



Horndean Parish Council

NOTICE OF MEETING

**A MEETING OF THE GROUNDS COMMITTEE WILL BE HELD ON MONDAY
24 OCTOBER 2022 AT 7.00pm in Jubilee Hall.**

Members of the Committee Cllr Mrs E Tickell (Chairman), Cllr Mrs L Evans, Cllr J Lay (Vice Chairman), Cllr B Raymond, Cllr A Forbes, Cllr S Freeman, Cllr D Prosser are summoned to attend.

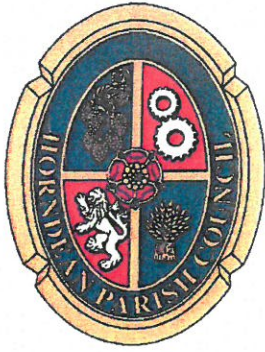
18 October 2022

Carla Baverstock-Jones
Chief Officer

AGENDA

1. To receive apologies for absence.
2. **Declaration of interest:** Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
4. To receive and approve the Minutes of the Grounds Committee meeting held on Monday 11 July 2022.
5. To receive a verbal update in respect of the completed projects/significant works undertaken by the Countryside Team.
6. To receive a report and quotations in respect of repairs to play equipment, and consider the way forward.
7. To receive a report and consider the quotations in respect of palisade fencing at Jubilee.
8. To consider the future maintenance of the footpaths within the Parish of Horndean.
9. To receive and consider the provision of a 'green trail loop' as a potential Community Infrastructure Levy project.
10. To note the concerns raised as to the toxic 'forever chemicals' pertaining to artificial turf.

11. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
12. To receive and approve the Confidential Minutes of the Grounds Meeting held on Monday 11 July 2022.
13. To receive a report and consider the current and potential future staffing levels within the Countryside Team, and agree the way forward in respect of prioritising workload.
14. To receive an update in respect of the ongoing insurance matter pertaining to a tree within the ownership of the Parish Council.
15. To receive notification of alleged tree damage to property, and consider the way forward.



HORNDEAN PARISH COUNCIL

MINUTES OF THE GROUNDS MEETING HELD AT JUBILEE HALL ON 11th July 2022 AT 7.00 PM.

PRESENT: Councillors Mrs E Tickell (Chairman), Cllr Mrs L Evans, Cllr A Forbes, Cllr J Lay, Cllr B Raymond, Cllr D Prosser

IN ATTENDANCE: Carla Baverstock-Jones (Chief Officer), Matt Madill (Grounds Manager) Susan Blake (Minute Taker),

PUBLIC ATTENDANCE: No public present

G 083/22/23 **TO RECEIVE AND APPROVE APOLOGIES**

Apologies for absence were received from Cllr S Freeman

G 084/22/23 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received

G 085/22/23 **TO ELECT A VICE CHAIRMAN TO THE GROUNDS COMMITTEE**

Cllr J Lay was re-appointed as Vice Chairman – Proposed Cllr A Forbes Seconded Cllr E Tickell - All agreed

G 086/22/23 **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 16TH MAY 2022**

It was **RESOLVED** that the minutes of the Grounds Committee held on 16th May 2022 be signed as a true record of the meeting

G 087/22/23 **TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE COMPLETED PROJECTS/SIGNIFICANT WORKS UNDERTAKEN BY THE COUNTRYSIDE TEAM**

A verbal update was received from the Grounds Manager
Work included Jubilee flowers beds, HTC Prom clean up and litter picking

G 088/22/23 **TO RECEIVE AND CONSIDER THE SUPPORT REQUESTED BY HORNDEAN FOOTBALL CLUB, IN RESPECT OF THEIR NOMINATION OF AN ASSIST DEEMED TO BE OF COMMUNITY VALUE**

Report Circulated from Horndean Football Club – Grounds Committee in support.

G 089/22/23 **TO RECEIVE AND CONSIDER THE QUOTATION IN RESPECT OF THE FUTURE FLORAL DISPLAYS WITHIN THE VILLAGE AND AT JUBILEE**

Report circulated by Grounds Manager of costings.
Ground plants only and no hanging baskets – All agreed

G 090/22/23 **TO RECEIVE A QUOTATION IN RESPECT OF A POTENTIAL PROJECT APPROPRIATE FOR FUNDING FROM THE COMMUNITY INFRASTRUCTURE LEVY FUND (CIL), NAMELY IMPROVEMENT OF THE FOOTPATH AT HAZLETON COMMON**

Grounds Committee in support, more quotes required

G 091/22/23 **TO RECEIVE A QUOTATION IN RESPECT OF A POTENTIAL PROJECT APPROPRIATE FOR FUNDING FROM CIL, - NAMELY THE CONVERSION OF THE JUBILEE BASKETBALL AREA INTO A MULTI-USE AREA**

Brief discussion took place. Grounds Committee in support.
Residents to be consulted.

G 092/22/23 **TO CONSIDER A POTENTIAL APPROPRIATE FOR FUNDING FROM CIL, NAMELY A DOG TRAINING FACILITY ADJACENT TO THE JUBILEE SITE**

Discussion took place which included land and The Countryside Team unable to take this on.

G 093/22/23 **TO RECEIVE A REPORT AND CONSIDER THE QUOTATION IN RESPECT OF EXTENDING THE FENCE AT THE REAR OF THE PARISH OFFICE**

One quote was circulated by Grounds Manager. More quotes to be obtained.
Cllr L Evans not in favour

G 094/22/23 **TO RECEIVE AN UPDATE IN RESPECT OF THE REDUCTION OF THE HEDGE AT FIVE HEADS RECREATION GROUND**

Hedge to be reduced – All agreed
It was **RESOLVED** to recommend to Council.

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Signed - The
Chairman
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Date

HORNDEAN PARISH COUNCIL

AGENDA ITEM: 6

24 October 2022

SUBJECT OF REPORT: Repairs to Play Area Equipment

BACKGROUND

The annual RoSPA inspection was undertaken in June, which has given rise to a number of repairs.

It is of note that expenditure recently agreed - works yet to be completed, equates to £4,831, less a grant award of £1,000. The budget for the maintenance of play equipment has been exhausted, and the EMR for replacement equipment will be called upon for repairs.

Quotations notwithstanding the budgetary constraints have been obtained, and the details are as follows:

Monkey Swing repairs – Five Heads £942.45 + second post yet to be costed
Cantilever Swing/miscellaneous – Downs Park £1,843 (inspection element medium risk)
Basketball backboard – Downs Park £186.75 (low risk)
Nest swing repairs kit – Five Heads £620 (medium risk)
Spinner – Downs Park - £819.18. *Three issues with this item:*

- 1) *there are screws missing at the bottom of the item – new screws purchased but the thread appears worn and will not tighten*
- 2) *the item is loose in the ground and needs re-setting*
- 3) *the wet pour around the item is splitting and uneven and needs redoing*

1) is medium risk (attempted to fix the problem but failed), 2 and 3 are low risk but quoted for a job lot. As the post is loose, if they re-set it they will need to redo the wet pour.

The play equipment is reaching an age whereby particularly the wooden items, repairs are escalating. To this end, the inspector has marked the wooden trail at Five Heads, adjacent to the above monkey swing as 'medium risk' (see attached), and comments on decommissioning.

Members may wish to consider removing the items or alternatively continuing with the schedule of repairs, which will exceed the allocated funds.

It is of course not favourable to have items of play equipment which are incomplete/unusable, unless unavoidable.

RECOMMENDATION

On a temporary basis albeit undesirable, items designated as 'medium risk' could be removed or made inaccessible, until the next financial year. One advantage is that this would test the usage/popularity of the item, as it is not cost effective to retain equipment not valued by the community.

Report prepared by
Carla Baverstock-Jones
Chief Officer



Report

HORNDEAN PARISH COUNCIL

AGENDA ITEM: 7

11th July 2022

SUBJECT TITLE: Green Palisade Fencing for Jubilee Hall

PURPOSE OF REPORT: Due to recent anti-social behaviour including a number of fires, vandalism and complaints from local resident I have sourced a quote to continue the green palisade fence around the woodland at Jubilee Hall.

I contacted two contractors – one said the job was too big and the second provided a quote.

Please find attached the received quote.

REPORT PREPARED BY:

Matthew Madill

