Horndean Parish Council

NOTICE OF MEETING

A MEETING OF THE GROUNDS COMMITTEE WILL BE HELD ON MONDAY 28 JANUARY 2019 AT 6.30pm in JUBILEE HALL.

Members of the Committee Cllr Mrs E Tickell (Chairman), Cllr N Wren (Vice Chairman), Cllr M Burridge, Cllr Mrs D Denston, Cllr D Alexander, Cllr Mrs L Evans, are summoned to attend.

22 January 2019

Carla Baverstock-Jones
Chief Officer

AGENDA

1. To receive apologies for absence.
2. Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. To receive and approve the Minutes of the Grounds Committee meeting held on Monday 19 November 2018.
4. To open the meeting to members of the public to enable them to address questions to Parish Councillors**.** *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
5. To consider future projects in respect of the available s106 funds - Developer Contributions being: Open Space and Recreation £149,000 and Environmental Improvements £42,000.
6. To consider the request received from a charity (Scope) to facilitate the placement of textile recycling banks, on land within the ownership of the Parish Council.

HORNDEAN PARISH COUNCIL

MINUTES OF THE GROUNDS COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 12th NOVEMBER 2018 AT 7:00 P.M.

PRESENT: Cllr Mrs E Tickell (Chairman), Cllr N Wren (Vice Chairman), Cllr D Alexander, Cllr Mrs L Evans

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker); Matthew Madill, Grounds Manager

PUBLIC ATTENDANCE: No members of the public was present.

G 018/18/19 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence was received from Councillor M Burridge. No apologies were received from Cllr D Denston.

G 019/18/19 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest received.

G 020/18/19 **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 17TH SEPTEMBER 2018**

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 17th September be duly signed as a true record of the meeting.

This was proposed by Cllr N Wren and seconded by Cllr Mrs E Tickell.

G 021/18/19 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to the public.

G 022/18/19 **TO RECEIVE AND CONSIDER THE QUOTATIONS IN RESPECT OF THE CLEARANCE OF TREES INFECTED WITH CHALARA ASH DIEBACK**

A report from the Grounds Manager was circulated and considered.

It was **RESOLVED** to recommend Quote 2 to Council. This was proposed by Cllr N Wren and seconded by Cllr Mrs E Tickell.

G 023/18/19 **TO RECEIVE AND CONSIDER THE REQUEST FROM THE HORNDEAN TWINNING ASSOCIATION TO PLANT A COMMEMORATIVE TREE AT JUBILEE FIELD**

It was **RESOLVED** to grant the planting request with a condition that it is postponed until the building project at Jubilee Hall has been completed.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr Mrs L Evans.

G 024/18/19 **TO CONSIDER THE FUTURE USE OF FUNDS RECEIVED (£4K) IN RESPECT THE TRANSFER OF LAND AT WAGTAIL ROAD**

It was **RESOLVED** to recommend to Council the following:

- £2,500 to be placed in an earmark reserve for grass cutting at Wagtail Road.
- £1,500 to be utilised for a beautification project on the land. It was suggested some hardy shrubs are planted.

This was proposed by Cllr Mrs L Evans and seconded by Cllr Mrs E Tickell

G 025/18/19 **TO CONSIDER FUTURE PROJECTS IN RESPECT OF THE SOUTH DOWNS NATIONAL PARK (SDNP), COMMUNITY INFRASTRUCTURE LEVY (CIL) 2018/2019 FUNDING**

It was **RESOLVED** that Cllr Mrs E Tickell will read the SDNP CIL policy and feed back to the Committee at the next meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr D Alexander.

The meeting closed at 7:37PM

.....
Chairman

.....
Dated

HORNDEAN PARISH COUNCIL

Grounds Meeting **Date:28th January 2019**

AGENDA ITEM: 5

SUBJECT TITLE: S106 - Development Contribution Suggestion

BACKGROUND:

Merchistoun Play area is in need of a wet pour overhaul that will cost in the region of £10,000. With this in mind and how little the play area appears to be used, I am suggesting another option could be to use the developer's contribution money to remove all equipment, wet pour/base layer etc. and re-turf the area while re-instating a smaller area more suitable for pre-school aged children.

I am suggesting play equipment for younger children as there is a pre-school/nursery in the grounds at Merchistoun Hall and the current trim-trail is too advanced for younger children to use. I would suggest it could be better and cost effective in the long term to install something on a smaller scale that would be more age appropriate for the regular visitors to the site.

While removing the trim trail may seem as if we are not catering for teenagers in the area, it appears after regular visits to the site and talking to other team members, the trim trail play equipment is very rarely used. The only area that appears to get a lot of use is the teen shelter and neighbouring nest swing evidenced by the amount of litter we need to collect.

Alongside this, in recent years we have started to have some play items here fail and need replacing/repairing. This has been costing HPC hundreds of pounds each time, and I am concerned that the equipment could be getting to an age where more works will be required over the next few years.

While doing a play area overhaul may be initially more expensive than a £10K surface repair, using the developers contribution money to improve the whole area may be more cost effective for the Parish Council in the long term as we will have up-to-date modern equipment that ideally would not require any maintenance for a few years.

As well as the proposed works at Merchistoun, I would also like to suggest the idea of improving the play equipment at Five Heads Rec. I have had members of the public ask if it could be updated as they feel it is very basic in feel/design with a simple swing, roundabout and slide.
I have attached some pictures below of the play area at the Rec:

REPORT PREPARED BY:

Matthew Madill

Uses for the different contribution types:

Open Space and recreation/sport

- the purchase of additional land for open space/recreation/sports facilities;
- the provision or enhancement/replacement of children's play spaces/areas, including the paly equipment/safety surfacing, installation etc.;
- the provision or enhancement/replacement of sports facilities such as pitches/courts etc. The proviso being that sports facilities are available to the wider public, rather than by select clubs with membership fees etc. So football/rugby/cricket/tennis and other sports clubs with a wide membership, preferably with links to the local schools and with youth teams/coaching sessions etc. ;
- Adult outdoor gyms/trim trails;
- Provision or replacement of benches/seats/picnic tables within open spaces;
- New or replacement fencing around open spaces and play areas;
- Provision of new allotments;
- Improvements to car parking facilities at open spaces;
- Provision of noticeboards/information boards at open spaces.

The above proposals relate to the capital expenditure on such projects, revenue/maintenance expenditure must be covered within the budgets of the applicants and cannot be funded by the use of contributions.

Environmental Improvements

- Town/village centre enhancement schemes;
- By EHDC to fund Historic Building and Environmental Grants;
- By EHDC to fund works to key strategic sites, the nearest of which to Horndean is the Staunton Country Park;
- Hedge and tree planting schemes;
- Works to improve and enhance local nature reserves/SSSIs etc.

Transport

- Schemes to encourage the use of non-car modes of transport, walking/cycling and public transport. Schemes are generally, but not always taken from the "live" list of works on HCC's District Statement for East Hampshire.

I hope this helps, but please let me know should you need anything explained, or further information. I look forward to receiving even a draft list of schemes, preferably with some form of cost estimate as soon as possible. It is likely to be required to justify the need for contributions during the Appeal inquiry for the site off Lovedean Lane in February.

Kind regards

Alisdair

Alisdair Tweddle - Developer Contributions Monitoring Officer
East Hampshire District Council & Havant Borough Council

East Hampshire District Council (Monday and Friday, Thursday flexible)
Penns Place, Petersfield, GU31 4EX

Havant Borough Council (Tuesday and Wednesday)
Public Service Plaza, Civic Centre Road, Havant, PO9 2AX

ITEM 6

Gill Foster

From: Dave Rayner
Sent: 18 January 2019 09:31
To: Gill Foster
Subject: Re: Scope ..

Good morning Gill,

Yes, I've outlined a few points below along with the dimensions that maybe of help ..

The banks are either purple or black in colour and normally the standard size would be most suitable for car park, a small but accessible area within a car park would be ideal. I have attached a couple of pics in a separate email for you .. There's no costs associated with this and no contract, once a bank is in place Scope will take care of the rest ..

The sizes of the banks are :

- Standard: 5' wide x 6'4" x 4'4" deep (1.52m wide x 1.9m high x 1.3m deep)
- Large: 6' wide x 6'4" high x 6' deep (1.8m wide x 1.93m high x 1.8m deep) The bank would be delivered on a flat bed Hiab lorry ..

The bank would be monitored for collections and would normally be emptied once a week, more regularly if it fills up very quickly. If there were to be a rush of donations, there is a contact telephone number on the bank and our collection team will be straight on to it. Collection vehicle would be no bigger than the standard size Transit van, the bank has a door that opens to the front for emptying ..

Many thanks for your help and support here Gill, I look forward to hearing from you after the Committee Meeting ..

With kindest regards and best wishes,

Dave ...