



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 9th JUNE 2014 AT 7.00pm IN JUBILEE HALL

Members are summoned to attend

Philippa Penfold
Proper Officer and Office Services Manager

3rd June 2014

AGENDA

1. To receive apologies for absence.
2. To receive any Declarations of Interest.
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.
4. To receive a written update from a District Councillor regarding District Council matters.
5. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session may be answered at a meeting or in writing following the meeting and shall not require a debate.*
6. To approve the Minutes of the Council meeting held on 17th March, and the Minutes of the Annual Council meeting held on the 19th May 2014.
7. To receive and note the Action List arising from Council meetings.
8. To receive the Chairman comments.
9. To receive and approve the Orders for Payment. (see list 2 attached)
10. To receive and approve the bank reconciliation as at 30th April 2014.
11. To receive the Annual return for the year ended 31 March 2014 and authorise the Accounting Statement and Annual Governance Statement
12. To review and approve the signatories for the bank mandates.
13. To receive an update on arrangements for the re-dedication of the war memorial on 20th July 2014 as part of the WW1 commemorations.

14. To receive a report and agree to the installation of sound and vision equipment at Jubilee Hall.
15. To receive and note the minutes of the Planning and Public Services Committee held on 2nd June 2014, and in particular to note and approve the following recommendations:
 - The re-adoption of the existing Terms of Reference of the Planning and Public Services committee;
 - A proposed additional paragraph to be added to Standing Orders (suggested paragraph number 1(ff)). Suggested paragraph wording to be:

At Planning and Public Services committee meetings public questions will be permitted for each application as it arises, subject to there being a limit of 3 minutes for any member of the public;
 - To approve the final options requirements for an Info Post and wooden perch seat for each of the new bus shelters to be situated in Southdown Road, Tarn Rise and Hawthorn Road.
16. To receive and agree to re-adopt the current Health & Safety Policy, subject to a full review by Policy & Resources committee on 28th July 2014.
17. To further discuss the placement of a memorial to commemorate 2 Australian airman killed in an air crash over Horndean during WW2.
18. To receive an update on alleged damage at Lychgate Drive Playground, in light of advice received from the Council's insurance company, and to agree a way forward.
19. To receive and note the Legal Briefing L01-14 (27 May 2014) '*The Local Government Transparency Code for parish councils with a gross annual income or expenditure exceeding £200,000 (England only)*'.
20. **To agree to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960)**
21. To agree Confidential Minutes from the meeting of the 14th April and 19th May 2014.