Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 19 JUNE 2017 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, MILCM
Chief Officer

13 June 2017

AGENDA

1. To receive and approve apologies for absence.

2. To receive any Declarations of Interest.

3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.

4. To receive a written update from District Councillors regarding District Council matters.

5. To receive the Chairman's comments.

6. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*

7. To approve the Minutes of the Annual Council Meeting held on the 22 May, 2017 and the Extraordinary Council Meeting held on the 15 May, 2017.

8. To receive and approve the Orders for Payment (List 3 attached).

9. To receive and consider the Internal Auditors Report for the year ended 2016/17.

10. To receive and approve the Annual Return for the year ended 2016/17:

    - Annual Governance Statement
    - Annual Accounts.

11. To receive and agree the monthly finance report.

12. To receive the recommendation from the Finance and General Purposes Committee on the 15 May 2017, in respect of the following grant applications:

    - Horndean Walking Netball - £200.
    - Victim Support - £200.

13. To receive a written update on the progress of resolutions from previous meeting(s).

14. To note the next scheduled meeting of the Council being the 24 July, 2017.

15. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**

16. To approve the Confidential Minutes of the Extraordinary Council Meeting held on the 15 May, 2017.

17. To receive an update in respect of the proposed extension to Jubilee Hall.

18. To receive a report and consider the expiry of the probationary period in respect of a member of staff.