HORNDEAN PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 14 JANUARY 2019 AT 7.30PM

PRESENT: Cllr D Alexander (Chairman), Cllr Mrs. L Evans, Cllr A Forbes, Cllr M Hyltoft, Cllr J Lay

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Minute Taker); Simon Ritson, Responsible Financial Officer

PUBLIC ATTENDANCE: There was one member of the public present.

The meeting commenced at 7.50pm due to the overrunning of the Planning and Public Services Committee Meeting.

F&GP 033/18/19 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies received from Cllr M Burridge and Cllr N Wren.

F&GP 034/18/19 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

Cllr M Hyltoft declared that as a Governor of HTC he would abstain from agenda item 7 with regard to the grant application for Horndean Technical College Green Power.

F&GP 035/18/19 **PUBLIC SESSION**

One member of the public was present. Mr Dennis Lockwood represented the HTC Green Power.

F&GP 036/18/19 **TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 5TH NOVEMBER 2018**

The minutes of the Finance and General Purposes Committee meeting held on the 3rd December had 2 amendments as below:

- Item F&GP 031/18/19 was amended to reflect the following: '...the annual review of the hall hire charges are yet to be finalised.'
- Item F&GP 032/18/19 was amended to reflect the following: '... to the new building linked to Jubilee Hall...'

Further to the amendments the minutes of the Finance & General Purposes Committee meeting held on the 3rd December 2018 was duly signed as a true record of the meeting.

This was proposed by Cllr D Alexander and seconded by Cllr L Evans.

F&GP 037/18/19 **TO RECEIVE AND CONSIDER THE QUARTERLY MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31 DECEMBER 2018**

The Quarterly Management Accounts for the period ending 31st December 2018 were circulated, along with a report from the RFO. The RFO explained that the accounts were in the usual format.

The YTD position showed a £7.9K underspend and a favourable income of £19.5K. The main reasons for this were noted.

F&GP 038/18/19 **TO RECEIVE A REPORT AND CONSIDER REVIEWING THE CHARGES IN RESPECT OF HALL HIRE**

A report was circulated and discussed.

It is noted that the annual review of hall hire charges is still work in progress. Cllr D Alexander has requested that a further working party meeting is arranged to prepare a new report for the F&GP Committee to consider.

C Garvey is to arrange a meeting with Cllr D Alexander and Cllr M Hyltoft.

F&GP 039/18/19 **TO RECEIVE AND CONSIDER THE APPLICATION IN RESPECT OF THE FOLLOWING GRANT: HORNDEAN TECHNOLOGY COLLEGE GREEN POWER TEAM – £1,000**

The grant application was circulated and a discussion was held.

Members raised a number of questions to Mr Dennis Lockwood and suggested that he pursues other means of funding to gain the full amount of funds required. He was further advised that he could return for a further grant application in the new financial year.

It was **RESOLVED** that the grant application will be part approved for £200.00.

This was proposed by Cllr D Alexander and seconded by Cllr A Forbes.

Meeting closed at 9.05pm

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Chairman

25 MAR 2019
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Dated