



TO ALL ELECTORS OF HORNDEAN

**You are invited to take part in the
ANNUAL PARISH MEETING**

It will be held at:

**JUBILEE HALL, CATHERINGTON LANE
on Monday 08 April 2019 at 7.00 p.m.**

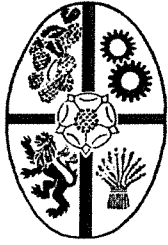
Under the Chairmanship of Councillor Mrs Lynn Evans
(Chairman of the Parish Council)

Refreshments will be available.

The Parish Meeting may by law discuss all Parish affairs and pass resolutions about them.

The following matters have so far been placed on the agenda:

- 1. Welcome**
- 2. Apologies for Absence**
- 3. Minutes of the Annual Parish Meeting held on the 09 April 2018**
- 4. Annual report of the Parish Council**
- 5. To receive a report from County Cllr Mrs M Harvey**
- 6. To receive a report from East Hampshire District Councillors**
- 7. To receive verbal updates on matters of interest to the Parish**
- 8. To receive a presentation from the HPC Countryside Team in respect of completed, current and planned projects.**
- 9. To meet with AQUIND representatives following the recent public exhibition events**
- 10. General discussion of matters concerning the Parish of Horndean raised by those present.**



HORNDEAN PARISH COUNCIL

THE MINUTES OF THE ANNUAL PARISH MEETING HELD AT JUBILEE HALL, ON MONDAY 9TH APRIL 2018 AT 7:00 PM.

PRESENT: Councillor Mrs L Evans (Chairman)
Councillors D Alexander, Mrs D Denston, D Evans, A Forbes (Vice Chairman), Dr C Jacobs, Mrs E Tickell, R Veitch, Mrs I Weeks, N Wren

IN ATTENDANCE: Mrs Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker).

PUBLIC ATTENDANCE: Eleven members of the public, one member of the press and Hampshire County Councillor Mrs Marge Harvey were present.

1. WELCOME

The Chairman welcomed those present.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs P Beck, M Burridge, Miss J Murray, Mrs Z I Pearson and R. Sowden.

3. MINUTES OF THE ANNUAL PARISH MEETING HELD ON 03 APRIL 2018

Minutes from the Annual Parish Meeting on Monday 3rd April 2018 were circulated.

It was **RESOLVED** that the minutes of the Annual Parish meeting held on 3rd April 2018 be duly signed as a true record of the meeting.

4. ANNUAL REPORT OF THE PARISH COUNCIL

The reports listed below (as attached) were circulated prior to the meeting and were each taken as read.

- Chairman's Report - Cllr Mrs L Evans
- Grounds Committee - Cllr Mrs E Tickell
- Staff Committee - Cllr A Forbes
- Finance & General Purposes Committee - Cllr D Evans

The Chairman thanked all Committee Chairmen for their reports and invited members of the public to ask questions.

No questions were asked.

5. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR MRS M HARVEY

A report by County Councillor Mrs M Harvey was circulated and the Chairman invited members of the public to ask any questions.

Mr N Steward said he hadn't noticed a change with the sequencing of the traffic lights at the Catherington Lane and Morrisons junction. The Chairman confirmed that a change with the bus lane sequencing had been introduced. It was noted that the sequencing of the traffic lights no longer revert back to the beginning of the sequence after a bus has passed through, but instead, the sequencing continues from where it was. County Councillor Mrs M Harvey said that she was working on getting the bus lane shortened.

Another question was asked as to whether a time limit could be introduced for the designated bus lane. County Councillor Mrs M Harvey said she would discuss this as an option with HCC but suggested that the more residents that complain to HCC and raise the issues with the bus lane, the more likely they are to take action.

6. TO RECEIVE A REPORT FROM EAST HAMPSHIRE DISTRICT COUNCILLORS

A report by District Councillor D Evans was circulated and the Chairman invited members of the public to ask any questions.

Mr Evershed raised concerns as to the length of time it was taking to complete works at the Spar car park in Horndean. The Chairman clarified that the issue regarding completion of the Spar car park had been raised on many occasions and said that the developers, as well as EHDC were involved.

7. TO RECEIVE VERBAL UPDATES ON MATTERS OF INTEREST TO THE PARISH

District Councillor Mrs E Tickell provided an update on the status of the car park works at the Spar shop in Horndean. She said the works were supposed to be completed one month ago and said that Linden Homes Developers were not aware that the sub-contractors had stopped attending site for a period of time but confirmed that the sub-contractors were now back on site working. A new completion date of 13th April 2018 had been given. It was stated that Linden Homes were aware of the access issues in the car park and were also aware of an area underneath the balcony of the flats being littered with cigarette butts.

District Councillor Mrs E Tickell provided an update regarding the development of the community building within the LEOH development.

The Chairman informed members of the public that the plans for the Jubilee extension were situated at the back of the hall, if anyone wished to view them. She briefly explained that the reasoning for the proposed extension was to allow space for office staff and the Countryside team, which would in turn, save the Council money on leasing two different buildings which was currently the case. She said the proposed extension also included changing room facilities for use by the football teams hiring the pitches at Jubilee Field.

8. GENERAL DISCUSSION OF MATTERS CONCERNING THE PARISH OF HORNDEAN RAISED BY THOSE PRESENT

The Chairman invited all those present to raise any concerns they may have or ask any questions.

Mr Steward said that the broadband in Catherington had improved and suggested that the LEOH development should be prepared with a condition for fibre, which would benefit both residents and those using the community building.

Mrs Reynolds asked for the reintroduction of a Parish newsletter or magazine, which could be sent to those opting in via email. The Chairman clarified that all events and information was put either on the Parish Council website or on Facebook.

The meeting closed at 7.30pm.

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Chairman

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Dated

CHAIRMAN'S REPORT APRIL 2019

I must begin by paying tribute to our fellow Councillor and good friend Cllr Nigel Wren who sadly lost his courageous fight against Leukaemia on Thursday 28th March. Despite his illness, Nigel continued his Council work and raised a considerable sum of money to provide the hospital with suitable and comfortable chairs for patients undergoing similar treatments to himself. We shall miss him and his grounded approach to Parish work.

We have welcomed a new member of staff - our Office Manager Cheree Garvey who has settled to the work extremely quickly and efficiently.

Our previous Office manager, Sarah Guy, now has a beautiful baby boy, Jax and we are expecting that she will return part-time to a slightly different role in the not too distant future.

A long-time member of staff, Liz Burrige, retired. We wish her well and a long and happy retirement.

The countryside team continue to manage and maintain our beautiful open spaces in an exemplary manner. Always keeping an eye open for improvements to enable us to enjoy the outdoors.

The plans to extend Jubilee Hall to include changing rooms and to accommodate the Parish Office and Countryside team are well advanced. We have secured Developer Contributions for part of the cost, have reserves and will seek a Public Works Loan for the remainder. Once complete the Parish Council will be free of leases and rent. Target occupation is September 2020

Napier Hall is to be refurbished in the coming year.

Land East of Horndean is progressing slowly following a change of developer. HPC will continue to be heavily involved in the provision of amenities and infrastructure and will work to secure the best result for Horndean.

The team led by Carla Baverstock-Jones are hardworking, happy, efficient and a pleasure to work with - they make the Chairman's job so much easier. Thank you to them all.

Because we are in an election year we will be saying goodbye to some Councillors notably Cllr Dorothy Denston who has served as a Parish or District Councillor over many years. Our thanks to all retirees for all their input and work.

And finally, thank you to the Councillor team for their support for me as Chairman and the staff.

Finance and General Purposes Committee Report to Horndean Parish Council, Financial Year 2018-19

I am happy to report continued stability in the Council's finances and its financial management.

Budget Report 2018/19

As per the February management accounts, the Horndean Parish Council RFO, Simon Ritson, was forecasting an under-spend against budget for this financial year of between £35k and £40k, due to a combination of income being higher than expected and some expenses being less than budgeted. Developer's Contributions have been used to fund some of the work completed.

The General Reserve at the end of March 2019 is forecast to be £180k, representing cover for about 5½ months of our net expenditure (recommended level is between 3 and 12 months). Earmarked Reserves are forecast to stand at £244k at the end of March 2019.

Budget for 2019/20

The 2019/20 budget was developed and delivered on time to EHDC. The agreed budget will draw approximately £53k from General Reserves, which will leave net expenditure cover of just under 4 months at the end of March 2020 if all projects are completed. A new Earmarked Reserve of £10k was established to support expenditure on the LEOH development that is expected to begin in 2019. Having maintained zero increase in the Precept for several years, the committee recommended a 4% increase for 2019/20 to partially fund the budget deficit and ensure that we can maintain sufficient reserves in the future.

Halls

The new linked building project for Jubilee Hall to improve facilities both for hall users and for visitors to the Council office is now underway. The new offices and a workshop will bring together all Council staff on one site. The earmarked reserve that the Council has built up over the past few years plus s106 funds, means that a Public Works Loan of about £325k will be needed. Savings made when we move out of our current rented spaces are expected to cover the cost of the loan repayments. The plan projects construction to begin in July 2019 with a move-in date by September 2020.

A review of the hall rental policy and charge rates has been completed and a simpler billing process will be implemented in August 2019. After remaining unchanged since 2011, rates are being increased by about 4% this year to offset some of the increased operating costs while remaining competitive with other facilities in the local area.

Policies and Procedures

Work continues to be done to improve these when necessary. The General Data Protection Regulation, which came into force in May 2018, was implemented smoothly. Standing Orders were reviewed to ensure they matched the new model published by NALC, and new policies on Data Breach and Retention were approved.

Grants

A total of £5,284 in grants was made for community projects in the 2018/19 financial year. The committee considers each request in relation to how many residents will benefit and what other funding sources are available. The Parish grant budget for 2019/20 remains at £7,000.

And finally...

I would like to express appreciation from myself and the Committee to our RFO, Simon Ritson, for the continuing excellent work he does and the high quality of advice he provides to the Council, and to the Chief Officer, Carla Baverstock-Jones, and her staff, for all the hard work that goes into preparing reports for the committee and implementing the decisions made.

Cllr David Alexander, Chairman, Finance and General Purposes Committee 28th March 2019.

GROUNDS COMMITTEE REPORT

It is an absolute pleasure to be on the Grounds Committee. The Parish is very lucky to have a dedicated and passionate Grounds Team headed up by Matt Madill. I am sure that everyone will agree that our various sites enhance and are part of the reason that Horndean is such a lovely place to live. The sites are varied ranging from open spaces, green corridors within the urban areas, playing fields to the village center. Each member of the Grounds Team have particular talents and skills and all work well as a team. A big thank you to them.

This year has seen another productive year.

Few will have failed to notice the footpath improvement works carried out at Hazleton Common paid for by a grant from Hampshire County Council. In addition, S 106 funding enabled a series of steps to be replaced.

Further boardwalk improvements have been carried out at Dell Piece West.

S106 funding financed the wall repairs at St Giles Churchyard.

The spring bulb planting at Jubilee Field gave a lovely display.

Benches have been installed throughout the Parish with two being installed on the London Rd, three at Catherington Down, one at the Hazleton traffic lights and one in the village square.

Sadly, there had to be substantial felling works carried out at Catherington Lith due to Ash Die Back. On a happier note, there has also been a lot of tree planting.

The paving around the village square memorial has been re-levelled.

We are also lucky to have a group of very dedicated volunteers who assist the Countryside Team on a Thursday. Their numbers have increased. New volunteers are always welcome.

I would also like to thank the Countryside Team for the very efficient clean up operation following the Traveller encampment at Five Heads Recreation Ground during the year.

The year ahead looks to be very promising with the team having a number of ideas for the sites. April will see the wildflower sowing at Jubilee Field, Five Heads Recreation Ground and Deep Dell. Ride management will be carried out at Hazleton Common where the bramble has encroached onto the paths. The team is currently waiting confirmation of the date when the lamp post planters for the village centre will arrive. Weekly watering of them will be carried out.

The Committee and I would like to pay tribute to the Vice-Chairman, Cllr Nigel Wren who recently passed away. His pragmatic approach, cheerful personality and professional background were an asset to the Committee.

Finally, thank you to the committee members. Each of us have a different background and bring particular skills to the committee. We are all united by our love of and dedication to the green spaces in Horndean.

Elaine Tickell

Grounds Committee Chairman
Horndean Parish Council

Report on the activities of the Planning Committee of Horndean Parish Council for 2018-2019

During this year to date, a large number of Planning Applications were dealt with, that were registered with East Hants District Council. There were also a considerable number from South Downs National Park.

The applications were varied and ranged from work on trees that are protected under Tree Preservation Orders to large Consultations regarding County wide planning issues and Transport needs. We also considered several applications that, although in Clanfield, were immediately adjacent to our Parish. To slightly mitigate the workload on the various Councillors who carry out the planning reports, it was decided that these applications would be treated “on-demand” and that a report would only be considered necessary if it was felt that comment should be made.

The EHDC Local Plan was published in draft for consultation and comment earlier this year and my thanks go to Councillor Elaine Tickell for preparing a very comprehensive and well written report, detailing not just points that we did not like, but also welcoming those points that we approved

It is important to remember that our planning committee is a consultation body, not a decision making one. Our role is to consider planning applications against a set of guidelines and to make recommendations as to the suitability of an application against those guidelines, without bringing external issues into the decision making process leading to our recommendation to the District Council

This year we welcomed two new Councillors to the Planning committee, Councillors John Lay and Tony Denton. We said goodbye to Miss Jo Murray who moved from the area, and it is with great sadness that I report the passing of Councillor Nigel Wren, who will be greatly missed by us all

Councillor Paul Beck

Chairman, Planning and Public Services committee

STAFF COMMITTEE REPORT

The last year has seen a number of changes to the staff in both the Parish Office and the Countryside Team.

Our Office Manager went on maternity leave and the new Office Manager taking up the reins. Together with a some other office changes, it has been a busy time for the Chief Officer, but we now have a team which works well together and responds quickly to enquiries and problems raised by parishioners.

The Countryside Team has consolidated their skills base and have a good mix of experience and enthusiasm. The Team Manager has had to deal with some challenging situations and come through with flying colours.

Councillor Richard Veitch
Staff Committee Chairman