

HORNDEAN PARISH COUNCIL

MINUTES OF THE GROUNDS COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 26 SEPTEMBER 2016 AT 6:30 P.M.

PRESENT: Councillor Mrs E Tickell (Chairman), Councillors D Alexander, Mrs D Denston, Mrs L Evans, N Wren

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Senior Administrator (Minute Taker) and Matthew Madill, Grounds Manager

PUBLIC ATTENDANCE: There were no members of the public present.

G16/17 007 TO RECEIVE APOLOGIES FOR ABSENCE

No apologies for absence were received from Councillor Sowden and Councillor Burridge, who were both absent.

G16/17 008 TO RECEIVE ANY DECLARATIONS OF INTEREST

There were no declarations of interest.

G16/17 009 TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 04 JULY 2016

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 4th July 2016 be duly signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr Alexander.

G16/17 010 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

No members of the public were present.

G16/17 011 TO RECEIVE AND CONSIDER A DRAFT OF THE REVISED COMMITTEE TERMS OF REFERENCE

The revised Committee Terms of Reference were circulated and a discussion took place.

It was **RESOLVED** that the Grounds Committee Terms of Reference be amended as follows (attached) and put forward to Council for consideration at the next Council meeting.

- Paragraphs (a) and (e) be amended to start the sentence with "Dealing with the provision".
- Add the wording "with regular monitoring of the budget" at the end of paragraph (b).
- Amend paragraph (f) by removing the duplication of the word "the" in the middle of the paragraph.
- Amend paragraph (g) by removing the duplication of the sentence "enhancing the Council's objectives of protecting and".

G16/17 012 TO CONSIDER ANY PROPOSALS IN READINESS FOR THE DRAFT BUDGET 2017/2018

The Chairman asked if Members had any proposals to put forward in readiness for the draft budget 2017/2018.

Cllr Mrs L Evans put forward the following ideas.

- Woodland Fair at Jubilee.
- Village Centre Works (proposal for Countryside Team at HPC to take over the maintenance of the upkeep of the village Centre, and not just the village square e.g. weeding).
- Horndean in Bloom idea whereby local businesses and shops could take part and produce for example, a flower basket for entry into a competition.

G16/17 013 **TO CONSIDER THE WAY FORWARD IN THE FORMULATION OF A GROUNDS POLICY – OPEN SPACES PLAN**

It was **RESOLVED** not to go ahead with the formulation of a Grounds Policy.

G16/17 014 **TO CONSIDER THE PLANTING OF WILD FLOWERS THROUGHOUT THE PARISH**

The Chairman stated that the flowers planted at Jubilee had been very successful, well received and appreciated by the Community.

A short discussion took place and it was **RESOLVED** that

- The Grounds Manager identify sites (Parish Council owned land) within the Parish and arrange for wild flower seeds to be sown.
- The seeds be sown in early spring.
- The Grounds Manager liaise with the RFO to ensure there is sufficient funds available in the budget.

G16/17 015 **TO RECEIVE A REPORT AND CONSIDER THE REPLACEMENT OF FENCING AT JUBILEE FIELD**

A report by the Grounds Manager was circulated.

A discussion took place and it was **RESOLVED** that a recommendation be made to Council for the replacement fencing at Jubilee Field, with the fence line being lowered to 5ft, instead of the current 6ft as per the recommendation in the report.

G16/17 016 **TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD IN RESPECT OF THE PURCHASING OF HERAS FENCING**

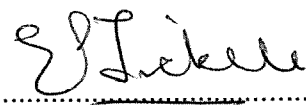
A report by the Grounds Manager was circulated and a discussion took place.

It was **RESOLVED** to

- Recommend to Council that the Grounds Team do not purchase the Heras fencing, but instead be allowed to reassess all options, taking into consideration the aesthetics of each site and the management requirements for the hazel coppice.
- Allow the £2,025.00 funds (made available for the supply of Heras fencing) to stay within the Grounds Team budget until a decision is made on the best means of protecting the coppice stools.

This was proposed by Councillor Wren and seconded by Councillor Alexander.

The meeting closed at 7.31pm



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Chairman

30.11.17
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Dated