Horndean Parish Council

NOTICE OF MEETING

A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE WILL BE HELD ON MONDAY 03 DECEMBER 2018 AT JUBILEE HALL AT 6.30 P.M.

Members of the Committee Cllr D Alexander (Chairman), Cllr Mrs L Evans, Cllr M Burridge, Cllr A Forbes (Vice Chairman), Cllr Nigel Wren, Cllr M Hyltoft are summoned to attend.

Carla Baverstock-Jones GCILEx, PSLCC, MCMI
Chief Officer

27 November 2018

AGENDA

1. To receive apologies for absence.
2. To receive any Declarations of Interest.
3. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
4. To approve the Minutes of the Finance and General Purposes Committee meeting held on the 05 November 2018.
5. To receive a report and consider reviewing the charges in respect of hall hire and the football pitches.
6. To receive and consider the final draft Budget for the year 2019/2020.

HORNDEAN PARISH COUNCIL

BUDGET WORKSHOP **Date:** 3rd December 2018

AGENDA ITEM: Item: 5

SUBJECT OF REPORT: Reviewing Hall Hire & Football Pitch Charges

BACKGROUND

Hall Hire

It is very difficult to do a like-for-like comparison to hall hire charges as the halls in our boundaries are varying in size and amenities. Some charge a day rate and others charge per hour.

According to our records, our hall hire charges have been static since 2011. A comparison was completed in 2016 where our rates were in line with most of the community halls even if you broke them down to an hourly rate. Some halls have an annual increase similar to inflation and other halls have remained static for the last 2-3 years. This adds to the complexity of measuring our affordability.

Putting these factors aside, my recommendation is that we increase the hall hire charges for Jubilee Hall, Napier Hall and the Committee Room at Napier with effect from 1st April 2019. We are not priced out of the market and considering the planned expenditure on refurbishing Napier and Jubilee I believe it would be prudent to do so.

Attached is a breakdown of how the hall hire compares hourly. Included in this is a breakdown of what the prices would have been if we had applied an inflation increase annually. Following that table the increase proposed is under what the rate would have been had adjusted the rate every year.

I further propose that we no longer have 3 different rates in a day. Having 3 different rates makes the administration complicated and time consuming. I propose that we have a day rate up to 6pm and one for after 6pm.

With regard to the regular hirers, I propose that we maintain the discounts that are currently in place (where applicable).

The current rates we have is as follows:

	Current p/h	Proposed p/h
Committee Room	8.50	10.00
Hall - Up to 6pm	13.20	15.00
Hall - 6-9pm	19.35	20.00
Hall - 9-11.30pm	14.75	20.00

Football Pitch Hire

The football pitch hire was reviewed in 2016 but no changes were adopted. Again, I believe that an inflation increase is acceptable. Other pitches in the area charge per match where as we currently charge a flat rate per annum. It is my proposal that we apply a 5% increase to the football pitch hire, therefore taking the annual premium from £1,000 to £1,050. This equates to a £4.16 increase per month.

For information, I attach the 2016 comparison table to provide perspective.

Report prepared by: Cheree Garvey (Office Manager)

Hall Hire Comparisson Rates 2018

	Regular Hirer (per hour)						Casual Hirer (per hour)							
	Week			Weekend			Week			Weekend			Adult	Child
Main Halls	**Up to 6pm**	**6-9pm**	**After 9pm**	**Up to 6pm**	**6-9pm**	**After 9pm**	**Up to 6pm**	**6-9pm**	**After 9pm**	**Up to 6pm**	**6-9pm**	**After 9pm**	**Deposit**	**Deposit**
Napier	13.20	19.35	14.75	13.20	19.35	14.75	13.20	19.35	14.75	13.20	19.35	14.75	200.00	100.00
Jubilee	13.20	19.35	14.75	13.20	19.35	14.75	13.20	19.35	14.75	13.20	19.35	14.75	200.00	100.00
Lovedean	11.20	14.90	14.90	11.20	17.00	17.00	11.20	14.90	14.90	11.20	17.00	17.00	200.00	100.00
Clanfield Memorial	9.00	9.00	9.00	13.00	13.00	13.00	12.00	12.00	12.00	17.00	24.00	24.00	200.00	100.00
Clanfield Community Centre	43.63	43.63	43.63	49.09	49.09	49.09	43.63	43.63	43.63	49.09	49.09	49.09	n/a	n/a
Catherington Hall	8.00	8.00	13.50	8.00	8.00	13.50	8.00	8.00	13.50	8.00	8.00	13.50	50.00	50.00
Small Rooms														
Napier Committee Room	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50		
Clanfield Memorial	7.00	7.00	7.00	10.00	10.00	10.00	8.00	8.00	8.00	10.00	10.00	10.00		
Clanfield Community Centre	13.09	13.09	13.09	16.36	16.36	16.36	13.09	13.09	13.09	16.36	16.36	16.36		
Catherington Committee Room	4.00	4.00	4.00	8.50	8.50	8.50	4.00	4.00	4.00	8.50	8.50	8.50		

	Current Rate	Proposed Rate	% Increase
Committee Room	8.50	10.00	17.65%
Main Halls			
Up to 6pm	13.20	15.00	13.60%
After 6pm	19.35	20.00	3.35%

Committee Room

	Rate	2.1% avg Inflation	Increased Rate
2011	8.5	0.18	8.68
2012	8.68	0.18	8.86
2013	8.86	0.19	9.05
2014	9.05	0.19	9.24
2015	9.24	0.19	9.43
2016	9.43	0.20	9.63
2017	9.63	0.20	9.83
2018	9.83	0.21	10.04
2019	10.04	0.25	10.29

Main Halls (6-9pm)

	Rate	2.1% avg Inflation	Increased Rate
2011	19.35	0.41	19.76
2012	19.76	0.41	20.17
2013	20.17	0.42	20.59
2014	20.59	0.43	21.03
2015	21.03	0.44	21.47
2016	21.47	0.45	21.92
2017	21.92	0.46	22.38
2018	22.38	0.47	22.85
2019	22.85	0.57	23.42

Main Halls (Up to 6pm)

	Rate	2.1% avg Inflation	Increased Rate
2011	13.20	0.28	13.48
2012	13.48	0.28	13.76
2013	13.76	0.29	14.05
2014	14.05	0.30	14.34
2015	14.34	0.30	14.65
2016	14.65	0.31	14.95
2017	14.95	0.31	15.27
2018	15.27	0.32	15.59
2019	15.59	0.39	15.98

Main Halls (After 9pm)

	Rate	2.1% avg Inflation	Increased Rate
2011	14.75	0.31	15.06
2012	15.06	0.32	15.38
2013	15.38	0.32	15.70
2014	15.70	0.33	16.03
2015	16.03	0.34	16.37
2016	16.37	0.34	16.71
2017	16.71	0.35	17.06
2018	17.06	0.36	17.42
2019	17.42	0.44	17.85

COUNCIL	FOOTBALL PITCHES ADULT	FOOTBALL PITCHES YOUTH	GROUNDSMAN FACILITIES (corner flags & goal posts)	PITCH MARKED OUT	PICTH USED FOR TRAINING
HORNDEAN PARISH	N/A	£83.33 per month/ £1,000 PA	No (FT to organise)	No (paid for by FT)	Yes (inc in contract)
ALTON TOWN	£75.60 per match	£31.50 per match	Yes	Yes	No
CLANFIELD	£22.00 per match	£11.00 per match	No (FT to organise)	No (paid for by FT)	Yes (not charged extra)
Liss Parish	48.00 per match	24.00 per match	Yes (Goalposts put up and kept out all season. Anything else required, FT to organise)	Yes	Yes (not charged extra and the pitch is not booked)
Petersfield Town	£48.21 per match	N/A	No information provided	No information provided	No information provided
Rowlands Castle Parish	£73.50 per match (minimum 10 matches)	£500 per league season £15 per match friendlies	No (FT to organise)	Yes	Yes (not charged extra)
Whitehill Town	£40.20 per match	N/A	No (FT to organise)	No (paid for by FT)	Info not available

Budget for 2019-20

A full council budget workshop was held on Monday 15th October where the budget was scrutinised and following that meeting some changes were made.
These changes were discussed again at the Finance & General Purposes (F&GP) Meeting held on Monday 5th November.
On the 20th November we received notification from East Hampshire District Council (EHDC) of the following:

1. The tax base has increased from 5,082.7 to 5,107.55 (0.49%)
2. The deadline to notify EHDC of our precept is 31st December 2018

The table below shows the latest position:

Description	v1	v2	Change	v3	Change	Note
Tax Base Information for 2019-20	£0	£0	£0	-£1,790	-£1,790	1
Wet Pour at Merchistoun Play Area	£0	£10,000	£10,000	£10,000	£0	2
EMR Tree Reserve	£0	£4,000	£4,000	£4,000	£0	
Reduction in Training Budget	£2,400	£2,000	-£400	£2,000	£0	
Refurbishment of Napier Hall	£3,000	£13,000	£10,000	£13,000	£0	
Increase in Jubilee Hall Income Target	-£22,200	-£27,200	-£5,000	-£27,200	£0	
Painting & Radiator Guards at Jubilee Hall	£4,000	£4,655	£655	£4,655	£0	
Tyfield Cleaning to Contract	£1,200	£1,824	£624	£1,824	£0	
Tyfield Cleaning to Contract	£624	£0	-£624	£0	£0	
Countryside Sites - Other Sites	£3,000	£3,000	£0	£1,090	-£1,910	3
Utility Sites - Other Sites	£2,600	£2,600	£0	£1,600	-£1,000	3
Flower Budget increase	£2,000	£2,600	£600	£2,600	£0	
Mobile Phone Adjustment - Countryside	£288	£144	-£144	£144	£0	
Countryside Staff Budget	£24,501	£24,677	£176	£24,677	£0	
6 x Bins @ £340 per bin	£4,900	£6,940	£2,040	£6,940	£0	
Additional Tool Hire for 2019-20	£1,000	£1,500	£500	£1,500	£0	
Grass Cutting Contract	£16,300	£16,820	£520	£16,820	£0	
Reduction in Fencing Budget	£2,000	£1,000	-£1,000	£1,000	£0	
Install Bollards at Deep Dell	£0	£900	£900	£900	£0	4
Install Bollards at Sheppards Close	£0	£900	£900	£900	£0	4
Steps at Catherington Down	£0	£230	£230	£230	£0	4
Steps at Lith	£0	£230	£230	£230	£0	4
Notice Board: Causeway Copse	£0	£150	£150	£150	£0	4
Replace Nature Reserve Sign at Dell Piece West	£0	£500	£500	£500	£0	4
Deficit in Version 1	**£42,928**					
Total Change			**£24,857**		**-£4,700**	
Deficit in Version 2,3			**£67,785**		**£63,085**	

1. Increase to the tax base of 24.9
2. Possible s106 funds available; move to EMR in 19/20 if successful
3. Reduced to fund projects (470/6661)
4. Funded by reduction in 'Other Sites' budget

The Precept

Firstly, a reminder that we reduced the precept by 10% in 2015-16 and have frozen it for the last four years. The table below shows how much the deficit would be reduced, alongside the possible band d precepts, for different percentage increases.

		Version 3
2019-20 Band D Precept	**£££**	**Deficit**
No increase	£72.04	-£63,085
Increase of 1.0%	£72.76	-£59,418
Increase of 1.5%	£73.12	-£57,580
Increase of 2.0%	£73.48	-£55,741
Increase of 2.5%	£73.84	-£53,902
Increase of 3.0%	£74.20	-£52,063
Increase of 3.5%	£74.56	-£50,225
Increase of 4.0%	£74.92	-£48,386
Increase of 4.5%	£75.28	-£46,547
Increase of 5.0%	£75.64	-£44,709

Forecast Outturn 2018-19

The Quarter 2 accounts that were circulated at the F&GP Meeting held on the 5th November included an estimated full year outturn of c£35k under budget.

Recommendations to be made:

Precept for Full Council to consider on 10th December 2018.

Report Prepared by Simon Ritson, Responsible Finance Officer
22nd November 2018

Horndean Parish Council

FINAL BUDGET 2019-20

Cost Centre Code	Cost Centre Name	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change
201	Central Costs - Finance & GP	160,104	181,049	67,754	190,700	9,651
222	Grants	9,454	7,000	3,952	7,000	0
	TOTAL EXPENDITURE	169,558	188,049	71,706	197,700	9,651
201	Central Costs - Finance & GP	-5,981	-4,904	-11,787	-5,304	-400
	TOTAL INCOME	-5,981	-4,904	-11,787	-5,304	-400
Finance & General Purpose	**NET EXPENDITURE**	**163,578**	**183,145**	**59,919**	**192,396**	**9,251**
301	Napier Hall	23,187	19,131	7,982	30,552	11,421
305	Jubilee Hall	21,672	22,090	18,389	23,835	1,745
308	LEOH Community Building	0	0	2,750	0	0
310	Tyfield House	25,502	25,798	14,260	25,724	-74
315	Lucky Lite	9,573	9,651	5,192	10,214	563
	TOTAL EXPENDITURE	79,934	76,671	48,572	90,325	13,654
301	Napier Hall	-25,437	-24,300	-10,656	-24,300	0
305	Jubilee Hall	-25,449	-22,200	-11,725	-27,200	-5,000
	TOTAL INCOME	-50,886	-46,500	-22,381	-51,500	-5,000
Property Management	**NET EXPENDITURE**	**29,048**	**30,171**	**26,191**	**38,825**	**8,654**
407	Countryside Sites	16,999	6,000	455	1,090	-4,910
408	Amenity Sites	12,014	15,606	17,142	15,044	-562
470	Other Open Spaces Costs	156,430	174,758	56,486	176,429	1,671
	TOTAL EXPENDITURE	185,443	196,364	74,082	192,563	-3,801
407	Countryside Sites	-32,273	-11,729	-7,613	-11,729	0
408	Amenity Sites	-4,415	-2,011	-10,379	-2,011	0
	TOTAL INCOME	-36,688	-13,740	-17,991	-13,740	0
Open Spaces	**NET EXPENDITURE**	**148,755**	**182,624**	**56,091**	**178,823**	**-3,801**
	GRAND TOTAL EXPENDITURE	**434,935**	**461,083**	**194,360**	**480,587**	**19,504**
	GRAND TOTAL INCOME	**-93,554**	**-65,144**	**-52,159**	**-70,544**	**-5,400**
	GRAND NET EXPENDITURE	**341,381**	**395,939**	**142,201**	**410,044**	**14,104**
	EARMARKED RESERVES		**1,562**		**21,000**	**19,438**
	GENERAL RESERVES		**-31,333**		**-63,085**	**-31,752**
	GRAND TOTAL		**366,168**		**367,958**	**1,790**
	EHDC Allowance (tax Support Grant)		**0**		**0**	
	Precept		**366,168**		**367,958**	
	Tax Base		**5,082.7**		**5,107.6**	
	2018-19 / 2019-20 Band d precept		**£72.04**		**£72.04**	**0.0%**

Horndean Parish Council

APPENDIX 1

Code	RESERVES	Sep-18	Forecast Mar-19	Transfers from I&E	EMR Adj's	Forecast Apr-19	Notes
310	**GENERAL FUNDS**	**177,234**	**173,234**			**173,234**	
	CURRENT YEAR FUNDS						
	Forecast Underspend in 2018-19		35,000			35,000	forecast made as at the end of September 2018
	Funds needed to balance budget					-63,085	if there is no increase in precept OR tax base
		177,234	**208,234**			**145,149**	
	% of Precept					**39.4%**	
	No. of Months Running Costs					**4.7**	
325	IT Equipment	4,500	4,500		1,500	6,000	to be increased each year by £1,500 to reach £6,000 in preparation for replacement in 2019/20
326	Vehicle Replacement	15,000	15,000		5,000	20,000	to be increased each year by £5,000 to reach £25,000 in preparation for replacement in 2020/21
329	Napier Hall Improvements	21,699	21,699			21,699	
334	The Granary	6,000	6,000			6,000	
338	Lith Avenue re-surfacing	3,838	3,838			3,838	
340	Jubilee Hall Extension fund	166,206	166,206			166,206	
341	Playgrounds		0		10,000	10,000	Wet Pour at Merchistoun ; proposed at Budget Workshop on 15-10-18
342	Grounds Equipment	5,000	5,000			5,000	
343	Legal & Professional Costs	10,000	10,000			10,000	
344	Election	6,000	6,000			6,000	to be increased year on year to reach £6,000 for next Election
346	Fencing	5,000	5,000			5,000	
347	Tree Maintenance	4,000	0		4,000	4,000	
348	LychGate Repairs	1,000	1,000		500	1,500	to be increased each year by £500 to reach £5,000 in preparation for repair works in 2027/28
350	Community Infrastructure Levy	7,567	7,567			7,567	
351	Land East of Horndean	7,250	7,250			7,250	
352	Wagtail Road Grass Cutting	0	4,000			4,000	transfer from General Reserves (as £4k from Barrat's initially placed in GR)
	TOTAL OF EARMARKED FUNDS	**263,060**	**263,060**	**0**	**21,000**	**284,060**	
	GRAND TOTAL	**440,294**	**471,294**	**0**	**21,000**	**429,209**	

	DESCRIPTION OF FUNDS	
325	IT Equipment	New IT Equipment has been installed into the Admin Office in 2015-16. Assumed Lifecycle 4 years. Fund to be built up for 2019/20
326	Vehicle Replacement	2 x New Vehicles have been purchased in 2015-16. Assumed Lifecycle 5 years. Fund to be built up for 2020/21
329	Napier Hall Improvements	Reserve for future maintenance on Napier Hall
334	The Granary	Reserve for future maintenance on the Granary
338	Lith Avenue re-surfacing	Reserve for future maintenance on the Lith Avenue Re-surfacing
340	Jubilee Hall Extension fund	Reserve for costs associated with Jubilee Hall Extension
341	Playgrounds	Reserve for maintenance/upgrades to Play areas
342	Grounds Equipment	Reserve for purchase of large pieces of equipment
343	Legal & Professional Costs	Reserve for major legal and professional expenses
344	Election	Funds to be increased to build a reserve for the next parish Elections in 2019/20
346	Fencing	Reserve for major fencing works
347	Tree Maintenance	Reserve for major tree works
348	LychGate Repairs	Funds to be increased year on year to prepare for any major project
350	Community Infrastructure Levy	Funds Received stored here until projects to spend monies identified
351	Land East of Horndean	Reserve for costs associated with Land East of Horndean
352	Wagtail Road Grass Cutting	Reserve for Grass Cutting Contract addition for Wagtail Road (£2.5k) ; Beautification Project (£1.5k)

Ref	CC	Nominal	Description		FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
			COST CENTRE : 201							
			COST CENTRE : FINANCE AND GENERAL PURPOSES							
1	201	1000	Precept							
2	201	1049	CIL Neighbourhood Grant		0	0	-7,567	0	0	transferred to Earmarked Reserves
3	201	1060	Information Officer		-3,404	-3,404	-3,404	-3,404	0	has this been agreed for 19-20?
4	201	1090	Interest Received		-2,577	-1,500	-722	-1,700	-200	17-18 includes £1k compensation
5	201	1100	Recycling Income		0	0	-94	-200	-200	Should receive annual income in September
			TOTAL INCOME		**-5,981**	**-4,904**	**-11,787**	**-5,304**	**-400**	
6	201	2000	Admin Salaries		119,106	130,781	54,456	143,537	12,756	See 'STAFF' sheet
7	201	2050	Staff Travel & Expenses		3,298	5,400	1,617	864	-4,536	Caretaker budgets devolved ; 160miles pcm
8	201	2060	Staff Training		1,458	2,400	188	2,000	-400	See Below for Detail
9	201	2070	Medical / Health & Safety Exp.		609	600	38	600	0	
10	201	2920	Recruitment		1,036	1,000	548	1,000	0	See Below for Detail
11	201	3052	Janitorial Supplies		516	240	302	700	460	Reviewed in line with 2018-19 projected outturn
12	201	4011	IT Support		1,414	2,400	577	2,600	200	Reviewed in line with 2018-19 projected outturn
13	201	4022	Postage		190	300	5	300	0	Reduce to £25pcm
14	201	4024	Printing		1,807	1,688	811	1,916	228	See Below for Detail
15	201	4026	Stationery		822	1,200	647	1,200	0	£100 pcm
16	201	4029	Subscriptions		3,784	4,300	3,035	4,700	400	See Below for Detail
17	201	4030	Audit		2,130	2,140	0	2,140	0	See Below for Detail
18	201	4035	Professional Fees		2,952	3,600	1,665	3,600	0	See Below for Detail
19	201	4040	Insurance		8,601	8,800	0	8,900	100	See Below for Detail
20	201	4062	Public Events		4,144	6,500	338	6,765	265	See Below for Detail
21	201	4072	Members Expenses & Training		303	700	109	500	-200	Includes 'Chairmans Discretionary Fund' of £200
22	201	4075	Superannuation fund supplement		7,200	7,800	3,250	8,500	700	See 'STAFF' sheet
23	201	4076	Election		0	0	0	0	0	Earmarked Reserve
24	201	4078	Office Equipment		716	1,200	135	800	-400	See Below for Detail
25	201	4080	Bank Fees		20		33	78	78	
			TOTAL EXPENDITURE		**160,104**	**181,049**	**67,754**	**190,700**	**9,651**	
			TOTAL NET		**154,123**	**176,145**	**55,967**	**185,396**	**9,251**	
	201	**2060**	**Staff Training**							
26	VARIABLE		ACAS	Essential Skills for Managers	170				0	
27	VARIABLE		ACAS	Employment Update Course	170				0	
28	VARIABLE		HALC	Officers Update Course-RFO	40				0	
29	VARIABLE		HALC	Training-GDPR - 6 staff	185				0	
30	VARIABLE		HSQE Ltd	Ladder Safety Awareness Course			15		0	
31	VARIABLE		Facelift Ltd	Step Ladder Course			173		0	
32	VARIABLE		Rialtas Business Solutions	Hall Bookings Training	468				0	
33	VARIABLE		St John Ambulance	First Aid Courses	425				0	
34	VARIABLE					2,400		2,000	-400	proposed reduction at Budget Workshop on 15-10-18
					1,458	2,400	188	2,000	-400	
	201	**2920**	**Recruitment**							
35	VARIABLE		Farnham Recruitment	Advert for Caretaker	390				0	
36	VARIABLE		Farnham Recruitment	Advert-Estate Warden Vacancy	511				0	
37	VARIABLE		Farnham Recruitment	Office Manager Advertisement			469		0	
38	VARIABLE		Countryside Jobs Services	Advert-Estate Warden Vacancy	135				0	
39	VARIABLE		Reed	Office Manager Advertisement			79		0	
40	VARIABLE		Other			1,000		1,000	0	
					1,036	1,000	548	1,000	0	
	201	**4011**	**IT Support**							
41	FIXED		Connected IT - Microsoft Office		271	275	106	300	25	
42	FIXED		Connected IT - Microsoft Emails		613	550	226	1,300	750	Increased number of users post GDPR
43	FIXED		Connected IT - Domain Renewal		105				0	
44	VARIABLE		Connected IT - Other		419	1,575	245	1,000	-575	
45	VARIABLE		Other		6				0	
					1,414	2,400	577	2,600	200	
	201	**4024**	**Printing**							
46	FIXED		Annodata - Rent		808	824	339	824	0	£202 per quarter + 2% Inflation
47	FIXED		Annodata - Rent (prior Yr Adjustment)		-124					
48	VARIABLE		Annodata - Copies		1,123	864	472	1,092	228	36,000 B&W; 28,000 Colour + 2% Inflation
					1,807	1,688	811	1,916	228	
	201	**4029**	**Subscriptions**							
49	FIXED		Blendworth Parish Magazine	Parish Magazine Advert 2018	33	35		35	0	
50	FIXED		Campaign to Protect Rural England (CPRE)	Annual Membership	36	40		40	0	
51	FIXED		Chartered Management Institute	Annual Membership	0	0	185	185	185	
52	FIXED		Dropbox	Annual Membership	0	0	360	360	360	
53	FIXED		HALC	HR Consultancy Service Fee	1,709	1,750	1,722	1,750	0	
54	FIXED		HALC	Affiliation Fees, NALC Levy 17/18	180	180	180	180	0	
55	FIXED		Hampshire Playing Fields Association	Annual Membership	60	60	60	60	0	
56	FIXED		Information Commissioners Office	Annual Fee	35	35		35	0	
57	FIXED		IOSH	Annual Membership Subscription	95	100		100	0	
58	FIXED		LCR	Annual Subscriptiojn - NALC Magazine	17	17	17	17	0	
59	FIXED		Rialtas Business Solutions	Bookings: Annual Support	275	285		290	5	
60	FIXED		Rialtas Business Solutions	Finance: Mgt Accts, Annual Bgts (1-5 users)	630	370		379	9	2019-20 fees confirmed
61	FIXED		Rialtas Business Solutions	Finance: Phased Budgets (1-5 users)		139		141	2	2019-20 fees confirmed
62	FIXED		Rialtas Business Solutions	Finance: Sales Ledger (1-5 users)		139		141	2	2019-20 fees confirmed
63	FIXED		Rialtas Business Solutions	Finance: Purchase Ledger (1-5 users)		139		141	2	2019-20 fees confirmed
64	FIXED		SLCC	Full Membership SLCC	300	300	308	310	10	
65	FIXED		SLCC	Institute of Local Management Fee		70		0	-70	
66	FIXED		South East Employers	Associate Membership: 1Apr-31Mar	199	200	203	205	5	
67	FIXED		Vision ICT Ltd	VisionICT Website Hosting 17-8	215	215		215	0	
68	VARIABLE		Other			226		116	-110	
					3,784	4,300	3,035	4,700	400	
	201	**4030**	**Audit**							
69	FIXED		Auditing Solutions Limited	Inernal Audit	840	840		840	0	Interim & Final Report £840 in Year 2 (2017-18)
70	NON RECURRING		Auditing Solutions Limited/BDO	Prior Year Adjustments	-10	0		0	0	
71	FIXED		BDO / PKF LittleJohn	External Audit	1,300	1,300		1,300	0	Based on PKF LittleJohn Fees
					2,130	2,140	0	2,140	0	
	201	**4035**	**Professional Fees**							
72	FIXED		MacKarness & Lunt	Deeds Storage Charge	70	70		70	0	
73	FIXED		Watling & Hirst	Payroll Services	700	700	180	740	40	
74	VARIABLE		Glanvilles Legal Services	Adverse Poss Claim	740	0		0	0	
75	VARIABLE		Glanvilles Legal Services	Court Fee-Travellers Five Head			833		0	
76	VARIABLE		PBA Solution	Japanese Knotweed Treatment	600		600		0	
77	VARIABLE		Property Issues			2,400		2,400	0	

Ref	COST CENTRE : 222 COST CENTRE : GRANTS CC	Nominal	Description	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
1	222	5010	Sundry Grants (Internal Grant)	9,454	7,000	3,952	7,000	0	
			TOTAL EXPENDITURE	**9,454**	**7,000**	**3,952**	**7,000**	**0**	
	222	**5010**	**Sundry Grants**						
2	VARIABLE		1st Horndean Scout Group	1,058				0	
3	VARIABLE		All Saints Church	1,000				0	
4	VARIABLE		Blendworth Brass Band	500				0	
5	VARIABLE		Holy Trinity Church	188				0	
6	VARIABLE		Homestart Butser	1,500				0	
7	VARIABLE		Horndean & Blendworth Church Centre			2,600		0	
8	VARIABLE		Horndean Technology College	350				0	
9	VARIABLE		Horndean Walking Netball	200				0	
10	VARIABLE		Lovedean Village Hall (Earmarked Reserve)	4,459				0	
11	VARIABLE		QA Hospital (Oncology)			1,352		0	
12	VARIABLE		Victim Support	200				0	
13	VARIABLE		Other		7,000		7,000	0	
				9,454	7,000	3,952	7,000	0	

Ref	CC	Nominal	Description	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
			COST CENTRE : 301						
			COST CENTRE : NAPIER HALL						
1	301	1075	Halls Income	-25,437	-24,300	-10,656	-24,300	0	
			TOTAL INCOME	**-25,437**	**-24,300**	**-10,656**	**-24,300**	**0**	
2	301	2050	Staff Travel & Expenses	0	0	0	2,700	2,700	500 miles pcm ; transfer from CC201
3	301	3001	Rates	2,703	2,757	2,784	2,840	83	See Below for Detail
4	301	3002	Utilities	2,723	2,810	391	2,730	-80	See Below for Detail
5	301	3008	Licensing	526	571	0	571	0	See Below for Detail
6	301	3009	Repairs and Maintenance	9,288	3,500	1,265	13,000	9,500	See Below for Detail
7	301	3052	Janitorial Supplies	66	50	12	50	0	Centralise?
8	301	3055	Caretaker Salaries	7,552	9,101	3,314	8,135	-965	See 'STAFF' sheet
9	301	3060	Telephones	329	342	216	526	184	See Below for Detail
			TOTAL EXPENDITURE	**23,187**	**19,131**	**7,982**	**30,552**	**11,421**	
			TOTAL NET	**-2,251**	**-5,169**	**-2,674**	**6,252**	**11,421**	
	301	**1075**	**Hall Income**						
10	VARIABLE		Horndean Baptist Church	-9,212		-3,763		0	
11	VARIABLE		Dog Training	-4,379		-1,916		0	
12	VARIABLE		Lovedean Karate Club	-2,859		-1,213		0	
13	VARIABLE		Purple Promotions	-2,297		-1,132		0	
14	VARIABLE		Abstract Dance	-1,779		-616			
15	VARIABLE		ams4fitness	-1,526		-990		0	
16	VARIABLE		Private	-1,414		-274		0	
17	VARIABLE		Other	-1,971	-24,300	-752	-24,300	0	
				-25,437	-24,300	-10,656	-24,300	0	
	301	**3001**	**Rates**						
18	FIXED		East Hants District Council	2,703	2,757	2,784	2,840	83	Assume 2% Inflation increase on 2018-19 actual
				2,703	2,757	2,784	2,840	83	
	301	**3002**	**Utilities**						
19	FIXED		Gas SSE	1,507	1,420	558	1,720	300	2019-20 budget based on 2017-18 full year cost + inflation of 5%
20	FIXED		Electricity SSE	948	790	-221	880	90	2019-20 budget based on 2017-18 full year cost + inflation of 5%
21	FIXED		Castle Water	268	600	53	130	-470	2019-20 budget based on 2017-18 full year cost + inflation of 5%
				2,723	2,810	391	2,730	-80	
	301	**3008**	**Licensing**						
22	FIXED		PPL : License to authorise the use of sound recordings	122	131		130	-1	2% Inflation Increase on 2017-18 Actual
23	FIXED		PRS for Music : current year	404	441		441	0	
				526	571	0	571	0	
	301	**3009**	**Repairs and Maintenance**						
24	FIXED		Griffin Fire & Training - Fire Alarms/Emergency Lights Inspection	324	320	210	320	0	
25	FIXED		PHS Group - Low Risk Waste, Sanitary Disposal, Hand Driers, Dust Mats	717	753	188	0	-753	new contract with Cannon Hygiene
26	FIXED		PHS Group - Annual Duty of Care	56	60		35	-25	new contract with Cannon Hygiene
27	FIXED		Cannon Hygiene - Low Risk Waste, Sanitary Disposal, Hand Driers, Dust Mats			102	448	448	new contract
28	FIXED		Rowlands Castle Cleaning - Window Cleaning	330	240	150	240	0	8 Cleans per annum
29	VARIABLE		SSE - Fixed Wire Inspection & PAT Testing					0	
30	VARIABLE		British Maids - Carpet Clean		100		100	0	
31	VARIABLE		Blendworth Property Maintenance etc	1,275	2,027	105	1,857	-170	
32	VARIABLE		Sean Mason Electrical	615		103		0	
33	VARIABLE		Other	319		407		0	
34	EAR MARKED RESERVES		Stuart Jobson Boiler	4,150	0		0	0	
35	EAR MARKED RESERVES		Andrews Newby Partnership: DPC Survey	945				0	
36	EAR MARKED RESERVES		Agincourt Contractors Ltd	556				0	
37	NON RECURRING		Refurbishment of Hall				10,000	10,000	proposed at Budget Workshop on 15-10-18
				9,288	3,500	1,265	13,000	9,500	
	301	**3060**	**Telephones**						
37	FIXED		Peach Technologies - WIFI	256	270	138	340	70	
38	FIXED		Vodafone/EE - Caretaker Mobile	73	72	77	186	114	
				329	342	216	526	184	

Ref	CC	Nominal	Description	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
			COST CENTRE : 305						
			COST CENTRE : JUBILEE HALL						
1	305	1075	Halls Income	-25,449	-22,200	-11,725	-27,200	-5,000	proposed at Budget Workshop on 15-10-18 ; realign with projected actual
			TOTAL INCOME	**-25,449**	**-22,200**	**-11,725**	**-27,200**	**-5,000**	
	305	2050	Staff Travel & Expenses	0	0	0	540	540	100 miles pcm ; transfer from CC201
2	305	3001	Rates	1,631	1,664	1,680	1,710	46	See Below for Detail
3	305	3002	Utilities	2,751	2,665	236	2,530	-135	See Below for Detail
4	305	3008	Licensing	280	171	0	300	129	See Below for Detail
5	305	3009	Repairs and Maintenance	4,258	4,000	1,292	4,655	655	See Below for Detail
6	305	3052	Janitorial Supplies	28	100	46	100	0	Centralise?
7	305	3055	Caretaker Salaries	11,486	12,306	4,638	12,671	365	See 'STAFF' sheet
8	305	3056	Security	701	620	180	620	0	See Below for Detail
9	305	3060	Telephones	537	564	314	708	144	See Below for Detail
10	305	4035	Professional Fees			10,004	0	0	
			TOTAL EXPENDITURE	**21,672**	**22,090**	**18,389**	**23,835**	**1,745**	
			TOTAL NET	**-3,777**	**-110**	**6,664**	**-3,365**	**-3,255**	
	305	**1075**	**Hall Income**						
11	VARIABLE		Slimming World	-8,309		-3,650		0	
12	VARIABLE		Buzy Bee Quilters	-4,739		-2,218		0	
13	VARIABLE		Prvate Booking (Casuals)	-5,829		-2,885		0	
14	VARIABLE		Homestead Dog Training	-1,109		0		0	
15	VARIABLE		Jiggy Wrigglers	-829		-257		0	
16	VARIABLE		1st Catherington Air Scouts	-754		-205		0	
17	VARIABLE		PFM WEL-being	-690		-416		0	
18	VARIABLE		ams4fitness	-568		-277		0	
19	VARIABLE		East Hampshire District Council	-611		-277		0	
20	VARIABLE		Brownies	-527		-178		0	
21	VARIABLE		Southern Health	-475		-211		0	
22	VARIABLE		Tai Chi			-238		0	
23	VARIABLE		Other	-1,010	-22,200	-913	-22,200	0	
				-25,449	-22,200	-11,725	-22,200	0	
	305	**3001**	**Rates**						
24	FIXED		East Hants District Council	1,631	1,664	1,680	1,710	46	Assume 2% Inflation increase on 2018-19 actual
				1,631	1,664	1,680	1,710	46	
	305	**3002**	**Utilities**						
25	FIXED		Electricity : EON / SSE	2,416	2,330		2,170	-160	2019-20 budget based on 2017-18 full year cost + inflation of 5%
26	FIXED		Castle Water	86	90		90	0	2019-20 budget based on 2017-18 full year cost + inflation of 5%
27	FIXED		Business Stream (Southern Water)	249	245		270	25	2019-20 budget based on 2017-18 full year cost + inflation of 5%
				2,751	2,665	0	2,530	-135	
	305	**3008**	**Licensing**						
28	FIXED		PPL : License to authorise the use of sound recordings	122			129	129	Budget is as per 2017-2018 charge
29	FIXED		PRS for Music (Annual)	171	171		171	0	
30	FIXED		PRS : adjustment to previous yr	-13					
				280	171	0	300	129	
	305	**3009**	**Repairs and Maintenance**						
31	FIXED		PHS Group - Low Risk Waste, Sanitary Disposal, Hand Driers	788	759	380	759	0	
32	FIXED		PHS Group - Annual Duty of Care	56	60		60	0	
33	FIXED		Rowlands Castle Cleaning - Window Cleaning	275	200	125	200	0	8 Cleans per annum
34	FIXED		Southern Fire Protection	30	50	51	50	0	
35	VARIABLE		Blendworth Property Maintenance	270	0	60	0	0	
36	VARIABLE		British Maids/Ambassador Cleaning (6 month clean)	470	450	445	450	0	
37	VARIABLE		Sean Mason Electrical	295	0		0	0	
38	VARIABLE		Other	300	2,481	231	2,481	0	
39	EARMARKED RESERVE		East Hampshire District Council: Architect Survey	1,774					
40	NON RECURRING		Painitng & Radiator Guards				655	655	proposed at Budget Workshop on 15-10-18
				4,258	4,000	1,292	4,655	655	
	305	**3056**	**Security**						
41	FIXED		Christie Intruder Alarms (CIA) - Annual Alarm System Check	269	260		260	0	
42	FIXED		British Telecom - Security Alarm	347	360	180	360	0	
			British Telecom - Miscoding	85				0	
				701	620	180	620	0	
	305	**3060**	**Telephones**						
43	FIXED		Peach Technologies - WIFI	123	120	64	168	48	£14pcm
44	FIXED		Vodafone/EE - Caretaker Phones	176	144	165	360	216	£30pcm x 2
45	FIXED		British Telecom - Pay Phone	238	300	85	180	-120	£45pq
				537	564	314	708	144	
	305	**4035**	**Professional Fees**						
46	EARMARKED RESERVE		Woodside Tree Consultancy - Tree/Arb Report-Jub Field			795	0	0	
47	EARMARKED RESERVE		ECOSA - Prelim Survey-Juilee Hall			720	0	0	
48	EARMARKED RESERVE		PDP Architecture LLP - Topograpgical Survey - Jubilee			550	0	0	
49	EARMARKED RESERVE		East Hampshire DC - Jubilee Hall Ext-Planning Fees			924	0	0	
50	EARMARKED RESERVE		PDP Architecture LLP - Jub Ext. Planning Application			7,015	0	0	
				0	0	10,004	0	0	

Ref	COST CENTRE : 308 COST CENTRE : LAND EAST OF HORNDEAN COMMUNITY BUILDING CC	Nominal	Description	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
1	308	4035	Professional Fees	0	0	2,750	0	0	
			TOTAL EXPENDITURE	**0**	**0**	**2,750**	**0**	**0**	
	308	**4035**	**Professional Fees**						
2	NON RECURRING		RPT Consulting Ltd - Fees-Community Facility Bus. Plan			2,750		0	
				0	0	2,750	0	0	

Ref	CC	Nominal	Description	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
			COST CENTRE : 310						
			COST CENTRE : TYFIELD HOUSE						
1	310	3001	Rates	4,147	4,230	4,272	4,360	130	See Below for Detail
2	310	3002	Utilities	1,657	1,855	526	1,720	-135	See Below for Detail
3	310	3009	Repairs and Maintenance	1,339	1,200	337	1,824	624	See Below for Detail
4	310	3012	Rent	14,806	14,806	7,403	14,880	74	See Below for Detail
5	310	3020	Staff Cleaning	616	705	256	0	-705	See 'STAFF' sheet
6	310	3052	Janitorial Supplies	9	200	36	100	-100	
7	310	3056	Security	869	900	596	900	0	See Below for Detail
8	310	3060	Telephones	2,059	1,902	834	1,940	38	See Below for Detail
			TOTAL EXPENDITURE	**25,502**	**25,798**	**14,260**	**25,724**	**-74**	
	310	**3001**	**Rates**						
9	FIXED		East Hants District Council	4,147	4,230	4,272	4,360	130	Assume 2% Inflation increase on 2018-19 actual
				4,147	4,230	4,272	4,360	130	
	310	**3002**	**Utilities**						
10	FIXED		Electricity : EON / SSE	1,432	1,640	425	1,480	-160	2019-20 budget based on 2017-18 full year cost + inflation of 5%
11	FIXED		Castle Water	53	61	25	60	-1	2019-20 budget based on 2017-18 full year cost + inflation of 5%
12	FIXED		Southern Water (Business Stream)	172	154	76	180	26	2019-20 budget based on 2017-18 full year cost + inflation of 5%
				1,657	1,855	526	1,720	-135	
	310	**3009**	**Repairs and Maintenance**						
13	FIXED		Rowlands Castle Cleaning - Window Cleaning	180	160	80	160	0	8 Cleans per annum
14	FIXED		Southern Fire Protection - Annual Inspection of Fire Extiunguishers		150	137	150	0	
15	FIXED		Southern Fire Protection - Annual Inspection of Fire Alarms & Lights	49	50	70	50	0	
16	FIXED		SSE Contracting Ltd - PAT Testing		200		200	0	
17	FIXED		Office Cleaning (previously staff costs)				624	624	
18	VARIABLE		Blendworth Property Maintenance	290		50		0	
19	VARIABLE		Sean Mason Electrical - Various Lighting Repairs	595				0	
20	VARIABLE		Other	224	640		640	0	
				1,339	1,200	337	1,824	624	
	310	**3012**	**Rent**						
20	FIXED		Robert Harriott	14,806	14,806	7,403	14,880	74	3 Yr agreement ends 31-12-19 ; assume 2% rise for Jan-Mar 2020
				14,806	14,806	7,403	14,880	74	
	310	**3056**	**Security**						
21	FIXED		Christie Intruder Alarms (CIA) - Annual Security	524	530	545	530	0	
22	FIXED		Southern Fire Protection - Fire Alarm Inspection & Emergency Lights	200				0	budgeted on 3009
23	FIXED		Christie Intruder Alarms (CIA) - CCTV Annual Charge	64	70		70	0	
24	FIXED		SSE - PAT Testing		200		200	0	reduce as less frequent testing needed
25	VARIABLE		Other	81	100	51	100	0	
				869	900	596	900	0	
	310	**3060**	**Telephones**						
26	FIXED		Peach Technologies - ISDN Line, Alarm, Calls	1,326	1,320	562	1,380	60	£115pcm
27	FIXED		British Telecom WIFI Line (02392 570550)	172	360	94	200	-160	£50 per quarter
28	FIXED		Plusnet plc - Broadband WIFI	167	150	75	180	30	£15 pcm
29	FIXED		Vodafone/EE - Clerk Mobile	394	72	103	180	108	£15pcm
				2,059	1,902	834	1,940	38	

Ref	CC	Nominal	Description	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
			COST CENTRE : 315						
			COST CENTRE : LUCKY LITE						
1	315	3001	Rates	2,462	2,511	2,592	2,644	133	See Below for Detail
2	315	3002	Utilities	806	400	0	800	400	See Below for Detail
3	315	3009	Repairs and Maintenance	64	500	0	500	0	See Below for Detail
4	315	3012	Rent	6,240	6,240	2,600	6,270	30	See Below for Detail
			TOTAL EXPENDITURE	**9,573**	**9,651**	**5,192**	**10,214**	**563**	
	315	**3001**	**Rates**						
5	FIXED		East Hants District Council	2,462	2,511	2,592	2,644	133	Assume 2% Inflation increase on 2018-19 actual
				2,462	2,511	2,592	2,644	133	
	315	**3002**	**Utilities**						
6	FIXED		Lucky Lite - Electricity	806	400		800	400	Bill provided by Lucky Lite with meter readings
				806	400	0	800	400	
	315	**3009**	**Repairs and Maintenance**						
7	VARIABLE		Other	64	500	0	500	0	
				64	500	0	500	0	
	315	**3012**	**Rent**						
8	FIXED		Lucky Lite	6,240	6,240	3,120	6,270	30	3 Yr agreement ends 31-12-19 ; assume 2% rise for Jan-Mar 2020
				6,240	6,240	3,120	6,270	30	

Ref	CC	Nominal	COST CENTRE : 407 COST CENTRE : COUNTRYSIDE SITES Description	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
1	407	1005	HLS Payments	-7,762	-7,863	0	-7,863	0	
2	407	1030	Rural Payments Scheme	-7,101	-3,116	0	-3,116	0	
3	407	1035	Catherington Down	-750	-750	-750	-750	0	
4	407	1045	Urban Funding Grant	-1,646	0	0	0	0	
5	407	1050	Developer's Contribution	-15,014	0	-4,000	0	0	
6	407	1055	Other Grants	0	0	-2,863	0	0	
			TOTAL INCOME	**-32,273**	**-11,729**	**-7,613**	**-11,729**	**0**	
7	407	3100	Granary	0	0	0	0	0	
8	407	6010	Catherington Down	125	0	-64	0	0	
9	407	6020	Catherington Lith	5,896	0	0	0	0	
10	407	6030	Catherington Pond	30	0	0	0	0	
11	407	6040	Causeway Copse	0	0	0	0	0	
12	407	6050	Dell Piece	18	0	0	0	0	
13	407	6060	Hazleton Common	128	0	40	0	0	
14	407	6090	Old School Field	0	0	0	0	0	
15	407	6110	Parsonage Field	0	0	28	0	0	
16	407	6140	Wagtail Copse	0	0	0	0	0	
17	407	6150	Yoells Copse	9,913	0	195	0	0	
18	407	6160	Other Sites	889	6,000	256	1,090	-4,910	centralised budget, £2,910 moved to 6661 470
			TOTAL EXPENDITURE	**16,999**	**6,000**	**455**	**1,090**	**-4,910**	
			TOTAL NET	**-15,274**	**-5,729**	**-7,158**	**-10,639**	**-4,910**	
	407	**1005**	**HLS Payments**						
19	FIXED		Environmental Stewardship	-7,863	-7,863	0	-7,863	0	as per Natural England Agreement
20	NON RECURRING		Environmental Stewardship prior year accrual adjustment	101					
				-7,762	-7,863	0	-7,863	0	
	407	**1030**	**Rural Payments Scheme**						
21	VARIABLE		Basic Payment Scheme	-3,441	-3,116		-3,116	0	variable claim
22	NON RECURRING		Basic Payment Scheme (prior year)	-3,660					
				-7,101	-3,116	0	-3,116	0	
	407	**1035**	**Catherington Down**						
22	FIXED		Hampshire County Council	-750	-750	-750	-750	0	
	407	**1045**	**Urban Funding Grant**						
23	NON RECURRING		Hampshire County Council - Path Improvement Hazleton Common	-1,646	0		0		
				-1,646	0	0	0	0	
	407	**1050**	**Developer's Contribution**						
24	NON RECURRING		East Hants DC - Catherington Lith Pathway	-9,234			0		
25	NON RECURRING		East Hants DC - Yoell's Copse Pathway	-1,375			0		
26	NON RECURRING		East Hants DC - Installation Steps Cath Lith	-4,405			0		
27	NON RECURRING		Glanvilles - Wagtail Road (Barrett)			-4,000	0		
				-15,014	0	-4,000	0	0	
	407	**1055**	**Other Grants**						
28	NON RECURRING		South Downs National Park			-2,863	0		
				0	0	-2,863	0	0	

Ref	CC	Nominal	Description	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
			COST CENTRE : 408						
			COST CENTRE : AMENITY SITES						
1	408	1025	Football Pitches	-2,011	-2,011	-838	-2,011	0	
2	408	1038	Councillor Grants (EHDC)	-2,404	0	-500	0	0	
3	408	1050	Developer's Contribution	0	0	-9,041	0	0	EHDC re Playground
			TOTAL INCOME	**-4,415**	**-2,011**	**-10,379**	**-2,011**	**0**	
4	408	3001	Rates	1,142	1,165	1,176	1,200	35	Assume 2% Inflation increase on 2017-18 actual
5	408	3099	Lith Av/Lith Lane/Cath Rd Pond	0	0	3,269	0	0	
6	408	3100	Granary	43	0	0	0	0	
7	408	3150	War Memorials	599	170	0	170	0	
8	408	6052	Deep Dell	131	0	23	0	0	
9	408	6054	Downs Park	0	0	8	0	0	
10	408	6070	Jubilee Field	785	0	74	0	0	
11	408	6100	Devolved Open Spaces	0	0	0	0	0	
12	408	6115	Five Heads Recreation Ground	0	0	0	0	0	
13	408	6120	St Giles Churchyard	131	0	0	0	0	
14	408	6122	All Saints Churchyard	0	0	0	0	0	
15	408	6130	Village Centre	2,731	2,600	1,133	2,600	0	
16	408	6160	Other Sites	1,251	2,000	934	1,600	-400	centralised budget
17	408	6180	Football Pitches Maintenance	32	3,500	0	3,500	0	
18	408	6205	Car Parks	0	300	0	300	0	
19	408	6580	Play Equipment	3,638	4,000	9,846	4,000	0	reduce as new equipment
20	408	6582	Playground Checks Salaries	1,531	1,871	679	1,674	-196	See 'STAFF' sheet
			TOTAL EXPENDITURE	**12,014**	**15,606**	**17,142**	**15,044**	**-562**	
			TOTAL NET	**7,599**	**13,595**	**6,763**	**13,033**	**-562**	
	408	**1025**	**Football Pitches**						
21	FIXED		Horndean Hawks	-1,011	-1,011	-421	-1,011	0	
22	FIXED		Horndean FC	-1,000	-1,000	-417	-1,000	0	
				-2,011	-2,011	-838	-2,011	0	
	408	**1038**	**Councillor Contributions**						
23	NON RECURRING		East Hampshire DC - Benches London Road	-790	0	0	0	0	
24	NON RECURRING		East Hampshire DC - Bench at Jubilee Field	-649	0	0	0	0	
25	NON RECURRING		East Hampshire DC - Benches at Cath Lane/Portsmouth Rd.	-965	0	0	0	0	
26	NON RECURRING		East Hampshire DC - Football Pitch Maintenance	0	0	-500	0	0	
				-2,404	0	-500	0	0	
	408	**1050**	**Developer's Contribution**						
27	NON RECURRING			0	0	-9,041	0	0	Downs Park Playground Equipment
	408	**3001**	**Rates**						
28	FIXED		East Hampshire District Council - Car Park	1,142	1,165	1,176	1,200	35	Assume 2% Inflation increase on 2018-19 actual
				1,142	1,165	1,176	1,200	35	
	408	**3099**	**Lith Av/Lith Lane/Cath Rd Pond**						
29	NON RECURRING		Top Notch - Sign Post Lith Lane			107		0	
30	EAR MARKED RESERVES		JDC Outdoor Services - Lith Lane Potholes Repair			3,162		0	
				0	0	3,269	0	0	
	408	**3150**	**War Memorials**						
31	FIXED		Gillett & Johnston - Service of Clock	170	170		170	0	
	NON RECURRING		Gillett & Johnston - Holy Trinity Church Repairs	429					
				599	170	0	170	0	
	408	**6070**	**Jubilee Field**						
32	NON RECURRING		NBB Recycled Furniture - Picnic Table	589	0		0	0	
33	NON RECURRING		Other	196	0	74	0	0	
				785	0	74	0	0	
	408	**6130**	**Village Centre**						
34	NON RECURRING		East Hampshire District Council - Welcome to Horndean Sign	688	0		0	0	
35	VARIABLE		Water Irrigatiion - Watering Lances	58	0		0	0	
36	VARIABLE		Summer/Winter Displays - Plantscape - Planters	1,985	2,600	1,133	2,600	0	
				2,731	2,600	1,133	2,600	0	
	408	**6160**	**Other Sites**						
37	NON RECURRING		NBB Recycling - Bench Cath Lane/Portsmouth Road	967				0	
38	NON RECURRING		Edecks - Anti Slip Decking	284				0	
39	NON RECURRING		Broxap - Bench			862		0	
	VARIABLE		Flower Budget				600	600	
40	VARIABLE		Other		2,000	72	1,000	-1,000	Reduce to fund projects on 470/6661
				1,251	2,000	934	1,600	-400	
	408	**6180**	**Football Pitches Maintenance**						
41	VARIABLE		Maxwell Amenity - 5 Litres Rosate Glyphosate	32				0	
42	VARIABLE		Other		3,500		3,500	0	
				32	3,500	0	3,500	0	
	408	**6580**	**Play Equipment Maintenance**						
43	FIXED		Playsafe Playgrounds Limited - Annual Inspection	539	530	539	550	20	
44	VARIABLE		Various - General Repairs and Equipment replacement	3,099	3,470	266	3,450	-20	
45	NON RECURRING		Plyadale Playgrounds - Swings Downs Park, Dev Conts			9,041		0	
				3,638	4,000	9,846	4,000	0	

Ref	CC	Nominal	Description	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change	Notes
			COST CENTRE : 470						
			COST CENTRE : OTHER OPEN SPACES COSTS						
1	470	3060	Telephones	0	288	67	144	-144	Countryside Team Mobiles - £12pcm
2	470	4062	Events	229	1,000	0	1,000	0	BioBlitz
3	470	6500	Countryside Team Salaries	113,011	126,805	48,054	125,450	-1,355	See 'STAFF' sheet, increase mainly due to transfer from EMRs
4	470	6510	Litter Picking	2,309	1,900	1,021	2,100	200	See Below for Detail
5	470	6530	Waste Bins	4,774	4,900	1,193	6,940	2,040	See Below for Detail
6	470	6590	Materials & Equipment Maintenance	1,331	1,700	562	2,200	500	See Below for Detail
7	470	6591	Rangers Equipment	960	500	181	0	-500	See Below for Detail
8	470	6592	Rangers Equipment Hire	550	1,000	1,258	1,500	500	See Below for Detail
9	470	6620	Vehicle Running Costs	4,761	4,000	1,078	4,000	0	See Below for Detail
10	470	6624	Waste Removal	3,131	3,990	1,490	3,990	0	See Below for Detail
11	470	6636	Grass Cutting	16,000	16,300	0	16,820	520	See Below for Detail
12	470	6638	Fencing	771	2,000	457	1,000	-1,000	See Below for Detail
13	470	6640	Training for Countryside Team	1,817	2,500	6	2,500	0	See Below for Detail
14	470	6648	Tree Work & Maintenance	3,395	4,000	959	4,000	0	See Below for Detail
15	470	6650	Uniform for Countryside Team	576	625	0	625	0	
16	470	6651	Personal Protection Equipment	795	1,250	177	1,250	0	
17	470	6661	Open Spaces, Projects	2,022	2,000	-16	2,910	910	See Below for Detail
			TOTAL EXPENDITURE	**156,430**	**174,758**	**56,486**	**176,429**	**1,671**	
	470	**6510**	**Litter Picking**						
18	FIXED		The New Blendworth Centre - Litter Picking	1,655	1,700	782	1,700	0	£32 per week + 2% Inflation
19	FIXED		Abbey Polythene	654	200	239	400	200	Heavy Duty Black Refuse Sacks
20	FIXED		Blendworth Tree Surgeons - Tipping Green Waste	0	0	0	0	0	Budget moved to Waste Collection
				2,309	1,900	1,021	2,100	200	
	470	**6530**	**Dog Waste Bins**						
21	FIXED		Idverde	4,774	4,900	1,193	4,900	0	£1,193 per quarter + 2% inflation
	NON RECURRING		6 x Bins				2,040	2,040	proposed at Budget Workshop on 15-10-18
				4,774	4,900	1,193	6,940	2,040	
	470	**6590**	**Materials & Equipment Maintenance**						
22	VARIABLE		General Repairs & Equipment	1,331	1,700	562	2,200	500	Merge with 6591
				1,331	1,700	562	2,200	500	
	470	**6591**	**Rangers Equipment**						
23	VARIABLE		General Repairs & Equipment	960	500	181	0	-500	Merge with 6590
				960	500	181	0	-500	
	470	**6592**	**Rangers Equipment Hire**						
24	VARIABLE		Beaver Tool Hire - Hire of Mower	198		0		0	
25	VARIABLE		Beaver Tool Hire - Hire of Chipper	287				0	
26	VARIABLE		Beaver Tool Hire - Hire of Rotavator	65				0	
27	VARIABLE		Beaver Tool Hire - Hire of Lawn Aerator			80		0	
28	VARIABLE		Beaver Tool Hire - Hire of Motorised Wheelbarrow			132		0	
29	VARIABLE		Beaver Tool Hire - Hire of Dump Truck/Rollover			274		0	
30	NON-RECURRING		JDC Outdoor Services - Hire of Digger (Hazleton Path)			772		0	
31	NON RECURRING		Various				500	500	proposed at Budget Workshop oin 15-10-18
32	VARIABLE		Various		1,000		1,000	0	
				550	1,000	1,258	1,500	500	
	470	**6620**	**Vehicle Running Costs**						
32	FIXED		DVLA - Driving Record Requests		60		60	0	
33	FIXED		Road Tax	480	500		500	0	
34	VARIABLE		Fuel	2,051	2,000	1,022	2,000	0	
35	VARIABLE		MOT, Repairs, Services	2,229	1,440	55	1,440	0	to be increased as vehicles age
				4,761	4,000	1,078	4,000	0	
	470	**6624**	**Waste Removal**						
36	FIXED		Veolia - 1 pick up per week at Tyfield & LuckyLite	2,036	2,040	974	2,040	0	52 weeks x £38.38 per week + 2% inflation
37	FIXED		Veolia - Duty of Care	150	150	0	150	0	£12.50pcm
38	NON-RECURRING		Biffa - Clearing Waste re Travellers			516	0	0	
39	VARIABLE		Southern Asbestos Solutions - Asbestos Fly Tip Collection	0	300	0	300	0	
40	VARIABLE		Blendworth Tree Surgeons - Tipping Green Waste	945	1,500	0	1,500	0	Budget moved from Litter Picking, see exp. on 6510
				3,131	3,990	1,490	3,990	0	
	470	**6636**	**Grass Cutting**						
41	FIXED		NORSE - Annual Contract	16,000	16,300	0	16,300	0	Add 2% Inflation
			NORSE - Pump Lane & Wagtail				520	520	
				16,000	16,300	0	16,820	520	
	470	**6638**	**Fencing**						
42	VARIABLE		Fencing around the Parish	771	2,000	457	1,000	-1,000	proposed at Budget Workshop on 15-10-18
				771	2,000	457	1,000	-1,000	
	470	**6640**	**Training for Countryside Team**						
43	VARIABLE		Dale Valley Training - Health & Saftey Course	120				0	
44	VARIABLE		Drivelink Training - Tree Survey Course	310				0	
45	VARIABLE		HIWWT	120				0	
46	VARIABLE		HCS Safety Limited - Abrasive Wheel Training	225				0	
47	VARIABLE		St Johns Ambulance - IOSHH Managing Safety Course	525				0	
48	VARIABLE		St Johns Ambulance - Requalification Course	210				0	
49	VARIABLE		St Johns Ambulance - First Aid Course	215				0	
50	VARIABLE		Wildlife Surrey - Reptile Ecology	57				0	
51	VARIABLE		Wildlife Surrey - Ecology & Survey Training	35				0	
52	VARIABLE		Other	0	2,500	6	2,500	0	
				1,817	2,500	6	2,500	0	
	470	**6648**	**Tree Work & Maintenance**						
53	VARIABLE		Tree Work around the Parish	3,395	4,000	959	4,000	0	Additional £4,000 in Earmarked Reserve
				3,395	4,000	959	4,000	0	
	470	**6661**	**Open Spaces, Projects**						
54	NON-RECURRING		Boardwalks	2,022	2,000	-16	0		3 years from 2016-17
55	NON-RECURRING		Install Bollards at Deep Dell				900		proposed at Budget Workshop on 15-10-18
56	NON-RECURRING		Install Bollards at Sheppards Close				900		proposed at Budget Workshop on 15-10-18
57	NON-RECURRING		Steps at Catherington Down				230		proposed at Budget Workshop on 15-10-18
58	NON-RECURRING		Steps at Lith				230		proposed at Budget Workshop on 15-10-18
59	NON-RECURRING		Notice Board: Causeway Copse				150		proposed at Budget Workshop on 15-10-18
60	NON-RECURRING		Replace Nature Reserve Sign at Dell Piece West				500		proposed at Budget Workshop on 15-10-18
				2,022	2,000	-16	2,910	0	