



HORNDEAN PARISH COUNCIL

MINUTES OF THE GROUNDS COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 13 NOVEMBER 2017 AT 6:30 P.M.

PRESENT: Councillor Mrs E Tickell (Chairman), D Alexander, Mrs D Denston, Mrs L Evans, P Little, N Wren

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Senior Administrator (Minute Taker) and Matthew Madill, Grounds Manager.

PUBLIC ATTENDANCE: There was one member of the press in attendance.

G 021/17/18 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors M Burridge and R Sowden.

G 022/17/18 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest received.

G 023/17/18 **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 25 SEPTEMBER 2017**

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 25th September 2017 be duly signed as a true record of the meeting.

This was proposed by Cllr Little.

G 024/17/18 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

G 025/17/18 **TO RECEIVE AND CONSIDER THE QUOTATION IN RESPECT OF THE REPLACEMENT GYM EQUIPMENT AT JUBILEE FIELD**

A report by the Senior Administrator was circulated and a discussion took place. It was **RESOLVED** that

- The leg press and treadmill at Jubilee Field be taped off as not in use.
- Two further quotes be obtained.
- Quality and expected lifespan be ascertained from all contractors providing a quotation.
- Term of guarantee be ascertained from all contractors providing a quotation.
- The post inspection charge on current quote to be queried and confirmation obtained as to whether the quote includes removal of the items.
- The 3x quotations be brought back to the Grounds Committee meeting on 29th January 2018 for consideration.

G 026/17/18 **TO RECEIVE AND CONSIDER THE QUOTATION IN RESPECT OF WINTER FLORAL DISPLAYS WITHIN THE CENTRE OF HORNDEAN**

A report by the Grounds Manager was circulated. The Chairman commented that she had received a lot of compliments from residents regarding the planters within the centre of Horndean.

The Chief Officer provided Members with an update, stating that since the report was prepared, the opportunity arose for the installation of winter planters and due to the shortage of winter plants, she agreed to have the planters fitted to lighting columns and installed within the village.

The Grounds Manager gave an estimated increase of £200-£300, stating he thought that would allow enough in the budget to upgrade the basic planters.

It was **RESOLVED** that a proposal budget of £2,600 be put forward to Council for approval, for the installation of all year round floral displays and for existing planters to be upgraded to tower planters.

G 027/17/18 **TO RECEIVE AND CONSIDER THE QUOTATION IN RESPECT OF THE REPAIR OF PLAY EQUIPMENT AT DOWNS PARK**

A report by the Grounds Manager was circulated and a discussion took place. It was **RESOLVED** that

- Three quotations be obtained for the climbing frame and swings in readiness for the meeting of the Grounds Committee on the 29 January 2018.

G 028/17/18 **TO RECEIVE AND CONSIDER THE QUOTATION OF EXTENDING THE BOARDWALKS AT DELL PIECE WEST**

A report by the Grounds Manager was circulated and it was **RESOLVED**

- To recommend to Council to proceed with the purchasing of materials to extend and improve the boardwalks at Downs Park, at a total cost of £1,844.24 ex VAT.
- To apply for District Councillor grant funding from Cllr Mrs E Tickell and to look at available funds for Environmental Improvements within the Developers Contributions.

G 029/17/18 **TO RECEIVE AND CONSIDER PROPOSALS IN READINESS FOR SETTING THE BUDGET 2018/2019**

Proposals were put forward in readiness for setting the budget for 2018/2019.

Wildflower Seed

It was **RESOLVED** that an amount of £393.00 be recommended to Council for the purchase of wildflower seed. This was proposed by Cllr Mrs E Tickell and seconded by Cllr Wren.

Playing Field Grassland Management

It was **RESOLVED** that

- A quotation be obtained for treatment of the entire field at Jubilee and Five Heads Recreation Ground.

Woodland Strip at Godwin Crescent

It was **RESOLVED** that

- Godwin Crescent tree works commence, to include Crown Reduction, Crown Lifting and Thinning of the woodland strip alongside properties at Godwin Crescent.
- Permission be obtained from the farmer who owns the neighbouring land as access would be required.
- An estimation of the cost to undertake the works be provided to Council, in readiness for setting the budget for 2018/2019.

Forestry/Mulcher Mower

It was **RESOLVED** that a demonstration and a day's hire be arranged by the Countryside Team and an update be provided at the next Grounds Committee Meeting on the 29 January 2018.

Management of Green Waste

- It was **RESOLVED** that It be recommended to Council for the budget to be increased and for the Countryside Team to work on reducing the loads and to look at comparisons from the previous years.

The meeting closed at 8.25PM



.....
Chairman

29.01.18

.....
Dated