482**	**47,482**	**48,207**	**77,377**	**142,705**	**205,894**	**230,250**	**414,993**	**612,556**	**763,017**	**849,129**	**954,586**	**910,177**	**912,056**	**913,934**	**915,812**	**917,691**	**919,569**	**921,447**	**923,326**	**964,549**		**966,323**
11	s106 approved by East Hampshire District Council	£279,722																												
12	Horndean PC EMR Reserves as at 01.04.2018	£176,209																												
13	Additional Transfer from General Reserves	£25,000																												
	TOTAL FUNDS AVAILABLE	**£480,931**																												
14	Public Works Loan Required	£485,391																												
	Balance of HPC General Reserves at 01.04.19	£151,460																												
	% of VAT assumed to be relaimable	100.0%																												
15	Indicative Repayments from 1.4.20 (£475k at 3%)																2,262	2,262	2,262	2,262	2,262	2,262	2,262	2,262	2,262	2,262	2,262	2,262		
	FUNDS AVAILABLE																													
16	Balance of EMR			174,345	169,345.11	164,495.11	153,727.61	153,727.61	153,727.61	153,002.61	123,832.34	58,504.25	0.00																	
17	Balance of s106 monies			279,722	279,722.00	279,722.00	279,722.00	279,722.00	279,722.00	279,722.00	279,722.00	279,722.00	275,036.84	250,681.13	65,938.29	0.00														
18	Balance of General Reserves			151,460	151,460.00	151,460.00	151,460.00	151,460.00	151,460.00	151,460.00	151,460.00	151,460.00	151,460.00	151,460.00	151,460.00	19,835.25														
19	Loan to be drawn down on 01.04.2020 to finance ongoing commitments																150,461.08	86,111.63	105,457.31	-44,408.66	1,878.33	1,878.33	1,878.33	1,878.33	1,878.33	1,878.33	1,878.33	41,223.21		
20	Loan to be drawn down on 01.04.2020 to replenish General Reserves																133,398.62													
					5,000.00	4,850.00	10,767.50	0.00																						
					5,000.00	4,850.00	10,767.50	0.00																						
					0.00	0.00	0.00	0.00																						

	Notes
1	Possible timeline for construction including 4 week contingency
2/3	Tender prices plus 10% contingency
4/5	Current estimates of non build costs
6	Assume duplicate costs for 3m ; costs are estimated savings made
7	5% contingency
8	Non PDP costs funded from contingency
9	Estimate of Tyfield/Luckyite works as per LLs requests from contingency
9	VAT payable on Speltham's invoices
10	VAT reclaimable, quarterly in arrears, assume 100% reclaimable
11	s106 held by EHDC - £279,722 approved
12	Earmarked Reserves held by HPC at 01.04.19
13	Additional HPC Earmarked Reserves put into the project
14	Loan needed depending on current estimates and assumptions
15	Indicative Loan Repayments from 01.04.2020

Spelthams : Jubilee Hall Contract : APPENDIX B

	Ref	Gp	Detail	Contract	VALUATION NO. 1		VALUATION NO. 2		VALUATION NO. 3		VALUATION NO. 4		VALUATION TOTAL TO DATE	
					% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total
	A2/2	2	average depth 200	£ 495.04	0%	£ -	100%	£ 495.04	0%	£ -	0%	£ -	100%	£ 495.04
	B	2	maximum depth not exceeding 1.0m	£ 550.26	0%	£ -	100%	£ 550.26	0%	£ -	0%	£ -	100%	£ 550.26
	C	2	maximum depth not exceeding 1.00m	£ 800.36	0%	£ -	100%	£ 800.36	0%	£ -	0%	£ -	100%	£ 800.36
	D	2	maximum depth not exceeding 2.00m	£ 494.34	0%	£ -	100%	£ 494.34	0%	£ -	0%	£ -	100%	£ 494.34
	E	2	maximum depth not exceeding 1.00m; soft spots; APPROXIMATE	£ 140.10	0%	£ -	100%	£ 140.10	0%	£ -	0%	£ -	100%	£ 140.10
	F	2	maximum depth not exceeding 1.00m; soft spots; APPROXIMATE	£ 307.40	0%	£ -	100%	£ 307.40	0%	£ -	0%	£ -	100%	£ 307.40
	G	2	maximum depth not exceeding 1.00m; soft spots; APPROXIMATE	£ 307.40	0%	£ -	100%	£ 307.40	0%	£ -	0%	£ -	100%	£ 307.40
	H	2	brickwork, blockwork or stonework; APPROXIMATE	£ 342.15	0%	£ -	100%	£ 342.15	0%	£ -	0%	£ -	100%	£ 342.15
	A/2/3	2	concrete; APPROXIMATE	£ 387.00	0%	£ -	100%	£ 387.00	0%	£ -	0%	£ -	100%	£ 387.00
	B	2	reinforced concrete; APPROXIMATE	£ 575.90	0%	£ -	100%	£ 575.90	0%	£ -	0%	£ -	100%	£ 575.90
	C	2	tarmac roads/pavings including sub-base under; APPROXIMATE	£ 291.50	0%	£ -	100%	£ 291.50	0%	£ -	0%	£ -	100%	£ 291.50
	D	2	distance between opposing faces not exceeding 2.00m	£ 242.42	0%	£ -	100%	£ 242.42	0%	£ -	0%	£ -	100%	£ 242.42
S	E	2	distance between opposing faces exceeding 4.00m	£ 118.80	0%	£ -	100%	£ 118.80	0%	£ -	0%	£ -	100%	£ 118.80
U	F	2	distance between opposing faces not exceeding 2.00m	£ 246.33	0%	£ -	100%	£ 246.33	0%	£ -	0%	£ -	100%	£ 246.33
B	G	2	to reduce levels, basements and the like	£ 610.88	0%	£ -	100%	£ 610.88	0%	£ -	0%	£ -	100%	£ 610.88
S	H	2	surface water	£ 500.00	0%	£ -	100%	£ 500.00	0%	£ -	0%	£ -	100%	£ 500.00
T	I	2	off site	£ 4,491.30	0%	£ -	100%	£ 4,491.30	0%	£ -	0%	£ -	100%	£ 4,491.30
R	J	2	off site; soft spots; APPROXIMATE	£ 1,020.75	0%	£ -	100%	£ 1,020.75	0%	£ -	0%	£ -	100%	£ 1,020.75
U	K	2	on site in temporary spoil heaps; topsoil	£ 311.76	0%	£ -	100%	£ 311.76	0%	£ -	0%	£ -	100%	£ 311.76
C	L	2	off site; APPROXIMATE	£ 816.60	0%	£ -	100%	£ 816.60	0%	£ -	0%	£ -	100%	£ 816.60
T	M	2	granular material, type 1, well compacted; APPROXIMATE	£ 760.80	0%	£ -	100%	£ 760.80	0%	£ -	0%	£ -	100%	£ 760.80
U	A/2/4	2	lean-mix concrete; APPROXIMATE	£ 145.89	0%	£ -	0%	£ 2,188.35	0%	£ 2,188.35	0%	£ -	0%	£ -
R	B	2	surfaces of ground; generally	£ 182.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	C	2	bottom of excavations	£ 265.20	0%	£ -	100%	£ 265.20	0%	£ -	0%	£ -	100%	£ 265.20
S	A/2/6	2	poured on or against earth or unblinded concrete	£ 5,229.44	0%	£ -	100%	£ 5,229.44	0%	£ -	0%	£ -	100%	£ 5,229.44
	B	2	thickness not exceeding 150	£ 1,050.80	0%	£ -	0%	£ -	100%	£ 1,050.80	0%	£ -	100%	£ 1,050.80
	C	2	horizontal; 2 nr layers 155mm thick; 310 overall thick	£ 408.36	0%	£ -	100%	£ 408.36	0%	£ -	0%	£ -	100%	£ 408.36
	D	2	plain vertical; height 500 - 1.00m	£ 581.94	0%	£ -	100%	£ 581.94	0%	£ -	0%	£ -	100%	£ 581.94
	E	2	plain vertical; height 500mm - 1.00m	£ 998.36	0%	£ -	100%	£ 998.36	0%	£ -	0%	£ -	100%	£ 998.36
	F	2	16 diameter (H16)	£ 478.26	0%	£ -	100%	£ 478.26	0%	£ -	0%	£ -	100%	£ 478.26
	G	2	10 diameter (H10)	£ 220.74	0%	£ -	100%	£ 220.74	0%	£ -	0%	£ -	100%	£ 220.74
	A/2/7	2	each foundation abutment with 8 nr H16 x 600 long dowel bars cast into end of new footing, resin fixed; drilling existing for 300 embedment; making good	£ 780.00	0%	£ -	100%	£ 780.00	0%	£ -	0%	£ -	100%	£ 780.00
	B to L	2	units, overall span	£ 6,074.21	0%	£ -	0%	£ -	100%	£ 6,074.21	0%	£ -	100%	£ 6,074.21
	M	2	30 x 5 x 1200 long; once bent with minimum 100 thick turn down; fixing to minimum 2 nr. floor beams	£ 240.00	0%	£ -	0%	£ -	100%	£ 240.00	0%	£ -	100%	£ 240.00
	A/2/9	2	100 thick; vertical	£ 1,485.00	0%	£ -	0%	£ -	100%	£ 1,485.00	0%	£ -	100%	£ 1,485.00
	B	2	100 thick; vertical; sleeper walls	£ 33.00	0%	£ -	0%	£ -	100%	£ 33.00	0%	£ -	100%	£ 33.00
	C	2	215 thick; vertical; sleeper walls	£ 1,090.00	0%	£ -	0%	£ -	100%	£ 1,090.00	0%	£ -	100%	£ 1,090.00
	D	2	facework one side; 102.5 thick; vertical	£ 2,380.00	0%	£ -	0%	£ -	100%	£ 2,380.00	0%	£ -	100%	£ 2,380.00
	E	2	in hollow walls; 150 wide	£ 95.00	0%	£ -	0%	£ -	100%	£ 95.00	0%	£ -	100%	£ 95.00
	F	2	width not exceeding 225; horizontal	£ 52.00	0%	£ -	0%	£ -	100%	£ 52.00	0%	£ -	100%	£ 52.00
	A/2/10	2	air brick 215 x 66 x 58; underfloor ventilator 218 x 250 x 368 fully extended with air brick fitted; full mortar joints to seal cavity	£ 255.00	0%	£ -	0%	£ -	100%	£ 255.00	0%	£ -	100%	£ 255.00
	A/2/12	2	horizontal, laid over beam and block flooring	£ 350.00	0%	£ -	0%	£ -	100%	£ 350.00	0%	£ -	100%	£ 350.00
	B	2	vertical; girth 200 - 400; to face of abutting walls; jointed to DPC (DPC measured elsewhere)	£ 50.00	0%	£ -	0%	£ -	100%	£ 50.00	0%	£ -	100%	£ 50.00
	A/3/C/1	3	blockwork; 100 thick outer skin cavity; removing external render to a neat line and make good (M60/171)	£ 1,748.60	0%	£ -	0%	£ -	100%	£ 1,748.60	0%	£ -	100%	£ 1,748.60
	B	3	window; overall size approx 600 wide x 1100 high; in preparation for infilling opening (measured elsewhere); in 3 nr; existing kitchen, disabled WC and male WC's	£ 150.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	C	3	external door and frame; overall size approx 900 wide x 2200 high; in preparation for infilling opening (measured elsewhere); in 1 nr; existing kitchen	£ 70.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	3	external door and frame; overall size approx 900 wide x 2200 high; in preparation for new door and frame (measured elsewhere); in 1 nr; existing External Toilet	£ 70.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	E	3	window approx 600 wide x 1100 high and adjacent door approx 900 wide x 2200 high; in existing masonry cavity wall; infill with two skins 100 thick blockwork, bonding to	£ 310.00	0%	£ -	0%	£ -	0%	£ -	50%	£ 155.00	50%	£ 155.00
	A3/C/2	3	decorations to new plaster where door & window blocked up, redocarte only wall affeted in kitchen.	£ 50.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	B	3	window approx 600 wide x 1100 high in existing masonry cavity wall.	£ 100.00	0%	£ -	0%	£ -	0%	£ -	50%	£ 50.00	50%	£ 50.00
	C	3	Decoration to new plaster where window blocked up. Only wall affected in Disabled WC	£ 30.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	3	Decoration to new plaster where window blocked up. Only wall affected in Male WC's	£ 30.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A3/E/1	3	100 thick; vertical	£ 6,204.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	B	3	100 thick; vertical; facework one side	£ 4,255.80	0%	£ -	0%	£ -	0%	£ -	35%	£ 1,489.53	35%	£ 1,489.53
	C	3	100 thick; vertical; facework both sides	£ 3,760.40	0%	£ -	0%	£ -	0%	£ -	35%	£ 1,316.14	35%	£ 1,316.14
	D	3	102.5 thick; vertical; facework one side	£ 4,670.00	0%	£ -	0%	£ -	0%	£ -	35%	£ 1,634.50	35%	£ 1,634.50
	E	3	in hollow walls; 150 wide	£ 8,106.10	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	F	3	to suit 100 thick wall	£ 87.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	3	to suit 150 wide cavity; horizontal	£ 300.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/3/E/2	3	to suit 150 wide cavity; vertical	£ 730.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	B	3	approx 340 wide to suit 150 cavity; horizontal	£ 630.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	C	3	1100 long	£ 106.70	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	3	1210 long	£ 106.70	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	E	3	1325 long	£ 79.99	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	F	3	2110 long	£ 68.37	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	3	4135 long	£ 197.18	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	H	3	1220 long	£ 402.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	I	3	1300 long	£ 48.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	J	3	1450 long	£ 48.49	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	K	3	100 x 150 x 3800 long	£ 140.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/3/G1 To D	3	structural steel framing complete off & on site treatment. Contractor to design all.	£ 9,172.00	0%	£ -	0%	£ -	100%	£ 9,172.00	0%	£ -	100%	£ 9,172.00
	H	3	225 x 75; C24	£ 2,416.84	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	I	3	flat; 150 x 50; C24	£ 253.87	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	J	3	pitched; 75 x 200; C24	£ 7,340.04	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	K	3	50 x 150	£ 739.20	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/3/G/2	3	50 x 175; fixing by bolting to web of steel beam with and including M12 bolt at 400 centres	£ 106.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	B	3	75 x 175; resin anchored to existing masonry at 450 centres	£ 185.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	C	3	50 x 50; triangular tilting fillet	£ 79.30	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	3	50 x average 85 deep firring; tapering in the length	£ 646.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	E	3	25 x 50; fixing with screws to masonry, plugging; soffit supports	£ 442.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	F	3	50 x 50 battens at 600 centres both ways; fixing with screws to masonry; plugging	£ 377.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	3	to suit 75 thick joist; fixing to timber through all holes with 9 SWG x 32mm long square twisted sheradised nails	£ 195.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	H	3	30 x 5 x 1100 long; bent; fixing to timber joists with 6 no. 12 x 50 long screws; built into masonry	£ 190.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -

Spelthams : Jubilee Hall Contract : APPENDIX B

Ref	Gp	Detail	Contract	VALUATION NO. 1		VALUATION NO. 2		VALUATION NO. 3		VALUATION NO. 4		VALUATION TOTAL TO DATE	
				% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total
I	3	70 x 70 x 1.0 thick x 1300 long; fixing to minimum 3 nr joists (or noggins) with 12 x 50mm long screws; SWH dwg 0115-T01	£ 2,093.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
J	3	20 thick x 280 deep; to eaves	£ 1,354.67	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
K	3	20 thick x 280 deep; to verges	£ 985.41	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/G/3	3	9 thick; 200 wide; eaves and verge	£ 1,316.80	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D/3/H/1	3	flat system 4170 by 5990	£ 11,281.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	3	flat systeme 2250 by 2325	£ 1,818.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	3	flat system 1237.5 by 2175	£ 579.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
H	3	automatic door to master & slave entrance doors	£ 3,040.80	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/H/2	3	width exceeding 300 mm	£ 20,935.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	around openings	£ 777.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	insect mesh	£ 882.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	external	£ 233.10	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	3	internal	£ 80.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	3	40 degree pitch	£ 8,556.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	3	slates fixed with projecting tail	£ 594.30	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
H	3	dry verge	£ 1,010.65	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
I	3	dry ventilated capped ridges	£ 625.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/H/3	3	proprietary GRP valleys	£ 257.25	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	roof slope terminals	£ 65.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	for 100 diameter pipe	£ 20.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	280 girth	£ 606.90	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	3	280 girth	£ 600.60	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	3	overall girth approx 620mm	£ 483.80	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	3	240 x 140 opening with 50 mm collar	£ 605.80	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	3	extra vents for extractors	£ 320.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/J/1	3	flat; to timber base	£ 2,157.30	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	dress Sarnafil over tilting fillet and up masonry wall minimum 150mm high and flashed with lead (lead measured elsewhere); detail 07, dwg WD-402	£ 572.22	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	dress Sarnafil up masonry parapet minimum 800mm high and fixed below pressed aluminium capping (aluminium capping measured elsewhere), detail 16, dwg WD-403	£ 77.77	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	dress Sarnafil over tilting fillet and up existing masonry wall minimum 300mm high and up existing masonry wall and flashed with lead (lead measured elsewhere); detail	£ 558.36	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/K/1	3	107 thick overall; height 1.20 - 1.50m; 60 min fire resistance	£ 200.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	120 thick overall; height 2.70 - 3.00m; 60 min fire resistance	£ 500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	120 thick overall; average height 3.00 - 3.30m; sloping head; maximum height 4.70m; 60 minute fire resistance	£ 1,750.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	120 thick overall; height 4.20 - 4.50m; 60 min fire resistance	£ 650.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	3	132 thick overall; average height 3.00 - 3.30m; sloping head, maximum height 4.70m; 60 min fire resistance	£ 3,850.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	3	132 thick overall; average height 3.30 - 3.60m; sloping head, maximum height 4.70m; 60 min fire resistance	£ 700.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	3	132 thick overall; height 4.50 - 4.80m; 60 min fire resistance	£ 3,200.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
H	3	144 thick overall; average height 2.10 - 2.40m; sloping head; height 3.10m; 60 minute fire resistance	£ 550.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
I	3	plain, 120 thick	£ 40.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
J	3	plain, 132 thick	£ 90.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
K	3	plain, 120 thick	£ 60.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/K/2	3	plain, 132 thick	£ 40.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	120 thick partition	£ 100.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	132 thick partition	£ 150.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	wash hand basin	£ 50.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	3	walls; height 1.20 - 1.50	£ 175.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	3	walls; height 1.80 - 2.10	£ 122.85	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	3	walls; height 2.40 - 2.70	£ 1,195.15	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
H	3	walls; maximum height 3.40 - 3.70	£ 450.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
I	3	12.5 thick linings; APPROXIMATE	£ 480.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
J	3	internal; APPROXIMATE	£ 75.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
K	3	external; APPROXIMATE	£ 90.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
L	3	walls; height 2.40 - 2.70m	£ 222.60	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
M	3	12.5 thick linings	£ 15.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
N	3	external	£ 9.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/K/3	3	ceilings; widthe exceeding 300	£ 380.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	width exceeding 300; 18 thick; flat roof decking	£ 359.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	width exceeding 300mm	£ 1,477.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	width exceeding 300mm	£ 1,133.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	3	width exceeding 300; 22 thick cavity closer to top of parapet	£ 37.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/K/4	3	1217 wide x full height; fixing all in accordance with manufacturer's instructions and integral with WC pan and concealed cistern fittng; External WC 011	£ 767.18	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	1534 wide x full height; fixing all in accordance with manufacturer's instructions and integral with WC pan, concealed cistern and wash hand basin fitting, Changing Room	£ 2,153.84	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	depth of suspension 150-500	£ 588.50	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	to suit	£ 101.50	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	3	depth of suspension 150-500	£ 2,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	3	depth of suspension (maximum) 1000 - 1500; suspended from pitched roof	£ 1,735.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	3	to suit	£ 637.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/L/1	3	797.5 wide x 2150 high; in 2 nr fixed lights; sloping head to full width; type W13	740.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	797.5 wide x 2700 high; in 2 nr fixed lights and 1 nr top hung opening light; type W11	2,206.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	1237.5 wide x 2175 high; in 1 nr fixed light; type W09	579.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	1585 wide x 1950 high; in 3 nr fixed lights and 1 nr top hung opening light; sloping head to part width; type W10	1,634.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	3	1585 wide x 2700 high; in 4 nr fixed lights and 1 nr top hung opening light; sloping head to full width; type W12	3,553.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	3	1810 wide x 910 high; in 2 nr fixed lights, type W06	481.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	3	3835 wide x 910 high; in 3 nr fixed lights 1 nr top hung opening light and 1 nr infill panel to be formed in Accoya vertical cladding, finish to match external cladding	1,050.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
H	3	GGU; 6221U; 610 x 1025mm; type W15	10,322.48	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/L/2	3	600 x 900 Double Layer Polycarbonate rooflight; type W14	535.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	600 x 900 Exidome Access Hatch rooflight; type W14	480.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	to suit opening 1800 x 1200; fixed to metal stud partition wall and sealed all round to achieve 30 min fire rating; IS07; drwg WD-602 latest revision	507.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	single door; size 838 x 1981 to suit opening size 910 x 2110; type ED07; L20/481	3,153.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	3	single door; leaf size 914 x 1981 to suit opening size 1022.5 x 2110; type ED03	1,500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/3/L/3	3	single door; leaf size 914 x 1981 to suit opening size 1022.5 x 2110; type ED08	1,700.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	3	to suit structural opening size 3497.50 x 2400; wicket door 838 x 1981; type ED05	4,170.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	3	44 thick; 838 x 1981; type ID05	261.21	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	3	44 thick; 914 x 1981; type ID03	92.69	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	3	44 thick; leaf size 838 x 1981; type ID01, ID02, ID08	267.07	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	3	extra over for glazed panel to door types ID01 & ID08	1,199.64	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	3	pair 44 thick doors; each leaf 533 x 1981; type ID04	179.12	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -

Spelthams : Jubilee Hall Contract : APPENDIX B

Ref	Gp	Detail	Contract	VALUATION NO. 1		VALUATION NO. 2		VALUATION NO. 3		VALUATION NO. 4		VALUATION TOTAL TO DATE	
				% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total
1													
R	A/3/L/4	3	44 thick; leaf size 838 x 1981; type ID10	348.12	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
U	B	3	40 thick; door leaf size 838 x 1981; frame to suit structural opening and wall thickness; type ID06 & ID09	2,800.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
C	C	3	head; 32 x 100	84.55	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
T	F	3	jambs; 32 x 115	461.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
U	L	3	jambs; 32 x 120	1,068.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
R	A/3/L/5	3	delivered to site to receive carpet and tread nosings (carpet and nosings measured elsewhere)	1,461.61	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
E	B	3	balustrade/guarding and handrails to stairwell; Vista Retailia QuikGeip Balustrade System by Bellsure or similar approved	2,992.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
S	A/3/M/1	3	75 thick; level and to falls only not exceeding 15° from horizontal	£ 1,503.50	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	125 thick; level and to falls only not exceeding 15° from horizontal	£ 1,034.40	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	level or to falls only not exceeding 15° from horizontal; minimum 3 thick; to screeded base	£ 739.35	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	width exceeding 300	£ 2,525.80	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	E	3	angle beads for 3mm thick work; APPROXIMATE	£ 87.50	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	F	3	stop beads for 3mm thick work; APPROXIMATE	£ 125.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/M/2	3	width exceeding 300; sloping	£ 501.50	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	width exceeding 300; sloping; in staircase areas	£ 246.50	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	level or to falls only not exceeding 15° from horizontal; plain	£ 2,984.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	150 x 150 tiles	£ 380.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	E	3	plain, width exceeding 300	£ 1,104.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	F	3	aluminium edge trim	£ 423.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	G	3	width exceeding 300; level or to falls only not exceeding 15° from horizontal; to latex screed base	£ 1,053.75	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	H	3	width exceeding 300; level or to falls only not exceeding 15° from horizontal; to particle board base	£ 678.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	I	3	sit on coving, MC8, 20 x 100, colour to be confirmed; fixing in accordance with manufacturer's instructions	£ 508.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/M/3	3	Gradus threshold strip between vinyl floor finish and painted Workshop floor	£ 6.50	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	width exceeding 300	£ 3,412.50	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	250 wide	£ 180.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	plain, 163.5 high	£ 195.75	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	E	3	2400 x 1650	£ 510.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	F	3	to suit matwell size 2.40 x 1.65m	£ 60.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	G	3	Gradus GXT II with Xtra-grip Plus nosings	£ 831.60	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	H	3	girth exceeding 300	£ 264.60	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/M4	3	girth exceeding 300	£ 604.80	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	girth exceeding 300; 3.50 - 5.00m above floor level; staircase areas	£ 175.45	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	girth exceeding 300; colour Platinum	£ 275.40	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	girth exceeding 300; colour Another Day	£ 945.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	E	3	girth exceeding 300; colour Lavender or Chance (TBA)	£ 550.80	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	F	3	girth exceeding 300; colour Brilliant White	£ 318.60	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	G	3	girth exceeding 300; in staircase areas; colour Brilliant White	£ 156.60	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	I	3	girth exceeding 300; colour Moonlight Bay	£ 129.60	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	J	3	girth exceeding 300; colour Light Grey	£ 529.20	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	K	3	girth exceeding 300; colour Platinum	£ 685.80	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	L	3	girth exceeding 300; colour Brilliant White	£ 97.20	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/M/5	3	girth exceeding 300	£ 697.50	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	isloated surfaces, girth not exceeding 300	£ 816.75	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	girth exceeding 300	£ 1,161.30	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	girth exceeding 300	£ 152.10	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/N/1	3	to Changing Rooms; layout as PDP Ground Floor Plan WD-103 latest revision	£ 3,854.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	fixing with screws to masonry, plugging	£ 100.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	full height to skilling, approx 2300 wide x maximum approx 3400 high; OFFICE	£ 2,000.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	F	3	to suit internal glazed screen size 1800 wide x 1200 deep; to IS07	£ 475.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	G	3	450 x 900	£ 285.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/N/2	3	450 x 450 MIRRORS	£ 280.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	450 x 900 MIRRORS	£ 95.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	supply and fix kitchen units, worktops, appliances, accessories, sinks, taps and waste fittings as scheduled on Estimate Number E64/0083304; not measured in accordance	£ 2,655.30	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	to BS EN ISO 11600; Colour to be confirmed; not measured in accordance with SMM7; N11/390	£ 150.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	E	3	supply and fix kitchenette units, worktops, appliances, accessories, sinks, taps and waste fittings as scheduled on Estimate Number E64/0083306; not measured in accordance	£ 1,648.68	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	F	3	to BSEN ISO 11600; colour to be confirmed; not measured in accordance with SMM7; N11/390	£ 150.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	G	3	Dolphin Horizontal Baby Changing Unit; colour white; BC100EH	£ 317.90	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/N/3	3	Dolphin polished stainless steel mini paper towel dispenser BC918B	£ 479.50	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	Dolphin Prestige surface mounted soap dispenser BC360B	£ 291.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	Dolphin Prestige surface mounted soap dispenser BC823	£ 331.60	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	Dolphin 4-roll toilet roll holder ref. BC936M	£ 588.60	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	E	3	Dolphin stainless steel combined coat hook, BC403	£ 276.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	F	3	fixing in accordance with manufacturer's instructions	£ 735.55	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	G	3	fixing in accordance with manufacturers instructions	£ 208.39	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	H	3	fixing in accordance with manufacturer's instructions	£ 500.83	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	I	3	fixing pan with screws to concrete screed and levelling and bedding pan on silicone mastic; fixing cistern and basin with screws to plastered masonry, plugging; sealing basin	£ 2,297.90	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/N/4	3	Accessible symbol sign, 76mm diameter; N14/110	£ 16.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	Unisex symbol sign; 76mm diameter; N14/111	£ 48.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	Unisex symbol sign; 76mm diameter; N14/111	£ 17.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	'Fire Door Keep Shut' sign, 76mm diameter; N15/110	£ 224.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	E	3	'Fire Door Keep Locked Shut' sign; 76mm diameter; N15/111	£ 32.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/P/1	3	100 thick; plain areas; horizontal	£ 469.20	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	150 thick; plain areas; horizontal	£ 1,542.30	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	25 thick; plain areas; vertical; at abutments; 225 deep	£ 472.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	D	3	between members at 400 centres; horizontal	£ 6,785.90	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	E	3	across members at 400 centres; soffit	£ 6,204.05	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	F	3	packed above cavity closer and between members at 400 centres horizontal; approx 300 deep; measured in linear metre length (not in accordance with SMM7)	£ 420.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	G	3	plain areas; horizontal; laid on insulation board (insulation board measured elsewhere)	£ 286.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/P/2	3	plain areas; turned up at perimeter abutments; 75mm high	£ 100.50	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	B	3	plain areas; turned up at perimeter abutments; 125mm high	£ 18.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	C	3	18 x 150 skirtings, pencil rounded; adhesive fixed	£ 2,033.42	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	E	3	22 x 275; bullnosed; fixing with screws to masonry, heads countersunk and pellated	£ 172.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	F	3	22 x 50 architraves; bullnosed; adhesive fixed	£ 1,237.30	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	G	3	65 x 9; architraves	£ 230.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	H	3	200 x 9; cloaking to window reveals	£ 84.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	
	A/3/P/3	3	240 x 5	£ 95.00	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	0% £ -	

Spelthams : Jubilee Hall Contract : APPENDIX B

	Ref	Gp	Detail	Contract	VALUATION NO. 1		VALUATION NO. 2		VALUATION NO. 3		VALUATION NO. 4		VALUATION TOTAL TO DATE	
					% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total
	B	3	30 x 6; fillet to floor/wall junction	£ 224.50	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	C	3	radius corner hinges; 100 x 75; VC2007; P21/320	£ 120.15	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	3	euro sash lock; P21/540	£ 186.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	E	3	lever action flushbolts; P21/582	£ 70.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	F	3	accessible turn and release privacy indicator; P21/586	£ 14.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	3	turn and release privacy indicator; P21/586	£ 42.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	H	3	linear safety lever on rose; P21/610	£ 204.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	I	3	'D' pull handle; P21/641	£ 23.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	J	3	push plate; P21/670	£ 46.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	K	3	kickplate; 150 high x 838 wide; P21/690	£ 384.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	L	3	kickplate; 150 high x 914 wide; P21/690	£ 20.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	M	3	escutcheon with euro profile; P21/710	£ 60.50	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	N	3	radius corner hinges; 100 x 75; VC2007; P21/320	£ 18.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	O	3	turn and release privacy indicator; P21/586	£ 16.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	P	3	linear safety lever on rose; P21/610	£ 18.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	Q	3	'D' pull handle; P21/641	£ 10.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	R	3	push plate; P21/670	£ 3.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	S	3	kickplate; 150 high x 838 wide; P21/690	£ 48.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/3/P/4	3	radius corner hinges; 100 x 75; VC2007; P21/320	£ 29.82	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	B	3	door locks; BS EN 12209; DIN Standard Euro Dead Lock with internal thumbturn; P21/515	£ 132.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	C	3	'D' pull handle; P21/641	£ 30.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	3	push plate; P21/670	£ 15.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	E	3	pedestal floor door stop; P21/721	£ 60.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	F	3	skirting door stop; P21/720	£ 9.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	3	skirting door stop; P21/720	£ 162.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	H	3	Dorma TS93 cam and roller surface mounted door closer; P21/410	£ 1,451.71	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	I	3	Dorma TS93 cam and roller surface mounted door closer; P21/410	£ 533.35	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	J	3	Dorma TS93 cam and roller surface mounted door cover; P21/410	£ 426.68	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	K	3	threshold weatherstripping; P21/850	£ 170.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	L	3	weatherstrip to door head and jambs; P21/855	£ 220.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/3/R/1	3	straight	£ 205.50	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	B	3	adjustable offset bends	£ 35.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	E	3	straight; fixing to PVC-u fascia	£ 422.23	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	F	3	square-line stop ends	£ 70.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	3	square-line 90° gutter angle (internal angle)	£ 10.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	H	3	square-line running outle	£ 40.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	I	3	square-line stop end outlet	£ 10.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	J	3	fixing in conjunction with Sarnafil single ply membrane; 200 x 100mm, PVC box scupper; fixing all in accordance with manufacture's recommendations	£ 205.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	K	3	extra over for painting facing elements to match rainwater goods	£ 200.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/3/R/2	3	extra over for sealing perimeter of scupper against external masonry	£ 200.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	B	3	rainwater installation; generally	£ 350.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/3/X/1	3	width 1565, depth 1630, headroom 2400; passenger cabin 1100 x 1600 x 2100	£ 20,067.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	3	platform lift installation; 12 months; X12/980	£ 500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	1.2/4/1	4	Provision of working drawings	£ 270.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	1.4	4	Provision of O&M Manuals	£ 1,400.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	1.5	4	Testing, commissioning and demonstration of all systems	£ 200.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
M	2.3/4/2	4	Documented developed and Technical design (all to be carried out in accordance with this Performance Specification, Room Data Sheets, Engineering Schedules and Part L	£ 550.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	2.4	4	Supply and installation of the proposed LTHW heating	£ 23,632.68	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	2.5	4	Supply and installation of the proposed DX cooling	£ 6,065.40	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
H	2.6	4	Supply and installation of the proposed toilet extract ventilation	£ 867.83	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A	2.7	4	Supply and installation of the proposed ventilation	£ 2,701.51	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
N	2.8	4	Supply and installation of the proposed domestic hot and cold water installation installation	£ 4,734.99	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
I	2.9	4	Supply and installation of the proposed above ground drainage installation	£ 3,240.30	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	2.10	4	Supply and installation of the proposed controls	£ 1,384.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A	1.4/4/4	4	Provision of O & M Manuals and As-Fitted drawings	£ 800.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
L	1.5	4	Testing, commissioning and demonstration of all systems	£ 500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
&	2.3/4/5	4	Supply and install containment systems	£ 9,113.02	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	2.4	4	Supply and install electrical distribution equipment	£ 7,453.53	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
L	2.5	4	Supply and install lighting and emergency lighting systems	£ 26,348.18	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	2.6	4	Supply and install small power system	£ 13,606.06	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	2.7	4	Supply and install data system including telecommunications	£ 3,911.93	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
T	2.8	4	Supply and install induction loop system	£ 598.13	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
R	2.9	4	Supply and install video entry system	£ 1,831.48	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
I	2.10	4	Supply and install CCTV system	£ 2,250.20	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	2.11	4	Supply and install intruder alarm system	£ 3,717.56	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A	2.12	4	Supply and install fire detection and alarm system	£ 9,043.52	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
L	2.13	4	Supply and install lightning protection system	£ 1,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	2.14	4	Supply and install earthing and bonding	£ 600.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	3.1/4/6	4	Additional earthing and bonding to achieve compliance	£ 1,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	3.2	4	Additional earthing and bonding associated with fire officer requirements	£ 1,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	3.3	4	Additional works associated with Building Control requirements	£ 1,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	3.4	4	Additional mechanical services requirements	£ 1,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	3.5	4	Design, suppy and install access control gates to site entrance (Q40/570)	£ 3,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/4/7	4	with mechanical installation	£ 500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	B	4	with electrical installation	£ 500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	C	4	with plumbing installation	£ 500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	4	with access control gates - concrete foundations for gate posts (N.B. trenching for services to gate postion measured elsewhere)	£ 150.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/4/8	4	GAS SERVICES CONNECTIONS	£ 2,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	4	WATER SERVICES CONNECTIONS	£ 2,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	4	ELECTRICITY SERVICES CONNECTIONS	£ 7,500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	L	4	Allow for main contractor's overheads and profit	£ 750.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D/5/1	5	average depth of trench 250-500	£ 276.08	45%	£ 124.24	0%	£ -	15%	£ 41.41	40%	£ 110.43	100%	£ 276.08
	E	5	average depth of trench 500-750	£ 1,170.77	45%	£ 526.85	0%	£ -	55%	£ 643.92	0%	£ -	100%	£ 1,170.77
	F	5	average depth of trench 750-1000	£ 797.28	45%	£ 358.78	0%	£ -	55%	£ 438.50	0%	£ -	100%	£ 797.28
	G	5	average depth of trench 1000-1250	£ 373.68	45%	£ 168.16	0%	£ -	55%	£ 205.52	0%	£ -	100%	£ 373.68
	A/5/2	5	breaking out existing materials; concrete; APPROXIMATE	£ 77.40	100%	£ 77.40	0%	£ -	0%	£ -	0%	£ -	100%	£ 77.40

Spelthams : Jubilee Hall Contract : APPENDIX B

	Ref	Gp	Detail	Contract	VALUATION NO. 1		VALUATION NO. 2		VALUATION NO. 3		VALUATION NO. 4		VALUATION TOTAL TO DATE	
					% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total
	B	5	breaking out existing materials; reinforced concrete; APPROXIMATE	£ 115.18	0%	£ -	0%	£ -	100%	£ 115.18	0%	£ -	100%	£ 115.18
	C	5	breaking out existing materials; brickwork, blockwork or stonework; APPROXIMATE	£ 68.43	0%	£ -	0%	£ -	100%	£ 68.43	0%	£ -	100%	£ 68.43
	D	5	breaking out existing hard pavings;150 thick tarmac and sub-base under; APPROXIMATE	£ 446.50	0%	£ -	0%	£ -	100%	£ 446.50	0%	£ -	100%	£ 446.50
	E	5	carefully breaking out hard pavings; tarmacadam foot path surface and sub-base under; dispose surplus off site; reinstating to match existing on completion of works; make	£ 2,983.80	0%	£ -	0%	£ -	0%	£ -	100%	£ 2,983.80	100%	£ 2,983.80
	F	5	surface water	£ 300.00	50%	£ 150.00	0%	£ -	50%	£ 150.00	0%	£ -	100%	£ 300.00
	G	5	500 x 100 type A granular bed; complete surround to 150 above crown of pipe in type B granular material; carefully compacted by hand; 100 nominal size pipes	£ 318.08	45%	£ 143.14	0%	£ -	0%	£ -	55%	£ 174.94	100%	£ 318.08
	H	5	500 x 100 bed; complete surround to 150 above crown of pipe; 100 nominal size pipes	£ 1,891.12	45%	£ 851.00	0%	£ -	55%	£ 1,040.12	0%	£ -	100%	£ 1,891.12
	I	5	100 nominal size	£ 1,008.62	45%	£ 453.88	0%	£ -	45%	£ 453.88	10%	£ 100.86	100%	£ 1,008.62
	J	5	short length of rocker pipe	£ 759.51	30%	£ 227.85	0%	£ -	55%	£ 417.73	15%	£ 113.93	100%	£ 759.51
	A/5/3	5	90 degree bend	£ 102.20	20%	£ 20.44	0%	£ -	30%	£ 30.66	50%	£ 51.10	100%	£ 102.20
	B	5	oblique junction	£ 234.72	0%	£ -	0%	£ -	100%	£ 234.72	0%	£ -	100%	£ 234.72
	C	5	150 nominal size	£ 18.56	100%	£ 18.56	0%	£ -	0%	£ -	0%	£ -	100%	£ 18.56
	D	5	short length of rocker pipe	£ 77.52	50%	£ 38.76	0%	£ -	50%	£ 38.76	0%	£ -	100%	£ 77.52
	E	5	150 wide; red with black lettering; R12/379	£ 208.68	45%	£ 93.91	0%	£ -	55%	£ 114.77	0%	£ -	100%	£ 208.68
	F	5	drainage channel with integral falls, 150 nominal width; Class C heel guard gratings with lockings	£ 1,789.20	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	5	extra over for closing end cap	£ 109.27	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	H	5	extra over for sump unit with foul air trap, connecting to new 100 diameter drain	£ 1,926.26	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	I	5	inspection chamber; 600 diameter x 580 deep cover level to invert; 2nr 100 diameter inlets and 1 nr 100 diameter outlet; ductile iron cover and frame to BS EN 124: 1994,	£ 692.72	70%	£ 484.90	0%	£ -	0%	£ -	10%	£ 69.27	80%	£ 554.18
	J	5	inspection chamber; 600 diameter x 680 deep cover level to invert; 2nr								10%	£ 75.35	10%	£ 75.35
		5	100 diameter inlets and 1 nr 100 diameter outlet; ductile iron cover and frame to BS EN 124: 1994, Grade B, square; SMH04	£ 753.53	70%	£ 527.47	0%	£ -	0%	£ -	10%	£ 93.89	80%	£ 621.36
	A/5/4	5	inspection chamber; 600 diameter x 850 deep cover level to invert; 2nr 100 diameter inlets and 1 nr 100 diameter outlet; ductile iron cover and frame to BS EN 124: 1994,	£ 938.91	0%	£ -	0%	£ -	70%	£ 657.24	10%	£ 110.81	80%	£ 768.05
	B	5	inspection chamber; 600 diameter x 1000 deep cover level to invert; 2 nr 100 diameter inlets and 1 nr 100 diameter outlet; ductile iron cover and frame to BS EN 124: 1994,	£ 1,108.14	70%	£ 775.70	0%	£ -	0%	£ -	0%	£ -	70%	£ 775.70
	C	5	catchpit; 1200 diameter x 1100 deep to pipe invert (490 deep to sump depth); 3 nr 100 diameter inlets and 1 nr 150 diameter outlet; ductile iron cover and frame to BS EN 124;	£ 1,259.15	70%	£ 881.41	0%	£ -	30%	£ 377.75	0%	£ -	100%	£ 1,259.15
	D	5	soakaway approx 6.00 x 3.00 x 0.80m; 1 nr 150 diameter inlet pipes	£ 8,739.22	10%	£ 867.40	0%	£ -	90%	£ 7,871.82	0%	£ -	100%	£ 8,739.22
	A/5/5	5	abandon drain run from rainwater gulley toward soakaway; cap off drain below ground (new drain run from existing gulley measured elsewhere); 1 nr	£ 85.00	100%	£ 85.00	0%	£ -	0%	£ -	100%	£ 950.00	200%	£ 1,035.00
	B	5	excavate to locate drain run upstream of oblique junction; cut out length of abandoned pipe and cap off; build in new rodding eye, all as detailed on dwg 0505-T01; making	£ 950.00	0%	£ -	0%	£ -	0%	£ -	100%	£ 85.00	100%	£ 85.00
	C	5	abandon drain run from rainwater gulley toward soakaway; cap off drain below ground (new drain run from existing gulley measured elsewhere); 1 nr	£ 85.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	5	as the work proceeds	£ 600.00	0%	£ -	0%	£ -	50%	£ 300.00	90%	£ 958.39	140%	£ 1,258.39
	A/5/7	5	average depth of trench 250-500	£ 1,064.88	10%	£ 106.49	0%	£ -	0%	£ -	90%	£ 112.10	100%	£ 218.58
	B	5	average depth of trench 500-750	£ 124.55	10%	£ 12.46	0%	£ -	0%	£ -	0%	£ -	10%	£ 12.46
	C	5	breaking out existing materials; concrete; APPROXIMATE	£ 77.40	100%	£ 77.40	0%	£ -	0%	£ -	100%	£ 115.18	200%	£ 192.58
	D	5	breaking out existing materials; reinforced concrete; APPROXIMATE	£ 115.18	0%	£ -	0%	£ -	0%	£ -	100%	£ 68.43	100%	£ 68.43
	E	5	breaking out existing materials; brickwork, blockwork or stonework; APPROXIMATE	£ 68.43	0%	£ -	0%	£ -	0%	£ -	100%	£ 178.60	100%	£ 178.60
	F	5	breaking out existing hard pavings; 150 thick tarmac and sub-base under; APPROXIMATE	£ 178.60	0%	£ -	0%	£ -	0%	£ -	60%	£ 120.00	60%	£ 120.00
	G	5	surface water	£ 200.00	40%	£ 80.00	0%	£ -	0%	£ -	90%	£ 1,304.14	130%	£ 1,384.14
	H	5	500 x 100 bed; complete surround to 150 above crown of pipe; 100 nominal size pipes	£ 1,449.04	10%	£ 144.90	0%	£ -	0%	£ -	90%	£ 569.76	100%	£ 714.67
	I	5	100 nominal size	£ 633.07	10%	£ 63.31	0%	£ -	0%	£ -	90%	£ 556.97	100%	£ 620.28
	J	5	Extra over for short lengh or rocker pipe additional flexible joints	£ 618.86	10%	£ 61.89	0%	£ -	0%	£ -	100%	£ 143.08	110%	£ 204.97
D	A/5/8	5	90 degree rest bend	£ 143.08	0%	£ -	0%	£ -	0%	£ -	100%	£ 39.12	100%	£ 39.12
R	B	5	oblique junction	£ 39.12	0%	£ -	0%	£ -	0%	£ -	100%	£ 118.68	100%	£ 118.68
A	C	5	easy bend	£ 118.68	0%	£ -	0%	£ -	0%	£ -	90%	£ 117.88	90%	£ 117.88
I	D	5	150 wide; red with black lettering; R12/380	£ 130.98	10%	£ 13.10	0%	£ -	0%	£ -	80%	£ 554.18	90%	£ 567.27
N	E	5	inspection chamber; 600 diameter x 450 deep cover level to invert; 2nr 100 diameter inlets and 1 nr 100 diameter outlet; ductile iron cover and frame to BS EN 124: 1994,	£ 692.72	0%	£ -	0%	£ -	0%	£ -	80%	£ 554.18	80%	£ 554.18
A	F	5	inspection chamber; 600 diameter x 470 deep cover level to invert; 2nr 100 diameter inlets and 1 nr 100 diameter outlet; ductile iron cover and frame to BS EN 124: 1994,	£ 692.72	0%	£ -	0%	£ -	0%	£ -	100%	£ 898.11	100%	£ 898.11
G	G	5	inspection chamber; 600 diameter; depth to invert to be determined and to suit existing pipe runs; building in line of existing foul drain run; 2 nr 100 diameter inlet and 1 nr	£ 898.11	0%	£ -	0%	£ -	0%	£ -	100%	£ 95.00	100%	£ 95.00
E	H	5	extra over for carefully locating & cutting out short section of existing 100 diameter drain met with the excavations	£ 95.00	0%	£ -	0%	£ -	0%	£ -	100%	£ 175.00	100%	£ 175.00
	A/8/5/9	5	excavate to locate drain; break out short length of drain and dispose off site; build in new oblique junction and join up to new drain run from new FMH01 to FMH02; 1 nr	£ 175.00	0%	£ -	0%	£ -	0%	£ -	100%	£ 175.00	100%	£ 175.00
	B	5	excavate to locate drain; break out short length of drain and dispose off site; build in new easy bend and approx 900mm length of pipe to join up to new manhole FMH01; cap	£ 175.00	0%	£ -	0%	£ -	0%	£ -	100%	£ 425.00	100%	£ 425.00
	C	5	break out existing manhole and remove debris off site; depth from cover level to invert 740mm; maintain flow; 1 nr	£ 425.00	0%	£ -	0%	£ -	0%	£ -	100%	£ 105.00	100%	£ 105.00
	D	5	extra over for capping & abandoning drains runs to & from existing manhole; in 2nr inlets & 1 nr outlet.	£ 105.00	0%	£ -	0%	£ -	0%	£ -	100%	£ 850.00	100%	£ 850.00
	E	5	foul water manhole, depth to invert 720mm; for 2 nr incoming 100 diameter pipes; making good and reinstating all works disturbed	£ 850.00	0%	£ -	0%	£ -	0%	£ -	50%	£ 200.00	50%	£ 200.00
	F	5	as the work proceeds	£ 400.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/5/11	5	700 deep; nominal 450 wide trench	£ 999.60	0%	£ -	0%	£ -	0%	£ -	50%	£ 499.80	50%	£ 499.80
	B	5	extra over for carefully reinstating grassed areas; backfill top 200mm of trench with topsoil; rake to a fine tilth;seeding with British Seed houses mixture A25 or similar	£ 705.63	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	C	5	extra over for breaking up tarmac footpath & sub base under, reinstating to match existing on completion.	£ 2,527.56	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	D	5	extra over for breaking out precast concrete path edgings to width of trench, reinstate edging on new concrete foundation & haunching on completion.	£ 225.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	E	5	surface water	£ 95.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	F	5	not exceeding 200 diameter	£ 604.35	0%	£ -	0%	£ -	0%	£ -	15%	£ 90.65	15%	£ 90.65
	G	5	150 nominal size single duct; laid in position in trench	£ 844.90	0%	£ -	0%	£ -	0%	£ -	15%	£ 126.74	15%	£ 126.74
	A/5/12	5	slow bends	£ 155.08	0%	£ -	0%	£ -	0%	£ -	50%	£ 77.54	50%	£ 77.54
	B	5	sealing at end with hardwood ply drilled for services, sealing with hot poured bitumen.	£ 340.00	0%	£ -	0%	£ -	0%	£ -	50%	£ 170.00	50%	£ 170.00
	C	5	6mm duameter polpropylene drew rope.	£ 81.60	0%	£ -	0%	£ -	0%	£ -	15%	£ 12.24	15%	£ 12.24
	D	5	150 wide; colour for electricity	£ 102.85	0%	£ -	0%	£ -	0%	£ -	15%	£ 15.43	15%	£ 15.43
	E	5	450 wide concrete foundation; 50mm thick flexible material surrounding duct	£ 245.00	0%	£ -	0%	£ -	0%	£ -	50%	£ 122.50	50%	£ 122.50
	F	5	900 deep; nominal 450 wide trench	£ 644.00	0%	£ -	0%	£ -	0%	£ -	15%	£ 96.60	15%	£ 96.60
	G	5	extra over for carefully reinstating grassed areas, backfill top 200mm of trench with topsoil, rake to a fine tilth, seeding with British Seed House mixutre A25 or similar	£ 705.63	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	H	5	extra over for breaking up tarmac footpath & sub base under, reinstating to match existing on completion.	£ 421.26	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	I	5	extra over for breaking out precast concrete path edgings to width of trench, reinstate edging on new concrete foundation & haunching on completion.	£ 180.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	J	5	surface water	£ 95.00	0%	£ -	0%	£ -	0%	£ -	100%	£ 95.00	100%	£ 95.00
	K	5	not exceeding 200 diameter	£ 604.35	0%	£ -	0%	£ -	0%	£ -	15%	£ 90.65	15%	£ 90.65
	A/5/13	5	100 nominal size singe way duct; laid in position in trench	£ 497.00	0%	£ -	0%	£ -	0%	£ -	15%	£ 74.55	15%	£ 74.55
	B	5	slow bends	£ 77.92	0%	£ -	0%	£ -	0%	£ -	50%	£ 38.96	50%	£ 38.96
	C	5	150 wide; colour for water	£ 60.50	0%	£ -	0%	£ -	0%	£ -	15%	£ 9.08	15%	£ 9.08
	D	5	450 wide concrete foundation; 50mm thick flexible material surrounding duct	£ 245.00	0%	£ -	0%	£ -	0%	£ -	50%	£ 122.50	50%	£ 122.50
	E	5	900 deep; nominal 450 wide trench	£ 644.00	0%	£ -	0%	£ -	0%	£ -	15%	£ 96.60	15%	£ 96.60
	F	5	extra over for carefuly reinstating grassed areas, backfill top 200mm of trench with topsoil, rake in to a fine tilth, seeding with Britich seed houses mixture A25 or similar	£ 705.63	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	5	extra over for breaking up tarmac footpath & sub base under, reinstating to match existing on completion.	£ 421.26	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	H	5	extra over for breaking out precast concrete path edgings to width of trench, reinstate eding on new concrete foundation & haunching on completion.	£ 180.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	I	5	surface water	£ 95.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	A/5/14	5	not exceeding 200 diameter	£ 355.50	0%	£ -	0%	£ -	0%	£ -	100%	£ 95.00	100%	£ 95.00
	B	5	150 wide; colour for gas	£ 60.50	0%	£ -	0%	£ -	0%	£ -	15%	£ 53.33	15%	£ 53.33
	C	5	450 wide concrete foundation; 50mm thick flexible material surrounding duct	£ 245.00	0%	£ -	0%	£ -	0%	£ -	15%	£ 9.08	15%	£ 9.08
	D	5	700 deep; nominal 450 wide trench	£ 588.00	0%	£ -	0%	£ -	0%	£ -	50%	£ 122.50	50%	£ 122.50
	E	5	extra over for carefully reinstating grassed areas, backfill top 200mm of trench with topsoil, rake to a fine tilth, seeding with British seed houses mixture A25 or similar	£ 705.63	0%	£ -	0%	£ -	0%	£ -	15%	£ 88.20	15%	£ 88.20
	F	5	extra over for breaking up tarmac footpath & sub base under, reinstating to match existing on completion.	£ 421.26	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	G	5	extra over for breaking out precast concrete path edgings to width of trench, reinstate edging on new concrete foundation & haunching on completion.	£ 180.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -

Spelthams : Jubilee Hall Contract : APPENDIX B

Ref	Gp	Detail	Contract	VALUATION NO. 1		VALUATION NO. 2		VALUATION NO. 3		VALUATION NO. 4		VALUATION TOTAL TO DATE	
				% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total
H	5	surface water	£ 95.00	0%	£ -	0%	£ -	0%	£ -	100%	£ 95.00	100%	£ 95.00
I	5	not exceeding 200 diameter	£ 355.50	0%	£ -	0%	£ -	0%	£ -	15%	£ 53.33	15%	£ 53.33
A/5/15	5	90 nominal size single duct; laid in position in trench	£ 446.00	0%	£ -	0%	£ -	0%	£ -	15%	£ 66.90	15%	£ 66.90
B	5	provide and lay in position nylon draw wire with breaking strength not exceeding 440N	£ 49.00	0%	£ -	0%	£ -	0%	£ -	15%	£ 7.35	15%	£ 7.35
C	5	450 wide concrete foundation; 50mm thick flexible material surrounding duct	£ 245.00	0%	£ -	0%	£ -	0%	£ -	50%	£ 122.50	50%	£ 122.50
D/6/1	6	T1; Aspen; height 14m; refer to Appendix 1 of Arboricultural Survey	£ 2,230.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	6	carefully relocated by mechanical tree spade; Clause 3.5.2 of Arboricultural Report	£ 3,500.00	0%	£ -	100%	£ 3,500.00	0%	£ -	0%	£ -	100%	£ 3,500.00
A/6/2	6	all as Appendix 8 and Appendix 9 of Arboricultural Report	£ 3,300.00	0%	£ -	60%	£ 1,980.00	15%	£ 495.00	0%	£ -	75%	£ 2,475.00
B	6	Close off entrance gate to play area throughout the contract period to prevent public access via this gate; reinstate on completion and make good all works disturbed	£ 150.00	0%	£ -	100%	£ 150.00	-100%	-£ 150.00	0%	£ -	0%	£ -
C	6	Construct temporary grass block path from car park to new temporary entrance gate in north-east corner of play area including excavating to reduce levels, sub-grade and	£ 2,911.27	90%	£ 2,534.40	0%	£ -	0%	£ 85.74	0%	£ -	90%	£ 2,620.14
D	6	Create new gate access to north-east corner of existing play area; dismantle section of play area perimeter fence and store off site for later reinstatement; supply and fix	£ 400.00	0%	£ -	100%	£ 400.00	0%	£ -	0%	£ -	100%	£ 400.00
A/6/4	6	maximum depth not exceeding 1.0m	£ 2,812.44	30%	£ 843.73	10%	£ 281.24	10%	£ 281.24	15%	£ 421.87	65%	£ 1,828.09
B	6	concrete; APPROXIMATE	£ 154.80	40%	£ 61.92	10%	£ 15.48	50%	£ 77.40	0%	£ -	100%	£ 154.80
	6	Breaking out hard materials								35%	£ 408.10	35%	£ 408.10
C	6	tarmac including sub-base under, overall approx 300 thick; APPROXIMATE	£ 1,166.00	30%	£ 349.80	10%	£ 116.60	25%	£ 291.50	15%	£ 54.56	80%	£ 812.46
D	6	distance between opposing faces 2.00 - 4.00m	£ 363.72	0%	£ -	20%	£ 72.74	30%	£ 109.12	15%	£ 40.58	65%	£ 222.44
E	6	distance between opposing faces exceeding 4.00m	£ 270.56	0%	£ -	20%	£ 54.11	30%	£ 81.17	40%	£ 100.00	90%	£ 235.28
F	6	surface water	£ 250.00	0%	£ -	10%	£ 25.00	30%	£ 75.00	20%	£ 2,121.89	60%	£ 2,221.89
G	6	off-site	£ 10,609.44	30%	£ 3,182.83	0%	£ -	15%	£ 1,591.42	25%	£ 1,597.47	70%	£ 6,371.72
H	6	bullnosed kerb; 125 x 150	£ 6,389.89	0%	£ -	10%	£ 638.99	10%	£ 638.99	0%	£ -	20%	£ 1,277.98
I	6	bullnosed kerb; 125 x 150; set curved to approx 1.20m radius	£ 91.32	0%	£ -	0%	£ -	100%	£ 91.32	0%	£ -	100%	£ 91.32
J	6	bullnosed kerb; 125 x 150; set curved to approx 2.40m radius	£ 228.30	0%	£ -	0%	£ -	100%	£ 228.30	25%	£ 602.88	125%	£ 831.18
A/6/5	6	bullnosed edging; 50 x 150	£ 2,411.52	50%	£ 1,205.76	0%	£ -	0%	£ -	0%	£ -	50%	£ 1,205.76
B	6	bullnosed edging; 50 x 150; set curved to approx 2.80m radius	£ 154.35	100%	£ 154.35	0%	£ -	0%	£ -	0%	£ -	100%	£ 154.35
C	6	bullnosed edging; 50 x 150; set curved to approx 3.60m radius	£ 154.35	100%	£ 154.35	0%	£ -	0%	£ -	0%	£ -	100%	£ 154.35
D	6	bullnosed edging; 50 x 150; set curved to approx 5.40m radius	£ 277.83	100%	£ 277.83	0%	£ -	0%	£ -	0%	£ -	100%	£ 277.83
E	6	bullnosed edging; 50 x 150; set curved to approx 6.50m radius	£ 277.83	100%	£ 277.83	0%	£ -	0%	£ -	0%	£ -	100%	£ 277.83
F	6	ref. PV8350250; 500 deep	£ 339.70	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	6	100 wide continuous line	£ 676.20	0%	£ -	0%	£ -	0%	£ -	10%	£ 800.64	10%	£ 800.64
H	6	average thickness not exceeding 0.25m	£ 8,006.44	15%	£ 1,200.97	15%	£ 1,200.97	10%	£ 800.64	30%	£ 4,560.97	70%	£ 7,763.55
I	6	average thickness exceeding 0.25m	£ 15,203.24	0%	£ -	20%	£ 3,040.65	10%	£ 1,520.32	25%	£ 187.70	55%	£ 4,748.67
J	6	bottoms of excavations	£ 750.81	5%	£ 37.54	10%	£ 75.08	10%	£ 75.08	25%	£ 274.00	50%	£ 461.71
K	6	surfaces of filling	£ 1,096.01	5%	£ 54.80	10%	£ 109.60	10%	£ 109.60	25%	£ 379.72	50%	£ 653.72
A/6/6	6	plain areas; horizontal	£ 1,518.88	5%	£ 75.94	10%	£ 151.89	10%	£ 151.89	0%	£ -	25%	£ 379.72
B	6	to falls, crossfalls and slopes not exceeding 15° from horizontal	£ 36,099.42	0%	£ -	10%	£ 3,609.94	0%	£ -	0%	£ -	10%	£ 3,609.94
C	6	to falls, crossfalls and slopes not exceeding 15° from horizontal	£ 14,761.50	0%	£ -	25%	£ 3,690.38	0%	£ -	0%	£ -	25%	£ 3,690.38
D	6	reinstatement of existing path surfaces; to falls and crossfalls and to slopes not exceeding 15° from horizontal	£ 4,271.40	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	6	reinstatement of existing road and car park surfaces; to falls and crossfalls and to slopes not exceeding 15° from horizontal	£ 14,645.04	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	6	103 thick; level and to falls only; to granular subbase (measured elsewhere)	£ 3,276.90	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/6/8	6	average depth 200	£ 365.56	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	6	preparing for topsoil	£ 129.22	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	6	surface water	£ 45.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	6	off site; topsoil	£ 204.15	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	6	average thickness 0.50m	£ 360.96	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	6	within the area of the Contractor's operations; total approx area 1350m2	£ 7,426.88	0%	£ -	10%	£ 742.50	-10%	-£ 742.50	0%	£ -	0%	£ -
A/6/9	6	general surfaces of beds for planting	£ 21.06	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	6	Canothus Thrisflorus - creeping Blue Blossom; pot size 2L	£ 39.60	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	6	Berberis Thubergii - Japanese Barberry; pot size 2L	£ 34.20	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	6	Lonicera - Silver Beauty; pot size 2L	£ 55.80	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	6	Hedera Helix - Ivy; plant size 8.5cm	£ 27.60	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	6	Vinca Minor - Lesser Periwinkle; plant size 9 cm	£ 43.20	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	6	Alchemilla Mollis - Lady's Mantle; plant size 9 cm	£ 48.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
H	6	Lavandula Stoeches - Butterfly Lavender; pot size 2L	£ 18.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
I	6	Choisya Ternata - Mexican Orange Blossom; pot size 2L	£ 20.40	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
J	6	75 thick; bark mulch; to planting beds	£ 130.26	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
K	6	moist peat; 1m3 per 75m2	£ 95.42	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	6	12 Months Maintenance Based on 8 Visits	£ 480.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/6/11	6	3000 high above ground	£ 1,977.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	6	end posts	£ 180.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
C	6	angle posts	£ 135.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
D	6	450mm high	£ 1,160.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
E	6	1.8m high	£ 720.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
F	6	end posts	£ 40.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
G	6	corner posts	£ 60.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
A/6/12	6	pair; 3.0m wide x 3.0m high; secure locking furniture to PA 524 standard	£ 1,643.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
B	6	gate posts	£ 300.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	7	**PROVISIONAL WORK**										0%	£ -
110/7/1	7	PROVISION OF TESTS AND SAMPLES OF MATERIALS AND WORKMANSHIP other than those referred to in Preliminaries A33/210 and 220 and referred to in the Project Specification: Include the Provisional Sum of The work is undefined £500 (five hundred pounds)	£ 500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
120	7	CARRY OUT RECOMMENDATIONS OF PRELIMINARY ECOLOGICAL APPRAISAL Include the Provisional Sum of £750 (seven hundred and fifty pounds) The work is defined: Provide bird boxes, bat boxes and (if works as necessary required) badger ramp works as necessary	£ 750.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
130	7	ADAPTATIONS TO EXISTING ROOF AT JUNCTION WITH EXTENSION Include the Provisional Sum of £1,000 (one thousand pounds) The work is defined: Removing roof coverings locally, cutting back rafters, making watertight, all other making good works as necessary.	£ 1,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
140	7	ADDITIONAL ADAPTATIONS ALTERATIONS TO EXISTING BUILDING AT JUNCTION WITH NEW EXTENSION Include the Provisional Sum of £1,000 (one thousand pounds) The work is undefined	£ 1,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
150	7	SVP BOXINGS Include the Provisional Sum of £1,500 (one thousand five hundred pounds) The work is defined: Insulated pipe boxings to soil and vent pipes	£ 1,500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
160	7	ADDITIONAL COST FOR MULTIPLE PAINT COLOURS - GLOSS PAINT Include the Provisional Sum of £500 (five hundred pounds) The work is defined: The work is defined: Additional cost associated with Client choice of multiple colours for Additional cost associated with Client choice of multiple colours for decorations to skirtings/door linings/window boards etc in different rooms.	£ 500.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
170/7/2	7	ADDITIONAL WORK IN FORMING LIGHT SHAFTS TO FIRST FLOOR ROOFLIGHTS IN FLAT SUSTPENDED CEILING SITUATION Include the Provisional Sum of 2,000 (two thousand pounds) The work is defined: Additional timber support work, skimmed plasterboard linings to shaft, additional decorations etc,	£ 2,000.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
		Prelims										0%	£ -

EXTERNAL WORKS

PROVISIONAL

Spelthams : Jubilee Hall Contract : APPENDIX B

PRELIMINARIES

Ref	Gp	Detail	Contract	VALUATION NO. 1		VALUATION NO. 2		VALUATION NO. 3		VALUATION NO. 4		VALUATION TOTAL TO DATE	
				% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total	% Claim	Total
	1	Site manager	£ 30,800.00	8%	£ 2,464.00	12%	£ 3,696.00	10%	£ 3,080.00	15%	£ 4,620.00	45%	£ 13,860.00
	1	Transport	£ 1,527.00	8%	£ 122.16	12%	£ 183.24	10%	£ 152.70	15%	£ 229.05	45%	£ 687.15
	1	General Labour	£ 7,200.00	0%	£ -	0%	£ -	10%	£ 720.00	10%	£ 720.00	20%	£ 1,440.00
	1	Office / welfare	£ 2,691.00	0%	£ -	20%	£ 538.20	10%	£ 269.10	15%	£ 403.65	45%	£ 1,210.95
	1	Cabin Haulage	£ 540.00	0%	£ -	100%	£ 540.00	0%	£ -	0%	£ -	100%	£ 540.00
	1	Mechanical and electrical services to welfare	£ 700.00	0%	£ -	80%	£ 560.00	0%	£ -	0%	£ -	80%	£ 560.00
	1	Site storage	£ 598.00	0%	£ -	20%	£ 119.60	10%	£ 59.80	15%	£ 89.70	45%	£ 269.10
	1	Telephones	£ 350.00	0%	£ -	20%	£ 70.00	0%	£ -	25%	£ 87.50	45%	£ 157.50
	1	Temporary access	£ 1,500.00	0%	£ -	25%	£ 375.00	10%	£ 150.00	0%	£ -	35%	£ 525.00
	1	Fencing	£ 1,692.80	10%	£ 169.28	0%	£ -	20%	£ 338.56	15%	£ 253.56	45%	£ 761.40
	1	Protection	£ 250.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	1	Forklift	£ 2,340.00	0%	£ -	0%	£ -	15%	£ 351.00	15%	£ 351.00	30%	£ 702.00
	1	Crane	£ 600.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	1	Scaffolding	£ 3,695.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	1	Fall Arrest	£ 750.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	1	Small tools	£ 750.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	1	Waste disposal / skips	£ 2,880.00	0%	£ -	0%	£ -	0%	£ -	10%	£ 288.00	10%	£ 288.00
	1	Cleaning	£ 750.00	0%	£ -	0%	£ -	0%	£ -	0%	£ -	0%	£ -
	8	**Profit**	£ 36,916.67		£ 1,030.09		£ 2,099.31		£ 3,218.53		-£ 1,323.60	0%	£ 5,024.33
		Variations (see attached)						0%	£ 5,130.18			0%	£ 5,130.18
		Sub Total	£ 776,258.14		£ 21,631.95		£ 52,998.26		£ 54,815.28		£ 37,719.62		£ 167,165.11
		Less 50% split on Tender error	-£ 12,803.54										
		TOTAL AGREED CONTRACT	£ 763,454.60										
		Less 5% Retention			£ 1,081.60		£ 2,649.91		£ 2,740.76		£ 1,885.98		£ 8,358.26
		Invoiced			£ 20,550.36		£ 50,348.35		£ 52,074.51		£ 35,833.63		£ 158,806.85
		+VAT (at 20%, to be reclaimed)			£ 4,110.07		£ 10,069.67		£ 10,414.90		£ 7,166.73		£ 31,761.37
		Total Invoiced			£ 24,660.43		£ 60,418.02		£ 62,489.41		£ 43,000.36		£ 190,568.22

APPENDIX C

UPDATED TO:	16/01/2020

JUBILEE HALL EXTENSION COSTS

PDP ARCHITECURE LLP PRICING PO : M HPC 18/19 036 16/01/2020

RIBA Stage	Payment	Architecture Services (PDP Architecture LLP)		Budget	Current Estimate	Actual	paid
0-3	1	Submission of Planning Application	20.0%	£6,890.00	£6,890.00	£6,890.00	
		Plus Out of Pocket : Utility Search Fees, BT Open Reach, Portsmouth Water			£124.52	£124.52	30/08/2018
0-3	2	Planning Decision	10.0%	£3,445.00	£3,445.00	£3,445.00	14/12/2018
4	3	Submission of Building Regulation Application	10.0%	£3,445.00	*£3,445.00*	£3,445.00	13/03/2019
4	4	Completion of additional detailed drawings/schedules	10.0%	£3,445.00	*£3,445.00*	£3,445.00	03/10/2019
4	5	Preparation of Tender Documents / receipt of competitive tenders	10.0%	£3,445.00	*£3,445.00*	£3,445.00	04/06/2019
4	6	Building Regulation Approval	5.0%	£1,722.50	*£1,722.50*	£1,722.50	04/06/2019
5	7	Appointment of Main Contractor	10.0%	£3,445.00	*£3,445.00*	£3,445.00	03/10/2019
5	8	50% construction complete	10.0%	£3,445.00	*£3,445.00*		tbc
6-7	9	As built drawings / Practical Completion	10.0%	£3,445.00	*£3,445.00*		tbc
6-7	10	12 months defects / Final Certificate	5.0%	£1,722.50	*£1,722.50*		tbc
		Agreed Fee as per the letter dated 27th October 2017	100.0%	**£34,450.00**	**£34,574.52**	**£25,962.02**	
		Consulting Engineer (Scott White & Hookins)		**£9,850.00**			
		Professional, Civil & Structural Enginnering (1st payment)			*£3,450.00*	£3,450.00	13/03/2019
		Professional, Civil & Structural Enginnering (2nd payment)			*£2,000.00*	£2,000.00	12/04/2019
		Professional, Civil & Structural Enginnering (3rd payment)			*£1,450.00*	£1,450.00	14/05/2019
		Professional, Civil & Structural Enginnering - Construction Phase (4th payment)			*£1,150.00*	£1,150.00	08/10/2019
		Professional, Civil & Structural Enginnering - Construction Phase (5th payment)			*£800.00*	£800.00	26/11/2019
		Professional, Civil & Structural Enginnering - Construction Phase (6th payment)			*£700.00*	£700.00	03/12/2019
		Professional, Civil & Structural Enginnering - Construction Phase (7th payment)			*£300.00*		
		Mechanical & Electrical Consultant (TNG Consulting Engineers Ltd)		**£9,250.00**			
		Mechanical & Electrical Consultant (1st payment)			*£3,000.00*	£3,000.00	05/04/2019
		Mechanical & Electrical Consultant (2nd payment)			*£2,500.00*	£2,500.00	14/05/2019
		Mechanical & Electrical Consultant (3rd payment)			*£3,750.00*		tbc
		Quantity Surveyor (KSP Consultancy)		**£7,250.00**			
		KSP Consultancy - prep for initial bgt estimates of construction costs			£650.00	£650.00	27/11/2018
		KSP Consultancy (2nd payment)			£5,600.00	£5,600.00	04/06/2019
		KSP Consultancy (3rd payment)			£1,000.00		tbc
		Land Survey (including manhole invert levels)		**£900.00**	*£900.00*		tbc
		Total Cost (agreed at Council 20 November 2017)		**£61,700.00**	**£61,824.52**	**£47,262.02**	

NON PDP

2017-18	EHDC: Architect Fees re Jubilee Extension		1,669.70	1,669.70	28/02/2018
2017-18	EHDC: Jubilee Hall Extension Pre Application		104.17	104.17	23/03/2018
2018-19	Woodside Tree Consultancy: Tree Survey		795.00	795.00	21/06/2018
2018-19	ECOSA: Ecological Appraisal		720.00	720.00	26/06/2018
2018-19	J Brotheton & Partners - Topographical Survey		550.00	550.00	02/07/2018
2018-19	EHDC: Jubilee Extension Planning Fees		924.00	924.00	25/07/2018
2018-19	Sound Advice - Acoustic Report		*1,200.00*	1,200.00	24/01/2019
2018-19	Your Environment - Ground Investigation		*3,150.00*	3,150.00	01/02/2019
2018-19	EHDC: Jubilee Extension Release Documents		42.92	42.92	13/02/2019
2018-19	EHDC: Building Control Plan Fee Extension		350.00	350.00	19/02/2019
2018-19	Portal Planquest Limited: Planning Application Portal Fee		132.67	132.67	26/03/2019
2018-19	Proactis: One-Off Notice Subscription to myTenders Pro		995.00	995.00	22/03/2019
2019-20	Pulse Mapping : Utility Mapping		900.00	900.00	09/05/2019
2019-20	East Hampshire District Council: Inspection Fee		725.00	725.00	12/09/2019
2019-20	Express Matting Services		579.91	579.91	22/10/2019
	Total Non PDP Costs	**£0.00**	**£12,838.37**	**£12,838.37**	
	GRAND TOTAL COSTS	**£61,700.00**	**£74,662.89**	**£60,100.39**	

Item 7

HORNDEAN PARISH COUNCIL

FINANCE & GP MEETING : 27th January 2020

SUBJECT OF REPORT: Invoice Payment Flowchart

Attached is a flow chart showing the steps taken following receipt of an invoice.

The current procedure is as per the attached except that the stage shown in the pink box is for the invoice to be listed on the Order of payments presented at the next Full Council Meeting and then payment be made on the next working day.
This means that an invoice can wait for up to seven weeks before payment is made and can result in unnecessary chasing of payment.

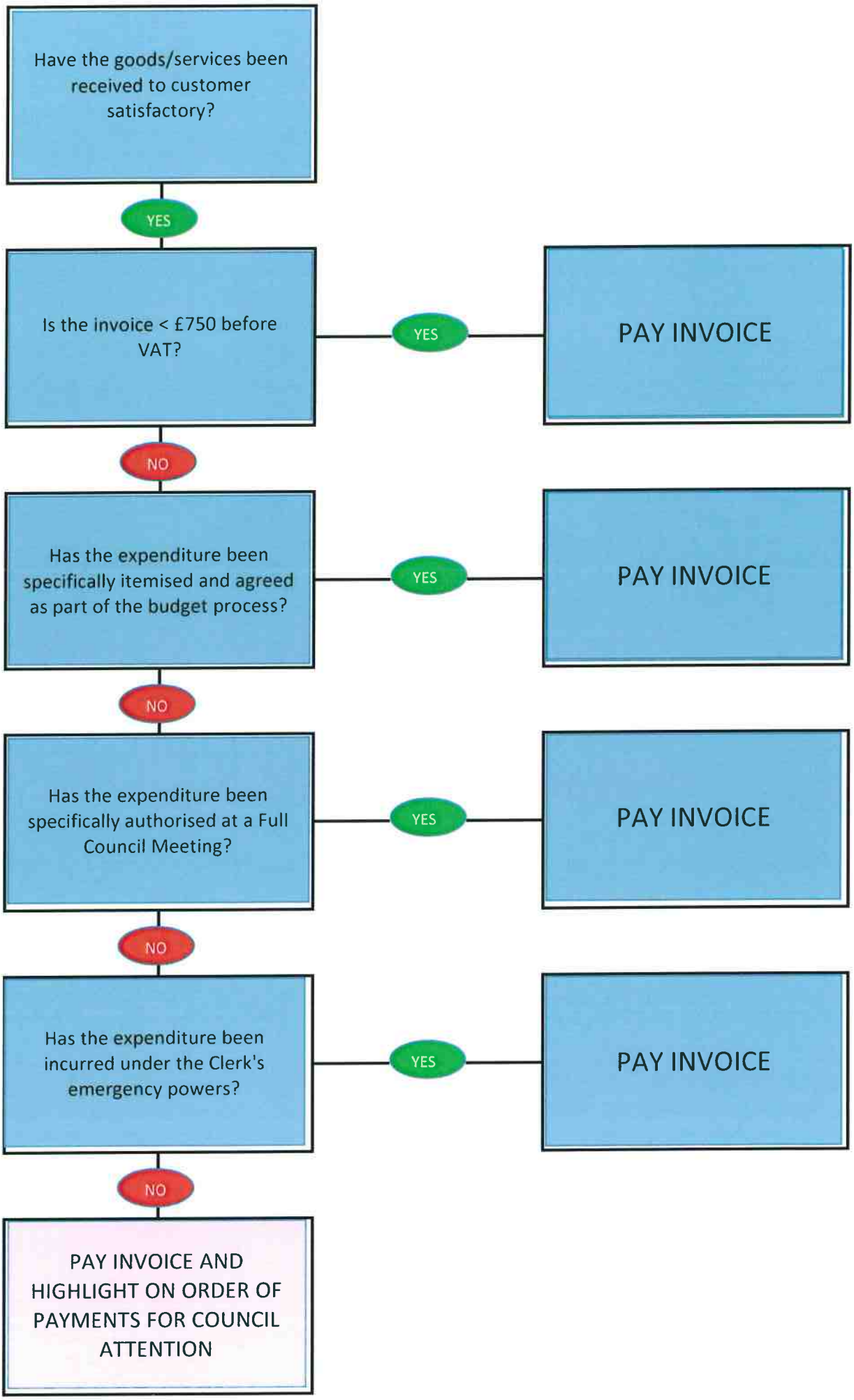
The change suggested is for the invoices falling into this category to be paid (as per the payment terms) and be flagged on the next Order of payments.

Recommendation to F&GP

Adopt the flow chart process with immediate effect.

Report Prepared by Simon Ritson, Responsible Finance Officer, 13th January 2020,

INVOICE PAYMENT FLOWCHART



Item 8.

HORNDEAN PARISH COUNCIL
Grant Application Form

Please refer to Grants Procedure Notes overleaf before completing this form

Name of Organisation making the application:
Blendworth Brass Band

Name of Person to whom correspondence should be addressed:

Address for correspondence:

Email Address:

Daytime Tel:

Payee for grant and bank details:

Blendworth Brass Band

Details of the organisation (What do you do?)
Voluntary brass players rehearse weekly and perform at local events and services, for example fetes and concerts

Period of Grant:

2019

What is the Grant for? (Give details of the project – continue on separate sheet if necessary)

A donation towards the purchase of new music stands

Amount of Grant applied for:

£500

Have you applied to any other body for a grant towards this project? (if *Yes* please give details)

No

How else do you raise income? (Give details of subscriptions, fund raising etc.– continue on separate sheet if necessary)

Band member subscriptions and fees charged for bookings

What age groups do you cater for?

All

Total Membership:

25

Where and when do you meet?

Weekly on Thursday evenings at Blendworth Church Centre

You must attach the following to your application

- Last year's accounts
- Your current business plan, minutes of your last AGM or similar
- Business plan & last 3 years AGM minutes (extended grants only)

Signature of Responsible Adult
(e.g. Chairman. President, Leader)

.....

Date:

For Horndean Parish Council use only