



HORNDUAN PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD AT JUBILEE HALL ON MONDAY 22nd JULY 2019 AT 6:30 PM

PRESENT: Cllr D Alexander (Chairman), Cllr Mrs. L Evans, Cllr A Forbes,

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager
(Minute Taker); Simon Ritson, Responsible Financial Officer

PUBLIC ATTENDANCE: There were 4 members of the public present.

F&GP 016/19/20 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received for Cllr J Lay.

F&GP 017/19/20 TO RECEIVE ANY DECLARATIONS OF INTEREST

No declarations of interest received.

F&GP 018/19/20 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

The meeting was duly opened to members of the public. There were 4 members present.

F&GP 019/19/20 TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING HELD ON THE 3rd JUNE 2019

It was **RESOLVED** that the minutes of the Finance and General Purposes Committee meeting held on the 3rd June 2019 are duly signed as a true record of the meeting.

This was proposed by Cllr D Alexander and seconded by Cllr A Forbes. All agreed.

F&GP 020/19/20 TO RECEIVE AND CONSIDER THE QUARTERLY MANAGEMENT ACCOUNTS
FOR THE PERIOD ENDING 30th JUNE 2019

A report containing the Quarter management accounts were circulated and discussed. The highlight to be noted is the favourable income variance of £4.9k and an expenditure underspend of £5.9k.

It is to be noted that the favourable hall hire income is set to continue and that this is to be adjusted in the budget for 2020/2021.

It was **RESOLVED** that the quarterly management accounts for the period ending 30th June 2019 are received and noted.

F&GP 021/19/20 **TO RECEIVE A FINANCIAL UPDATE IN RESPECT OF THE CONSTRUCTION OF THE LINKED BUILDING AT JUBILEE HALL.**

The report was circulated and the breakdown of projected costs was discussed.

It is noted that there was a transposition error in the cost breakdown within the tender from Speltham and that the impact of this is an additional £13K. The estimated budget for the development was £850K which was agreed by Council. The initial tender cost from Speltham was £826K. The additional £13K brings the tender cost to £839K which is still within the agreed budget.

The Chief Officer advised that as the project budget had already been ratified by Council that there would be no contravention for the Committee to agree the additional £13K spend.

It was **RESOLVED** to accept the additional £13K cost in order to prevent further delay.

This was proposed by Cllr D Alexander and seconded by Cllr A Forbes. All agreed.

F&GP 022/19/20 **TO RECEIVE AN UPDATE REGARDING THE OPTION OF ACCEPTING CARD PAYMENTS WITHIN THE PARISH OFFICE**

The report was circulated and discussed

It was **RESOLVED** to approve the Sum Up option and purchase the card reader. The Parish office is record the number of transactions processed by card for review at the next F&GP meeting on 21st October 2019.

This was proposed by Cllr D Alexander and seconded by Cllr A Forbes. All agreed.

F&GP 023/19/20 **TO RECEIVE AND CONSIDER THE APPLICATIONS IN RESPECT OF THE FOLLOWING GRANTS:**

- Home-Start Butser - £1,000
- South of Butser Community Speed Watch - £1,000
- Horndean Community Association - £1,500

The grant applications were submitted and discussed.

▪ **Home-Start Butser**

It was **RESOLVED** to recommend a grant of £1,000 to Council. This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. All agreed.

▪ **South of Butser Community Speed Watch**

Cllr Mrs L Evans proposed that the Chief Officer investigate the best option to work together with Clanfield and Rowlands Castle parishes to purchase the speed indicator device.

It was **RESOLVED** to recommend a grant of £1,000 to Council. This was proposed by Cllr D Alexander and seconded by Cllr Mrs L Evans. All agreed.

▪ Horndean Community Association

It was not possible to achieve a resolution on this application due to the lack of supporting information required.

CLlr D Alexander proposed that the application is deferred until the documentation required has been received from Horndean Community Association. This was seconded by CLlr Mrs L Evans. All agreed.

Meeting closed at 7:20 pm

David Alexander
Chairman

21 OCT 2019
Dated